

2. AMENDMENT/MODIFICATION NO. BE	3. EFFECTIVE DATE 25-Mar-2014	4. REQUISITION/PURCHASE REQ. NO. N/A	5. PROJECT NO. (If applicable) N/A
6. ISSUED BY CODE	N00189	7. ADMINISTERED BY (If other than Item 6) CODE	S2404A

NAVSUP FLC Norfolk, Detachment Philadelphia  
700 Robbins Avenue, Bldg. 2B  
Philadelphia PA 19111-5083  
peter.certo@navy.mil 215-697-1017

DCMA Manassas  
10500 BATTLEVIEW PARKWAY, SUITE 200  
MANASSAS VA 20109-2342

8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State, and Zip Code) SCIENCE APPLICATIONS INTERNATIONAL CORP 1710 SAIC Drive McLean VA 22102-3703		9A. AMENDMENT OF SOLICITATION NO.
		9B. DATED (SEE ITEM 11)
	[X]	10A. MODIFICATION OF CONTRACT/ORDER NO.  N00178-04-D-4119-NSF1
		10B. DATED (SEE ITEM 13)  18-Nov-2008
CAGE CODE 5UTP8	FACILITY CODE	

**11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS**

The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers  is extended,  is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning one (1) copy of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)

**13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.**

(*)	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
<input type="checkbox"/>	
<input type="checkbox"/>	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.)SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
<input type="checkbox"/>	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
<input checked="" type="checkbox"/>	D. OTHER (Specify type of modification and authority) IAW Clause B4 'Determination of Award Fee for Cost Plus Award Fee CLINs'

E. IMPORTANT: Contractor  is not,  is required to sign this document and return \_\_\_ copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)  
**SEE PAGE 2**

15A. NAME AND TITLE OF SIGNER (Type or print)	16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)  Kathleen Lockhart, Contracting Officer
15B. CONTRACTOR/OFFEROR	16B. UNITED STATES OF AMERICA
15C. DATE SIGNED	16C. DATE SIGNED
(Signature of person authorized to sign)	BY /s/Kathleen Lockhart (Signature of Contracting Officer)
	26-Mar-2014

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## GENERAL INFORMATION

The purpose of this modification is to authorize SAIC to invoice for the award fee for final Award Fee Period 13 ... Accordingly, said Task Order is modified as follows: A conformed copy of this Task Order is attached to this modification for informational purposes only.

SLINS	ACRN	Funding Document	New Award Amt
110428	ED	N62980-11RC-ZY401	\$777.14
410001	FA	N62980-12RC-EN403	\$3,499.62
410012	FL	N62980-12RC-HM002	\$11,856.56
110424	DZ	N62980-11RC-EL421	\$15,711.01
410010	FK	N62980-12RC-EL410	\$6,436.24
410016	FP	N62980-12RC-J2410	\$7,174.76
110431	EN	N62980-12RC-EE411	\$10,376.67
400002	EV	N62980-12RC-EE418	\$5,744.47
410005	FE	N62980-12RC-EE428	\$1,593.95
410009	FJ	N62980-12RC-EE426	\$4,753.75
410011	EY	N47039-12RC-D6075***	\$22,717.83
<b>TOTAL:</b>			<b>\$90,642.00</b>

\*\*\*\*This program of record is not visible to NPC.

The Line of Accounting information is hereby changed as follows:

\*\*\*\*This program of record is not visible to NPC.

The total amount of funds obligated to the task is hereby increased from \$63,227,400.96 by \$0.00 to \$63,227,400.96.

The total value of the order is hereby increased from \$64,415,216.89 by \$0.00 to \$64,415,216.89.

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**SECTION B SUPPLIES OR SERVICES AND PRICES**

CLIN - SUPPLIES OR SERVICES

For Cost Type Items:

Item	PSC	Supplies/Services	Qty	Unit	Est.Cost	Base Fee	Award Fee	CPAF
1001	R499	Information Technology Support Services--Base Period (O&MN,N)	1.0	LO	██████████ 0	\$0.00	\$0.00	\$10,419,500.00
100101	R499	EMPRS SME (O&MN,N)						
100102	R499	EMPRS Production (O&MN,N)						
100103	R499	EMPRS Computer Ops I (O&MN,N)						
100104	R499	DEERS/RAPIDS (O&MN,N)						
100105	R499	EMPRS Computer Ops II (O&MN,N)						
100106	R499	Prod Labor of NPC Records Mgmt (O&MN,N)						
100107	R499	Bupers online (BOL) (O&MN,N)						
100108	R499	PERSNET (O&MN,N)						
100109	R499	REMEDY (O&MN,N)						
100110	R499	HELP DESK (O&MN,N)						
100111	R499	FASTDATA (O&MN,N)						
100112	R499	ITEMPO (O&MN,N)						
100113	R499	Travel Cost (O&MN,N)						
100114	R499	ERMS & NARA (O&MN,N)						
100115	R499	Reserve Funds (O&MN,N)						
100116	R499	6 Week Extension for Base Year (O&MN,N)						
1004	R499	Option Year I (O&MN,N)	1.0	LO	██████████	\$0.00	\$0.00	\$10,165,434.10
100401	R499	EMPRS SME (O&MN,N)						

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100402	R499	EMPRS Production (O&MN,N)						
100403	R499	Deleted (O&MN,N)						
100404	R499	DEERS/RAPIDS (O&MN,N)						
100405	R499	EMPRS Comp (O&MN,N)						
100406	R499	Labor NPC Records Mgmt (O&MN,N)						
100407	R499	BOL (O&MN,N)						
100408	R499	Persent (O&MN,N)						
100409	R499	Remedy (O&MN,N)						
100410	R499	Help Desk (O&MN,N)						
100411	R499	Fast Data (O&MN,N)						
100412	R499	Itempo (O&MN,N)						
100413	R499	Travel Cost (O&MN,N)						
100414	R499	ERMS & NARA (O&MN,N)						
100415	R499	Production reserve (O&MN,N)						
100416	R499	BOL (pers 34) (O&MN,N)						
100417	R499	NARA (CLIN 14) Diff funding document number (O&MN,N)						
100418	R499	Data Cleansing (O&MN,N)						
100419	R499	Pride for CNRC (O&MN,N)						
100420	R499	BOL - GWOT (O&MN,N)						
100421	R499	BOL/PRIMS/GWOT (O&MN,N)						
100422	R499	StayNavy MOA (O&MN,N)						
100423	R499	BOL Labor interface (O&MN,N)						
100424	R499	GWOT ITEMPO (O&MN,N)						
1007	R499	Computer	1.0	LO		\$0.00	\$0.00	\$10,927,688.95

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Operations  
support for  
installation of  
purchased  
equipment  
supporting  
Pers-54 IT  
Division Option  
Year II (OPN)

- 100701 R499 EMPRS SME  
(O&MN,N)
- 100702 R499 EMPRS Production  
(O&MN,N)
- 100703 R499 DEERS/RAPIDS  
(O&MN,N)
- 100704 R499 Computer  
Operations  
(O&MN,N)
- 100705 R499 BOL for PERS 34  
(O&MN,N)
- 100706 R499 Help Desk  
(O&MN,N)
- 100707 R499 PERSNET (O&MN,N)
- 100708 R499 ITEMPO (O&MN,N)
- 100709 R499 DEERS/RAPIDS  
(O&MN,N)
- 100710 R499 BOL STAY NAVY (1)  
(O&MN,N)
- 100711 R499 BOL STAY NAVY (2)  
(O&MN,N)
- 100712 R499 DNS-5 support  
including ERM  
Architect  
(O&MN,N)
- 100713 R499 BOL for PRP  
Architect  
(O&MN,N)
- 100714 R499 Production in  
Support of Pers34  
IT/IM Reserve  
Record Backlog  
(O&MN,N)
- 100715 R499 Computer  
Operations for  
support of  
Pers-54 IT  
division (O&MN,N)
- 100716 R499 GWOT Funding for  
Persnet  
Contractor Labor  
in support of  
Pers-54 IT (Fund

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Type - OTHER)

100717	R499	GWOT Funding for Help Desk Contractor Labor in support of Pers-54 IT (Fund Type - OTHER)					
100718	R499	GWOT Funding for Production Contractor Labor in support of Pers-3 Pers Info Mgmt Dept. (Fund Type - OTHER)					
100719	R499	GWOT Funding for SME Contractor Labor in support of Pers-3/Pers-54 (Fund Type - OTHER)					
100720	R499	GWOT Funding for Comp Ops Contractor Labor in support of Pers-54 IT Dept. (Fund Type - OTHER)					
100721	R499	GWOT Funding for ITEMPO Contractor Labor in support of Pers-3 Pers Info Mgmt Dept. (Fund Type - OTHER)					
100722	R499	GWOT Funding for BUPERS-Online Contractor Labor in support of Pers-54 IT Dept. (Fund Type - OTHER)					
1100	R499	Option Year III (FY09) (O&MN,N)	1.0	MO			\$1,474,518.11
110001	R499	COMP OPS labor in support of Pers-54 IT Programs (O&MN,N)					
110002	R499	COMP OPS labor in support of Pers-54 IT Programs (O&MN,N)					
110003	R499	WEB SERVICES for BOL WEB Content Management for Pers-54 IT Programs (O&MN,N)					
110004	R499	FY09 GWOT Funding					

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for Production  
(EFSR effort) in  
support of  
Pers-3/54 IT/IM  
Programs (Fund  
Type - OTHER)

110005 R499 FY09 GWOT Funding  
for COMPUTER OPS  
in support of  
Pers-54 IT  
Programs (Fund  
Type - OTHER)

110006 R499 OPN Funding for  
BOL contractor  
labor in support  
of Pers-54 IT  
Programs (OPN)

110007 R499 Funds provided  
for TRIM  
Training/DNS-5  
(O&MN,N)

1101	R499	Option Year III (FY 10) (O&MN,N)	1.0	HR			\$0.00	\$285,000.00
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110101 R499 FY 10 OMN Funds  
for ITEMPO  
Contractor Labor  
in support of IT  
Pers-54 (O&MN,N)

110102 R499 FY 10 OMN Funds  
for PERSNET ITSS  
Contractor Labor  
in support pf  
Pers-54 IT  
Programs (O&MN,N)

110103 R499 FY 10 OMN Funds  
for Subject  
Matter Experts  
(SME) Contractor  
Labor in support  
of Pers-3  
(O&MN,N)

110104 R499 FY 10 OMN Funds  
for Help Desk  
Contractor Labor  
in support of  
Pers-54 IT  
Programs (O&MN,N)

1102	R499	Option Year III (FY 10) (O&MN,N)	1.0	HR			\$0.00	\$8,827,734.62
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110201 R499 DEERS/RAPIDS (FY  
10) (O&MN,N)

110202 R499 DNS-5 (FY 10)for  
Navy Form and  
Directives  
(O&MN,N)

110203 R499 Computer

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Operations (FY  
10) Contractor  
Labor in support  
of Per-54 IT  
Programs (O&MN,N)

- 110204 R499 BOL ITSS (FY 10)  
contractor labor  
in support of  
Pers-54 (O&MN,N)
- 110205 R499 Subject Matter  
Experts (SMEs)  
(FY 10) in  
support of  
Pers-3/5 IT  
Programs (O&MN,N)
- 110206 R499 Computer  
Operations (FY  
10) labor in  
support of  
Pers-54 IT  
programs (O&MN,N)
- 110207 R499 ITEMPO contractor  
labor in support  
of Pers-3 (FY 10)  
(O&MN,N)
- 110208 R499 Help Desk  
contractor labor  
in support of  
Pers-54 IT  
Programs (O&MN,N)
- 110209 R499 NSWC, Corona  
Division RMS  
implementation  
TRIM Training (FY  
10) (O&MN,N)
- 110210 R499 Production (FY  
10) contractor  
labor funding in  
support of  
Pers-3/54 IT  
Programs (O&MN,N)
- 110211 R499 BOL (FY 10)  
BUPERS Online  
contractor labor  
funding in support  
of Pers-54 IT/IM  
Programs. In  
support of  
PRP/PRIMS  
(O&MN,N)
- 110212 R499 PERSNETT ITSS  
(FY10) CONTRACTOR  
LABOR (O&MN,N)
- 110213 R499 HELPDESK ITSS  
(FY10) CONTRACTOR  
LABOR (O&MN,N)
- 110214 R499 IT SERVICES FOR



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CAREER TOOL  
(FY10) (O&MN,N)

1103	R499	Option Year III (FY10) OP&N. The SOW is hereby revised to include the direct support for the installation of equipment such as production testing, quality assurance, production engineering, and equipment assembly for SOW paragraphs 2.1.2, 2.1.3, 2.1.5, 2.1.6, 2.1.8, 2.1.9, 2.1.14, 2.1.15, 2.1.17.3, 2.1.19, 2.1.22, 2.1.23, 2.1.24, 2.1.27, 2.1.30,2.1.31,2.1 .32,, 2.1.33, 2.5.1, 2.5.2, 2.5.3, 2.5.6. The direct support will be funded using OP&N funds. (OPN)	1.0	HR				\$502,155.00
110301	R499	PERSNET (OP&N FY10) Direct labor support for the installation of equipment. (OPN)						
110302	R499	BOL (OP&N FY10) Direct labor support for the installation of equipment. (OPN)						
110303	R499	COMP OPS (OP&N FY10) Direct labor support for the installation of equipment. (OPN)						
110304	R499	COMP OPS (OP&N FY10) Direct labor support for the installation of equipment. (OPN)						
1104	R499	Option Year IV (O&MN,N)	15.0	MO				\$16,611,496.60
110401	R499	(O&MN,N)						

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110402 R499 (O&MN,N)

110403 R499 (O&MN,N)

110404 R499 (O&MN,N)

110405 R499 (O&MN,N)

110406 R499 (O&MN,N)

110407 R499 (O&MN,N)

110408 R499 (O&MN,N)

110409 R499 (O&MN,N)

110410 R499 (O&MN,N)

110411 R499 (O&MN,N)

110412 R499 (O&MN,N)

110413 R499 (O&MN,N)

110414 R499 (O&MN,N)

110415 R499 (O&MN,N)

110416 R499 (O&MN,N)

110417 R499 (O&MN,N)

110418 R499 (O&MN,N)

110419 R499 (O&MN,N)

110420 R499 (O&MN,N)

110421 R499 (O&MN,N)

110422 R499 (O&MN,N)

110423 R499 (O&MN,N)

110424 R499 IT services, help  
desk labor, SME  
labor, Production  
labor, BOL labor,  
ADMITS in support  
of NPC IT  
programs (O&MN,N)

110425 R499 DELETED IN ITS  
ENTIRETY (O&MN,N)

110426 R499 OMN,R for  
computer Ops  
Production Labor  
(O&MN,N)

110427 R499 Navy Forms -  
DNS-5 (O&MN,N)

110428 R499 BOL labor in  
support of ADMITS  
interface  
(O&MN,N)

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- 110429 R499 COMPUTER OPS  
LABOR in support  
of PERS-3/54  
(O&MN,N)
- 110430 R499 SME LABOR  
(O&MN,N)
- 110431 R499 PRODUCTION LABOR  
- EMPRS (O&MN,N)
- 110432 R499 BOL LABOR in  
support of  
PERS 3/5 (O&MN,N)
- 110433 R499 HELP DESK LABOR  
(O&MN,N)
- 110434 R499 ITEMPO (O&MN,N)
- 110435 R499 PERSNET labor  
(O&MN,N)
- 110436 R499 DNS-5 Navy Forms  
and Directives IT  
Services Support  
(O&MN,N)
- 110437 R499 DEERS RAPID  
INFORMATION  
TECHNOLOGY  
SUPPORT SERVICES  
(ITSS) (O&MN,N)

For ODC Items:

Item	PSC	Supplies/Services	Qty	Unit	Est. Cost
-----	---	-----	---	---	-----
3003	R499	Base Year ODC's (O&MN,N)	1.0	LO	\$0.00
3006	R499	Option Year I ODC (O&MN,N) Option	1.0	LO	\$0.00
3009	R499	Option Year II ODC's (O&MN,N)	1.0	LO	\$1,821.00
3012	R499	Option Year III ODC's (O&MN,N) Option	1.0	LO	\$0.00
3015	R499	Option Year IV ODC's (O&MN,N)	1.0	LO	\$13,350.00
301501	R499	(O&MN,N)			
301502	R499	(O&MN,N)			
301503	R499	(O&MN,N)			

For Cost Type Items:

Item	PSC	Supplies/Services	Qty	Unit	Est. Cost	Base Fee	Award Fee	CPAF
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4000	R499	Continuation of required services through 31 March 2012 (O&MN,N)	1.0	LO				\$1,810,977.00
400001	R499	HELP DESK SUPPORT (O&MN,N)						
400002	R499	PRODUCTION (O&MN,N)						
400003	R499	IT SERVICES (O&MN,N)						
400004	R499	COMPUTER OPERATIONS (O&MN,N)						
400005	R499	DNS-5 (O&MN,N)						
400006	R499	SME LABOR (O&MN,N)						
4100	R499	EXTENSION OF SERVICES FROM 1 APRIL 2012 THROUGH 30 JUNE 2012 (O&MN,N)	1.0	LO				\$3,350,572.51
410001	R499	BLO LABOR (O&MN,N)						
410002	R499	OMNR FUNDING FOR COMP OPS PRODUCTION (O&MN,R)						
410003	R499	OMN FUNDS COMP OPS (O&MN,N)						
410004	R499	ITEMPO LABOR (O&MN,N)						
410005	R499	PRODUCTION LABOR (O&MN,N)						
410006	R499	CAREER TOOLS (O&MN,N)						
410007	R499	IT SERVICES LABOR (O&MN,N)						
410008	R499	DEERS LABOR (O&MN,N)						
410009	R499	SME LABOR (O&MN,N)						
410010	R499	HELP DESK LABOR (O&MN,N)						
410011	R499	DNS-5 (O&MN,N)						
410012	R499	NADAP ADMITS WEBSITE MGT (O&MN,N)						

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- 410013 R499 ADMITS  
ENHANCEMENTS  
(O&MN,N)
- 410014 R499 MillDC costs for  
COMPUTER OPS  
(O&MN,N)
- 410015 R499 BOL labor  
(O&MN,N)
- 410016 R499 HELP DESK LABOR  
(O&MN,N)

For ODC Items:

Item	PSC	Supplies/Services	Qty	Unit	Est. Cost
-----	---	-----	---	---	-----
6000	R499	DNS-5 ODC (O&MN,N)	1.0	LO	\$3,000.00
6001	R499	IT OPS ODC (O&MN,N)	1.0	LO	\$5,000.00
6100	R499	ODC in support of CLIN 4100 (O&MN,N)	1.0	LO	\$16,969.00
610001	R499	TRAVEL - DEERS/RAPID (O&MN,N)			
610002	R499	TRAVEL - DNS 5 (O&MN,N)			

**B-1 ADDITIONAL SLINS**

Additional SLINs will be unilaterally created by the Contracting Officer during performance of this Task Order to accommodate the multiple types of funds that will be used under this Order.

**B-2 5252.232.9400 LIMITATIONS OF LIABILITY – INCREMENTAL FUNDING (JAN 1992)**

This task order is incrementally funded and the amount currently available for payment hereunder is limited to **\$17,166,050.52** inclusive of fee for Option Year IV. It is estimated that these funds will cover the cost of performance through 12 Dec 2011. Subject to the provisions of the clause entitled "Limitations of Funds (FAR 52.232-22) of the General Provisions of this contract, no legal liability on the part of the Government for payment in excess of **\$17,166,050.52** shall arise for Option Year IV unless additional funds are made available and are incorporated as modifications to this contract. The contractor shall inform the Contracting Officer and the Contracting representative in writing when 75% of the allotted incremental funds have been expended. If 100% of the allotted incremental funds have been expended the contractor shall not continue working until additional funds have been placed on the Delivery order by the Contracting Officer.

**B-4 DETERMINATION OF AWARD FEE FOR COST PLUS AWARD FEE CLINS**

All Award Fee determinations for CLIN 1001 and Options 1002, 1003, 4001 and 4002 shall be made in accordance with this clause.

(a) Award Fee Team

The Contractor's performance evaluation for each period will be conducted by an Award Fee Team consisting of the Fee Determining Official and the Award Fee Board (Board). The Board consists of the following:

- (1) Board Chairperson
- (2) Contracting Officer
- (3) Technical Director
- (4) Contract Specialist

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(5) Representatives from the individual programs

Appointments and changes to the membership of the Board may be made at the discretion of the Fee Determining Official.

(b) Award Fee Board Procedures

This contract has a maximum of 10 award fee periods. The table below provides the award fee schedule:

Award Fee Period Date

One 6 months after contract award

Two 12 months after contract award

Three 18 months after contract award

Four 24 months after contract award

Five 30 months after contract award

Six 36 months after contract award

Seven 42 months after contract award

Eight 48 months after contract award

Nine 54 months after contract award

Ten 60 months after contract award

At the end of each period, all task orders that were active during that period will be evaluated by the Board using the evaluation criteria and adjectival ratings provided in this clause. Based on their review, the Board will create an initial award fee recommendation. The initial award fee recommended by the Board is subject to concurrence by the Fee Determining Official who shall make the final determination of the award fee for each evaluation period. The award fee amount is a unilateral decision made solely at the discretion of the Government. In no event shall the award fee exceed the applicable percentages set forth in Section B of this contract. Each unilateral modification funding award fee to the contract shall be final.

The award fee for each task order, beyond the base fee amount of two-percent (2%), is not guaranteed in part or whole. If the Contractor fails to maintain an acceptable level of performance, the Government reserves the right to provide no award fee, beyond the base fee amount, for that period and to utilize any other remedies available to improve contract performance. The Contractor is entitled to invoice for earned base fee on a monthly basis. For each task order the value of the base fee earned by the Contractor shall be calculated as follows:

(Total base fee) (12 total months in period of performance for Task Order XXXX) = monthly base fee. (See Section F for period of performances for each CLIN)

e.g.: Total Base Fee \$120 (12 months in POP for CLIN XXXX = \$10 monthly base fee)

The monthly base period for each task order will be identified in the task order.

In no circumstances will the sum of base fee payments exceed the base fee amount specified in Section B for each respective Task Order.

The Government may unilaterally make changes to this clause with the exception that no decrease may be made to the base fee amount, provided the Contractor receives written notice of the changes at least 15 calendar days prior to the beginning of the evaluation period to which the changes apply.

The Contractor may, at its discretion, make an oral presentation of its accomplishments and performance to the Award Fee Team within 7 working days after the completion of the award fee period. The Government intends to issue a unilateral modification to the contract to provide for the award fee within 60 days from the end of the award fee period. The above schedules are goals and failure to meet them shall not invalidate the award fee determination.

(c) Applicable Award Fee for Each Task

The dollar value of the award fee pools for each Task Order will be determined at the time the Task Order is placed.

(d) Award Fee Evaluation Criteria

First Evaluation Period: In evaluating the Contractor's performance during the first six months of the contract, the Board will evaluate the contractor based on the criteria identified below. The relative weights are provided in the parentheses following each criterion.

1. Meeting Performance Requirements (60%) -- Did the Contractor meet the performance requirements in accordance with the performance measurements and the quality assurance plan attached to each task order?
2. Cost Control (20%) -- Did the Contractor demonstrate the ability to manage costs in completing tasks in accordance with its proposal for that task order and within the allotted funding?

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3. Small Business Goals (10%) – Did the Prime Contractor meet the small business goals in the Small Business Plan?
4. Transition Plan Effectiveness (10%) – Did the Contractor’s transition go smoothly and in accordance with their transition plan?

All Subsequent Evaluation Periods: In evaluating the Contractor’s performance during the remaining evaluation periods, the Board will evaluate the criteria identified below. The relative weights are provided in the parentheses following each criterion.

1. Meeting Performance Requirements (60%) -- Did the Contractor meet the performance requirements in accordance with the performance measurements and the quality assurance plan attached to each task order?
2. Cost Control (20%) – Did the Contractor demonstrate the ability to manage costs in completing tasks in accordance with its proposal for that task order and within the allotted funding?
3. Small Business Goals (10%) – Did the Prime Contractor meet the small business goals in the Small Business Plan?
4. Responsiveness (10%) – Did the Contractor respond promptly and positively to issues identified by the Contracting Officer or the COR?

(e) Award Fee Performance Ratings

Award Fee, beyond the base fee, amount shall be determined using the ratings provided below. The adjectival ratings also include a corresponding percentage that the Fee Determining Official shall use in making the award fee determination. The award fee percentage will be applied to the Award Fee Pool to determine the Award Fee for the period.

Outstanding (90 to 100) -- The Contractor's contribution is indispensable to the customer, and the quality of the contribution significantly exceeds the customer's expectations with no direction from the customer. The Contractor identifies areas of potential concern and provides suggestions that significantly improve results. Tasks are performed significantly ahead of schedule. The actual cost of Performance is well managed and significantly below the estimated total cost. The Contractor services are considered to be innovative and of the highest quality.

Good (80 to 90) -- The quality of the Contractor's contribution consistently exceeds the customer's expectations. Tasks are completed ahead of schedule with little or no direction from the customer. The Contractor identifies areas of potential concern and provides suggestions and/or resolves problems that improve results. The actual cost of performance is well managed and below total estimated costs.

Satisfactory (60 to 79) -- The quality of the Contractor's contribution usually meets the customer's expectations. Assigned tasks are completed, although with some direction from the customer and with the need for corrections and re-submissions. The Contractor sometimes identifies areas of potential concern, sometimes provides suggestions that improve results, and/or resolves problems to the satisfaction of the Government. The actual cost of performance usually meets total estimated costs.

Marginal (40 to 59) -- The quality of the Contractor's contribution usually falls below the customer's expectations. Tasks are often late and require rework before the customer considers them usable. The Contractor rarely identifies areas of potential concern, rarely provides suggestions that improve results and/or rarely resolves problems to the satisfaction of the Government. The actual cost of performance sometimes meets total estimated costs.

Unsatisfactory (0 to 39) -- Contractor has been a detriment in the performance of assigned tasks. Constant direction is required. Tasks are often late and not always completed. Rework is normally required. The Contractor never identifies areas of potential concern, never provides suggestions and/or never resolves problems to the satisfaction of the Government. Cost control is poor and the actual cost of performance typically exceeds total estimated costs.

(f) Award Fee Calculation

The Government will calculate the award fee using the following table:

First Evaluation Period:

Evaluation Criteria	Relative Weighting	Award Fee	Performance Rating	Weighted Score
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Meeting Performance Requirements	60%			
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Quality Control Plan	20%			
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Small Business Plan	10%			
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Transition Plan	10%			
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Total Score	_____			
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All Subsequent Evaluation Periods:

Evaluation Criteria	Relative Weighting	Award Fee	Performance Rating	Weighted Score
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Meeting Performance Requirements	60%			
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Cost	20%			
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Small Business Plan	10%			
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Responsiveness 10%

Total Score \_\_\_\_\_

For each Task Order, the relative weightings will be multiplied by the award fee performance rating percentage to give a percentage weighted score. The sum of the percentage weighted scores is the total score. The Government will then multiply the award fee pool available for each period (see paragraph (c) for the available pool) by the total score (above) to get the total award fee percentage for each task order.

(g) Payment of Award Fee

The Contractor shall be paid award fee, if any, upon submittal of a proper invoice or voucher to the cognizant payment office, together with a copy of the unilateral modification to the task order authorizing payment of award fee for the applicable evaluation period. The modification will establish a separate Award Fee CLIN for invoicing purposes.

(h) Award Fee Determination in Event of Termination or Discontinuance

In the event the Government terminates or discontinues performance on the entire contract, Award Fee for the period since the last Award Fee Evaluation period through the date of the contract termination or discontinuance will be determined using the procedures detailed in this clause. The Government intends to issue the Award Fee determination within 60 calendar days from the effective date of the contract termination or discontinuance.



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## SECTION C DESCRIPTIONS AND SPECIFICATIONS

### SECTION C: CLAUSES

#### C-1 SPECIFICATIONS/PERFORMANCE WORK STATEMENT (PWS)

Work under this contract shall be performed in accordance with Attachment No. 1 PWS.

#### C-2 KEY PERSONNEL (DEC 1999)

(a) The offeror agrees to assign to this task order those key personnel listed in paragraph (d) below. No substitutions shall be made except in accordance with this clause.

(b) The offeror agrees that during the first 180 days of the task order performance period no personnel substitutions will be permitted unless such substitutions are necessitated by an individual's sudden illness, death or termination of employment. In any of these events, the contractor shall promptly notify the Contracting Officer and provide the information required by paragraph (c) below. After the initial 180 day period, all proposed substitutions must be submitted in writing, at least fifteen (15) days (thirty (30) days if a security clearance is to be obtained) in advance of the proposed substitutions to the contracting officer. These substitution requests shall provide the information required by paragraph (c) below.

(c) All requests for approval of substitutions under this task order must be in writing and provide a detailed explanation of the circumstances necessitating the proposed substitutions. They must contain a complete resume for the proposed substitute or addition, and any other information requested by the Contracting Officer or needed by him to approve or disapprove the proposed substitutions. All substitutions proposed during the duration of this task order must have qualifications of the person being replaced. The Contracting Officer or his authorized representative will evaluate such requests and promptly notify the contractor of his approval or disapproval thereof in writing.

(d) List of Key Personnel

NAME/TASK ORDER LABOR CATEGORY

\_\_\_\_\_/\_\_\_\_\_  
\_\_\_\_\_/\_\_\_\_\_

(e) If the Contracting Officer determines that suitable and timely replacement of key personnel who have been reassigned, terminated or have otherwise become unavailable for the task order work is not reasonably forthcoming or that the resultant reduction of productive effort would be so substantial as to impair the successful completion of the contract or the service order, the task order may be terminated by the Contracting Officer for default or for the convenience of the Government, as appropriate. In addition, if the Contractor is found at fault for the condition, the Contracting Officer may elect to equitably decrease the task order price or fixed fee to compensate the Government for any resultant delay, loss or damage.

#### C-3 QUALITY ASSURANCE PLAN

(1) Objective: The purpose of this plan is to provide a quality assurance plan for the services contracted under this Task Order. This plan provides a basis for the Task Order Manager (TOM) to evaluate the quality of the contractor's performance. The oversight provided for in this plan, and the remedy established, will help ensure that service levels are of high quality throughout the task order term.

(2) Performance Standards:

a. The deliverables under this task order will be consistently technically accurate.

b. The services delivered under this task order will be consistently of high quality.

c. The contractor's cost control efforts under this task order will be consistently effective (applicable to cost reimbursement task orders).

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d. The contractor will be consistently responsive to Government customers in its performance of this task order.

e. For the purposes of this plan, “consistently” is defined as “generally holding true”, “persistently over time”, and/or “overall uniformly”.

(3) Evaluation Methods: The TOM will conduct performance evaluations based the standards in paragraph 2 above using the following technique:

a. During the performance period of the task order, the TOM will continually and proactively monitor contractor efforts and obtain input from other Government personnel with performance oversight functions to ascertain the level of compliance with the Performance Standards.

b. Every 12 months after the effective date of the task order, the TOM will prepare a Task Order Performance Evaluation (TOPE) documenting the results of the efforts performed under paragraph 3.a. above.

c. The TOM will upload the TOPE to the SeaPort Portal.

(4) Remedy

a. If the annual Performance Evaluation indicates that the contractor has not met one or more of the Performance Standards, the following negative remedy becomes effective: the TOM will submit a negative TOPE on the SeaPort Portal for the applicable Performance Standard.

b. This is a significant negative remedy as the TOPE is a key part of the Performance Monitoring process which:

i. Provides input to the annual Contractor Performance Assessment Report (CPAR); and

ii. Determines the contractor’s ability to earn term extensions to its basic SeaPort-e contract in accordance with the Award Term provisions contained therein.

#### C-4 SECURITY REQUIREMENTS (DEC 1999) (SPAWAR C-313)

The work to be performed under this contract as delineated in the DD Form 254, Attachment No. 3, involves access to and handling of classified material up to and including SECRET.

In addition to the requirements of the FAR 52.204-2 “Security Requirements” clause, the Contractor shall appoint a Security Officer, who shall (1) be responsible for all security aspects of the work performed under this contract, (2) assure compliance with the National Industry Security Program Operating Manual (DODINST 5220.22M), and (3) assure compliance with any written instructions from the SPAWARSSYSCOM Security Officer.

#### C-5 WORKWEEK (DEC 1999) (SPAWAR C-315)

(a) All or a portion of the effort under this contract will be performed on a Government installation. The normal workweek for Government employees at SPAWARSSYSCOM is Monday – Friday 0800 to 1630 hours. Work at this Government installation, shall be performed by the contractor within the normal workweek unless differing hours are specified on the individual task orders. Following is a list of holidays observed by the Government:

Name of Holiday Time of Observance

New Year’s Day 1 January

Martin Luther King Jr. Day Third Monday in January

President's Day Third Monday in February

Memorial Day Last Monday in May

Independence Day 4 July

Labor Day First Monday in September

Columbus Day Second Monday in October

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Veteran's Day 11 November

Thanksgiving Day Fourth Thursday in November

Christmas Day 25 December

(b) If any of the above holidays occur on a Saturday or a Sunday, then such holiday shall be observed by the Contractor in accordance with the practice as observed by the assigned Government employees at the using activity.

(c) If the Contractor is prevented from performance as the result of an Executive Order or an administrative leave determination applying to the using activity, such time may be charged to the contract as direct cost provided such charges are consistent with the Contractor's accounting practices.

(d) This contract does not allow for payment of overtime during the normal workweek for employees who are not exempted from the Fair Labor Standards Act unless expressly authorized by the Ordering Officer. Under Federal regulations the payment of overtime is required only when an employee works more than 40 hours in a normal week period.

**C-6 NOTICE TO CONTRACTOR OF CERTAIN DRUG DETECTION PROCEDURES (DEC 1999) (SPAWAR C-317)**

(a) Pursuant to Navy policy applicable to both Government and contractor personnel, measures will be taken to prevent the introduction and utilization of illegal drugs and related paraphernalia into Government Work areas.

(b) In furtherance of the Navy's drug control program, unannounced periodic inspections of the following nature may be conducted by installation security authorities:

(1) Routine inspection of contractor occupied work spaces.

(2) Random inspections of vehicles on entry or exit, with drug detection dog teams as available, to eliminate them as a safe haven for storage of or trafficking in illegal drugs.

(3) Random inspections of personnel possessions on entry or exit from the installation.

(c) When there is probable cause to believe that a contractor employee on board a naval installation has been engaged in use, possession or trafficking of drugs, the installation authorities may detain said employee until the employee can be removed from the installation, or can be released to the local authorities having jurisdiction.

(d) Trafficking in illegal drug and drug paraphernalia by contract employees while on a military vessel/installation may lead to possible withdrawal or downgrading of security clearance, and/or referral for prosecution by appropriate law enforcement authorities.

(e) The contractor is responsible for the conduct of employees performing work under this contract and is, therefore, responsible to assure that employees are notified of these provisions prior to assignment.

(f) The removal of contractor personnel from a Government vessel or installation as a result of the drug offenses shall not be cause for excusable delay, nor shall such action be deemed a basis for an equitable adjustment to price, delivery or other provisions of this contract.

**C-7 EXEMPTION FROM ELECTRONIC AND INFORMATION TECHNOLOGY ACCESSIBILITY REQUIREMENTS (JUN 2001) (SPAWAR C-719)**

(a) The Government has determined that the following exemption(s) to the Electronic and Information Technology (EIT) Accessibility Standards (36 C.F.R. § 1194) are applicable to this procurement:

\_\_\_ The EIT to be provided under this contract has been designated as a National Security System.

\_\_\_ The EIT acquired by the contractor is incidental to this contract.

\_\_\_ The EIT to be provided under this contract would require a fundamental alteration in the nature of the product or its components in order to comply with the EIT Accessibility Standards.

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X The EIT to be provided under this contract will be located in spaces frequented only by service personnel for maintenance, repair, or occasional monitoring of equipment.

\_\_\_ Compliance with the EIT Accessibility Standards would impose an undue burden on the agency.

\_\_\_ The EIT to be provided under this contract is purchased in accordance with FAR Subpart 13.2 prior to January 1, 2003.

(b) Notwithstanding that an exemption exists, the Contractor may furnish supplies or services provided under this contract that comply with the EIT Accessibility Standards (36 C.F.R. § 1194).

## SECTION C: PERFORMANCE WORK STATEMENT

### 1 INTRODUCTION

The Manpower, Personnel, Training and Education (MPT&E) an office of the Bureau of Naval Personnel, is a shore activity in an active status. The MPT&E mission is to implement Chief of Naval Operations (CNO) responsibilities for managing the planning and programming of manpower, and personnel (M&P) resources and budgeting for military personnel; determination of total force MP resources and allocation of military personnel; to plan and direct the procurement, distribution, administration and career motivation of military personnel of the regular and reserve components of the U.S. Navy; to exercise centralized coordination and control of professional standards criteria; to maintain authoritative personnel record information, and to develop and implement service-wide programs for improved human relations and quality of life. The MPT&E organization consists of the Deputy Chief of Naval Personnel (DCNP); command staff; special assistants; and functional departments consisting of approximately 2,000 military and civilian personnel.

The Information Technology/Information Management Division (Pers-34) is responsible for centralized program management and delivery of Information Technology (IT) support services and is the MPT&E office responsible for planning, integration, coordination, and implementation of various components of the Human Resource IT system. The Information Technology/Information Management (IT/IM) Director is responsible for establishing the necessary infrastructure to ensure timely and efficient program execution, by providing a variety of IT support services, to include computer operations and message center support, system administration, data base administration, application configuration and support, information and network security support, and help desk support.

Pers-34 is responsible for providing record management support services for the MPT&E located in Millington, Tennessee. This includes a document imaging production operation, and record correction and customer support services, for the repository of over 3.5 million permanent personnel records. MPT&E is the primary and official manager of Navy military personnel records. Part of the MPT&E mission is to maintain and provide complete and accurate personnel records and records-related information to authorized users.

Electronic Military Personnel Records System (EMPRS) is the Navy's personnel records management system and is the repository for Official Military Personnel File (OMPF) images. Support is required for EMPRS operations. EMPRS automates records storage and managements for both active duty and reserve personnel. EMPRS also provides technology support for the Selection Board decision support processes. EMPRS directly supports the goals of the Commander, MPT&E in career management, retention, customer relations, casualty management, and technology enhancement. EMPRS is a critical system to the United States Navy. Title 10 United States Code requires maintenance of individual military service records for an indefinite period. EMPRS directly supports the goals of the Commander, MPT&E in career management, retention, customer relationships, casualty management, and technology enhancement. EMPRS operations are primarily located at Millington, TN with some support services in New Orleans, LA and other small support services located in the Continental United States.

Additionally, support is required to provide systems technical operations for MPT&E. This support is for hardware and software at the MPT&E Network Control Center (NCC) located in Millington. The MPT&E campus-wide LAN is known as PERSNET and connects all MPT&E buildings at Naval Support Activity, Millington TN. PERSNET serves over 1,000 PC users. The NMCI contractor operates the core services servers (email, file and print) while the ITSS contractor maintains the application servers. The contractor will be required to work closely with the NMCI contractor to provide seamless and transparent support to customers. Support is required for BUPERS Online (BOL), which is the operation and maintenance aspect of MPT&E's web-enabled and NPC applications. Support is also required for MPT&E's Web Content Management System (WCMS), which supports the BUPERS website allowing sailors and their families to quickly and easily find information necessary to make

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informed career decisions.

## 1.1 SCOPE OF WORK

The purpose of this Performance Work Statement is to describe the performance requirements for the U.S. Navy Personnel Command, Millington, Tennessee.

## 2.0 PERFORMANCE REQUIREMENTS

The contractor shall adhere to the following performance-oriented requirements in support of Information Technology Support Services (ITSS). The Government's quality assurance procedure and the service provider's minimum satisfactory ratings for these requirements are set forth in this performance work statement. Place of performance is 5720 Integrity Drive, Bldg 769, Millington, TN 38055, SPAWAR Information Technology Center (SITC) in New Orleans LA, and other locations to be determined in the Continental United States.

Support is required for LAN and systems technical operations for MPT&E. Support is required for hardware and software at the MPT&E NCC located in Millington, TN. The MPT&E campus-wide LAN known locally as PersNet, connects all MPT&E buildings at Naval Support Activity, Millington TN and serves over 1000 PC users via several MPT&E servers. The core service servers (email, file and print) are operated by the NMCI contractor. The contractor will be required to work closely with the NMCI contractor to provide seamless and transparent support to the customer. Support is required to maintain the NPC application servers which may be accessed from a PersNet desktop or via NMCI desktop. Support is required for BOL, which is the operation and maintenance aspect of MPT&E's web-enabled and non-web applications. BOL hosts several self-service applications providing information to service members and hosts several process-oriented applications that support core business functionality to various Navy commands. Support is also required for MPT&E's WCMS, which supports the Bureau of Naval Personnel (BUPERS) website allowing sailors and their families to quickly and easily find information necessary to make informed career decisions.

Support is also required for EMPRS, which is the Navy's personnel records management system and is the repository for Official Military Personnel File (OMPF) images. EMPRS automates records storage and managements for both active duty and reserve personnel. EMPRS also provides technology support for the Selection Board decision support processes. EMPRS directly supports the goals of the Commander, MPT&E (CPNC) in career management, retention, customer relations, casualty management, and technology enhancement.

### 2.1 INFORMATION TECHNOLOGY SERVICES

Support includes technical functions for NPC application servers (non-web), workstations, network printers, digital senders in Millington, TN.

2.1.1 Maintain NPC application host systems. This is the hardware, O/S, and app software for the applications and systems.

2.1.2 Perform system administration to include account management/permissions, space management, performance monitoring, and availability.

2.1.3 Troubleshoot connectivity issues with NMCI.

2.1.4 Recommend hardware/software upgrades or other system enhancements. Provide Return On Investment (ROI) justification defining reasons to upgrade.

2.1.5 Assist the NMCI network services provider in delivering NAVCIRT required security patches and updates to the PersNet systems via the SMS system.

2.1.6 Complete NAVCIRT Information Assurance (IA) security updates per NAVCIRT instructions for MPT&E applications and systems. Report completion of NAVCIRT requirements to the TOM and designated Information Assurance personnel.

2.1.7 Monitor the NMCI service providers performance by completing a series of daily checks such as network backup status, internet connectivity, server performance logs, reviews of network and server monitoring tools.

2.1.8 Provide network and system analysis for migrating the Navy application servers to NMCI.

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2.1.9 Propose solutions for least impactful migration. Assist Navy government personnel in completing the appropriate NMCI documentation to complete the migration. Assist NMCI as necessary in carrying out the migration. Continue to provide application administration to applications after migration to NMCI is complete.

2.1.10 Dual Network Reduction. All plans, lists, actions must be approved by the TOM prior to any deletion or consolidation actions.

2.1.11 Monthly, or as defined by the TOM, complete PersNet account usage analysis and provide inactive account information to the TOM or TOM defined representative for account termination.

2.1.12 Monthly, or as defined by the TOM, complete PersNet file share analysis to provide file share usage statistics by account. Provide to the TOM or TOM defined representative the lists of file shares to delete.

2.1.13 Monthly, or as defined by the TOM, complete public folder analysis to provide usage metrics by public folder. Provide to the TOM or TOM defined representative lists of public folders to delete. Need to check if we still have.

2.1.14 Analyze network server utilization, plan, and consolidate, upon TOM approval, network servers when server capacity and utilization warrant.

2.1.15 Inform potentially impacted customer populations 72 hours prior to deletion or consolidation actions. TOM must approve email notification messages prior to release.

2.1.16 Recommend other server consolidation efforts that further the NMCI Dual Network Reduction (DNR) requirement to the TOM. Take action on reduction recommendations after TOM approval.

2.1.17 Dual Desktop Reduction (DDR) support to include:

2.1.17.1 Review DDR submissions received by the Chief Information Office (CIO). Evaluate potential alternatives and develop solutions to allow the Navy to turn in the dual desktop assets to EDS. Frequency is to be determined by TOM, but will be no less than monthly.

2.1.17.2 Implement DDR solutions upon TOM approval.

2.1.17.3 Test and evaluate Citrix solutions that allow for DDR.

2.1.17.4 Operate and maintain the Citrix server and DDR applications that are provided by the Citrix solution.

2.1.18 All plans, lists, actions must be approved by the TOM prior to any deletion or consolidation actions. Frequency will be determined by TOM.

2.1.19 Provide assistance as required to complete System Security Authorization Agreements (SSAA) and DoD Information Technology Security Certification and Accreditation Packages (DITSCAP) packages on all Navy applications and systems.

2.1.20 Assist Information Assurance (IA) personnel in keeping the IA documentation up to date.

2.1.21 Complete data calls requested by the government or NMCI as they pertain to the MPT&E systems and operations.

2.1.22 Develop and or update Continuity of Operations Plans (COOP) and Contingency Plans for MPT&E IT operations.

2.1.23 Provide input to MPT&E Information Assurance Manager on system changes as DNR or DDR efforts change the configuration of the network.

2.1.24 Provide project status using Microsoft Project, to include timelines with milestones, and resource usage.

2.1.25 Provide weekly and monthly reports to TOM. Reports will include project status summaries, and Customer Service Requests (CSR) metrics including category breakdown and resolution times. Format for reports will be defined by TOM.

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2.1.26 Determine impact of BUPERS domain remaining located at the Navy Annex in Arlington, VA and in Millington, TN. Recommend actions necessary to mitigate any concerns associated the separation. Plan, coordinate and assist in implementing changes necessary upon TOM's approval.

2.1.27 Coordinate with MPTE Commands to centrally manage MPTE application servers.

2.1.28 Coordinate with MPTE Commands to centrally monitor MPTE application servers.

2.1.29 Implement policies and procedures to track server trends. Monitor trends to help prevent systems outages.

2.1.30 Coordinate with NMCI staff to centrally monitor application server outages. Implement automated notification procedures of system administration personnel when outages occur. After normal business hours the time from outage to notification to the system administrator notification shall not be more than one hour. Critical outages, as defined by the TOM, will require the TOM or designee notification within one hour of the outage.

2.1.31 Maintain network configuration architecture drawings of the PersNet network and application servers.

2.1.32 Maintain updated SOPs for application support.

2.1.33 Provide technical advice on the implementation and on-going operation of the MPTE application server environment.

2.1.34 Maintain repair logs on all MPTE application server equipment covered by warranty or maintenance contracts. Notify the TOM and proper vendor when warranty or maintenance contract actions are required.

2.1.35 Complete NAVCIRT migration plans for unsupported software per NAVCIRT requirements. Carryout migration plans upon TOM approval.

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## 2.2 INVENTORY MANAGEMENT

2.2.1 Maintain updated Standard Operating Procedures (SOP) for Configuration Management (CM).

2.2.2 Excess equipment as needed.

2.2.3 Track the number of deployed MPTE-NPC applications on the NMCI and PersNet network to the number of licenses owned by MPT&E. Provide a monthly report of license usage to NMCI Agency Customer Technical Representative (ACTR).

2.2.4 Track the deployed NMCI assets. Include asset number, location, assigned POC, Pers-code, and host name for seats in the tracking database/spreadsheet. Maintain a history of the asset in the database/spreadsheet for a period of time to be determined by the ACTR.

2.2.5 Track the location, number, and type of NMCI seats available for assignment.

2.2.6 Monitor and track the checkout and return of all desktop projectors and laptops.

2.2.7 Monitor and track the issuing of Government owned Blackberry devices deployed by NMCI.

2.2.8 Maintain and track all MPTE-NPC software to include licenses.

2.2.9 Coordinate dual desktop pickup and deployment with NMCI if necessary.

2.2.10 Coordinate and complete documentation for transferring, sending to Defense Resource Management Office (DRMO), or disposal of IT hardware and software per government requests.

2.2.11 Assist with and maintain the quarterly asset inventory of IT hardware and software. Provide quarterly inventory list to ACTR.

2.2.12 - Track software purchases and license keys.

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2.2.13 - Assist the Property Custodian with gathering obsolete equipment and generate paperwork required for disposal of obsolete equipment to Defense Reclamation Management Office (DRMO). Assist with tracking PER-3 equipment.

2.2.14 - Maintain lists of equipment and serial numbers for vendor support and report equipment failures to the vendors.

2.2.15 - Handle shipments to and from all locations that includes packing boxes and loading onto pallets; ensuring documentation is attached; contacting the shipping company to arrange for pick up; filling out Bill of Lading; tracking status of shipment until arrival at destination.

### 2.3 MPT&E IT HELP DESK

Customer service functions provided are for the Navy Personnel Command and the fleet for IT problems and issues related to PersNet workstations and MPTE applications. MPT&E IT Help Desk tickets average 10,000 monthly. It is estimated that it takes an average of four minutes to complete a ticket. Tickets are created from phone calls, emails, fax requests, or in person. Help Desk is required to be staffed from 0600 to 1700 CDT, Monday through Friday.

2.3.1 Log all NAVPERSCOM and NAVPERSCOM claimancy user problems, change, and configuration calls via Remedy helpdesk software and disseminate for resolution.

2.3.2 Disseminate trouble calls and tickets to the respective functional area i.e., NCC, PC Lab, DMS, etc.

2.3.3 Maintain a Knowledge Database of solutions to problems.

2.3.4 Resolve low-level user issues over the telephone.

2.3.5 Interface with the Defense Information Systems Agency (DISA) Customer Service Desk to resolve across system problems.

2.3.6 Track and/or follow-up unresolved problems.

2.3.7 Issue electronic survey once trouble ticket is closed.

2.3.8 Provide ticket creation and routing services for various other department and areas throughout MPT&E including:

Network Control Center (NCC) application support

NMCI network and workstation support (including e-mail)

Message Center

EMPRS

BUPERS Online

FASTDATA

Web Content Management System (WCMS)

Center for Career Development (CCD)

BUPERS Access

2.3.9 Assist in the development of workflows to include schemas, active links and filters as required.

2.3.10 Develop and deliver comprehensive reports on a monthly basis to reflect activities as recorded in the Remedy database.

### 2.4 ENTERPRISE APPLICATIONS



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#### 2.4.1 FASTDATA

Financial application used by over 100 fund administrators to apply funds throughout MPT&E.

2.4.1.1 Responsible for uploading files to STARS from FASTDATA.

2.4.1.2 Archive upload files based on Fund Administrator and expenditure files based on UIC and appropriate fund Administrator.

2.4.3 Perform downloads of expenditure files from STARS.

2.4.1.4 Confirm UIC/Fund Administrator's data within the expenditure file.

2.4.1.5 Distribute expenditure data to the appropriate Fund Administrator.

2.4.1.6 Complete immediate user account unlocks.

2.4.1.7 Complete FASTDATA server and software updates.

2.4.1.8 Grant Site/Fund Administrator access to FASTDATA personnel.

2.4.1.9 Implement functionality within FASTDATA application as requested by MPT&E.

2.4.1.10 Implement reporting related to FASTDATA as requested by MPT&E.

2.4.1.11 Create and maintain standard procedures for administering, managing, and operating FASTDATA and related services.

2.4.1.12 Install, configure, secure, backup and maintain Oracle 8i Database server to support FASTDATA and related services.

2.4.1.13 Provide SQL database support.

2.4.1.14 Provide support for Oracle 9i.

2.4.1.15 Provide daily morning report on status of all open FASTDATA issues and action items.

2.4.1.16 Provide weekly report on summary of all projects accomplished during the week.

2.4.1.17 Provide monthly status report on system availability, summary of scheduled and unscheduled maintenance activities, and recommendations for system improvements. Monthly report may be required in In Progress Review (IPR) format.

2.4.1.18 Provide support to MPT&E for FASTDATA COOP and consolidation efforts.

#### 2.4.2 REMEDY

Remedy is the customer service ticketing system used by the helpdesk and all customers that the help desk supports. There are currently over 325 users that directly access the system.

2.4.2.1 Provide programming support for the Remedy database.

2.4.2.2 Install upgrade and maintain all Remedy applications to include back up and retrieval.

2.4.2.3 Maintain the NMCI and FAM approved AR Server versions on the enterprise server.

2.4.2.4 Maintain the Remedy Web server.

2.4.2.5 Provide Remedy account administration (add/remove/grant appropriate permission levels) as required.

2.4.2.6 Maintain SQL database in support of Remedy

2.4.2.7 Ensure the NMCI compliant version of the Remedy client (ARS User) is loaded on the NMCI.

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2.4.2.8 Develop workflows to include schemas, active links and filters as required.

2.4.2.9 Develop and deliver comprehensive reports on a monthly basis to reflect activities as recorded in the Remedy database.

2.4.2.10 Perform modifications to Remedy forms to accommodate user needs and requests, as required.

2.4.2.11 Provide Network Management and Provisioning System (NMAPS) tracking and reporting using the Remedy application.

2.4.2.12 Track project status using Microsoft Project, to include timelines with milestones and resource usage.

2.4.2.13 Provide weekly and monthly status reports. Format will be determined by TOM.

2.4.2.14 Provide monthly metrics reports to include resolution times for password resets CSR and top CSR categories.

2.4.2.15 Web-enable all client supported Remedy applications so MPT&E can discontinue use of Remedy ARS client.

## 2.5 BOL SUPPORT, INTERNET/INTRANET, WCMS, ITEMPO SERVER, AND CONTROL-D

BOL is the operation and maintenance aspect of MPT&E's web-enabled applications. BOL hosts several self-service applications providing information to service members and hosts several process-oriented applications that support core business functionality to various Navy commands. Contractor support is required for system and network administration of BOL, the Internet/Intranet, WCMS, ITEMPO, Control-D, and other MPT&E web systems.

### 2.5.1 Server, Network and Infrastructure Services

2.5.1.1 Install, configure, secure, backup and maintain Microsoft's Windows Server 2000 and Windows Server 2003 systems.

2.5.1.2 Install, configure, secure and maintain Cisco routers, switches (5500, 4500, 2900, 3500 switches), Pix Firewalls, and Local Directors, BigIP F5 Switches Google appliance.

2.5.1.3 Maintain system security, including DITSCAP certification.

2.5.1.4 Install, configure, secure and maintain Microsoft Internet Information Server (IIS) versions 5.0 and 6.0 to support BOL.

2.5.1.5 Install, configure, secure and maintain Microsoft's Active Directory in support of BOL.

2.5.1.6 Install, configure, secure and maintain DNS servers to support BOL.

2.5.1.7 Review and recommend infrastructure changes including infrastructure architecture to meet NMCI requirements.

2.5.1.8 Monitor the BOL and Internet/Intranet infrastructure for security, performance, and stability issues. Recommend and make changes to secure and stabilize infrastructure.

2.5.1.9 Test and implement new technologies following standardized test and

2.5.1.10 Implementation procedures that are planned for future use in BOL.

2.5.1.11 Monitor hardware and coordinate with the providing vendor to support as needed.

2.5.1.12 Monitor the BOL and Internet/Intranet sites for trouble alerts and to determine possible performance enhancements.

2.5.1.13 Develop and or update Continuity of Operations Plans (COOP) and Contingency Plans for BOL operations.

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## 2.5.2 Data Services.

2.5.2.1 Install, configure, secure, backup and maintain Microsoft SQL Server Version 2000.

2.5.2.2 Provide support and monitoring of database DTS Packages and Maintenance Jobs.

2.5.2.3 Provide code review of Transact SQL, Stored Procedures, Schemas, Views and other database code to ensure systems meet BOL security, stability and performance requirements prior to deployment on BOL Data Service Systems.

2.5.2.4 Develop stored procedures for BOL internal use and for databases shared between applications.

## 2.5.3 Development Services

2.5.3.1 Provide development support and deployment logistics for applications utilizing the BOL or Internet/Intranet architecture(s) that are written using ASP, HTML, JavaScript, Visual Basic 6.0, VB.Net, ASP.Net, C#, XML, ADO.Net and Transact SQL.

2.5.3.2 Provide code review to ensure applications meet BOL security, stability and performance requirements prior to deployment on BOL.

2.5.3.3 Test proposed changes prior to deployment on BOL.

2.5.3.4 Write web pages utilizing .NET

2.5.3.5 Compose objects and/or web services to abstract BOL Services and API's.

2.5.3.6 Compose objects and/or web services to abstract BOL Data Services.

## 2.5.4 Application Management Services

2.5.4.1 Manage BUPERS Online web services including the BOL authentication mechanism, web portal, and other web services provided by BOL to develop, maintain code and procedures, and services.

2.5.4.2 Monitor and coordinate with the third party software vendors (i.e. ThinQ, BMC, Seagate Software, Crystal Reports, Business Objects) to support the software as needed.

2.5.4.3 Monitor and coordinate with the providing vendor to support the software as needed.

## 2.5.5 Control-D Services

2.5.5.1 Provide on-site and off-site technical support of the Control-D for Distributed Systems (CDDS) software and its associated web interface product.

2.5.5.2 Provide expert knowledge of the CDDS product to perform troubleshooting of CDDS communications, database, file maintenance and web interface problems.

2.5.5.3 Provide liaison support with the software vendor, SPAWAR ITC and MPT&E as required.

2.5.5.4 Install software upgrades and product fixes when necessary for the CDDS software suite.

## 2.5.6 Web Content Management System/Internet/Intranet (WCMS)

2.5.6.1 Provide systems administration for WCMS and the existing MPTE-NPC web systems.

2.5.6.2 Administer and maintain the WCMS for the Navy Personnel Command.

2.5.6.3 Develop and maintain applications in .NET to be used in WCMS

2.5.6.4 Monitor all systems related to the WCMS.

2.5.6.5 Create and maintain standard operating procedures for all procedures related to the WCMS system,

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including acceptance of applications into the WCMS/Internet/Intranet architecture.

2.5.6.6 Maintain systems hosted on Windows 2000 Server and Windows 2003 Server with ASP applications.

2.5.6.7 Monitor the Internet/Intranet sites for trouble alerts and to determine possible performance enhancements.

2.5.6.8 Test proposed changes prior to deployment on the Internet/Intranet.

2.5.6.9 Maintain site channel structure in WCMS based on input from the Moderators.

2.5.6.10 Maintain Template Gallery channel structure in WCMS based on input from the Moderators.

2.5.6.11 Maintain Resource Gallery channel structure in WCMS based on input from the Moderators.

2.5.6.12 Maintain and optimize the WCMS search engine (Google) performance and display.

2.5.6.13 Develop and maintain Standard Operating Procedures for WCMS Moderator to follow in terms of collecting appropriate information from users for the development of new templates.

2.5.6.14 Create new templates and modify existing templates in WCMS, as needed based on input from the Moderators. Ensure templates are compliant with Section 508 Guidelines using ACCVerify.

2.5.6.15 Generate usage reports and shares information with Moderators to be used for future site development

2.5.6.16 Create new active directory user accounts and delete inactive active directory user accounts for WCMS based on input from Moderators.

2.5.6.17 Create active directory and WCMS user groups and places active directory user accounts into appropriate groups

2.5.6.18 Maintain Messages section of WCMS site (ALNAVs and NAVADMINs).

## 2.5.7 BOL DOCUMENTATION SERVICES

2.5.7.1 Create and maintain standardized procedures for acceptance of applications into the BOL architecture.

2.5.7.2 Create and maintain server configuration documents.

2.5.7.3 Create and maintain server change logs.

2.5.7.4 Create and maintain data dictionaries for BOL owned databases.

2.5.7.5 Provide daily morning report on status of open issues and action items, security posture and network status and availability.

2.5.7.6 Provide weekly summary of all projects accomplished during the week.

2.5.7.7 Provide monthly status report which includes current project status, system availability, status of open issues and action items, summary of scheduled and unscheduled maintenance activities, and recommendations for system improvements, web pages utilization metrics, daily logon metrics, and bandwidth utilization metrics.

2.5.7.8 Provide project status using Microsoft Project, to include timelines with milestones, and resource usage. Use MS Project to evaluate changes to project priority or schedules. Provide overall project impact details to operations on insertion of new projects or changes to existing projects. Internal projects are to be included in the overall projects reports and impact reports.

## 2.6 ITEMPO

Customer service functions provided are for MPT&E and the fleet for IT problems and issues related to the ITEMPO application. This MPT&E IT Help Desk has processed over 110,000 requests this calendar year.

2.6.1 Coordinate with PERS-341 to ensure the accuracy of the ITEMPO deployment data maintained in corporate

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databases. This will include random review of individual unit ITEMPO programs to ensure they are managing individual deployment as required. This may include tracking underway periods for shipboard Sailors, tracking time away from a PDS/homeport/local area for Sailors embarked to other deploying mobile units (such as aircraft squadrons and Seabee Mobile Construction Battalions) as well as Temporary Additional Duty (TAD) periods.

2.6.2 Coordinate with DFAS, PSDs, Ships' Personnel/Disbursing Offices and unit ITEMPO Managers on pay and personnel procedures and transactions relating to administration, administrative corrections, account management and claims for ITEMPO High Deployment Allowance (HDA) by Navy service members.

2.6.3 Assist the Fleet in obtaining and utilizing reports within the ITEMPO report viewing center and conduct Fleet training on program changes and application enhancements.

2.6.4 Review reports and develop queries to help identify and break out major claimants by command via Unit Identification Code (UIC). These queries will assist the Help Desk and the Functional Manager to identify areas for direct contact support.

2.6.5 Manage the All-Navy Report that identifies units with over 400 days and zero days of ITEMPO on individual accounts and units with expired events. Liaise with Fleet and Type Commanders regarding units consistently identified as not in compliance with ITEMPO reporting policies and procedures.

2.6.6 Assist Program Manager in reviewing and providing input changes to the ITEMPO User Manuals, On-line/Off-line guides and web capabilities, as changes occur to ensure those capabilities are readily available and understandable to Fleet units.

2.6.7 Initiate, monitor, and when directed by PERS-341 or higher authority, provide assistance with inputting transactions for commands reporting ITEMPO from DMRS message traffic, phone calls, emails and faxes to the on-line program.

2.6.8 Provide monthly progress reports in reducing outstanding expired events, to include those accounts reported as over 400 days as required by legislation and/or DoD Instruction.

2.6.9 Review reports bi-monthly that identify quantity and quality (type of inquiries by category) of calls/emails received at the ITEMPO Help Desk, which measure productivity of ITEMPO Call Center technicians. This will also assist in the analysis of results to ascertain what, if any, systemic changes or end-user training initiatives may be necessary.

2.6.10 Provide advice to All-Navy commands/activities on ITEMPO procedural matters with regards to ITEMPO instruction and online manuals.

2.6.11 Assist functional manager in answering all Board for Correction of Naval Record (BCNR), DFAS and Congressional inquiries concerning HDA pay matters.

2.6.12 Create weekly ITEMPO reports comparing statistics for units, major claimants, and all-Navy, which will ensure all commands are reporting ITEMPO as required by legislation.

2.6.13 Provide advice and explain the weekly ad hoc reports and queries to the Fleet and Navy Personnel Command until reporting tools are added in ITEMPO resulting from modification to the current application.

2.6.14 Assist in conducting functional testing of future new ITEMPO application changes prior to fleet release.

2.6.15 Develop and monitor ITEMPO training programs for Navy leadership (CO/XO/CMC), unit ITEMPO Managers, and unit administrative personnel. Ensure Fleet training incorporates program changes and application enhancements. This may be accomplished via videotaping admin requirements and instruction for correctly reporting/tracking requirements.

2.6.16 Assist in performing quality control reviews of all active duty ITEMPO claims and administrative correction requests before they are forwarded to Defense Finance Accounting System (DFAS) and adjudicate all military claims due to alleged errors in Navy corporate databases.

2.6.17 Maintain ITEMPO procedures as they affect Naval Reserve components. Coordinate with Commander, Naval Reserve Force, Naval Reserve Personnel Center, PERS-44 and PERS-49 during Naval Reserve operations including

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exercises, recalls, mobilization, and demobilization.

2.6.18 Produce weekly ITEMPO reports comparing statistics for units, major claimants, and All-Navy. Annotate any unusual trends or metrics and submit reports to PERS-341C upon completion.

2.6.19 Submit monthly program reports to PERS-341C that detail the status of expired events, event resolution problems or command situations requiring attention.

2.6.20 Produce all reports as required by legislation and DoD instruction.

2.6.21 Assist fleet and MPT&E stakeholders in processing AD HOC reports contained with the ITEMPO program.

2.6.22 Determine data accuracy using BOL/ITEMPO AD Hoc report tool for data comparisons.

2.6.23 Provide all necessary training for ITEMPO AD Hoc tool usage.

## 2.7 OPERATIONS SUPPORT FOR EMPRS

2.7.1 Provide technical support services to include operations, network, applications and hardware maintenance support of the EMPRS systems. This service shall include 7X24 system operation and monitoring of the EMPRS TR system. Support may be required at 2720 Lakeshore Drive, New Orleans, LA. Contractors will be required to be on call. Cell phones or pagers will be provided for those contractors who are on call. Contractors will be compensated for all on call time.

2.7.2 Provide maintenance support of the original EMPRS system in order to keep it operational until it is turned off and new TR EMPRS is fully operational. These activities include the requirements to ensure system readiness and sustainability in the operation environment.

2.7.3 Provide Operating System and DataBase Administration for EMPRS and EMPRS Technology Refreshment (TR). Operating Systems and DataBase Administration support will be required for all Systems and Databases identified in the GFI/E section of the PWS.

2.7.4 Provide application administration support for: IBM Content Manager, IBM Records Manager, Websphere, Crystal Reports, Lotus "Sametime, Tivoli application suites, Rational (ClearCase, ClearQuest), AIX, Linux, Windows O/S, and any application software identified in the GFI/E section of the PWS.

2.7.5 Provide specialized technical knowledge of current EMPRS for PRIO/RCM, Fitrep Evaluation, and Selection Board.

2.7.6 Support Post Deployment Software Support contractor personnel as needed to discuss, clarify, resolve technical/data exchange issues, and exchange pertinent information in support of the TR EMPRS.

2.7.7 Provide specialized technical knowledge of EMPRS TR for Core Records, Fitrep Evaluation, RCM and Selection Board support.

2.7.8 Provide support of EMPRS as designated by assigned Remedy Customer Service Requests (CSR).

2.7.9 Administer activities to provide maintenance and operational support of EMPRS in accordance with the Rational Unified Process (RUP), current Department of Defense acquisition guidance, Department of the Navy, Program Management Office and SEI/CMM guidance.

2.7.10 Provide the following support for the Post Deployment Software Support requirements: System and DataBase Administration support for the development environment. This will include AIX Sys admin support, Windows Sys admin support, DB2 CM Database admin support.

2.7.11 Provide hardware and software support for the workstations and associated hardware and software housed within the Selection Board. This includes 250 EMPRS PCs running Windows 2000 and EMPRS Selection Board Module and 25 desktop printers. Response time to trouble calls is <5 minutes. On-site coverage shall be from 0630 – 1930 Monday through Friday and 0800 – 1630 Saturday.

2.7.12 Provide system monitoring, administration and maintenance in New Orleans for the fail-over site. The

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required coverage is Monday through Friday, 0600 through 1600.

2.7.13 Provide support to maintain and document a 10,000 tape library.

2.7.14 Provide support to maintain configuration management of all software, software changes/patches and hardware.

2.7.15 Provide weekly metric reports on network and server utilization and up/down time by application.

2.7.16 Provide weekly metric reports on trouble calls and response time to resolve.

2.7.17 Provide documentation for generation and continuous updates of standard operating procedures console operation, process flow documentation, environmental configuration. Documents will be delivered to the TOM for acceptance and inclusion into EMPRS Configuration Management.

2.7.18 Provide weekly status reports covering operational issues to include any action/intervention required by the console operator, system administrator or database administrator.

2.7.19 Provide monthly roll up reports.

2.7.20 Provide inventory control for all hardware distribution and movement of EMPRS equipment.

2.7.21 Provide a traceable configuration management methodology for all software and hardware installed or maintained under this order using products like "Rational Unified Process".

2.7.22 Provide a process for tracking all installed components that are to be documented in a configuration database. Control will be placed on all installed components ensuring only properly reviewed and approved changes are made to the production environment. The methodology must ensure that the configuration database reflects all changes to the production environment.

2.7.23 Perform daily IA tracking and updating of software/configuration in accordance with DoD IA standards.

## 2.8 EMPRS PRI/O PRODUCTION SUPPORT TASKS

2.8.1 Perform tasks necessary to provide total operational and maintenance support to EMPRS as required to sustain the Navy Official Military Personnel File (OMPF) records. Support may be required in New Orleans, LA.

Total EMPRS Records as of 18 January 2005 = 3,309,399

Total Active records = 638,194

Total Other than Active records = 2,671,205

Total T-batched records with Accession Date = 1,979,444

Total T-batched records w/o Accession Date = 48,365

2.8.2 Verify that emergency services are performed as required and requested by the Navy or in the event of a national emergency.

2.8.3 Prepare, maintain, recommend and submit to Navy for approval standard operating procedures for each EMPRS production area and for each work process associated with each EMPRS workstation, i.e., Document Preparation, Scanning, Indexing, Validation/QA, Release, Administrative Change, User Services, and Master File.

2.8.4 Provide EMPRS-TR production reports for each production workstation sufficient to determine daily, weekly, monthly and annual system operations status and each workstation production with details on the positive and negative issues that develop.

## 2.9 DOCUMENT PREPARATION

For this solicitation the conversion from pounds to number of documents is calculated -- one pound of documents average 118-120 documents per pound. The EMPRS-TR system production performance has not been determined,

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due to no historical production data available at this time. There is a potential for an increase in the number of documents that FITREP/EVAL (FE) receives, which may reach upwards to an additional 1.5 million documents per year from the Navy Enlisted in Pay Grade E-4 and below. These records are currently not part of the OMPF.

2.9.1 Account for delivery of documents, e.g., by weight or image count and document type as determined by Navy regardless of the method received, i.e., electronic, faxed or mailed.

2.9.2 Prepare forms and documents received from Navy for scanning. EMPRS Core records formally known as (PRI/O) documents average receipt are 200-400 pounds per day. The total number of documents received varies daily, however, on average are 25,000 to 50,000 documents are processed into the EMPRS PRI/O system production daily.

2.9.3 Prepare FE documents received from Navy for scanning. FE documents average receipts are 35-50 pounds per day. The total number of documents received for FE varies daily, however, on average is 4,000 to 6,000 documents are process into the FE system daily.

2.9.4 Verify OMPF forms and documents received are on the Navy's list of retainable documents.

2.9.5 Remove forms and documents not on the Navy's list of retainable documents.

2.9.6 Remove forms and documents, which cannot be scanned because of poor imaging quality, or damaged beyond repair.

2.9.7 Dispose all deleted forms, documents per Navy guidance.

2.9.8 Verify that deleted forms and documents are reviewed periodically to validate that form or document should be deleted and all deleted documents weighed and disposed properly.

2.9.9 Verify that all pages of forms and documents are present and in sequential order for all multiple page forms and documents.

2.9.10 Verify that on multiple page forms or documents that the name and Social Security Number (SSN) match each page of form and document and that all pages of the form or document belong to the same SSN.

2.9.11 Verify that all forms and documents are properly signed and contain properly affixed stamps as required.

2.9.12 Return forms and documents to Navy when found to be incomplete, missing required information, e.g., SSN, NAME, signatures, stamps or when form or document is not recognized or belongs to another armed service branch.

2.9.13 Prepare forms and documents for scanning; must be free of defects as possible, remove objects, (i.e., post-it, staples), repair tears and smooth edges, remove glue from leading edge of documents as needed to ensure best condition of document.

2.9.14 Separate forms and documents by batch class, batch type and scanner type.

2.9.15 Manage and determine normal work priorities for each EMPRS production batch of forms and documents to be processed.

2.9.16 Verify that forms and documents that require priority handling are processed as required.

2.9.17 Prepare batch folders with the required notations that identify; type, date received and other information required for report purposes.

2.9.18 Deliver batch folders to Scan Station batch storage for efficient production daily and as required. Based on the batch type 9 to 13 (4 pound) batches per DOC PREP employee is the average production required.

2.9.19 Prepare production reports on document preparation in order to determine status of all documents received for workstation production in order to verify performance and establish priorities.

2.9.20 Verify that all workstations and surrounding work areas are maintained in an efficient, organized, safe and



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clean production environment.

## 2.10 SCANNING

2.10.1 Verify that batch folder is selected for scanning by batch type and by priority basis set by the Navy.

2.10.2 Provide daily production scanning, which averages 35,000-45,000 documents per day, which includes FE, for each scan workstation.

2.10.3 Verify the accuracy and quality for scanning standard documents to digital images.

2.10.4 Verify that the appropriate scanning equipment is used for non-standard size documents such as photos, college transcripts.

2.10.5 Verify that the Document Locator Number (DLN) is visible and correct sequence is printed on each scanned document.

2.10.6 Verify that each scanned batch is closed before a new batch is started.

2.10.7 Verify that each scanned batch is validated to determine that each document contains the correct form name and number and the correct number of images.

2.10.8 Validate that all corrections to each form and document are made as required.

2.10.9 Provide Scan workstation reports on production to include total number of batches, documents processed, failed or returned to Navy and other information that is essential to efficient operation.

## 2.11 INDEXING/VALIDATING

2.11.1 Verify that all EMPRS batches are processed through validation.

2.11.2 Verify that the cause for document rejects status is identified.

2.11.3 Validate an average of 320 to 350 documents per hour for each validation workstation.

2.11.4 Process all batches in the priority order as determined by the Navy.

2.11.5 Enter and verify index data for each form in a batch. Fields that require index data are SSN, member name, form number, form name, title, form date and field code.

2.11.6 Reject documents of poor quality, those not on the list of retainable documents and those missing index data.

2.11.7 Annotate the reason for reject and return to Navy for appropriate action by Navy.

2.11.8 Correct errors that can be corrected in the validation module; i.e., SSN, member name, form number, form name, title, form date and field code.

2.11.9 Provide Quality Control (QC) for all batches that are rejected from Validation to the QC module.

2.11.10 Verify that document is deleted on any document that should be rejected based on Navy policy; remove the paper document from the batch, annotate the reason for rejecting the document and return the document to Navy.

2.11.11 Verify that batches are completed and closed.

2.11.12 Provide Index/Validation reports on production to include total number of batches, documents processed, failed or returned to Navy and other information that is required for efficient operations.

## 2.12 QUALITY ASSURANCE (QA) / VERIFICATION

2.12.1 Verify that all EMPRS production batches requiring QA are processed through verification workstations and released to CM as appropriate.

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2.12.2 Process an average of 400 to 500 documents per hour for each verification workstation.

2.12.3 Verify that the quality of images and indexing information is correct after batches have been indexed.

2.12.4 Verify all New Accession Dates and that all fields exist and are accurate as appropriate.

2.12.5 Verify that deleted paper documents are assigned the appropriate Reject Code.

2.12.6 Verify that all production batches' are processed and completed for released.

2.12.7 Provide QC on all batches that are rejected from Verification to the QC module.

2.12.8 Verify that document is deleted on any documents that should be rejected based on Navy policy; remove the paper document from the batch, annotate the reason for rejecting the document and return to the document to Navy.

2.12.9 Provide Quality Assurance/Verification workstation reports on production to include total number of batches, documents processed, failed or returned to Navy and other information that is required for efficient operation.

### 2.13 OMPF RECORD REQUEST PROCESSING

2.13.1 Receive and process record requests received via BOL, Fax and Mail. A request may be for a single member or multiple members via Fax or Mail. Automated requests are produced via BOL. Compact Disk (CD) and Paper requests combined average 5,000 – 10,000 per week.

2.13.2 Provide verification that all requests received within 90-days of a previous request for the same record is researched to see if it is a duplicate request. If the request is for the same record or records and the request is from the same requestor, it is coded as a duplicate record request and immediately closed.

2.13.3 Provide manual input of record request information into the Navy's record request software to produce a complete OMPF CD, or paper copies of documents as requested in the record request. Paper copies will only be made when the request is only for a few documents, i.e., current Navy policy limits this to a maximum of 5 documents, and otherwise a CD will be provided.

2.13.4 Provide, record request production monitoring and verify that the production of CD and paper copies are completed and mailed or delivered to User Services Customer Service Window for delivery to waiting customer (priority usually 10 to 30 minutes) or in accordance with urgent Navy requirements as required. A routine request action is normally completed within 72 hours. A priority mail request is normally completed within 24 hours.

2.13.5 Provide verification on all production failures or errors in order to review, determine cause and take corrective action to complete and continue production of record request in a timely manner. Normally corrective actions, i.e., research image, retrieval of image or return to Navy is completed within 24 –48 hours

2.13.6 Perform research, including the local microfiche archives, to locate and retrieve document images that are corrupted in CM and if the document is located, import the replacement image into CM via the Mekel process.

2.13.7 Verify that a new CSR is created and submitted to the EMPRS Help Desk in order to retrieve corrupted images, which cannot be located on microfiche.

2.13.8 Provide document information on unrecoverable corrupt images to Navy for necessary research actions to recover missing document images. Frequency of report will be determined by TOM.

2.13.9 Verify and track a record request for an OMPF that is not in EMPRS but is located at the National Personnel Records Center (NPRC) St. Louis, MO. Provide referral information to requestor and close request.

2.13.10 Prepare and print mailing labels and affix to CD mailer or envelope as necessary, ensure that all CD mailing label tracking numbers correspond with the correct unique CD tracking number to prevent miss-mailing.

2.13.11 Verify that each daily CD production is properly prepared, i.e., mailing labels are placed in the correct position per Navy guidelines, correct mailing envelopes are used and all daily-completed CD production is delivered to the Navy mailroom.

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2.13.12 Prepare reports, status, i.e., open, completed, shipped, failed or error, number of requests, i.e., method of request fax, letter, web via automated BOL and walk-in history. Frequency of reports will be determined by TOM.

2.13.13 Ad hoc reports based on queries from the existing database will be required on an as needed basis.

2.13.14 Verify that walk-in requests are processed on a priority basis unless the requestor requests specifically for routine delivery. Priority requests average delivery within 10 – 30 Minutes timeframe.

2.13.15 Provide customer service for OMPF CD pick up, status and user services desk window services, i.e., assign terminal for record review, telephone answering and related services.

2.13.16 Provide customer services responses via mail, telephone and email as required.

## 2.14 EMPRS RECORD REVIEW SUPPORT

2.14.1 Perform all tasks necessary to provide customer assignment to an EMPRS workstation for record review, to include assignment of a user name and password.

2.14.2 Verify that a new customer account is created for each EMPRS record review customer.

2.14.3 Verify that all Navy members receive priority in the assignment of an EMPRS record review workstation, that all other customers are notified appropriately when necessary. This will include terminating access for personnel who do not have a valid military identification card or an investigator for a short period of time, if necessary.

2.14.4 Provide a review of each record request and grant access to only those documents/images that a customer may need access to, based on the documented request or an authorization for release of information signed by the record subject. In all cases the Navy member will be afforded access to all documents in their own OMPF.

2.14.5 Verify member records that are assigned to each customer account are limited to those that the customer is granted access for review.

2.14.6 Verify that each record review customer account is disabled after the expiration of each session.

2.14.7 Verify that the customer service record review operation is available for a 40- hour workweek Monday through Friday, except for holidays.

2.14.8 Refer to Navy for resolution on all questionable matters related to customer service regarding access to or use of the OMPF.

2.14.9 Provide Record Review Room formerly known as Users Services reports on daily, weekly, monthly and Annual production to include total number of phone calls received and returned, number of walk in assisted, number of faxed requests received number of BOL requests received, number of paper copies provided, number of record requests mailed out, number of records returned by mail facility and other information required to maintain efficient production operations.

## 2.15 EMPRS MEKEL PROCESS

2.15.1 Verify that all Microfiche presented for conversion to EMPRS Electronic images are converted to digitized images per standard established as required.

2.15.2 Verify that optimal quality of the microfiche images are processed to EMPRS.

2.15.3 Provide verification that each image processed is properly indexed and released to CM.

2.15.4 Provide MEKEL workstation reports on production to include total number of microfiche converted to digital and number of failed image conversions, processed, failed or returned to Navy and other information required for efficient operations. Reports will be required on an as needed basis.

## 2.16 SUPPLY OPERATIONS

2.16.1 Maintain a 90-day supply of blank Compact Disks (CDs') and CD Mailers.

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2.16.2 Maintain, monitor and provide an effective, efficient recycling Program for consumables i.e., paper clips, folders, and bubble bags, to efficiently recapture valuable resources that may be wasted.

2.16.3 Provide coordination to identify and prepare all necessary documentation, and prepare EMPRS equipment and spare consumable parts that are no longer required for surplus.

2.16.3 Provide operational reports on cost effective measures and other information as required.

2.16.4 - Assist with research and obtaining quotes for hardware, software, equipment and consumable supplies.

2.16.5 - Assist with the preparation of requisition Form 4491/2 for Government Purchase Card purchases.

2.16.6 - Provide assistance in loading requirements into the purchase request application, i.e., PR Builder.

2.16.7 - Assist with the preparation of Justification and Approval (J&A) and other sole source paperwork and provide background information as needed.

2.16.8 - Assist with the preparation of Statements of Work (SOW) and provide background information as needed.

2.16.9 - Perform research and prepare Section 508 compliance forms for procurements.

2.16.10 - Maintain a master log file as back up for all PERS-34 purchase card holders purchases and spending. This is a spreadsheet that contains individual details for every item purchased on each purchase card, including order numbers, receipt date, etc. Also maintain electronic copies of all purchases made for PERS-34 purchase card program.

2.16.11 - Assist the PERS-34 Financial Office in tracking all 1149 forms as backup for budget reviews.

2.16.12 - Assist the card holders with the preparation of monthly certification statements for the PERS-34 Purchase Card. This is done for each cardholder account and involves comparing the itemized statement received from the Bank against the master log of purchases. Screen for errors and then cut and paste the information into the proper format and attached the cardholder signature page to the final form. When mistakes are found, notify the Approving Official and in coordination with the cardholder, notify the vendor.

2.16.13 - Assist the card holders with the preparation of the quarterly audit certification for the PERS-34 Purchase Card. These are randomly generated by the Program Audit Tool (PAT) on the bank website. Print out the master log showing purchases, print the monthly certification showing which month it was billed, copy all documents pertaining to the item, attach all of this documentation to a copy of the itemized bank bill and provide to the Agency Program Coordinator (APC).

2.16.14 - Provide assistance to the Agency Program Coordinator and Approving Official with the preparation of the annual audit certification. This occurs once per year. Make copies of every transaction, receipt, packing slip, bill of lading, and obtain all required signatures for each card holder along with copies of each itemized bill for the bank. Maintain complete copies of the master logs and monthly statements.

2.16.15 - Assist PERS-34 financial office and the TOM in tracking annual maintenance contracts; prepare packets for renewals each year.

2.16.16 - Receive and distribute all materials received and maintain receipt documentation.

2.16.17 - Maintain production and office supplies at minimum safe quantity (MSQ).

2.16.18 - Distribute office supplies to personnel.

## 2.17 MASTER FILE

2.17.1 Research images that have not transferred from PRIO to SEL BOARD Module.

2.17.2 Process CSR to retrieve images that have corrupted within EMPRS, retrieve images from Master Fiche maintained from Pre-EMPRS, or return to Navy for Record Reconstruction.

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2.17.3 Research images that have not transferred from PRIO to CD Production.

2.17.4 Process CSR to retrieve images that have corrupted within EMPRS, retrieve images from Master Fiche maintained from Pre-EMPRS, or return to Navy for Record Reconstruction.

2.17.5 Research all other requests received from Navy dealing with possible image/data corruption.

2.17.6 Provide Scan workstation reports on production to include total number of documents processed, failed or returned to Navy and other information that is essential to efficient operation. Reports will be required on an as needed basis.

2.17.7 Provide reports of weekly production, which include number of images, retrieved successfully, unsuccessfully, the location source where image was found and number of images returned to Navy for further action.

## 2.18 ADMIN CHANGE

2.18.1 Provide a minimum 24 hour “urgent” turnaround on all admin change actions.

2.18.2 Verify that NAVPERS-120 form and all associated documents are present on all admin change actions.

2.18.3 Prepare all documents received for scanning into the associated OMPF.

2.18.4 Verify that the digital document number and images match to admin change request correction as written or with the documents attached to the action.

2.18.5 Maintain admin change database, including full name, social security number, and action taken to correct record and provide weekly reports of actions taken.

## 2.19 FUNCTIONAL REQUIREMENTS

Support for the collection, organization, development and documentation of functional requirements, life cycle support and testing relating to information that supports the Navy’s Official Military Personnel File (OMPF) management, Fitness Reports/Evaluations (F/E), Navy Selection Boards and other Navy Personnel Command business processes. This requirement is necessary to automate business processes, reduce resource requirements, and for system modernization.

2.19.1 Develop detailed functional requirements/ specifications from which software applications can be written.

2.19.2 Facilitate Functional design sessions, as directed by PERS-31, to support existing and future OMPF, F/E, Selection Board and other MPT&E business processes.

2.19.3 Consult with and solicit inputs from subject matter experts and stakeholders in process mapping and requirements gathering efforts associated with the OMPF, F/E, Selection Boards, and other Navy Personnel Command business processes.

2.19.4 Serve as a liaison between technical and functional users, conveying issues in such a manner as to facilitate the developers understanding of the requirements for existing and future systems.

2.19.5 Evaluate and document “as is” and “to be” OMPF, F/E, Selection Board, and other processes associated with information and/or systems that support these and other Navy Personnel Command processes.

2.19.6 Develop “as-is” and/or “to be” requirements use cases, Business Rule documents, Functional Process documents, and Concept of Operations documents using software tools prescribed by PERS-31.

2.19.7 Provide requirements modeling, analysis, and design support using software tools prescribed by PERS-31.

2.19.8 Propose procedural changes for solving identified problems considering the capabilities and limitations of installed technologies, production/operational impacts, and desired results. The implications of any changes for the Navy at large must also be noted.

2.19.9 Develop artifacts and deliver approved artifacts for inclusion into a designated configuration management

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library.

2.19.10 Ensure that all change requests, following artifact approval, are accomplished through an official document change request process or through submission of System Change Requests (SCR).

2.19.11 Provide recommendations to PERS-31 relating to the life cycle management of OMPF, F/E and Selection Board documents.

2.19.12 Provide project management support including schedules, reports, and Plan of Action and Milestones (POA&M's) using software tools prescribed by PERS-31. Documents will be required as needed and be delivered to the TOM.

2.19.13 Provide Monthly progress reports containing a summary of accomplishments, significant events, current and anticipated problems, and the status/progress on deliverable products. Reports will be delivered to the TOM.

2.19.14 Produce Meeting Minutes, Agendas and Briefs for assigned projects, as required and delivered to the TOM.

2.19.15 Support the OMPF, F/E and Selection Board organization with system testing and evaluation, including traceability to approved requirements.

2.19.16 Ensure that all requirements can be traced to test cases.

2.19.17 Plan testing while defining, acquiring, and managing required resources.

2.19.18 Develop, execute, and document detailed test plans and produce qualitative and quantitative test reports using software tools prescribed by PERS-31.

## 2.20 CAC/DEERS/RAPIDS

Defense Enrollment Eligibility Reporting System/ Real-Time Automated Personnel Identification System (DEERS/RAPIDS) serves as the centralized personnel data repository of enrollment and eligibility verification data on members of the DoD components, Uniformed Services and their eligible family members. Hardware components provide the means for Identification/Common Access Card (ID/CAC) production.

2.20.1 Perform all tasks related to transactions of CAC/ID Card producing equipment (relocation, removal, initial installment, purchase, reductions, hardware and software upgrades) both afloat and ashore.

2.20.2 Monitor security requirements for Navy Site Security Managers at CAC issuing sites.

2.20.3 Provide guidance and technical advice for deployment and implementation of DoD mandated CAC Card to eligible DON personnel.

2.20.4 Provide technical and professional guidance to ID card issuing sites regarding procedures to resolve complex problems involving ID Card producing equipment.

2.20.5 Schedule, attend, and participate in conferences, working groups, and training related to CAC/DEERS /RAPIDS issues. Travel may be required to attend conferences regarding technical equipment/software changes.

2.20.6 Formulate/define scope and objectives for projects assigned under the CAC/DEERS/RAPIDS Section area of responsibility.

2.20.7 Monitor issuing sites' statistical reports on all RAPIDS transactions to determine necessary corrective measures.

2.20.8 Devise or modify procedure to resolve complex problems involving DEERS/RAPIDS/CAC/ID card producing equipment capacity, limitations, and operating time.

2.20.9 Make corrections and updates, as required, for all eligible Navy recipients entitled to benefits in DEERS/RAPIDS.

2.20.10 Prepare letters and endorsements with regards to Request, Relocation and Removal of RAPIDS Equipment.

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2.20.11 Perform data entry functions specific to the Navy CAC Service Project Office.

2.20.12 Review and provide recommendation regarding changes to RAPIDS software/hardware.

2.20.13 Review various Defense Manpower Data Center (DMDC) reports to develop queries to help in equipment relocation and utilization.

2.20.14 Monitor and assist in the resolution of complaints from other Services regarding non-compliance to cross servicing.

2.20.15 Train DEERS operators to strengthen overall team and ensure continuous improvement in customer service and productivity.

2.20.16 Provide monthly status report to include description of requirements, summary of accomplishments for the month, significant events, deliverables submitted or progress on deliverables. Also include any current or anticipated problems.

2.20.17 Perform DEERS data entry for ROTC, OCS, medical/dental officers, and retirees not initially entered into the system due to field lockdown. Perform any additional data entries functions due to any future field lockdown as necessary.

2.20.18 Assist in the coordinating CAC implementation afloat.

2.20.19 Provide monthly metric report to include:

Number of DEERS records built, updated and corrected analysis.

Number of Site Security Manager (SSM) change requests received, reviewed, and processed.

Number of equipment transactions (relocations, installations, upgrades, reduction).

Number of e-mails, phone calls, and faxes.

## 2.21 MPT&E SUPPORT

Provide technical expertise of knowledge of manpower and personnel systems to maximize the effectiveness and efficiencies of IT solutions across the MPT&E.

2.21.1 Leverage the understanding of Service Oriented Architecture and Web Services to assist in the development of the IT solutions.

2.21.2 Translate IT technical requirements and solutions into concise presentations for leadership.

2.21.2 Participate in work groups, seminars, meetings, etc., and communicate IT technical requirements and solutions directly to leadership.

2.21.3 Maintain a broad understanding of the business units and IT tools used by the business units to effectively integrate the requirements of the command to meet the mission responsibilities.

## 2.22 DNS-5 SUPPORT INCLUDING ERM ARCHITECT

### 2.22.1 BACKGROUND

2.22.1.1 Overview. The Department of the Navy Director of Records office, DNS-5, has a requirement to obtain services in support of the Navy Forms program, Directives program, Records program and the DON Enterprise Records Management Solution (ERMS). The current ERMS solution for the DON is Total Records and Information Management (TRIM) by Hewlett Packard.

2.22.1.2 Records Management (RM) Program. We assess, define and communicate RM standards. We provide policies and solutions that manage records from creation to destruction, support efficient

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decisions, reduce storage costs and benefit various DON communities. A NIPR/SIPR solution provides a command-wide, consistent core configuration. Sustainment and training for the ERMS solution are also a large part of the RM program.

2.22.1.3 Directives Management Program. We are responsible for validation, distribution and verification of instructions in accordance with DON directives standards and formatting guidelines. We serve as the official record-keeping entity for all SECNAV/OPNAV directive case files and oversee the creation and expiration of instructions. Directives are available for enterprise-wide and historical use via the DON Issuances (DONI) and DON Classified Issuances (DONCI) websites.

2.22.1.4 Forms Management Program. We established a universal platform for e-Forms development, distribution and usage that employs an NMCI-certified Adobe solution which utilizes PDFs for long term form retention. This program supports a mobile workforce, centralizes e-Forms management, decreases form redundancy and reduces the associated costs of managing paper forms. Forms are accessible for enterprise-wide and historical use via the Navy Forms Online (NFOL) website.

2.22.1.5 NMCI Enterprise Records Management Solution (ERMS). Implement the standardized, core configuration of the TRIM Context tool (version 6.1.1) into all remaining DON NMCI Datasets on the NIPR network and select datasets on the SIPR network; Implementation of the standardized, core configuration shall address security levels, retention schedules, record types, classification plans, locations, folders and thesaurus terms. For more information on the standard DON core configuration, refer to the DON TRIM Context Dataset Records Manager Guide (DRM Guide).

## 2.22.2 ANTICIPATED REQUIREMENTS

2.22.2.1 Scope of Work. The following lists under this section are examples of work that may come up during the anticipated period of performance. The scope of requirements is to provide DNS-5 with office support services for the remainder of fiscal year 2009 at the Washington Navy Yard. The office support requirement will be for the Forms, Directives and Records Management programs. The scope will also include ERMS work with the Navy Marine Corps Intranet (NMCI) network for the remainder of FY 2009. This will require a small amount of travel to the Norfolk region and no more than one trip to the San Diego area. Additional services will include TRIM sustainment activities for NMCI users to include help desk support, side-by-side training, CLIN 00016 processing and other related support. The TRIM sustainment requirement could also include a small amount of travel to the Norfolk and/or San Diego regions. The anticipated services will be performed in compliance with current federal, state, local laws, Department of Defense (DOD) and DON regulations and directives.

2.22.2.2 Records Support: (1 to 2 FTE's) General Office support, Provide entry level and advanced TRIM training, manage the DON Record Group working group, assist in writing SF-115's and help manage the SF-135, SF-258's that come through the office. Work on RM related taskers and provide briefs, inputs and white papers to the Director of Records. Provide support for all NARA related work and Federal Records Centers (FRC's) related work. Assist in creating, testing and deploying TRIM data sets with a standard core configuration. Develop policy, standards and guidelines for records managers to follow. Provide sustainment support for the on-going deployment of the ERMS within the NMCI network. Provide TRIM Context trained and experienced staff to support managing and tracking ERMS issues, provide issues management in support of command Dataset Records Managers (DRM), monitor data storage requirements and NMCI storage procurement processes, provide facilitation support to identify and develop ERMS policies and procedures, and provide implementation support of those policies and procedures within the affected command.

2.22.2.3 Directive Support: (1 FTE) General Office support, validating, disseminating, and verifying instructions in accordance with DON directives standards and formatting guidelines, manage official



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record copies of all SECNAV/OPNAV directive case files. Participating in the direct review and cradle to grave management of over 1000 SECNAV/OPNAV instructions. Maintain and disseminate all SECNAV/OPNAV instructions. Ensure current instructions are readily available for enterprise-wide use, and superseded/cancelled instructions are available for historical preservation via the existing Department of the Navy Issuances (DONI) and the Department of the Navy Classified Issuances (DONCI) websites. Utilize TRIM and Taskers system to help with instruction reviews. Identifying information, improvements, and trends in directives management throughout government and the skill to apply them to the DON Issuances System and DON Classified Issuances System. Administering the current DON electronic records management application plus the current directives management application. Assisting in preparing policy directives in multiple areas and programs.

2.22.2.4 Forms Support: (1 FTE) General office support, Forms creation, forms reviews, report/survey creation, database creation, data entry, manage Navy forms website, develop form reporting solutions, forms training, form support to Navy forms designers and managers, conduct meetings with forms software vendors, manage DOD and OPNAV forms case files. Administer the current NFOL Navy Forms On Line web site. Work with Navy Knowledge Online (NKO) and the e-learning team to develop web based training for Navy forms managers.

2.22.2.5 NMCI ERMS Support: (2 to 3 FTE's) Field the ERMS toolset upon the existing NMCI platform for all remaining NIPR data sets and select SIPR data sets. Test, build, configure and deploy the solution for the selected Navy command. Train command personnel on ERMS and prepare business process workflows for use in the command environment. Conduct working group sessions with various teams within the command and assist them as they learn to navigate through there new business processes created within the TRIM toolset. To support DNS-5 in the deployment of DON Datasets, the Contractor shall serve as the dataset lead implementer and trainer. This implementation shall include configuring a dataset that is scalable enough to support the records retention requirements for these offices. The Contractor shall be responsible for pre-configuring the NMCI provided TRIM dataset with all import files and settings as outlined in the current DON Dataset Records Managers Guide (DRM Guide). The Contractor shall facilitate the evaluation of pre-selected process areas within these office environments and provide direct support for the configuration of the TRIM dataset to support these process areas. This effort shall also provide direct records management consulting support to DNS-5.

### 2.22.3 DELIVERABLES

2.22.3.1 Monthly Financial Status Report - Monthly financial status reports (specific to the DNS-5 work only) will be completed on or before the 5<sup>th</sup> of each month. Delivery of the report to DNS-5 will be via email attachment. Format requirements of the monthly financial status report will be determined during first week of the period of performance.

2.22.3.2 Weekly Status Report - A face to face weekly meeting will be conducted with DNS-5 and staff to determine progress made for the week and upcoming events for the next week. Format requirements of the weekly status report will be determined during the first week of period of performance.

2.22.3.3 Monthly Deliverables Report – Monthly report (specific to the DNS-5 work only) will be completed on or before the 5<sup>th</sup> of each month. Report to include a breakdown of what actions have been taken for the DNS-5. Format requirements of the monthly deliverable report will be determined during first week of the period of performance

2.22.3.4 Report distribution – the monthly financial status report and the monthly deliverables report shall be provide via email to the following addresses: [Gail.fried@navy.mil](mailto:Gail.fried@navy.mil); [Charley.barth@navy.mil](mailto:Charley.barth@navy.mil); [Carolle.goudy@navy.mil](mailto:Carolle.goudy@navy.mil); [Clint.messner@navy.mil](mailto:Clint.messner@navy.mil)

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#### 2.22.4. ADDITIONAL SUPPORT

2.22.4.1 The Director of Navy Records, DNS-5, and other Navy Commands may have additional requirements to obtain similar services in support of the DON Electronic Records Management Solution (ERMS). The support could include sustainment, implementation, and training activities. This support will be separately funded under a future task order.

#### ACROYMNS

ABC/ROI	Activity Based Costing/Return on Investment
ACTR	Agency Customer Technical Representative
BCNR	Board for Correction of Naval Record
BMHS	Bulk Message Handling System
BOL	BUPERS On-Line
BPR	Business Process Reengineering
BUPERS	Bureau of Naval Personnel
CAC	Common Access Card
CCD	Center for Career Development
CD	Compact Disk
CDDS	Control-D for Distributed Systems
CIO	Chief Information Office
CIRIMS	COMNAVRUITCOM Integrated Recruiting Information Management System
CM	Configurations Management
CNO	Chief Naval Operations
COE	Center of Excellence
COOP	Continuity of Operations Plans
COTS	Commercial Off-the-Shelf
CSR	Customer Service Request
DADMS	Defense Automated Document Management System
DCNP	Deputy Chief of Naval Personnel
DDR	Dual Desktop Reduction
DFAS	Defense Finance Accounting System
DIMHRS	Defense Integrated Military Human Resources system
DISA	Defense Information Systems Agency
DITPR	DoD Information Technology Portfolio Repository

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DITSCAP	Dod Information Technology Security Certification and Accreditation Packages
DLN	Document Locator Number
DMS	Defense Message System
DoD	Department of Defense
DoDAF	DoD Architecture Framework
DPVS	Distributed Plain Language Verification System
DRMO	Defense Resource Management Office
DTS	Defense Travel System
EMPRS	Electronic Military Personnel Record System
EVA	Earned Value Analysis
EWV	Extended Work Week
FAM	Functional Area Management
FE	FITREP/EVAL
FSO	Facility Security Officer
HAD	High Deployment Allowance
HR	Human Resouce
ID/CAC	Identification/Common Access Card
IA	Information Assurance
IIS	Internet Information Server
IPR	In Progress Review
IT	Information Technology
ITEMPO	Individual Personnel TEMPO
IT/IM	Information Technology/Information Management
ITSS	Information Technology Support Services
JAD	Joint Application Development
JFTR	Joint Federal Travel Regualations
JPAS	Joint Personnel Adjudication System
JPMO	Joint Program Management Office
JR&IO	Joint Requirement & Integration Office
JTR	Joint Travel Regulations
LAN	Local Area Network
M&P	Manpower and Personnel
MCTFS	Marine Corps Total Force Systems
MDS	Message Disseminating System

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MDT	Message Distribution Terminal
MMS	Memphis Message Center
MPT&E	Manpower, Personnel, Training and education
NACLCL	National Agency Check with Local Agency and Credit Check
NAVADMIN	Navy Admin Manual
NAVOSH	Navy Occupational Safety and Health
NAVPERSCOM	Naval Personnel Command
NAVSUPACT	Naval Support Activity
NCC	Network Control Center
NMAPS	Network Managing and Provisioning System
NMCI	Navy/Marine Corps Intranet
NRC	Navy Recruiting Command
NRPC	National Personnel Records Center
NTP	Navy Telecommunications Publications
OMPF	Official Military Personnel File
OPNAVINST	Office of the Chief of Naval Operations Instruction
OPNET	Office of the President Network
ORD	Operational Requirements Document
PCS	Permanent Change of Station
PMI	Program Management Institute
POA&M	Program Plan of Action and Milestones
PRIDE	Personalized Recruiting Immediate and Delayed Enlistment
PSI	Personnel Security Investigation
QC	Quality Control
RAD	Rapid Application Development
ROI	Return on Investment
RUP	Rational Unified Process
S&T	Science and Technology
SELBD	Selection Board
SITC	SPAWAR Information Technology Center
SOP	Standard Operating Procedure
SSAA	System Security Authorization Agreements
SSN	Social Security Number

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TAD	Temporary Additional Duty
TAR	Travel Request
TCO	Total Cost of Pwnership
TOM	Task Order Monitor
TR	Technology Refreshment
UIC	Unir Identification Code
VAL	Visit authorization Letters
VTC	Video Telecommunications Center
WCMS	Web Content Management System
WEBOTOOLS	Web Officer Tools
WEBSTREAM	Web Standardized Territory Evaluation and Analysis for Management Model
WEBTOOLS	Web Recruiting Tools

#### 4.0 PERSONNEL

4.1 Personnel working on this contract may be required to handle information that is covered by the Privacy Act of 1974 (Title 5 of the U.S. Code, Section 552.a). Contractors working directly with Military Personnel Records will be required to sign a Non-disclosure agreement.

4.2 Contract personnel requiring access to Navy Personnel Command (NAVPERSCOM) restricted spaces processing classified information and to Government personnel computers/computer systems accessing military records and privacy act data will be required to be U.S. citizens. These contract positions requiring access to classified information and military records/privacy act data are designated as Information Technology (IT) Level II per DoDD 5200.2R. Each contract person will require a favorably adjudicated National Agency Check with Local Agency and Credit Check (NACLIC) personnel security investigation (PSI). The PSI must be initiated prior to individual reporting for duty. Once a PSI is completed and it has been determined the contract person fails to meet the standards for a favorable NACLIC, the contract person must be terminated for failure to meet PSI requirements. Contract personnel having access to restricted spaces processing classified information must have Secret access. Contract personnel having access to military records/privacy act data that is not classified do not need Secret access. Contract Facility Security Officer (FSO) will send Visit Authorization Letters (VAL) to the NAVPERSCOM Command Security Manager prior to any contract personnel reporting per DoD 5220.22M. All contract personnel positions will be identified as IT Level-II and all contract personnel will have their security clearance/access listed on the VAL. NAVPERSCOM Industrial Security point of contact can be reached at (901) 874-3088.

#### 5 CLASSIFIED INFORMATION

Access to confidential/classified areas is required for message center (2.1), VTC (2.5), FASTDATA (2.8), BUPERS On Line (2.9) and operations (3.0) tasks on this contract. Contractors working on these tasks shall have at the minimum an interim secret clearance before starting work on these tasks.

#### 6 SAFETY REQUIREMENTS

The contractor shall maintain safety and health standards consistent with the requirements of OPNAVINST 5100.23, Navy Occupational Safety and Health (NAVOSH) Program and other requirements as set forth in this contract.

6.1 If the contractor fails or refuses to promptly comply with safety requirements, the Contracting Officer may issue an order stopping all or part of the work until satisfactory corrective action has been taken. No part of the time lost due to any such stop work order shall be made the subject of a claim for extension of time or for excess costs or damage to the contractor.

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6.2 Accident Reporting. The contractor shall maintain an accurate record of, and shall report to the TOM orally, within one hour, all accidents resulting in death, trauma, occupational disease, property and/or equipment damage caused by contractor employees. Within two working days of any accident, the contractor shall submit to the TOM the Accidental Injury/Death Report (OPNAV 5102/1) and/or the Material (Property) Damage Report (OPNAV 5102/2).

6.3 Emergency Medical Care. Only emergency medical care is available in Government facilities to contractor employees who suffer on-the-job injury or illness.

## 7 SECURITY REQUIREMENTS.

Neither the contractor, nor any of its employees will disclose, or cause to be disseminated, any information concerning the operations of the activity which could result in, or increase the likelihood of the possibility of a breach of the activity's security or interrupt the continuity of its operations.

7.1 Disclosure of information relating to the services hereunder to any person not entitled to receive it, or failure to safeguard any classified information that may come to the contractor or any person under his control in connection with the work under this contract, may subject the contractor, his agents or employees to criminal liability under Title 18, Sections 793 and 798 of the United States Code. All inquiries, comments or complaints arising from any matter observed, experienced, or learned as a result, or in connection with, the performance of this contract, the resolution of which may require further study should be reported to the TOM.

7.2 Regulations. The contractor and his employees shall be acquainted with, and obey all Government regulations as posted, promulgated, or as provided by the TOM, or delineated within this contract.

7.3 Deviations from, or violations of, any of the provisions of this section shall, in addition to all other criminal and civil remedies provided by law, subject the contractor to immediate termination for default and/or the individuals involved to a withdrawal of the Government's acceptance and approval of employment.

7.4 Badges. All contractor employees shall obtain the required employee badges and vehicle passes. The contractor shall, prior to the start of the contract, submit to the TOM an estimate of the number of personnel expected to be utilized at any one time on the contract. Each employee shall wear the badge on the outer clothing, above the waist.

## 8 CONTRACTOR QUALITY CONTROL PROGRAM (QCP)

8.1 The contractor shall establish and maintain a complete Quality Control Program as stated in the contractor's Technical Proposal which shall assure the requirements of the contract are provided as specified. Within fifteen (15) calendar days after award, one copy of a comprehensive written Quality Control Program shall be submitted to the TOM and as changes are made thereafter. The TOM will approve or disapprove the program within five (5) workdays of receipt. If the initial submission is disapproved, the contractor shall submit a revised Quality Control Program within five (5) workdays after disapproval.

8.2 The Quality Control Program shall include the following:

8.2.1 An inspection system covering all the services listed on the Performance Requirements Summary. It must specify the areas to be inspected on either a scheduled or unscheduled basis; how often the inspections will be accomplished (inspections shall be no less than monthly); and the title of the individual(s) who will do the inspecting. A copy of the inspection report shall be forwarded to the TOM monthly.

8.2.2 The methods of identifying deficiencies in the quality of services performed before the level of performance becomes unsatisfactory.

8.2.3 A file of inspections conducted by the contractor, and any corrective action required and taken, shall be maintained by the contractor through the term of this contract. This file shall be the property of the Government and be made available to the TOM during regular hours. The file shall be turned over to the TOM within thirty (30) calendar days after completion/termination of the contract.

8.2.4 If it is determined by the Government that the contractor has failed to maintain the approved Quality Control Program, the Government will give the contractor written notice of deficiencies. The contractor shall correct all deficiencies with five (5) calendar days of receipt of written notice. If deficiencies are not corrected to the satisfaction

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of the Government, the Government may terminate the contract for default.

## 9 QUALITY ASSURANCE

A Quality Assurance Surveillance Program (QASP) will be used during the life of the contract to ensure that the services required by this PWS are in fact being performed by the contractor in an acceptable manner. The Quality Assurance Surveillance Program will be conducted in accordance with the Quality Assurance Surveillance Program administered by the TOM after contract award.

## 10 PERFORMANCE EVALUATION MEETINGS

The contractor's Program Manager shall meet with the TOM and the Government Program Manager weekly during the first month of the contract. Meetings will be as often as necessary thereafter, as determined by the TOM. However, a meeting will be held whenever a Contract Discrepancy Report (CDR) is issued. A mutual effort will be made to resolve all problems identified. The written minutes of these meetings shall be signed by the contractor, the contractor's manager, government program manager and TOM. Should the contractor not concur with the minutes, his company representative shall state in writing (within three (3) workdays) any area wherein he does not concur to the TOM, who will forward the minutes and any supporting documentation to the Contracting Officer.

## 11 GOVERNMENT OBSERVATION

Government safety officials, environmental engineers, fire inspectors, security officers and other agencies will be allowed to conduct surveys, studies and inspections of operations, and facilities at all reasonable times. Other Government personnel, such as management and Inspector General of higher headquarters staff are authorized to observe contractor's operations. However, these personnel will not interfere with contractor's performance and will refer all comments concerning the contractor's operation to the TOM. The Manager is authorized to request from the TOM a summary of the findings of any such survey, study, inspection or observation.

## 12 CONTRACTOR EMPLOYEES

12.1 The contractor's employees shall be fully trained and properly licensed prior to operating Government equipment.

12.2 The contractor's employees shall conduct themselves in a proper and efficient manner at all times.

12.3 The contractor expressly agrees to remove from the site any individual whose continued employment is deemed by the TOM to be contrary to the public interest or inconsistent with the best interests of National Security.

12.4 The Government will not exercise any supervision or control over the contractor's employees performing services under this PWS; such employees shall be accountable solely to the contractor, who, in turn, is responsible to the Government.

## 13 DAMAGE OR LOSS OF CONTRACTOR'S SUPPLIES AND CONTRACTOR'S EMPLOYEES PROPERTY.

The contractor is responsible for the safety of his supplies, materials and equipment and the personal property of his employees from loss, damage, or theft.

## 14 HOURS OF OPERATION

Except as may otherwise be specified all work shall be performed during regular working hours (refer to the specific functional requirements for hours of operation). Message center (2.1) and Operations (3.0) required 24x7 coverage 365 days a year. MPTE-NPC Application/PERSNET Help Desk (2.7) requires coverage from 0600 to 1700 CDT, five days a week. Operations (3.0) and VTC support (2.5) also required contractors to be on call in case of emergency. Government furnished cell phone or pagers will be provided. Contractors are compensated for after hours support from the time they receive the call until the task is completed. Contractor shall follow established Government guidance on requesting Extended Work Week (EWW) hours. Some program management, training and counseling sessions will be required to be conducted after normal working hours. It may be necessary to work other than normal working hours for significant events such as a natural disaster or special military operation. The contractor shall receive approval from the TOM to define and work alternate schedules or work extended hours or

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overtime.

## 15 FEDERAL HOLIDAYS

The contractor will not be required to perform services on the recognized Federal Holidays:

New Year's Day	1st January
Dr. Martin Luther King's Birthday	3rd Monday in January
Presidents' Day	3rd Monday in February
Memorial Day	4th Monday in May
Independence Day	4th July
Labor Day	1st Monday in September
Columbus Day	2nd Monday in October
Veterans Day	11th November
Thanksgiving Day	4th Thursday in November
Christmas Day	25th December

15.1 If the Federal Holiday falls on a Saturday, the preceding Friday shall be the recognized day of no work. Should the holiday fall on a Sunday, the recognized day will be the following Monday.

15.2 For contract requirements having a due date which falls on a Friday which is being celebrated as the Federal Holiday the due date shall be the preceding Thursday.

## 16 PERFORMANCE EVALUATION MEETINGS

The Contractor, the Contracting Officer, Contracting Officer's Representative (TOM), and the Technical Point of Contact (TPOC) from each functional area shall meet to review performance under this contract. During the first month after the performance start date, the Contractor, TOM and TPOC will conduct weekly transition/phase –in meetings. Thereafter, the Contractor, TOM and TPOC will meet monthly to discuss key process indicators, process deficiencies and problem resolutions. During these meetings, the contractor's performance and any existing problems will be discussed. A mutual effort will be made to resolve all problems identified.

## 17 CONTRACTOR TRANSITION

In order to ensure the smooth transition to contractor performance and to prevent possible decreases in productivity, the contractor shall be authorized to have personnel on board, at no additional cost to the contract, during the thirty (30) day period prior to contract start date. Contractor personnel shall not interfere with the normal conduct of Government business. During this period the service provider may become familiar with contract requirements in order to commence full performance on contract start date.

17.1 Definition of Phase-in Period. Phase-in Period is the transition period of time required by the Government for personnel of the new contractor to be on site to start performance. Phase-in of new contractor personnel and turnover of equipment from incumbent occurs during this period. The start of performance date is when the new contractor takes full responsibility for the operation and maintenance of the equipment at the site specified in the PWS after completion of Phase-in Period.

17.2 Purpose of Phase-in Period. The purpose of this period is for contractor personnel to become familiar with the duties to be assigned and to participate in the turnover of equipment and facilities. All Phase-in Period activity will be conducted in such a manner as to not interfere with, disrupt, or hinder the incumbent personnel in the performance of their assigned functions. Phase-in Period shall include, but not be limited to the following:

17.2.1 The new contractor personnel's observation of the operation and maintenance activities of the Government to gain experience and familiarization with tasks to be performed to discharge their assigned responsibilities.



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17.2.2 An orderly transition of duties and responsibilities from the Government to the oncoming contractor by establishing procedures for turnover inspection and documentation.

17.2.3 Establish company operations and interaction/communication with Government personnel

## 18 CONTINUITY OF SERVICES

Upon expiration of this contract, the contractor shall give his/her best effort and cooperation to a successor. The contractor shall upon written notification by the Contracting Officer, provide phase-in, phase out (PIPO) services for up to thirty (30) days after this contract expires. An equitable adjustment to the contract price shall be negotiated between the Government and contractor for the additional work.

18.1 Within ten (10) days of completion of this contract, a close-out inventory shall be jointly conducted by the contractor and the Government. The contractor and the Government shall jointly determine the working order of all equipment. Items not in working order, beyond fair wear and tear, or beyond repair shall be noted. The contractor shall be liable for loss or damages to Government-furnished equipment beyond fair wear and tear. All repairs or replacement not performed by the contractor shall be made at the Government's option and at the contractor's expense.

## 19 PROGRAM MANAGER

The contractor shall designate a full-time Program Manager for this contract who shall serve as the principal point of contact for the TOM. The contractor cannot change the designated Program Manager, unless the replacement is approved by the Contracting Officer, in accordance with the Key Personnel clause.

## 20 INDEPENDENT CONTRACTOR

The services rendered by the contractor are rendered in the capacity as an independent non-personal contractor. The Government may evaluate the quality of both professional and administrative services for purposes of contract inspection and acceptance. The Government retains no direct control over the services rendered. The contractor shall be solely responsible for any and all liability caused by the acts or omissions of its agents or employees. The contractor shall not, in any manner, represent or infer that it is an instrumentality or agent of the United States Government. The contractor shall recognize that the Government maintains administrative and operational responsibility for all activities on all the installations and may take such actions as necessary to preserve and maintain the integrity of the command, subject to the limitations prescribed by law and Department of Navy Regulations.

## 21 GOVERNMENT-FURNISHED PROPERTY AND SERVICES

21.1 OSHA Requirements. Government-furnished facilities have been inspected for compliance with the Occupational Safety and Health Act (OSHA). No hazards have been identified. Should a hazard be subsequently identified, the Government will correct the OSHA hazard according to base-wide Government developed and approved plans of abatement, taking into account safety and health priorities. A higher priority for correction will not be assigned to the facilities provided hereunder merely because of this contracting initiative. The fact that no such conditions have been identified does not warrant or guarantee that no possible hazard exists, or that work-around procedures will not be necessary, or that the facilities as furnished shall be adequate to meet the responsibilities of the contractor. Compliance with OSHA and other laws and regulations for the protection of staff is exclusively the obligation of the contractor. Further, the Government will assume no liability or responsibility for the contractor's compliance or noncompliance with such requirements, with the exception of the aforementioned requirement to make corrections according to approved plans of abatement subject to base-wide priorities. The contractor shall return the facilities to the Government in the same condition received, fair wear and tear and approved modifications excepted.

21.2 Equipment. The Government will furnish equipment and information at no additional cost to the contractor. The Government will provide workspace, furnishings, telephone services, computer hardware and software, communications networks, printers, and other peripherals and resources required for contract performance. Upgrades to Government developed software will be made at the discretion of the Government and at no additional cost to the contractor. Replacement or repair of lost, stolen, damaged, or unusable equipment is the responsibility of the contractor. The contractor shall comply with Navy regulations that relate to the use of Government equipment.

21.3 Access to all required external interface systems and data.

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21.4 All required facility resources (space, power, access, if necessary) for all test sites.

21.5 All hardware (terminals, servers and associated network equipment), COTS and licenses required by the contractor for the setup and operation of the program.

21.6 Personnel computing equipment including MS Office Suite and Rational tools. Computers will have network connectivity.

21.7 Hardware, communications, and software required by the contractor to link the applicable government facilities with the contractor internal networking facilities for process transfer.

21.8 Maintenance. The Government will provide maintenance of the Government-furnished facilities.

21.9 Inspections. The Government will conduct, with contractor cooperation inspections. Inspections may be random, announced or unannounced.

21.10 Supplies. The Government will provide all necessary supplies required to perform this contract.

## 22 TRAVEL

All government directed travel and per diem associated with work requirements listed in this PWS shall be billed in accordance with the Joint Federal Travel Regulation and the Joint Travel Regulation (JFTR/JTR). Travel required to complete taskings will be reported at the specific project level. The TOM shall authorize all travel prior to commencement of travel. An approved contractor's Travel Authorization Request (TAR) shall be the standard document authorizing contractor travel. All travel associated with training of personnel is the contractor's responsibility, except as otherwise approved in advance by the government.

## 23 RELEASE OF PUBLIC INFORMATION

23.1 All inquiries, comments, or complaints arising from any matter observed, experienced, or learned as a result of, or in connection with the performance of this contract, shall be directed to the Contracting Officer if a response requires the dissemination of official information to the public.

23.2 Disclosure of information relating to the services in this PWS to any person not entitled to receive it, or failure to safeguard any classified information that may come to the contractor or any person under his/her control in connection with work under this contract, may subject the contractor, its agent or employees to criminal penalties under 18 USC 793, and 798. Neither the contractor nor any of its employees shall disclose or cause to be disseminated any information covered under the Privacy Act (e.g. home addresses, social security numbers, personal telephone numbers of personnel, selection board information) to which the contractor may have access.

## 24 DEFINITIONS

24.1 GENERAL. The following terms used in this performance work statement and in the performance of this contract shall have the meanings set forth below.

**BUREAU OF NAVAL PERSONNEL (BUPERS).** The agency responsible for directing/managing the qualitative and quantitative manpower requirements of the Navy (i.e., personal and family support programs).

l property.

**CONTRACTING OFFICER.** The Government employee with the authority to enter into, administer, modify, and/or terminate contracts and make related determinations and findings. The term includes certain authorized representatives of the Contracting Officer acting within the limits of their authority as delegated by the Contracting Officer.

**TASK ORDER MONITOR (TOM).** The Government employee responsible for assuring contractor performance through audits, documentation, and liaison with the Contracting Officer. The TOM is appointed in writing by the Contracting Officer. The TOM has no authority to modify this contract, resolve disputes, or obligate funds.

**CONTRACTOR.** That entity or its representative responsible for the delivery of the services or materials specified in this contract, as designated by contract award.

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DoD. Department of Defense.

EXTENDED WORK WEEK. Any hours worked over a forty hour work week.

FEDERAL HOLIDAY. For purposes of this contract, the following are recognized Federal Holidays: New Year's Day, Martin Luther King's Birthday, Presidents' Day, Memorial Day, Independence Day, Labor Day, Columbus Day, Veterans' Day, Thanksgiving Day, and Christmas Day.

MAC. Move, add, change.

PERFORMANCE MEASURE. The measurement that determines acceptable and unacceptable performance.

QUALITY ASSURANCE. Those actions taken by the Government to check goods or services to determine that they meet the requirements of the contract.

QUALITY ASSURANCE EVALUATOR (QAE). A Government employee responsible for the surveillance of a Contractor's performance.

QUALITY ASSURANCE SURVEILLANCE PLAN. The plan which outlines those actions which may be taken by the Government to check the goods or services provided by a Contractor, to determine they meet the requirements of the contract.

QUALITY CONTROL. Those actions taken by the Contractor to control the production of goods or services so that they will meet the requirements of the contract.

QUALITY CONTROL (QC) PLAN. The plan which outlines those actions to be performed by the contractor to control the provision of services to ensure they meet the requirements of the contract.

UNIFORMED SERVICES. The Air Force, Army, Navy, Marine Corps, Coast Guard, Commissioned Corps of the National Oceanic and Atmospheric Administration, and Commissioned Corps of the Public Health Service.

## 25 GOVERNMENT FURNISHED PROPERTY AND SERVICES

25.1 The Government will provide, without cost, facilities, equipment, materials and services listed below:

25.2 Telephones. The Government will provide necessary telephones. Telephones will have local, DSN and long distance capabilities. The contractor shall keep a log of all long distance toll calls. The log shall include the name of the person placing the call, person or activity called, telephone number called, and the date of the call. The log shall be turned over to the TOM by the 5th workday of the month following the month in which the calls were placed. The cost of non-official long distance calls shall be paid by the contractor.

25.3 GOVERNMENT FURNISHED EQUIPMENT (GFE). The Government will provide to the contractor the use of furniture, furnishings, tools and equipment listed in Technical Attachment C-6.

25.4 The government will furnish either cell phone or pagers for contractors who are required to be on call to support tasks that on-call is required.

## 26 CONTRACTOR FURNISHED ITEM

Except for those items or services specifically stated to be Government furnished in Section C-3, the contractor shall furnish everything required to perform this service.

## 27 COMPLIANCE

Section 508 Compliance. All information technology products acquired or developed by a federal agency after June 25, 2001 must be compatible with accessories that permit people with disabilities to use that equipment. These accessories include screen readers for the blind and telephone technology for the deaf. While agencies do not have to install assist devices and technology in their offices until an employee with disabilities is hired, any office equipment bought after June 25, 2001 must meet specific standards so assist devices can be attached if required. All Electronic and Information Technology (EIT) procured through this task must meet the applicable accessibility standards at 36 DFR 1194, unless an agency exception to this requirement exists. 36 CFR 1194 implements

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Section 509 of the Rehabilitation Act of 1973, as amended, and is available at <http://section508.gov/accessible.html> - Part 1194. The contractor shall indicate for each line item in the schedule whether each product or service is compliant or non-compliant with the accessibility standards at 36 DFR 1194. Further, the proposal must indicate where full details of compliance can be found (e.g. vendor's website or other exact location).

## 28 WORK ENVIRONMENT

The environments listed below describes the environment to be supported for this contract.

### MESSAGE CENTER ENVIRONMENT (2.1):

Gate Guard, MDS, AUTODINREL, and MDT terminals

Removable hard drives

STU-III's

Fortezza Cards

Software

Defense Messaging System

Message Distribution System

AUTODIN

Proxy MR

TurboPrep

Common Message Processor

MS Outlook

DPVS

### MPTE-NPC APPLICATION ENVIRONMENT (2.2):

Windows 2000 Professional, Server, Application Server

Windows 2003

Windows XP Professional

Windows NT4.0

Microsoft.Net Microsoft SQL7, 2000, and 2003

Microsoft Exchange 5.5 and later

Microsoft Exchange with Message Distribution System (MDS) and Defense Messaging System (DMS)

Microsoft Systems Management Server 2.0

Remedy

Linux

Internet Information Services (IIS) 4, 5, 5.1, 6

Citrix

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Microsoft Terminal Server

Windows 2000 Workstation

Windows XP

Windows NT4

Windows 95/98/ME

Microsoft Visio, Access, Project, Frontpage. 2000 or later.

Remedy ARS

Net IQ

WebTrends

CiscoWorks 2000 or later

Internet Explorer 5.5 and later

Netscape

Microsoft BackOffice

ArcServe

Veritas

Crystal Reports

MS-DOS

TN3270 Emulation software

Network Observer

What's Up Gold

Unix command familiar

Server management software

Dell (models 2850, 6650, 7250, 2800, 6600 or similar) Servers

Other brand servers (Compaq, HP, IBM) that are similar to the Dell model Servers

Cisco PIX

Cisco Switches (or similar)

Cisco Routers IOS ver 11 or later

Fluke Network Analyzer

Palm V or similar

RaidZone Storage Servers

Direct attach, network, and SAN storage devices

Fiber Channel equipment

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Tape Backup devices (Dell PowerVault or similar)

NMCI (2.3):

MS Access (NMCI Gold Disk Version)

Active Directory Adminpak

Windows NT and 2000 User Manager

VTC SUPPORT (2.4)

Dell 2250 server or similar

Remedy Administrator

Remedy ARS

Remedy Web

Crystal Reports

Remedy notifier

MS SQL 7, 2000, and 2003

Visual Basic

Windows Terminal Server Client

Visual Studio .Net

MS Office XP

MS Frontpage

MS Access

CONFIGURATION MANAGEMENT (CM) SUPPORT (2.6)

Palmtop devices

Infocus machines

Network digital senders

Scanners

Laptop PC's

Inkjet and laserjet type printers

Inventory tracking equipment

Palmtop software

Inventory tracking software including MS Access

FASTDATA (2.8)

Oracle 9i

Microsoft Windows Server 2000

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Microsoft Windows Server 2003

BUPERS ON LINE (2.9)

Dell servers

EMC Clarion Storage Area Network (SAN)

Cisco routers and switches (5500, 4500, 2900, 3500 switches)

Cisco Pix Firewalls

Cisco Local Directors

BigIP F5 Switches

Google appliance

Microsoft Windows Server 2000

Microsoft Windows Server 2003

Microsoft Windows .Net server

Microsoft Information Server (IIS) versions 5.0 and 6.0

NetIQ AppManager

Dell Open Manage

Veritas Backup Exec

Visual SAN

SnapView

Microsoft Content Management Server 2002

Microsoft SQL Server Version 2000.

Microsoft Visual Studio .NET

ASP.NET

VB.NET

C#

JavaScript

XML

ADO.NET

Transact SQL.

ACCVerify

OPERATIONS (3.0)

SUN Servers/DISC Jukeboxes with mix of 1.3GB and 2.6GB optical  
platters, Scanners/Index & QA workstations/RAID

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IBM, Gateway and DELL Compatible PC systems

Various stand-alone and Network Printers

MS NT Servers

SUN Enterprise and SPARC Class Servers

Automated Tape Libraries (ATL) DLT, LTO, Mammoth, 4mm, 8mm

Uninterrupted Power Supplies (UPS) (650VA to 16KVA)

Bell & Howell Microfiche Reader/Printer

Canon Microfiche Reader/Printer

Data General CRT

DISC Digital Imagery Jukebox

Flatbed Scanners

Mekel Microfiche/Jacket Scanner (M560 and M565)

Macbeth Densitometer

Microscope

Optical Comparator

Photomatrix Diazo Duplicator

Photomatrix Dual Page Viewer

Ricoh High Speed Scanner

Sensaphone (environmental) auto-sensing system

Sony Logic analyzer

Spectrophotometer

Tektronix Oscilloscope

Proxima Selection Board Tank Projectors

Projector Input Processors (PIPS)

Multiplexors

Hubs

Selection Board Voting Handsets

Selection Board Laser Printers

SUN Tape Drives

External and internal CDROMS

Selection Board Portable Tank Unit

Dot-matrix Printers



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Keithley DVM

CDR-RW jukeboxes

IBM RISC 6000 Series ("P" Series 660)

IBM LTO Jukebox

IBM "X" Series 330 and 440 servers

Kodak Duplex Page Scanne5rs 1850

Quantum LTO Jukebox

Symetrix DMX 2000

IBM Optical Jukebox

APC 5KVA and 16KVA UPS w/PDU

Dual Projection System

RIMAGE Protégé II with printer

Raidzone 2TB Server

16 Port KVM

Windows 95,98, 2000, NT

Windows 2000 Advanced Server with active directory

MS DOS

Sun Solaris (UNIX)

IBM AIX (UNIX) 5.1

Red Hat LINUX

Microsoft Office Products

Microsoft Project

MS Outlook

MS Internet Explorer

SMS (remote troubleshooting)

EMPRS On-line Request, Selection Board Module, Fitrep-Eval Module,

Reserve Component Module Software, DPRIS, ROM

E-Client, modified E-Client, and P-Client

Netscape

Remedy

Symantec Ghost

MQ Series and client

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EMC Powerpath

Websphere

Visual Age C++

Kofax Ascent Capture

HTTP Server

J2RE

CTRL-D/PC

TACQ Database

G-TESS Intelligent Character Recognition Software

MS Visual Basic

Rational Clearquest, Clearcase, Test Manager, Rose

SQL Server

VERITAS Netbackup

VERITAS Volume Manager

Tivoli Product Suite

CRYSTAL Report 10.0

CBIS ENTERPRISE

JAVA (JDK/J2SDK)

Informix IDS (v7.31, 9.4)

SSH

Samba IBM

DB2

Informix

MYSQL

MSDE

Gigabyte

Fast Ethernet

FDDI

Cisco 6509 Switch//Router

Cisco 3725 Router

Cisco 3550 Routers

Connectrix Brocade Fiber Switch

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PIX 525 Firewall

Multiplexors

Hubs

CNT San Switch

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## **SECTION D PACKAGING AND MARKING**

### **D-1 SHIP TO INFORMATION**

All deliverables shall be packed and packaged in accordance with standard commercial practices, and shipped to the Task Order Manager identified in Section G.

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## **SECTION E INSPECTION AND ACCEPTANCE**

E-1 INSPECTION AND ACCEPTANCE--DESTINATION (JAN 2002)

Inspection and acceptance of the services to be furnished hereunder shall be made at destination by the Task Order Manager or his/her duly authorized representative.

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## SECTION F DELIVERABLES OR PERFORMANCE

The periods of performance for the following Items are as follows:

1001	11/19/2006 - 11/18/2007
1004	11/19/2007 - 11/18/2008
1007	10/11/2008 - 11/18/2009
1100	9/28/2009 - 9/27/2010
1101	10/1/2009 - 9/30/2010
1102	10/11/2009 - 10/10/2010
1103	8/19/2010 - 11/18/2010
1104	9/17/2010 - 3/31/2012
3003	11/19/2006 - 11/18/2007
3009	11/19/2008 - 11/18/2009
3015	2/1/2011 - 2/12/2012
4000	2/13/2012 - 3/31/2012
4100	4/1/2012 - 6/30/2012
6000	2/13/2012 - 3/31/2013
6001	2/11/2012 - 2/10/2013
6100	4/1/2012 - 6/30/2012

### F-1 PERIODS OF PERFORMANCE (DEC 1999)

Base Period: 19 Nov 2006 through 18 Nov 2007  
Option Year 1: 19 Nov 2007 through 18 Nov 2008  
Option Year 2: 11 Oct 2008 through 10 Oct 2009  
Option Year 3: 11 Oct 2009 through 10 Oct 2010  
Option Year 4: 11 Oct 2010 through 10 Oct 2011

The above period(s) of performance for the option(s) to extend the term of the task order shall apply only if the Government exercises the option(s) as stated in Section B in accordance with the basic contract clause at FAR 52.217-8 "Option to Extend Services" or FAR 52.217-9 "Option to Extend the Term of the Contract.

Any option CLIN period of performance which extends past the current period of performance of the basic contract is only valid to the extent that the basic contract period of performance is extended.

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## SECTION G CONTRACT ADMINISTRATION DATA

### G-1 INVOICING AND PAYMENT INSTRUCTIONS FOR MULTIPLE ACCOUNTING CLASSIFICATION CITATIONS

Consistent with task order clause H-1, Segregation of Costs, the contractor shall segregate and accumulate costs for the performance of this task order by the appropriate Accounting Classification Reference Number (ACRN) listed on the attached Financial Accounting Data (FAD) sheet. The contractor's invoice shall identify the appropriate Contract and Task Order numbers. For the work performed, invoiced costs shall be associated to the Contract Line Item Number (CLIN), the Contract Subline Item (SLIN), and the specific ACRN. Invoices submitted to the paying office that do not comply with this requirement will be returned to the contractor for resubmission. The contractor shall provide an electronic copy of each invoice to the Task Order Manager at the time of submission to DCAA/DFAS. The paying office will disburse funds in strict compliance with the amounts invoiced by CLIN/SLIN/ACRN.

### G-2 TYPE OF CONTRACT (DEC 1999) (SPAWAR G-314)

This is a cost plus award fee task order.

### G-3 INVOICES

See basic contract.

### G-4 AVAILABILITY OF FUNDS (APR 1984) (FAR 52.232-18)

Funds are not presently available for this task order. The Government's obligation under this task order is contingent upon the availability of appropriated funds from which payment for contract purposes can be made. No legal liability on the part of the Government for any payment may arise until funds are made available to the Contracting Officer for this task order and until the contractor receives notice of such availability, to be confirmed in writing by the Contracting Officer.

### G-5 The Task Order Monitor (TOM) for this task order is as follows:

Gail Fried, PERS 34G1

5720 Integrity Drive, Bldg 769

Millington, TN 38055

[gail.fried@navy.mil](mailto:gail.fried@navy.mil)

901-874-2315

### G-6 The Contract Specialist for this task order is as follows:

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

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SLINID	PR Number	Amount
100101		231708.43
LLA :		
AA 1771804 22T4 000 62980 0 068566 2D CEE417 629807EE257P		
Standard Number: N6298007RCEE417		
100102		1390250.60
LLA :		
AB 1771804 22T4 000 62980 0 068566 2D CEE402 629807EE257P		
Standard Number: N6928007RCEE402		
100103		2085375.89
LLA :		
AC 1771804 22T4 000 62980 0 068566 2D CEE418 629807EE257P		
Standard Number: N6298007RCEE418		
100104		139025.06
LLA :		
AD 1771804 22T4 000 62980 0 068566 2D CDP402 629807DP257P		
Standard Number: N6298007RCDP402		
100105		1390250.60
LLA :		
AE 1771804 22T4 000 62980 0 068566 2D CEE421 629807EE257P		
Standard Number: N6928007RCEE421		
BASE Funding 5236610.58		
Cumulative Funding 5236610.58		
MOD 01		
100101		18291.57
LLA :		
AA 1771804 22T4 000 62980 0 068566 2D CEE417 629807EE257P		
Standard Number: N6298007RCEE417		
100102		109749.40
LLA :		
AB 1771804 22T4 000 62980 0 068566 2D CEE402 629807EE257P		
Standard Number: N6928007RCEE402		
100103		(2085375.89)
LLA :		
AC 1771804 22T4 000 62980 0 068566 2D CEE418 629807EE257P		
Standard Number: N6298007RCEE418		
100104		10974.94
LLA :		
AD 1771804 22T4 000 62980 0 068566 2D CDP402 629807DP257P		
Standard Number: N6298007RCDP402		
100105		109749.40
LLA :		
AE 1771804 22T4 000 62980 0 068566 2D CEE421 629807EE257P		
Standard Number: N6928007RCEE421		
100106		73500.00
LLA :		
AF 1771804 22T4 000 62980 0 068566 2D CEL404 629807EL257P		
Standard Number: N6298007RCGE400		
Prod Labor of NPC Records Mgmt		
100107		500000.00
LLA :		
AG 1771804 22T4 000 62980 0 068566 2D CDP402 629807DP257P		
Standard Number: N6298007RCEN402		
Bupers Online (BOL)		
100108		550000.00
LLA :		



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AH 1771804 22T4 000 62980 0 068566 2D CEL403 629807EL257P  
Standard Number: N6298007RCEL403  
PERSENT

100109 100000.00

LLA :  
AJ 1771804 22T4 000 62980 0 068566 2D CDP402 629807DP257P  
Standard Number: N6298007RCEL404  
REMEDY

100110 250000.00

LLA :  
AK 1771804 22T4 000 62980 0 068566 2D CEL405 629807EL257P  
Standard Number: N6298007RCEL405  
HELP DESK

100111 50000.00

LLA :  
AL 1771804 22T4 000 62980 0 068566 2D CEL406 629807EL257P  
Standard Number: N6298007RCEL406  
FASTDATA

100112 150000.00

LLA :  
AM 1771804 22T4 000 62980 0 068566 2D CEU401 629807EU257P  
Standard Number: N6298007RCEU401  
ITEMPO

MOD 01 Funding -163110.58  
Cumulative Funding 5073500.00

MOD 03

100113 1500.00

LLA :  
AN 1771804 22T4 000 62980 0 068566 2D CEU401 629807EU257P  
Standard Number: N6298007RCEU401  
Travel Cost

MOD 03 Funding 1500.00  
Cumulative Funding 5075000.00

MOD 04

100114 200000.00

LLA :  
AP 1771804 11T0 250 47039 0 068892 2D CB2765 47039712589Q  
Standard Number: N4703907RCB2765

MOD 04 Funding 200000.00  
Cumulative Funding 5275000.00

MOD 05

100102 200000.00

LLA :  
AB 1771804 22T4 000 62980 0 068566 2D CEE402 629807EE257P  
Standard Number: N6928007RCEE402  
EMPRS Production

100103 (413389.42)

LLA :  
AC 1771804 22T4 000 62980 0 068566 2D CEE418 629807EE257P  
Standard Number: N6298007RCEE418  
EMPRS Computer Ops I

100105 500000.00

LLA :  
AE 1771804 22T4 000 62980 0 068566 2D CEE421 629807EE257P









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AB 1771804 22T4 000 62980 0 068566 2D CDP402 629807DP257P

200105 145000.00

LLA :

AE 1781804 22T4 000 62980 0 068566 2D CEE409 6298008EE257P

200107 65000.00

LLA :

AG 1781804 22T4 000 62980 0 068566 2D CEN402 6298008EN257P

200108 35000.00

LLA :

AH 1781804 22T4 000 62980 0 068566 2D CEL401 6298008EL257P

200109 5000.00

LLA :

AJ 1781804 22T4 000 62980 0 068566 2D CEL402 6298008EL257P

200110 15000.00

LLA :

AK 1781804 22T4 000 62980 0 068566 2D CEL404 6298008EL257P

200112 10000.00

LLA :

AM 1781804 22T4 000 62980 0 068566 2D CEU401 6298008EU257P

MOD 24 Funding 430000.00

Cumulative Funding 10849500.00

MOD 25

100401 N6298008RCEE408 425000.00

LLA :

AA 1771804 22T4 000 62980 0 068566 2D Cee408 629808EE257P  
EMPRS SME

100402 N6298008RCEE407 2300000.00

LLA :

AB 1781804 22T4 000 62980 0 068566 2D CEE407 629808EE257P  
EMPRS Production

100404 N6298008RCDP401 173000.00

LLA :

AC 1771804 22T4 000 62980 0 068566 2D CDP401 629808DP257P  
Deers/Rapids

100405 N6298008RCEE409 3000000.00

LLA :

AD 1771804 22T4 000 62980 0 068566 2D CEE409 629808EE257P  
EMPRS Computer Ops

100407 N6298008RCEN401 552000.00

LLA :

AF 1781804 22T4 000 62980 0 068566 2D CEN401 629808EN257P  
BOL

100408 N6298008RCEL401 304000.00

LLA :

AG 1771804 22T4 000 62980 0 068566 2D CEL401 629808EL257P  
Persnet

100410 N6298008RCEL404 125000.00

LLA :

AJ 1771804 22T4 000 62980 0 068566 2D CEL404 629808EL257P  
Help Desk

100412 N6298008RCEU401 190000.00

LLA :

AL 1771804 22T4 000 62980 0 068566 2D CEU401 629808EU257P  
Itempo

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100414 N4703908RCB2843 50000.00  
 LLA :  
 AN 1781804 11T0 250 47039 0 068892 2D CB2843 47039813589Q

MOD 25 Funding 7119000.00  
 Cumulative Funding 17968500.00

MOD 26

100407 N6298008RCEN401 48000.00  
 LLA :  
 AF 1781804 22T4 000 62980 0 068566 2D CEN401 629808EN257P  
 BOL

100408 N6298008RCEL401 14000.00  
 LLA :  
 AG 1771804 22T4 000 62980 0 068566 2D CEL401 629808EL257P  
 Persnet

MOD 26 Funding 62000.00  
 Cumulative Funding 18030500.00

MOD 27

100414 N4703908RCB2843 100000.00  
 LLA :  
 AN 1781804 11T0 250 47039 0 068892 2D CB2843 47039813589Q

MOD 27 Funding 100000.00  
 Cumulative Funding 18130500.00

MOD 28

100401 N6298008RCEE408 75000.00  
 LLA :  
 AA 1771804 22T4 000 62980 0 068566 2D Cee408 629808EE257P  
 EMPRS SME

MOD 28 Funding 75000.00  
 Cumulative Funding 18205500.00

MOD 30

100408 N6298008RCEL401 95000.00  
 LLA :  
 AG 1771804 22T4 000 62980 0 068566 2D CEL401 629808EL257P  
 Persnet

100410 N6298008RCEL404 25000.00  
 LLA :  
 AJ 1771804 22T4 000 62980 0 068566 2D CEL404 629808EL257P  
 Help Desk

100416 75000.00  
 LLA :  
 AQ 1781804 22T5 000 62980 0 068566 2D CPP408 629808PP257P  
 Standard Number: N6298008RCPP408

MOD 30 Funding 195000.00  
 Cumulative Funding 18400500.00

MOD 31

100407 N6298008RCEN401 30000.00  
 LLA :  
 AF 1781804 22T4 000 62980 0 068566 2D CEN401 629808EN257P  
 BOL

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MOD 31 Funding 30000.00  
Cumulative Funding 18430500.00

MOD 32

100417 N0001408RC30002 100000.00  
LLA :  
AR 1781319 W4PW 000 RA9A5 0 068342 2D 000000 02357000A010

MOD 32 Funding 100000.00  
Cumulative Funding 18530500.00

MOD 33

100408 N6298008RCEL401 350000.00  
LLA :  
AG 1771804 22T4 000 62980 0 068566 2D CEL401 629808EL257P  
Persnet

100410 N6298008RCEL404 50000.00  
LLA :  
AJ 1771804 22T4 000 62980 0 068566 2D CEL404 629808EL257P  
Help Desk

100418 100000.00  
LLA :  
AS 1781804 22T4 000 62980 0 068566 2D CEL404 629808EL257P

MOD 33 Funding 500000.00  
Cumulative Funding 19030500.00

MOD 34

100414 N4703908RCB2843 234000.00  
LLA :  
AN 1781804 11T0 250 47039 0 068892 2D CB2843 47039813589Q

MOD 34 Funding 234000.00  
Cumulative Funding 19264500.00

MOD 35

100419 40000.10  
LLA :  
AT 1781804 22N5 000 66715 0 068566 2D C72015 6671586TN43Q

MOD 35 Funding 40000.10  
Cumulative Funding 19304500.10

MOD 36

100407 N6298008RCEN401 309000.00  
LLA :  
AF 1781804 22T4 000 62980 0 068566 2D CEN401 629808EN257P  
BOL

100408 N6298008RCEL401 200000.00  
LLA :  
AG 1771804 22T4 000 62980 0 068566 2D CEL401 629808EL257P  
Persnet

100410 N6298008RCEL404 100000.00  
LLA :  
AJ 1771804 22T4 000 62980 0 068566 2D CEL404 629808EL257P  
Help Desk



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100415 287000.00

LLA :  
AP 1771804

100416 75000.00

LLA :  
AQ 1781804 22T5 000 62980 0 068566 2D CPP408 629808PP257P  
Standard Number: N6298008RCPP408

100418 50000.00

LLA :  
AS 1781804 22T4 000 62980 0 068566 2D CEL404 629808EL257P

100420 200000.00

LLA :  
AU 1781804 22T4 000 62980 0 068566 2D CEN401 629808EN257P  
Standard Number: N6298008RCEN401

MOD 36 Funding 1221000.00  
Cumulative Funding 20525500.10

MOD 38

100401 N6298008RCEE408 (25000.00)

LLA :  
AA 1771804 22T4 000 62980 0 068566 2D Cee408 629808EE257P  
EMPRS SME

100405 N6298008RCEE409 (125000.00)

LLA :  
AD 1771804 22T4 000 62980 0 068566 2D CEE409 629808EE257P  
EMPRS Computer Ops

100408 N6298008RCEL401 100000.00

LLA :  
AG 1771804 22T4 000 62980 0 068566 2D CEL401 629808EL257P  
Persnet

100412 N6298008RCEU401 (25000.00)

LLA :  
AL 1771804 22T4 000 62980 0 068566 2D CEU401 629808EU257P  
Itempo

100418 25000.00

LLA :  
AS 1781804 22T4 000 62980 0 068566 2D CEL404 629808EL257P

MOD 38 Funding -50000.00  
Cumulative Funding 20475500.10

MOD 39

100421 50000.00

LLA :  
AV 1781804 22T5 000 62980 0 068566 2D CJC441 629808JC25WQ

MOD 39 Funding 50000.00  
Cumulative Funding 20525500.10

MOD 40

100401 N6298008RCEE408 (63000.00)

LLA :  
AA 1771804 22T4 000 62980 0 068566 2D Cee408 629808EE257P  
EMPRS SME

100402 N6298008RCEE407 (41000.00)

LLA :  
AB 1781804 22T4 000 62980 0 068566 2D CEE407 629808EE257P

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EMPRS Production

100407 N6298008RCEN401 (25000.00)  
LLA :  
AF 1781804 22T4 000 62980 0 068566 2D CEN401 629808EN257P  
BOL

100412 N6298008RCEU401 (33000.00)  
LLA :  
AL 1771804 22T4 000 62980 0 068566 2D CEU401 629808EU257P  
Itempo

100422 145000.00  
LLA :  
AW AA 1781804 22T5 000 62980 0 068566 2D CGB407 629808GB257P

MOD 40 Funding -17000.00  
Cumulative Funding 20508500.10

MOD 41

100407 N6298008RCEN401 (81000.00)  
LLA :  
AF 1781804 22T4 000 62980 0 068566 2D CEN401 629808EN257P  
BOL

100408 N6298008RCEL401 63000.00  
LLA :  
AG 1771804 22T4 000 62980 0 068566 2D CEL401 629808EL257P  
Persnet

100418 41000.00  
LLA :  
AS 1781804 22T4 000 62980 0 068566 2D CEL404 629808EL257P

MOD 41 Funding 23000.00  
Cumulative Funding 20531500.10

MOD 42

100402 N6298008RCEE407 (300000.00)  
LLA :  
AB 1781804 22T4 000 62980 0 068566 2D CEE407 629808EE257P  
EMPRS Production

100405 N6298008RCEE409 35000.00  
LLA :  
AD 1771804 22T4 000 62980 0 068566 2D CEE409 629808EE257P  
EMPRS Computer Ops

100415 300000.00  
LLA :  
AP 1771804

MOD 42 Funding 35000.00  
Cumulative Funding 20566500.10

MOD 43

100402 N6298008RCEE407 34000.00  
LLA :  
AB 1781804 22T4 000 62980 0 068566 2D CEE407 629808EE257P  
EMPRS Production

100405 N6298008RCEE409 65000.00  
LLA :  
AD 1771804 22T4 000 62980 0 068566 2D CEE409 629808EE257P  
EMPRS Computer Ops

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100407 N6298008RCEN401 (833000.00)  
 LLA :  
 AF 1781804 22T4 000 62980 0 068566 2D CEN401 629808EN257P  
 BOL

100412 N6298008RCEU401 (132000.00)  
 LLA :  
 AL 1771804 22T4 000 62980 0 068566 2D CEU401 629808EU257P  
 Itempo

100418 35000.00  
 LLA :  
 AS 1781804 22T4 000 62980 0 068566 2D CEL404 629808EL257P

100420 1010000.00  
 LLA :  
 AU 1781804 22T4 000 62980 0 068566 2D CEN401 629808EN257P  
 Standard Number: N6298008RCEN401

100423 5000.00  
 LLA :  
 AX 1781804 12VA 253 63285 068892 2D C00180 632858AGA90Q

100424 149000.00  
 LLA :  
 AY 1781804 22T4 000 62980 0 068566 2D CEU402 629808EU25GP

MOD 43 Funding 333000.00  
 Cumulative Funding 20899500.10

MOD 44

100402 N6298008RCEE407 64684.00  
 LLA :  
 AB 1781804 22T4 000 62980 0 068566 2D CEE407 629808EE257P  
 EMPRS Production

100405 N6298008RCEE409 52000.00  
 LLA :  
 AD 1771804 22T4 000 62980 0 068566 2D CEE409 629808EE257P  
 EMPRS Computer Ops

100418 500.00  
 LLA :  
 AS 1781804 22T4 000 62980 0 068566 2D CEL404 629808EL257P

MOD 44 Funding 117184.00  
 Cumulative Funding 21016684.10

MOD 45

100402 N6298008RCEE407 (1750.00)  
 LLA :  
 AB 1781804 22T4 000 62980 0 068566 2D CEE407 629808EE257P  
 EMPRS Production

MOD 45 Funding -1750.00  
 Cumulative Funding 21014934.10

MOD 46

100701 N6298009RCEE412 100000.00  
 LLA :  
 AZ 1791804 22T4 000 62980 0 068566 2D CEE412 629809EE257P

100702 N6298009RCEE410 540000.00  
 LLA :  
 BA 1791804 22T4 000 62980 0 068566 2D CEE410 629809EE257P

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100704 N6298009RCEE411 810000.00  
 LLA :  
 BC 1791804 22T4 000 62980 0 068566 2D CEE411 629809EE257P

100705 N6298009RCEN402 355000.00  
 LLA :  
 BD 1791804 22T4 000 62980 0 068566 2D CEN402 629809EN257P

100706 N6298009RCEL403 87000.00  
 LLA :  
 BE 1791804 22T4 000 62980 0 068566 2D CEL403 629809EL257P

100707 N6298009RCEL401 325000.00  
 LLA :  
 BF 1791804 22T4 000 62980 0 068566 2D CEL401 629809EL257P

100708 N6298009RCEU401 25000.00  
 LLA :  
 BG 1791804 22T4 000 62980 0 068566 2D CEU401 629809EU257P

MOD 46 Funding 2242000.00  
 Cumulative Funding 23256934.10

MOD 47

100703 N6298009RCDP401 19500.00  
 LLA :  
 BB 1791804 22T4 000 62980 0 068566 2D CDP401 629809DP257P

MOD 47 Funding 19500.00  
 Cumulative Funding 23276434.10

MOD 48

100701 N6298009RCEE412 100000.00  
 LLA :  
 AZ 1791804 22T4 000 62980 0 068566 2D CEE412 629809EE257P

100702 N6298009RCEE410 950000.00  
 LLA :  
 BA 1791804 22T4 000 62980 0 068566 2D CEE410 629089EE257P

100704 N6298009RCEE411 1050000.00  
 LLA :  
 BC 1791804 22T4 000 62980 0 068566 2D CEE411 629809EE257P

100705 N6298009RCEN402 511000.00  
 LLA :  
 BD 1791804 22T4 000 62980 0 068566 2D CEN402 629809EN257P

100708 N6298009RCEU401 103000.00  
 LLA :  
 BG 1791804 22T4 000 62980 0 068566 2D CEU401 629809EU257P

100709 N6298009RCDP402 162500.00  
 LLA :  
 BH 1791804 22T4 000 62980 0 068566 2D CDP402 629809DP257P

MOD 48 Funding 2876500.00  
 Cumulative Funding 26152934.10

MOD 49

100706 N6298009RCEL403 100000.00  
 LLA :  
 BE 1791804 22T4 000 62980 0 068566 2D CEL403 629809EL257P

100707 N6298009RCEL401 175000.00  
 LLA :

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BF 1791804 22T4 000 62980 0 068566 2D CEL401 629809EL257P

100710 N6298009RCGB402 163280.00

LLA :

BJ 1791804 22T5 000 62980 0 068566 2D CGB402 629809GB251Q

100711 N6298009RCGJ402 41720.00

LLA :

BK 1791804 22T5 000 62980 0 068566 2D CGJ402 629809GJ251Q

MOD 49 Funding 480000.00

Cumulative Funding 26632934.10

MOD 50

100709 N6298009RCDF402 (20000.00)

LLA :

BH 1791804 22T4 000 62980 0 068566 2D CDF402 629809DF257P

100712 N4703909RCB3040 250000.00

LLA :

BL 1791804 11T0 250 47039 0 068892 2D CB3040 47039912589Q

MOD 50 Funding 230000.00

Cumulative Funding 26862934.10

MOD 53

100701 N6298009RCEE412 12900.00

LLA :

AZ 1791804 22T4 000 62980 0 068566 2D CEE412 629809EE257P

100702 N6298009RCEE410 400000.00

LLA :

BA 1791804 22T4 000 62980 0 068566 2D CEE410 629089EE257P

100704 N6298009RCEE411 400000.00

LLA :

BC 1791804 22T4 000 62980 0 068566 2D CEE411 629809EE257P

100705 N6298009RCEN402 27000.00

LLA :

BD 1791804 22T4 000 62980 0 068566 2D CEN402 629809EN257P

100708 N6298009RCEU401 22000.00

LLA :

BG 1791804 22T4 000 62980 0 068566 2D CEU401 629809EU257P

100712 N4703909RCB3040 250000.00

LLA :

BL 1791804 11T0 250 47039 0 068892 2D CB3040 47039912589Q

100713 N6298009RCPP402 75000.00

LLA :

BM 1791804 22T5 000 62980 0 068566 2D CPP402 629809PP257P

MOD 53 Funding 1186900.00

Cumulative Funding 28049834.10

MOD 54

100706 N6298009RCEL403 75000.00

LLA :

BE 1791804 22T4 000 62980 0 068566 2D CEL403 629809EL257P

100707 N6298009RCEL401 100000.00

LLA :

BF 1791804 22T4 000 62980 0 068566 2D CEL401 629809EL257P

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MOD 54 Funding 175000.00  
Cumulative Funding 28224834.10

MOD 55

100709 N6298009RCDF402 43000.00  
LLA :  
BH 1791804 22T4 000 62980 0 068566 2D CDF402 629809DF257P

MOD 55 Funding 43000.00  
Cumulative Funding 28267834.10

MOD 56

100702 N6298009RCEE410 (800000.00)  
LLA :  
BA 1791804 22T4 000 62980 0 068566 2D CEE410 629089EE257P

100714 N3932909RCPR405 800000.00  
LLA :  
BN 1791806 22TR 000 39329 068566 2D CPR405 393299PR254Q  
Standard Number: N3932909RCPR405

MOD 56 Funding 0.00  
Cumulative Funding 28267834.10

MOD 57

100713 N6298009RCPP402 380968.95  
LLA :  
BM 1791804 22T5 000 62980 0 068566 2D CPP402 629809PP257P

100714 N3932909RCPR405 200000.00  
LLA :  
BN 1791806 22TR 000 39329 068566 2D CPR405 393299PR254Q  
Standard Number: N3932909RCPR405

MOD 57 Funding 580968.95  
Cumulative Funding 28848803.05

MOD 58

100701 N6298009RCEE412 (1821.00)  
LLA :  
AZ 1791804 22T4 000 62980 0 068566 2D CEE412 629809EE257P

100702 N6298009RCEE410 (315000.00)  
LLA :  
BA 1791804 22T4 000 62980 0 068566 2D CEE410 629089EE257P

100704 N6298009RCEE411 400000.00  
LLA :  
BC 1791804 22T4 000 62980 0 068566 2D CEE411 629809EE257P

100706 N6298009RCEL403 25000.00  
LLA :  
BE 1791804 22T4 000 62980 0 068566 2D CEL403 629809EL257P

100707 N6298009RCEL401 (107500.00)  
LLA :  
BF 1791804 22T4 000 62980 0 068566 2D CEL401 629809EL257P

100708 N6298009RCEU401 (20000.00)  
LLA :  
BG 1791804 22T4 000 62980 0 068566 2D CEU401 629809EU257P

3009 1821.00  
LLA :

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AZ 1791804 22T4 000 62980 0 068566 2D CEE412 629809EE257P

MOD 58 Funding -17500.00  
Cumulative Funding 28831303.05

MOD 59

100704 N6298009RCEE411 25000.00  
LLA :  
BC 1791804 22T4 000 62980 0 068566 2D CEE411 629809EE257P

100712 N4703909RCB3040 250000.00  
LLA :  
BL 1791804 11T0 250 47039 0 068892 2D CB3040 47039912589Q

100714 N3932909RCPR405 300000.00  
LLA :  
BN 1791806 22TR 000 39329 068566 2D CPR405 393299PR254Q  
Standard Number: N3932909RCPR405

MOD 59 Funding 575000.00  
Cumulative Funding 29406303.05

MOD 60

100701 N6298009RCEE412 40000.00  
LLA :  
AZ 1791804 22T4 000 62980 0 068566 2D CEE412 629809EE257P

100702 N6298009RCEE410 200000.00  
LLA :  
BA 1791804 22T4 000 62980 0 068566 2D CEE410 629089EE257P

100715 675000.00  
LLA :  
BP 1791810 P7YC 000 62980 0 068566 1I 000000 629809PN257P  
Standard Number: N6298009RCPN419

MOD 60 Funding 915000.00  
Cumulative Funding 30321303.05

MOD 61

100712 N4703909RCB3040 250000.00  
LLA :  
BL 1791804 11T0 250 47039 0 068892 2D CB3040 47039912589Q

MOD 61 Funding 250000.00  
Cumulative Funding 30571303.05

MOD 62

100702 N6298009RCEE410 (170000.00)  
LLA :  
BA 1791804 22T4 000 62980 0 068566 2D CEE410 629089EE257P

100704 N6298009RCEE411 (100000.00)  
LLA :  
BC 1791804 22T4 000 62980 0 068566 2D CEE411 629809EE257P

100714 N3932909RCPR405 250000.00  
LLA :  
BN 1791806 22TR 000 39329 068566 2D CPR405 393299PR254Q  
Standard Number: N3932909RCPR405

MOD 62 Funding -20000.00  
Cumulative Funding 30551303.05

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MOD 63

100716 2000.00  
LLA :  
BQ 1791804 22T4 000 62980 0 068566 2D CEL411 629809EL25GP

100717 6000.00  
LLA :  
BR 1791804 22T4 000 62980 0 068566 2D CEL412 629809EL25GP  
Standard Number: N6298009RCEL412

100718 100000.00  
LLA :  
BS 1791804 22T4 000 62980 0 068566 2D CEE424 629809EE25GP  
Standard Number: N6298009RCEE424

100719 15000.00  
LLA :  
BT 1791804 22T4 000 62980 0 068566 2D CEE425 629809EE25GP  
Standard Number: N6298009RCEE425

100720 300000.00  
LLA :  
BU 1791804 22T4 000 62980 0 068566 2D CEE426 629809EE25GP  
Standard Number: N6298009RCEE426

MOD 63 Funding 423000.00  
Cumulative Funding 30974303.05

MOD 64

100721 18000.00  
LLA :  
BV 1791804 22T4 000 62980 0 068566 2D CEU402 629809EU25GP  
Standard Number: N6298009RCEU402

100722 126000.00  
LLA :  
BW 1791804 22T4 000 62980 0 068566 2D CEN404 629809EN25GP  
Standard Number: N6298009RCEN404

MOD 64 Funding 144000.00  
Cumulative Funding 31118303.05

MOD 65

100714 N3932909RCPR405 300000.00  
LLA :  
BN 1791806 22TR 000 39329 068566 2D CPR405 393299PR254Q  
Standard Number: N3932909RCPR405

MOD 65 Funding 300000.00  
Cumulative Funding 31418303.05

MOD 66

100702 N6298009RCEE410 300000.00  
LLA :  
BA 1791804 22T4 000 62980 0 068566 2D CEE410 629089EE257P

MOD 66 Funding 300000.00  
Cumulative Funding 31718303.05

MOD 67

100701 N6298009RCEE412 42231.00  
LLA :



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AZ 1791804 22T4 000 62980 0 068566 2D CEE412 629809EE257P

100702 N6298009RCEE410 (120000.00)

LLA :

BA 1791804 22T4 000 62980 0 068566 2D CEE410 629089EE257P

100704 N6298009RCEE411 74646.00

LLA :

BC 1791804 22T4 000 62980 0 068566 2D CEE411 629809EE257P

100705 N6298009RCEN402 87000.00

LLA :

BD 1791804 22T4 000 62980 0 068566 2D CEN402 629809EN257P

100706 N6298009RCEL403 64954.00

LLA :

BE 1791804 22T4 000 62980 0 068566 2D CEL403 629809EL257P

100707 N6298009RCEL401 38554.00

LLA :

BF 1791804 22T4 000 62980 0 068566 2D CEL401 629809EL257P

100708 N6298009RCEU401 38756.00

LLA :

BG 1791804 22T4 000 62980 0 068566 2D CEU401 629809EU257P

MOD 67 Funding 226141.00  
Cumulative Funding 31944444.05

MOD 68

110001 40000.00

LLA :

AA 1791804 22T4 000 62980 0 068566 2D CZ8401 629809Z8Z34P  
Standard Number: N6298009RCZ8401

110002 40000.00

LLA :

AB 1791804 22T4 000 62980 0 068566 2D CZ9401 629809Z9Z35P  
Standard Number: N6298009RCZ9401

110003 175000.00

LLA :

AC 1791804 22T5 000 62980 0 068566 2D CGG409 629809GG257P  
Standard Number: N6298009RCGG409

110004 1000000.00

LLA :

AD 1791804 22T4 000 62980 0 068566 2D CEE427 629809EE25GP  
Standard Number: N6298009RCEE25GP

110005 100000.00

LLA :

AE 1791804 22T4 000 62980 0 068566 2D CEE428 629809EE25GP  
Standard Number: N6298009RCEE428

110006 95000.00

LLA :

AF 1791810 P7YC 000 62980 0 068566 1I 000000 629809PN257P  
Standard Number: N6298009RCPN430

110007 24518.11

LLA :

AG 1791804 KC6C 253 62583 068688 2D C40050 6258391XTRMQ  
Standard Number: N6258309RC40050

MOD 68 Funding 1474518.11  
Cumulative Funding 33418962.16

MOD 69 Funding 0.00

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Cumulative Funding 33418962.16

MOD 70

110101 75000.00  
 LLA :  
 AH 1701804 22T4 000 62980 0 068566 2D CEU401 629800EU257P  
 Standard Number: N6298010RCEU401

110102 150000.00  
 LLA :  
 AJ 1701804 22T4 000 62980 0 068566 2D CEL402 629800EL257P  
 Standard Number: N6298010RCEL402

110103 75000.00  
 LLA :  
 AK 1701804 22T4 000 62980 0 068566 2D CEV401 629800EV257P  
 Standard Number: N6298010RCEV401

110104 90000.00  
 LLA :  
 AL 1701804 22T4 000 62980 0 068566 2D CEL403 629800EL257P  
 Standard Number: N6298010RCEL403

110201 190000.00  
 LLA :  
 AM 1701804 22T4 000 62980 0 068566 2D CDP401 629800DP257P  
 Standard Number: N6298010RCDP401

110202 218583.46  
 LLA :  
 AN 1701804 11T0 251 47039 0 068892 2D CB4007 470390251DS5Q  
 Standard Number: N4703910RCB4007

MOD 70 Funding 798583.46  
 Cumulative Funding 34217545.62

MOD 71

110203 1000000.00  
 LLA :  
 AP 1701804 22T4 000 62980 0 068566 2D CEE410 629800EE257P  
 Standard Number: N6298010RCEE410

MOD 71 Funding 1000000.00  
 Cumulative Funding 35217545.62

MOD 72

110204 500000.00  
 LLA :  
 AQ 1701804 22T4 000 62980 0 068566 2D CEN401 629800EN257P  
 Standard Number: N6298010RCEN401

MOD 72 Funding 500000.00  
 Cumulative Funding 35717545.62

MOD 73

110101 (75000.00)  
 LLA :  
 AH 1701804 22T4 000 62980 0 068566 2D CEU401 629800EU257P  
 Standard Number: N6298010RCEU401

110104 (90000.00)  
 LLA :  
 AL 1701804 22T4 000 62980 0 068566 2D CEL403 629800EL257P  
 Standard Number: N6298010RCEL403

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110202 (583.46)  
 LLA :  
 AN 1701804 11T0 251 47039 0 068892 2D CB4007 470390251DS5Q  
 Standard Number: N4703910RCB4007

110204 14000.00  
 LLA :  
 AQ 1701804 22T4 000 62980 0 068566 2D CEN401 629800EN257P  
 Standard Number: N6298010RCEN401

110205 63500.00  
 LLA :  
 AR 1701804 22T4 000 62980 0 068566 2D CEE412 629800EE257P  
 Standard Number: N6298010RCEE412

110206 240000.00  
 LLA :  
 AS 1701806 22TR 000 39329 068566 2D CPR403 393290PR254Q  
 Standard Number: N3932910RCPR403

110207 1300145776 108000.00  
 LLA :  
 AT 1701804 22T4 000 62980 0 068566 2D CEU401 629800EU257P  
 Standard Number: N6298010RCEU401

110208 1300145776 100000.00  
 LLA :  
 AU 1701804 22T4 000 62980 0 068566 2D CEL403 629800EL257P  
 Standard Number: N6298010CEL403

MOD 73 Funding 359916.54  
 Cumulative Funding 36077462.16

MOD 74

110103 (75000.00)  
 LLA :  
 AK 1701804 22T4 000 62980 0 068566 2D CEV401 629800EV257P  
 Standard Number: N6298010RCEV401

MOD 74 Funding -75000.00  
 Cumulative Funding 36002462.16

MOD 75

110202 583.45  
 LLA :  
 AN 1701804 11T0 251 47039 0 068892 2D CB4007 470390251DS5Q  
 Standard Number: N4703910RCB4007

110206 150000.00  
 LLA :  
 AS 1701806 22TR 000 39329 068566 2D CPR403 393290PR254Q  
 Standard Number: N3932910RCPR403

110209 1300148219 156707.14  
 LLA :  
 CS 97X4930 NH1M 000 77777 0 064267 2F 000000 IT000RC00261  
 Standard Number: N6426710RC00261

MOD 75 Funding 307290.59  
 Cumulative Funding 36309752.75

MOD 76

110102 135000.00  
 LLA :  
 AJ 1701804 22T4 000 62980 0 068566 2D CEL402 629800EL257P  
 Standard Number: N6298010RCEL402

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110203 2325000.00  
 LLA :  
 AP 1701804 22T4 000 62980 0 068566 2D CEE410 629800EE257P  
 Standard Number: N6298010RCEE410

110204 931000.00  
 LLA :  
 AQ 1701804 22T4 000 62980 0 068566 2D CEN401 629800EN257P  
 Standard Number: N6298010RCEN401

110205 225000.00  
 LLA :  
 AR 1701804 22T4 000 62980 0 068566 2D CEE412 629800EE257P  
 Standard Number: N6298010RCEE412

110208 1300145776 60000.00  
 LLA :  
 AU 1701804 22T4 000 62980 0 068566 2D CEL403 629800EL257P  
 Standard Number: N6298010CEL403

110210 1300148218 1775000.00  
 LLA :  
 AW 1701804 22T4 000 62980 0 068566 2D CEE413 629800EE257P  
 Standard Number: N6298010RCEE413

110211 1300148218 150000.00  
 LLA :  
 AX 1701804 22T4 000 62980 0 068566 2D CPP402 629800PP257P  
 Standard Number: N6298010RCPP402

MOD 76 Funding 5601000.00  
 Cumulative Funding 41910752.75

MOD 77 Funding 0.00  
 Cumulative Funding 41910752.75

MOD 78

110202 218000.00  
 LLA :  
 BV 1701804 11T0 251 47039 0 068892 2D CB4007 470390251DS5Q  
 Standard Number: N4703910RCB4007

MOD 78 Funding 218000.00  
 Cumulative Funding 42128752.75

MOD 79 Funding 0.00  
 Cumulative Funding 42128752.75

MOD 80

110212 1300167685 195000.00  
 LLA :  
 CF 1701804 22T4 000 62980 0 068566 2D CEL402 629800EL257P

110213 1300167685 140000.00  
 LLA :  
 CR 1701804 22T4 000 62980 0 068566 2D CEL403 629800EL257P

110214 1300167685 53379.62  
 LLA :  
 CV 1701804 22T4 257 62980 0 068566 2D CGJ402 629800GJ257P

MOD 80 Funding 388379.62  
 Cumulative Funding 42517132.37

MOD 81



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LLA :  
DB 1701804 22T4 256 62980 0 068566 2D CEE444 629800EE257Q

110405 N6298010RCEU403 30959.00  
LLA :  
DC 1701804 22T4 256 62980 0 068566 2D CEU403 629800EU257Q

110406 N6298010RCGE402 25061.00  
LLA :  
DD 1701804 22T4 252 62980 0 068566 2D CGE402 629800GE252Q

110407 N3932910RCPR409 890000.00  
LLA :  
DE 1701806 22TR 254 39329 0 068566 2D CPR409 393290PR254Q

110408 N6298010RCEE443 60000.00  
LLA :  
DF 1701804 22T4 256 62980 0 068566 2D CEE443 629800EE257Q

MOD 84 Funding 1884762.00  
Cumulative Funding 44918613.78

MOD 85

110409 N0005210RC124FP 2000000.00  
LLA :  
DG 1701804 52FA 252 00052 0 068732 2D C124FP 000520CI403Q

MOD 85 Funding 2000000.00  
Cumulative Funding 46918613.78

MOD 86

110410 N4703911RCD5019 180527.00  
LLA :  
DH 1711804 11T0 251 47039 0 068892 2D CD5019 4703911DS5AQ  
DNS-5 for Navy Forms and Directives Administrative Contractor Support

MOD 86 Funding 180527.00  
Cumulative Funding 47099140.78

MOD 87

110411 N6298011RCEE413 75000.00  
LLA :  
DJ 1711804 22T4 000 62980 0 068566 2D CEE413 629801EE257P

110412 N6298011RCEL404 90000.00  
LLA :  
DK 1711804 22T4 000 62980 0 068566 2D CEL404 629801EL257Q

110413 N6298011RCEL405 54000.00  
LLA :  
DL 1711804 22T4 000 62980 0 068566 2D CEL405 629801EL257Q

110414 N6298011RCEN402 320000.00  
LLA :  
DM 1711804 22T4 000 62980 0 068566 2D CEN402 629801EN257Q

110415 N6298011RCEU402 27000.00  
LLA :  
DN 1711804 22T4 000 62980 0 068566 2D CEU402 629801EU257Q

MOD 87 Funding 566000.00  
Cumulative Funding 47665140.78

MOD 88

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110416 N6298011RCDP402 23504.00  
 LLA :  
 DP 1711804 22T4 251 62980 0 068566 2D CDP402 629801DP251Q  
 DEERS RAPIDS Support

MOD 88 Funding 23504.00  
 Cumulative Funding 47688644.78

MOD 89

110410 N4703911RCD5019 101647.00  
 LLA :  
 DH 1711804 11T0 251 47039 0 068892 2D CD5019 4703911DS5AQ  
 DNS-5 for Navy Forms and Directives Administrative Contractor Support

110412 N6298011RCEL404 20000.00  
 LLA :  
 DK 1711804 22T4 000 62980 0 068566 2D CEL404 629801EL257Q

110413 N6298011RCEL405 25000.00  
 LLA :  
 DL 1711804 22T4 000 62980 0 068566 2D CEL405 629801EL257Q

110414 N6298011RCEN402 75000.00  
 LLA :  
 DM 1711804 22T4 000 62980 0 068566 2D CEN402 629801EN257Q

110415 N6298011RCEU402 6000.00  
 LLA :  
 DN 1711804 22T4 000 62980 0 068566 2D CEU402 629801EU257Q

110417 N6298011RCEE414 153000.00  
 LLA :  
 DQ 1711804 22T4 256 62980 0 068566 2D CEE414 629801EE257Q

110418 N6298011RCPN401 424000.00  
 LLA :  
 DR 1711810 P7YC 256 62980 0 068566 1I 000000 629801PN257Q

110419 N6298010RCPN415 151527.00  
 LLA :  
 DS 1701810 P7YC 256 62980 0 068566 1I 000000 629800PN257Q

MOD 89 Funding 956174.00  
 Cumulative Funding 48644818.78

MOD 90

110410 N4703911RCD5019 284941.00  
 LLA :  
 DH 1711804 11T0 251 47039 0 068892 2D CD5019 4703911DS5AQ  
 DNS-5 for Navy Forms and Directives Administrative Contractor Support

110411 N6298011RCEE413 24000.00  
 LLA :  
 DT 1711804 22T4 000 62980 0 068566 2D CEE413 629801EE257Q

110412 N6298011RCEL404 48000.00  
 LLA :  
 DK 1711804 22T4 000 62980 0 068566 2D CEL404 629801EL257Q

110414 N6298011RCEN402 114000.00  
 LLA :  
 DM 1711804 22T4 000 62980 0 068566 2D CEN402 629801EN257Q

110415 N6298011RCEU402 17000.00  
 LLA :  
 DN 1711804 22T4 000 62980 0 068566 2D CEU402 629801EU257Q

110416 N6298011RCDP402 136944.00

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LLA :  
DP 1711804 22T4 251 62980 0 068566 2D CDP402 629801DP251Q  
DEERS RAPIDS Support

110417 N6298011RCEE414 320000.00  
LLA :  
DQ 1711804 22T4 256 62980 0 068566 2D CEE414 629801EE257Q

301501 N6298011RCDP402 3000.00  
LLA :  
DP 1711804 22T4 251 62980 0 068566 2D CDP402 629801DP251Q  
DEERS/RAPIDS

MOD 90 Funding 947885.00  
Cumulative Funding 49592703.78

MOD 91

110411 N6298011RCEE413 24000.00  
LLA :  
DT 1711804 22T4 000 62980 0 068566 2D CEE413 629801EE257Q

110412 N6298011RCEL404 96000.00  
LLA :  
DK 1711804 22T4 000 62980 0 068566 2D CEL404 629801EL257Q

110413 N6298011RCEL405 28000.00  
LLA :  
DL 1711804 22T4 000 62980 0 068566 2D CEL405 629801EL257Q

110414 N6298011RCEN402 114000.00  
LLA :  
DM 1711804 22T4 000 62980 0 068566 2D CEN402 629801EN257Q

110415 N6298011RCEU402 34000.00  
LLA :  
DN 1711804 22T4 000 62980 0 068566 2D CEU402 629801EU257Q

110417 N6298011RCEE414 320000.00  
LLA :  
DQ 1711804 22T4 256 62980 0 068566 2D CEE414 629801EE257Q

110420 N6298011RCGJ401 44000.00  
LLA :  
DU 1711804 22T4 257 62980 0 068566 2D CGJ401 629801GJ257P

301502 N4561011RC00012 1350.00  
LLA :  
DV 1711804 22TH 252 45610 0 068566 2D C00012 456101RCNTQQ

MOD 91 Funding 661350.00  
Cumulative Funding 50254053.78

MOD 92

110410 N4703911RCD5019 19720.00  
LLA :  
DH 1711804 11T0 251 47039 0 068892 2D CD5019 4703911DS5AQ  
DNS-5 for Navy Forms and Directives Administrative Contractor Support

110411 N6298011RCEE413 24000.00  
LLA :  
DT 1711804 22T4 000 62980 0 068566 2D CEE413 629801EE257Q

110412 N6298011RCEL404 45000.00  
LLA :  
DK 1711804 22T4 000 62980 0 068566 2D CEL404 629801EL257Q

110413 N6298011RCEL405 58000.00  
LLA :



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DL 1711804 22T4 000 62980 0 068566 2D CEL405 629801EL257Q

110414 N6298011RCEN402 92000.00

LLA :

DM 1711804 22T4 000 62980 0 068566 2D CEN402 629801EN257Q

110415 N6298011RCEU402 43000.00

LLA :

DN 1711804 22T4 000 62980 0 068566 2D CEU402 629801EU257Q

110417 N6298011RCEE414 323000.00

LLA :

DQ 1711804 22T4 256 62980 0 068566 2D CEE414 629801EE257Q

110421 N6298011RCEE420 245000.00

LLA :

DW 1711804 22T4 252 62980 0 068566 2D CEE420 629801EE257Q

110422 N6298011RCPP402 65000.00

LLA :

DX 1711804 22T4 257 62980 0 068566 2D CPP402 629801PP257P

MOD 92 Funding 914720.00

Cumulative Funding 51168773.78

MOD 93

110410 N4703911RCD5019 101000.00

LLA :

DH 1711804 11T0 251 47039 0 068892 2D CD5019 4703911DS5AQ

DNS-5 for Navy Forms and Directives Administrative Contractor Support

MOD 93 Funding 101000.00

Cumulative Funding 51269773.78

MOD 94

110410 N4703911RCD5019 304944.00

LLA :

DH 1711804 11T0 251 47039 0 068892 2D CD5019 4703911DS5AQ

DNS-5 for Navy Forms and Directives Administrative Contractor Support

110411 N6298011RCEE413 110000.00

LLA :

DT 1711804 22T4 000 62980 0 068566 2D CEE413 629801EE257Q

110412 N6298011RCEL404 10000.00

LLA :

DK 1711804 22T4 000 62980 0 068566 2D CEL404 629801EL257Q

110413 N6298011RCEL405 5000.00

LLA :

DL 1711804 22T4 000 62980 0 068566 2D CEL405 629801EL257Q

110414 N6298011RCEN402 500000.00

LLA :

DM 1711804 22T4 000 62980 0 068566 2D CEN402 629801EN257Q

110415 N6298011RCEU402 34000.00

LLA :

DN 1711804 22T4 000 62980 0 068566 2D CEU402 629801EU257Q

110417 N6298011RCEE414 1180000.00

LLA :

DQ 1711804 22T4 256 62980 0 068566 2D CEE414 629801EE257Q

110421 N6298011RCEE420 60000.00

LLA :

DW 1711804 22T4 252 62980 0 068566 2D CEE420 629801EE257Q

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110423 N6298011RCPR401 85000.00  
 LLA :  
 DY 1711804 22T4 257 62980 0 068566 2D CPR401 629801PR257P

MOD 94 Funding 2288944.00  
 Cumulative Funding 53558717.78

MOD 95

110410 N4703911RCD5019 7735.79  
 LLA :  
 DH 1711804 11T0 251 47039 0 068892 2D CD5019 4703911DS5AQ  
 DNS-5 for Navy Forms and Directives Administrative Contractor Support

110412 N6298011RCEL404 150000.00  
 LLA :  
 DK 1711804 22T4 000 62980 0 068566 2D CEL404 629801EL257Q

110413 N6298011RCEL405 120000.00  
 LLA :  
 DL 1711804 22T4 000 62980 0 068566 2D CEL405 629801EL257Q

110420 N6298011RCGJ401 37000.00  
 LLA :  
 DU 1711804 22T4 257 62980 0 068566 2D CGJ401 629801GJ257P

MOD 95 Funding 314735.79  
 Cumulative Funding 53873453.57

MOD 96

110421 N6298011RCEE420 480000.00  
 LLA :  
 DW 1711804 22T4 252 62980 0 068566 2D CEE420 629801EE257Q

MOD 96 Funding 480000.00  
 Cumulative Funding 54353453.57

MOD 97

110410 N4703911RCD5019 (7735.79)  
 LLA :  
 DH 1711804 11T0 251 47039 0 068892 2D CD5019 4703911DS5AQ  
 DNS-5 for Navy Forms and Directives Administrative Contractor Support

MOD 97 Funding -7735.79  
 Cumulative Funding 54345717.78

MOD 98

110410 N4703911RCD5019 7735.79  
 LLA :  
 DH 1711804 11T0 251 47039 0 068892 2D CD5019 4703911DS5AQ  
 DNS-5 for Navy Forms and Directives Administrative Contractor Support

MOD 98 Funding 7735.79  
 Cumulative Funding 54353453.57

MOD 99

110424 N6298011RCEL421 1637087.00  
 LLA :  
 DZ 1711804 22T4 252 62980 0 068566 2D CEL421 629801EL257Q

110425 N6298011RCZX402 300000.00  
 LLA :  
 EA 1711804 22T4 252 62980 0 068566 2D CZX402 629801ZX257Q

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110426 N3932911RCPR408 1015000.00  
 LLA :  
 EB 1711806 22TR 254 39329 0 068566 2D CPR408 393291PR254Q

110427 N4703911RCD5167 150211.73  
 LLA :  
 EC 1711804 11T0 251 47039 0 068892 2D CD5167 4703911DS5AQ

MOD 99 Funding 3102298.73  
 Cumulative Funding 57455752.30

MOD B1

110425 N6298011RCZX402 (300000.00)  
 LLA :  
 EA 1711804 22T4 252 62980 0 068566 2D CZX402 629801ZX257Q

110428 N6298011RCZY401 300000.00  
 LLA :  
 ED 1711804 22T4 252 62980 0 068566 2D CZY401 629801ZY257Q

MOD B1 Funding 0.00  
 Cumulative Funding 57455752.30

MOD B2 Funding 0.00  
 Cumulative Funding 57455752.30

MOD B3

110424 N6298011RCEL421 (3000.00)  
 LLA :  
 DZ 1711804 22T4 252 62980 0 068566 2D CEL421 629801EL257Q

301503 N6298011RCEL421 3000.00  
 LLA :  
 DZ 1711804 22T4 252 62980 0 068566 2D CEL421 629801EL257Q

MOD B3 Funding 0.00  
 Cumulative Funding 57455752.30

MOD B4

110429 N6298012RCEE410 161500.00  
 LLA :  
 EE 17121804 22T4 252 62980 0 068566 2D CEE410 629802EE252Q

110430 N6298012RCEE412 12500.00  
 LLA :  
 EF 1721804 22T4 252 62980 0 068566 2D CEE412 629802EE252Q

110431 N6298012RCEE411 122500.00  
 LLA :  
 EG 1721804 22T4 252 62980 0 068566 2D CEE411 62980EE252Q

110432 N6298012RCEN401 62000.00  
 LLA :  
 EH 1721084 22T4 252 62980 0 068566 2D CEN401 629802EN252Q

110433 N6298012RCEL403 15000.00  
 LLA :  
 EJ 1721804 22T4 252 62980 0 068566 2D CEL403 629802EL252Q

110434 N6298012RCEU401 50000.00  
 LLA :  
 EK 1721804 22T4 256 62980 0 068566 2D CEU401

110435 N6298012RCEL402 24000.00  
 LLA :

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EL 1721804 22T4 252 62980 0 068566 2D CEL402

MOD B4 Funding 447500.00  
Cumulative Funding 57903252.30

MOD B5

110432 N6298012RCEN401 88000.00  
LLA :  
EP 1721804 22T4 252 62980 0 068566 2D CEN401 629802EN252Q

110436 N4703912RCD6053 112713.00  
LLA :  
ES 1721804 11T0 251 47039 0 068892 2D CD6053 4703921DS5AQ

110437 N6298012RCDP401 192000.00  
LLA :  
ET 1721804 22T4 252 62980 0 068566 2D CDP401 629802DP251Q

MOD B5 Funding 392713.00  
Cumulative Funding 58295965.30

MOD B6

110429 N6298012RCEE410 538500.00  
LLA :  
EM 1721804 22T4 252 62980 0 068566 2D CEE410 629802EE252Q

110430 N6298012RCEE412 63000.00  
LLA :  
EF 1721804 22T4 252 62980 0 068566 2D CEE412 629802EE252Q

110431 N6298012RCEE411 411000.00  
LLA :  
EN 1721804 22T4 252 62980 0 068566 2D CEE411 629802EE252Q

110432 N6298012RCEN401 153000.00  
LLA :  
EP 1721804 22T4 252 62980 0 068566 2D CEN401 629802EN252Q

110433 N6298012RCEL403 40500.00  
LLA :  
EJ 1721804 22T4 252 62980 0 068566 2D CEL403 629802EL252Q

110434 N6298012RCEU401 28500.00  
LLA :  
EQ 1721804 22T4 256 62980 0 068566 2D CEU401 629802EU257Q

110435 N6298012RCEL402 75000.00  
LLA :  
ER 1721804 22T4 252 62980 0 068566 2D CEL402 629802EL252Q

MOD B6 Funding 1309500.00  
Cumulative Funding 59605465.30

MOD B7

400001 N6298012RCEL406 49000.00  
LLA :  
EU 1721804 22T4 252 62980 0 068566 2D CEL406 629802EL252Q

400002 N6298012RCEE418 452000.00  
LLA :  
EV 1721804 22T4 252 62980 0 068566 2D CEE418 629802EE252Q

400003 N6298012RCEL405 43500.00  
LLA :  
EW 1721804 22T4 252 62980 0 068566 2D CEL405 629802EL252Q

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400004 N6298012RCEE417 676000.00  
 LLA :  
 EX 1721804 22T4 252 62980 0 068566 2D CEE417 629802EE252Q

400005 N4703912RCD6075 302000.00  
 LLA :  
 EY 1721804 11T0 251 47039 0 068892 2D CD6075 4703921DS5AQ

400006 N6298012RCEE419 43500.00  
 LLA :  
 EZ 1721804 22T4 252 62980 0 068566 2D CEE419 629802EE252Q

6000 N4703912RCD6075 3000.00  
 LLA :  
 EY 1721804 11T0 251 47039 0 068892 2D CD6075 4703921DS5AQ

6001 N6298012RCEE417 5000.00  
 LLA :  
 EX 1721804 22T4 252 62980 0 068566 2D CEE417 629802EE252Q

MOD B7 Funding 1574000.00  
 Cumulative Funding 61179465.30

MOD B8

110437 N6298012RCDP401 (135000.00)  
 LLA :  
 ET 1721804 22T4 252 62980 0 068566 2D CDP401 629802DP251Q

MOD B8 Funding -135000.00  
 Cumulative Funding 61044465.30

MOD B9

410001 N6298012RCEN403 663000.00  
 LLA :  
 FA 1721804 22T4 252 62980 0 068566 2D CEN403 629802EN252Q

410002 N3932912RCPR402 150000.00  
 LLA :  
 FB 1721806 22TR 254 39329 0 068566 2D CPR402 393292PR254Q

410003 N6298012RCEE427 216500.00  
 LLA :  
 FC 1721804 22T4 252 62980 0 068566 2D CEE427 629802EE252Q

410004 N6298012RCEU403 123500.00  
 LLA :  
 FD 1721804 22T4 252 62980 0 068566 2D CEU403 629802EU252Q

410005 N6298012RCEE428 233000.00  
 LLA :  
 FE 1721804 22T4 252 62980 0 068566 2D CEE428 629802EE252Q

410006 N6298012RCGJ401 96000.00  
 LLA :  
 FF 1721804 22T4 257 62980 0 068566 2D CGJ401 629802GJ257P

410007 N6298012RCEL409 281500.00  
 LLA :  
 FG 1721804 22T4 252 62980 0 068566 2D CEL409 629802EL252Q

410008 N6298012RCDP402 130000.00  
 LLA :  
 FH 1721804 22T4 252 62980 0 068566 2D CDP402 629802DP251Q

410009 N6298012RCEE426 61500.00  
 LLA :  
 FJ 1721804 22T4 252 62980 0 068566 2D CEE426 629802EE252Q

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410010 N6298012RCEL410 126500.00  
 LLA :  
 FK 1721804 22T4 252 62980 0 068566 2D CEL410 6298012RCEL410

410011 N4703912RCD6075 332698.00  
 LLA :  
 EY 1721804 11T0 251 47039 0 068892 2D CD6075 4703921DS5AQ

410012 N6298012RCHM002 134000.00  
 LLA :  
 FL 1721804 22T4 252 62980 0 068566 2D CHM002 629802HM257Q

410013 N6298012RCHM00201 24000.00  
 LLA :  
 FL 1721804 22T4 252 62980 0 068566 2D CHM002 629802HM257Q

410014 N6298012RCEP402 368000.00  
 LLA :  
 FM 1721804 22T4 252 62980 0 068566 2D CEP402 629802EP252Q

410015 N6298012RCJ9401 150000.00  
 LLA :  
 FN 1721804 22T4 252 62980 0 068566 2D CJ9401 629802J9252Q

410016 N6298012RCJ2410 125000.00  
 LLA :  
 FP 1721804 22T4 252 62980 0 068566 2D CJ2410 629802J2252Q

610001 N6298012RCDP402 5000.00  
 LLA :  
 FH 1721804 22T4 252 62980 0 068566 2D CDP402 629802DP251Q

610002 N4703912RCD6075 6100.00  
 LLA :  
 EY 1721804 11T0 251 47039 0 068892 2D CD6075 4703921DS5AQ

MOD B9 Funding 3226298.00  
 Cumulative Funding 64270763.30

MOD BA

410008 N6298012RCDP402 (88233.00)  
 LLA :  
 FH 1721804 22T4 252 62980 0 068566 2D CDP402 629802DP251Q

MOD BA Funding -88233.00  
 Cumulative Funding 64182530.30

MOD BB

110429 N6298012RCEE410 (14436.00)  
 LLA :  
 EM 1721804 22T4 252 62980 0 068566 2D CEE410 629802EE252Q

110430 N6298012RCEE412 (683.00)  
 LLA :  
 EF 1721804 22T4 252 62980 0 068566 2D CEE412 629802EE252Q

110431 N6298012RCEE411 (41443.00)  
 LLA :  
 EN 1721804 22T4 252 62980 0 068566 2D CEE411 629802EE252Q

110432 N6298012RCEN401 (4219.00)  
 LLA :  
 EP 1721804 22T4 252 62980 0 068566 2D CEN401 629802EN252Q

110433 N6298012RCEL403 (662.00)  
 LLA :  
 EJ 1721804 22T4 252 62980 0 068566 2D CEL403 629802EL252Q

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110434 N6298012RCEU401 (13116.00)  
 LLA :  
 EQ 1721804 22T4 256 62980 0 068566 2D CEU401 629802EU257Q

110435 N6298012RCEL402 (747.00)  
 LLA :  
 ER 1721804 22T4 252 62980 0 068566 2D CEL402 629802EL252Q

110437 N6298012RCDP401 (10549.00)  
 LLA :  
 ET 1721804 22T4 252 62980 0 068566 2D CDP401 629802DP251Q

400001 N6298012RCEL406 (2253.00)  
 LLA :  
 EU 1721804 22T4 252 62980 0 068566 2D CEL406 629802EL252Q

400003 N6298012RCEL405 (1492.00)  
 LLA :  
 EW 1721804 22T4 252 62980 0 068566 2D CEL405 629802EL252Q

400006 N6298012RCEE419 (4007.00)  
 LLA :  
 EZ 1721804 22T4 252 62980 0 068566 2D CEE419 629802EE252Q

410001 N6298012RCEN403 (175018.00)  
 LLA :  
 FA 1721804 22T4 252 62980 0 068566 2D CEN403 629802EN252Q

410002 N3932912RCPR402 (139757.00)  
 LLA :  
 FB 1721806 22TR 254 39329 0 068566 2D CPR402 393292PR254Q

410003 N6298012RCEE427 (3399.00)  
 LLA :  
 FC 1721804 22T4 252 62980 0 068566 2D CEE427 629802EE252Q

410004 N6298012RCEU403 (67952.00)  
 LLA :  
 FD 1721804 22T4 252 62980 0 068566 2D CEU403 629802EU252Q

410005 N6298012RCEE428 (3639.00)  
 LLA :  
 FE 1721804 22T4 252 62980 0 068566 2D CEE428 629802EE252Q

410006 N6298012RCGJ401 (18998.00)  
 LLA :  
 FF 1721804 22T4 257 62980 0 068566 2D CGJ401 629802GJ257P

410007 N6298012RCEL409 (4343.00)  
 LLA :  
 FG 1721804 22T4 252 62980 0 068566 2D CEL409 629802EL252Q

410008 N6298012RCDP402 1517.00  
 LLA :  
 FH 1721804 22T4 252 62980 0 068566 2D CDP402 629802DP251Q

410009 N6298012RCEE426 (22801.00)  
 LLA :  
 FJ 1721804 22T4 252 62980 0 068566 2D CEE426 629802EE252Q

410010 N6298012RCEL410 (2792.00)  
 LLA :  
 FK 1721804 22T4 252 62980 0 068566 2D CEL410 6298012RCEL410

410012 N6298012RCHM002 (5499.00)  
 LLA :  
 FL 1721804 22T4 252 62980 0 068566 2D CHM002 629802HM257Q

410013 N6298012RCHM00201 (4353.00)  
 LLA :  
 FL 1721804 22T4 252 62980 0 068566 2D CHM002 629802HM257Q

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410014 N6298012RCEP402 (40689.00)  
 LLA :  
 FM 1721804 22T4 252 62980 0 068566 2D CEP402 629802EP252Q

410015 N6298012RCJ9401 (24256.00)  
 LLA :  
 FN 1721804 22T4 252 62980 0 068566 2D CJ9401 629802J9252Q

410016 N6298012RCJ2410 (23663.00)  
 LLA :  
 FP 1721804 22T4 252 62980 0 068566 2D CJ2410 629802J2252Q

MOD BB Funding -629249.00  
 Cumulative Funding 63553281.30

MOD BC Funding 0.00  
 Cumulative Funding 63553281.30

MOD BD

110007 (6685.68)  
 LLA :  
 CD 1791804 KC6C 253 62583 068688 2D C40050 6258391XTRMQ  
 Standard Number: N6258309RC40050

MOD BD Funding -6685.68  
 Cumulative Funding 63546595.62

MOD BE Funding 0.00  
 Cumulative Funding 63546595.62



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## SECTION H SPECIAL CONTRACT REQUIREMENTS

### H-1 SEGREGATION OF COSTS (DEC 2003) (5252.232-9206)

(a) The Contractor agrees to segregate costs incurred under this task order at the lowest level of performance, either task or subtask, rather than on a total task order basis, and to submit invoices reflecting costs incurred at that level. Invoices shall contain summaries of work charged during the period covered, as well as overall cumulative summaries by labor category for all work invoiced to date, by line item, task or subtask.

(b) Where multiple lines of accounting are present, the ACRN preceding the accounting citation will be found in attached Financial Accounting Data (FAD) sheet. Payment of Contractor invoices shall be accomplished only by charging the ACRN that corresponds to the work invoiced.

(c) Except when payment requests are submitted electronically as specified in the clause at DFARS 252.232-7003, Electronic Submission of Payment Requests, one copy of each invoice or voucher will be provided, at the time of submission to DCAA, to the Task Order Manager.

### H-2 DATA RIGHTS (RESTATED FROM BASIC CONTRACT)

The following clause restates the Data Rights clause in the basic contract. The requirements of this clause are invoked for this task order:

A. Task Order Intellectual Property Deliverable Restrictions. For each task order to be issued under the contract, the Contractor shall identify, prior to award of the affected task order(s) to the best of its ability, noncommercial and commercial technical data and computer software that it intends to deliver with restrictions on the Government's right to use, release or disclose such identified technical data and/or computer software (see DFARS 252.227-7017). The Government further requires that the Contractor identify, prior to award of affected task order(s), background inventions that will be embodied in items, components, processes, technical data, computer software or computer software documentation developed or delivered under the task order. To identify such technical data, computer software and background inventions, the Contractor shall submit the following three lists:

1. Noncommercial Computer Software and Technical Data. The Government desires appropriate rights in all noncommercial technical data and noncommercial computer software developed or delivered under each task order. The Contractor shall identify all asserted restrictions on the Government's license rights in such data and software, pursuant to paragraph (e) of the clauses at DFARS 252.227-7013 ('7013) and DFARS 252.227-7014 ('7014). The '7013 and the '7014 clauses shall govern the format and content of the Contractor's assertions of software and data restrictions for each task order. The Contractor may combine the '7013(e) and the '7014(e) post-award lists into a single list, as long as the technical data items can be clearly distinguished from the computer software items. The Contractor shall submit the post-award assertions to the Task Order Contracting Officer as soon as practicable before the scheduled delivery of the relevant data and/or software. The Contract shall update the post-award assertions as necessary during performance of the task order to ensure that the list is accurate before making final delivery of data or software under the task order.

2. Commercial Computer Software and Technical Data. For each task order, the Contractor shall identify all asserted restrictions on the Government's license rights in commercial computer software and commercial technical data. To identify such restrictions, the Contractor shall submit a Commercial Restrictions List, dated and signed by an official contractually authorized to obligate the Contractor, as an attachment to the affected task order. The format of the Commercial Restrictions List shall be substantially same as the format set forth in DFARS 252.227-7017(d). The Commercial Restrictions List shall include the assertions of the Contractor's subcontractors or suppliers or potential subcontractors or suppliers. For each entry in the Commercial Restrictions List which indicates that the asserted rights category is a special license or the license customarily provided to the public, the Contractor shall attach to the Commercial Restrictions List a copy of such license, except that if any particular license is identified as applying to more than one such entry, only one copy of that license need be provided. The Contractor shall update the Commercial Restrictions List as necessary during performance of the task order to ensure that the list is accurate before making final delivery of data or software under the task order.

3. Background Inventions. For each task order, the Contractor shall provide an identification and licensing list to the Government, that identifies all inventions (background inventions), other than subject inventions, disclosed in any patents or pending patent applications in which the Contractor has:

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- (a) any title, right or interest; and
- (b) intends to include in any Items, Components or Processes developed or delivered under the affected task order, or that are described or disclosed in any Technical Data, Computer Software or Computer Software Documentation developed or delivered under the affected task order. For each background invention, the list shall identify:
  - (a) patent or pending patent application number;
  - (b) title of the patent or pending patent application;
  - (c) issue date of the patent, or filing date of the pending patent application;
  - (d) the Item, Component, Process, Technical Data, Computer Software or Computer Software Documentation that will include or disclose the background invention;
  - (e) the nature of the Contractor's right, title or interest in the background invention;
  - (f) if the Government or any third part has any right, title or interest in the background invention; and
  - (g) if the Contractor is willing to sell the Government a license to practice the background invention.

The list shall be an attachment to the affected task order, and the Contractor shall update the list, as necessary, during performance of the task order to promptly identify all background inventions.

B. Delivery of Noncommercial Computer Software and Technical Data. Unless expressly otherwise stated in the task order, the Contractor's deliveries of noncommercial technical data shall include physical delivery of the digital version of that technical data. The Contractor's deliveries of noncommercial computer software shall include physical delivery of a digital version of both the executable code and the annotated source code. This includes noncommercial data/software that was developed exclusively at private expense. As used in this paragraph, "physical delivery" means submission to the Government of the data/software in a predetermined format on appropriate digital storage media (e.g., CD-ROM), and, if specified in the delivery requirement, may also include submission of paper copies of that data/software. However, due to the variety and number of task orders contemplated under this contract, it may be mutually beneficial to modify the physical delivery requirement. Accordingly, the Contractor may, before delivery of the affected computer software or technical data, notify the Task Order Contracting Officer in writing that it intends to modify the physical delivery requirement. If the Task Order Contracting Officer accepts the modified physical delivery, the modified physical delivery shall be incorporated into the affected task order by modification.

### H-3 ORGANIZATIONAL CONFLICT OF INTEREST (NAVSEA) (JUL 2000) (RESTATED FROM BASIC CONTRACT)

- (a) "Organizational Conflict of Interest" means that because of other activities or relationships with other persons, a person is unable or potentially unable to render impartial assistance or advice to the Government, or the person's objectivity in performing the contract work is or might be otherwise impaired, or a person has an unfair competitive advantage. "Person" as used herein includes Corporations, Partnerships, Joint Ventures, and other business enterprises.
- (b) The Contractor warrants that to the best of its knowledge and belief, and except as otherwise set forth in the contract, the Contractor does not have any organizational conflict of interest(s) as defined in paragraph (a).
- (c) It is recognized that the effort to be performed by the Contractor under this contract may create a potential organizational conflict of interest on the instant contract or on a future acquisition. In order to avoid this potential conflict of interest, and at the same time to avoid prejudicing the best interest of the Government, the right of the Contractor to participate in future procurement of equipment and/or services that are the subject of any work under this contract shall be limited as described below in accordance with the requirements of FAR 9.5.
- (d) (1) The Contractor agrees that it shall not release, disclose, or use in any way that would permit or result in disclosure to any party outside the Government any information provided to the Contractor by the Government during or as a result of performance of this contract. Such information includes, but is not limited to, information

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submitted to the Government on a confidential basis by other persons. Further, the prohibition against release of Government provided information extends to cover such information whether or not in its original form, e.g., where the information has been included in Contractor generated work or where it is discernible from materials incorporating or based upon such information. This prohibition shall not expire after a given period of time.

(2) The Contractor agrees that it shall not release, disclose, or use in any way that would permit or result in disclosure to any party outside the Government any information generated or derived during or as a result of performance of this contract. This prohibition shall expire after a period of three years after completion of performance of this contract.

(3) The prohibitions contained in subparagraphs (d)(1) and (d)(2) shall apply with equal force to any affiliate of the Contractor, any subcontractor, consultant, or employee of the Contractor, any joint venture involving the Contractor, any entity into or with which it may merge or affiliate, or any successor or assign of the Contractor. The terms of paragraph (f) of this Special Contract Requirement relating to notification shall apply to any release of information in contravention of this paragraph (d).

(e) The Contractor further agrees that, during the performance of this contract and for a period of three years after completion of performance of this contract, the Contractor, any affiliate of the Contractor, any subcontractor, consultant, or employee of the Contractor, any joint venture involving the Contractor, any entity into or with which it may subsequently merge or affiliate, or any other successor or assign of the Contractor, shall not furnish to the United States Government, either as a prime contractor or as a subcontractor, or as a consultant to a prime contractor or subcontractor, any system, component or services which is the subject of the work to be performed under this contract. This exclusion does not apply to any recompetition for those systems, components or services furnished pursuant to this contract. As provided in FAR 9.505-2, if the Government procures the system, component, or services on the basis of work statements growing out of the effort performed under this contract, from a source other than the contractor, subcontractor, affiliate, or assign of either, during the course of performance of this contract or before the three year period following completion of this contract has lapsed, the Contractor may, with the authorization of the SeaPort/Task Order Contracting Officer, participate in a subsequent procurement for the same system, component, or service. In other words, the Contractor may be authorized to compete for procurement(s) for systems, components or services subsequent to an intervening procurement.

(f) The Contractor agrees that, if after award, it discovers an actual or potential organizational conflict of interest, it shall make immediate and full disclosure in writing to the SeaPort/Task Order Contracting Officer. The notification shall include a description of the actual or potential organizational conflict of interest, a description of the action which the Contractor has taken or proposes to take to avoid, mitigate, or neutralize the conflict, and any other relevant information that would assist the SeaPort/Task Order Contracting Officer in making a determination on this matter. Notwithstanding this notification, the Government may terminate the contract/Task Orders for the convenience of the Government if determined to be in the best interest of the Government.

(g) Notwithstanding paragraph (f) above, if the Contractor was aware, or should have been aware, of an organizational conflict of interest prior to the award of this contract or becomes, or should become, aware of an organizational conflict of interest after award of this contract and does not make an immediate and full disclosure in writing to the SeaPort/Task Order Contracting Officer, the Government may terminate this contract/task orders for default.

(h) If the Contractor takes any action prohibited by this requirement or fails to take action required by this requirement, the Government may terminate this contract for default.

(i) The SeaPort/Task Order's Contracting Officer's decision as to the existence or nonexistence of an actual or potential organizational conflict of interest shall be final.

(j) Nothing in this requirement is intended to prohibit or preclude the Contractor from marketing or selling to the United States Government its product lines in existence on the effective date of this contract; nor, shall this requirement preclude the Contractor from participating in any research and development or delivering any design development model or prototype of any such equipment. Additionally, sale of catalog or standard commercial items are exempt from this requirement.

(k) The Contractor shall promptly notify the Contracting Officer, in writing, if it has been tasked to evaluate or advise the Government concerning its own products or activities or those of a competitor in order to ensure proper safeguards exist to guarantee objectivity and to protect the Government's interest.

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(l) The Contractor shall include this requirement in subcontracts of any tier which involve access to information or situations/conditions covered by the preceding paragraphs, substituting "subcontractor" for "contractor" where appropriate.

(m) The rights and remedies described herein shall not be exclusive and are in addition to other rights and remedies provided by law or elsewhere included in the basic contract or this task order.

(n) Compliance with this requirement is a material requirement of the basic contract and this task order.

#### H-4 CONTRACTOR BADGING REQUIREMENTS

All contractors are required to obtain Common Access Card (CAC). Contract Facility Security Officer will send copy of VAL to government identified Trusted Agent (TA) for all new employees and also for CAC renewals. Request will contain contractor first, last and middle name as well as Social Security Number, Date of Birth and email address. Email address of Human Resource Manager can be given. TA will input information into Contractor Verification System (CVS). TA will supply temporary username/password to contractor. Contractor will log into CVS and complete application. TA will either reject or approve completed application in CVS. If approved, contractor information will be input in DEERS and contractor will be notified that they can make appointment with local CAC issuance office. Appointment must be made prior to going to CAC office. Contractor is required to provide two (2) forms of identification to CAC office. Upon completion of the contract, or a contract employee's termination the CAC card shall be returned to TA.

#### H-5 CONTRACTOR IDENTIFICATION (DEC 1999) (SPAWAR H-355)

(a) Contractor employees must be clearly identifiable while on Government property by wearing appropriate badges.

(b) Contractor employees are required to clearly identify themselves and the company they work for whenever making contact with Government personnel by telephone or other electronic means.

#### H-6 LIMITED RELEASE OF CONTRACTOR CONFIDENTIAL BUSINESS INFORMATION (CBI) (NOV 2003) (SPAWAR H-359)

(a) Definition.

"Confidential business information," as used in this clause, is defined as all forms and types of financial, business, scientific, technical, economic, or engineering information, including patterns, plans, compilations, program devices, formulas, designs, prototypes, methods, techniques, processes, procedures, programs, or codes, whether tangible or intangible, and whether or how stored, compiled, or memorialized physically, electronically, graphically, photographically, or in writing if -- (1) the owner thereof has taken reasonable measures to keep such information secret, and (2) the information derives independent economic value, actual or potential from not being generally known to, and not being readily ascertainable through proper means by, the public. Confidential business information may include technical data as that term is defined in DFARS §§ 252.227-7013(a)(14), 252.227-7015(a)(4), and 252.227-7018(a)(19). It may also include computer software as that term is defined in DFARS §§ 252.227-7014(a)(4) and 252.227-7018(a)(4).

(b) The Space and Naval Warfare Systems Command (SPAWAR) may release to individuals employed by SPAWAR support contractors and their subcontractors confidential business information submitted by the contractor or its subcontractors pursuant to the provisions of this contract. Business information that would ordinarily be entitled to confidential treatment may be included in the information released to these individuals. Accordingly, by submission of a proposal or execution of this contract, the offeror or contractor and its subcontractors consent to a limited release of its confidential business information.

(c) Circumstances where SPAWAR may release the contractor's or subcontractors' confidential business information include the following:

(1) To other SPAWAR contractors and subcontractors, and their employees tasked with assisting SPAWAR in handling and processing information and documents in the administration of SPAWAR contracts, such as file room management and contract closeout.

(2) To SPAWAR contractors and subcontractors, and their employees tasked with assisting SPAWAR in accounting

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support services, including access to cost-reimbursement vouchers.

(3) To SPAWAR contractors and subcontractors, and their employees tasked with assisting SPAWAR in crafting performance work statements, assisting with the evaluation of task order cost/technical proposals and assembling performance metrics information.

(d) SPAWAR recognizes its obligation to protect the contractor and its subcontractors from competitive harm that could result from the release of such information. SPAWAR will permit the limited release of confidential business information under paragraphs (c)(1), (c)(2) and (c)(3) only under the following conditions:

(1) SPAWAR determines that access is required by other SPAWAR contractors and their subcontractors to perform the tasks described in paragraphs (c)(1), (c)(2) and (c)(3),

(2) Access to confidential business information is restricted to individuals with a bona fide need to possess,

(3) Contractors, their subcontractors, and their employees who are granted access to confidential business information have signed an appropriate non-disclosure agreement requiring them to provide the same level of protection to confidential business information that would be provided by SPAWAR employees,

(4) Contractors and their subcontractors having access to confidential business information have agreed under their contract or a separate corporate non-disclosure agreement to provide the same level of protection to confidential business information that would be provided by SPAWAR employees, and

(5) SPAWAR contractors and their subcontractors performing the tasks described in paragraphs (c)(1), (c)(2) or (c)(3) have agreed under their contract or a separate non-disclosure agreement to not use confidential business information for any purpose other than performing the tasks described in paragraphs (c)(1), (c)(2) and (c)(3).

(e) SPAWAR's responsibilities under the Freedom of Information Act are not affected by this clause.

(f) If SPAWAR satisfies the conditions listed in paragraph (d), the contractor and its subcontractors agree to indemnify and hold harmless the Government, its agents, and employees from every claim or liability, including attorneys fees, court costs, and expenses, arising out of, or in any way related to, the misuse or unauthorized modification, reproduction, release, display, or disclosure of confidential business information provided by the contractor to the Government.

(g) The contractor agrees to include, and require inclusion of, this clause in all subcontracts at any tier that requires the furnishing of confidential business information.

#### H-7 RELEASE OF PLANNING, PROGRAMMING, AND BUDGETING SYSTEM (PPBS) DATA

(a) As defined in this clause, "Planning, Programming and Budgeting System (PPBS) data" includes, but is not limited to, one or more of the following:

(1) Planning phase.

(2) Defense Planning Guidance.

(3) Programming Phase.

(4) Fiscal Guidance (when separate from Defense Planning guidance).

(5) Program Objective Memoranda.

(6) Port Defense Program (formerly FYDP) documents (POM Defense Program, Procurement Annex, RTD&E Annex).

(7) Program review Proposals.

(8) Issue Papers (also referred to as Major Issue Papers, Tier II Issue Papers, Cover Briefs).

(9) Proposed Military Department Program Reductions (or Program Offsets).

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- (10) Tentative Issue Decision Memoranda.
- (11) Program Decision Memoranda.
- (12) Budgeting Phase.
- (13) Defense Program (formerly FYDP) documents for September Budget Estimate Submission and President's Budget Estimate submission including Procurement, RTD&E and Construction Annexes).
- (14) Classified P1, R1 and C1.
- (15) Program Budget Decisions and Defense Management Report Decisions.
- (16) Reports Generated by the Automated Budget Review System (BRS).
- (17) DD 1414 Base for Reprogramming.
- (18) DD 1416 Report of Programs.
- (19) Contract Award Reports.
- (20) Congressional Data Sheets.
- (21) Any other data or information identified by the Government as PPBS data or information.

This definition includes all such documentation (whether published or unpublished), and equivalent published or unpublished PPBS data in whatever form produced and maintained by any service component.

(b) The Contractor hereby agrees that it will not divulge any Planning, Programming and Budgeting System (PPBS) data made available to it under this contract to any individual (including other members of the contractor's organization), company or Government representative, unless specific written authorization is received from the Contracting Officer. The Contractor also agrees that it will promptly notify the Contracting Officer of any attempt by any individual (including other members of the contractor's organization), company or Government representative to gain access to such PPBS data. Such notification shall include the name and organization, if available, of the individual (including other member's of the contractor's organization), company or Government representative.

(c) Within fourteen calendar days of contract award, the Contractor shall submit to the Contracting Officer a statement describing the Contractor, its parent company and subsidiaries (if any), and any financial interests they have in current or future systems and services being acquired by the Navy.

(d) The Contractor shall require that all employees who have access to such data execute the following "STATEMENT OF NONDISCLOSURE OF PPBS DATA," and submit these nondisclosure statements to the Contracting Officer prior to granting access to PPBS data to such employees:

**STATEMENT OF NONDISCLOSURE OF PPBS DATA**

I will not divulge Planning, Programming and Budgeting System (PPBS) Information available to me through Task Order (INSERT NUMBER) as the term PPBS is defined in Clause H-7 of that task order to anyone, including other employees of my corporation, without specific written authorization from the Contracting Officer.

This restriction applies not only to information from PPBS documents, published or unpublished, but also to equivalent published or unpublished budget data in whatever form produced and maintained by the service components.

SIGNATURE \_\_\_\_\_

TYPED NAME \_\_\_\_\_

DATE \_\_\_\_\_

(e) In the event the Contractor, or any of its employees, agents, or subcontractors (or their employees, agents or subcontractors), fail to comply with the provisions of this clause, such noncompliance shall be deemed a material

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breach of the contract for which the Government reserves the right to avail itself of any or all of the following remedies:

- (1) Terminate the contract for default in accordance with FAR § 52.249-6 (“Termination (Cost-Reimbursement)”)(SEP 1996) or FAR § 52.249-8 (“Default (Fixed-Price Supply and Service”
- (2) Include a discussion of such failure to comply with this clause in any evaluation by the Government of the Contractor's performance of this contract created pursuant to FAR 42.15.
- (3) resort to such other rights and remedies as provided for under this contract and under Federal law.

Waiver of such rights by the Government for noncompliance shall not be construed as waiver for any successive noncompliance.

(f) Any subcontractor who is granted access to PPBS data shall be subject to the restrictions stated in subparagraphs (a) through (e) above. The Contractor shall notify the subcontractor that it is so subject. The Contractor agrees that the requirements of this clause shall be inserted in all subcontracts such that the restriction on disclosure of PPBS data shall apply to all subcontractors at any tier.

#### H-8 TECHNICAL INSTRUCTIONS

(a) Performance of work hereunder may be subject to written technical instructions signed by the Task Order Manager (TOM) specified in Section G of this task order. As used herein, technical instructions are defined to include the following:

- (1) Directions to the Contractor which suggest pursuit of certain lines of inquiry, shift work emphasis, fill in details and otherwise serve to accomplish the contractual statement of work.
- (2) Guidelines to the Contractor which assist in the interpretation of drawings, specifications or technical portions of work descriptions.

(b) Technical instructions must be within the general scope of work stated in the task order. Technical instruction may not be used to: (1) assign additional work under the task order; (2) direct a change as defined in the “CHANGES” clause in this task order; (3) increase or decrease the task order price or estimated task order amount (including fee), as applicable, the level of effort, or the time required for contract performance; or (4) change any of the terms, conditions or specifications of the task order.

(c) If, in the opinion of the Contractor, any technical instruction calls for effort outside the scope of the task order or is inconsistent with this requirement, the Contractor shall notify the Contracting Officer in writing within ten (10) working days after the receipt of any such instruction. The Contractor shall not proceed with the work affected by the technical instruction unless and until the Contractor is notified by the Contracting Officer that the technical instruction is within the scope of the task order.

#### H-9: DFARS 252.239-7001 INFORMATION ASSURANCE CONTRACTOR TRAINING AND CERTIFICATION (JAN 2008)

(a) The Contractor shall ensure that personnel accessing information systems have the proper and current information assurance certification to perform information assurance functions in accordance with DoD 8570.01-M, Information Assurance Workforce Improvement Program. The Contractor shall meet the applicable information assurance certification requirements, including—

- (1) DoD-approved information assurance workforce certifications appropriate for each category and level as listed in the current version of DoD 8570.01-M; and
- (2) Appropriate operating system certification for information assurance technical positions as required by DoD 8570.01-M.

(b) Upon request by the Government, the Contractor shall provide documentation supporting the information assurance certification status of personnel performing information assurance functions.

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(c) Contractor personnel who do not have proper and current certifications shall be denied access to DoD information systems for the purpose of performing information assurance functions.

#### H-100: BASE ACCESS

Personnel requiring access to MPT&E restricted spaced processing classified information and to Government personnel computers/computer systems accessing military records/ Privacy Act data will be required to be U.S. Citizens.

The contract positions requiring access to classified information and military records/ privacy act data are designated as Information Technology (IT) Level II per Dodd 5200.2R. Each contract person will require a favorably adjudicated National Agency Check with Local Agency and Credit Check (NACLC) Personnel Security Investigation (PSI). The PSI must be initiated prior to individual reporting for duty. Once a PSI is completed and it has been determined the contract person fails to meet the standards for a favorable NACLC, the contract person must be terminated for failure to meet PSI requirements. Contract personnel having access to restricted spaces processing classified information must have Secret access. Contract personnel having access to military records/Privacy act data that is not classified do not need Secret access; however, **contract personnel (users) performing task that involve Privacy Act data must be eligible for a security clearance (eligibility of SECRET) commensurate with the level of access granted per Dodo 8500.2.** Contract Facility Security Officer (FSO) will send Visit Authorization Letters (VAL) to the Base Facility Command Security Manager prior to any contract personnel reporting per Dodd 5220.22M. All contract personnel positions will be identified IT Level II and all contract personnel will have their security clearance/access listed on the VAL. Contractor shall complete Privacy Act training as required by each command location security/legal office.

2. As this is a government requirement, the government will provide the contractor the time during working hours to accomplish the paperwork required by the DODI 8500.2. The Government is aware that some of the employees already have the clearance, and will not be affected by this modification. If you feel there is an increase/decrease in the contract price because of this addition, please provide a proposal, in accordance with the Changes Clause, with a breakdown of those changes within 15 days of execution of this modification.



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## SECTION I CONTRACT CLAUSES

### I-1 OPTION TO EXTEND THE TERM OF THE CONTRACT (FAR 52.217-9) (MAR 2000)

- (a) The Government may extend the term of this contract by written notice to the Contractor on or before the expiration of the task order; provided, that the Government gives the Contractor a preliminary written notice of its intent to extend at least 60 days before the task order expires. The preliminary notice does not commit the Government to an extension.
- (b) If the Government exercises this option, the extended contract shall be considered to include this option clause.
- (c) The total duration of this contract, including the exercise of any options under this clause, shall not exceed five (5) years. (End of Clause)

### I-2 PERSONAL IDENTIFY VERIFICATION OF CONTRACTOR PERSONNEL (FAR 52.204-9) (JAN 2006)

- (a) The Contractor shall comply with agency personal identity verification procedures identified in the contract that implement Homeland Security Presidential Directive-12 (HSPD-12), Office of Management and Budget (OMB) guidance M-05-24, and Federal Information Processing Standards Publication (FIPS PUB) Number 201.
- (b) The Contractor shall insert this clause in all subcontracts when the subcontractor is required to have physical access to a federally-controlled facility or access to a Federal information system. (End of Clause)

### I-3 PRIVACY ACT NOTIFICATION (FAR 52.224-1) (APR 1984)

The Contractor will be required to design, develop, or operate a system of records on individuals, to accomplish an agency function subject to the Privacy Act of 1974, Public Law 93-579, December 31, 1974 (5 U.S.C.552a) and applicable agency regulations. Violation of the Act may involve the imposition of criminal penalties. (End of Clause)

### I-4 PRIVACY ACT (FAR 52.224-2) (APR 1984)

- (a) The Contractor agrees to --
- (1) Comply with the Privacy Act of 1974 (the Act) and the agency rules and regulations issued under the Act in the design, development, or operation of any system of records on individuals to accomplish an agency function when the contract specifically identifies --
- (i) The systems of records; and
- (ii) The design, development, or operation work that the contractor is to perform;
- (2) Include the Privacy Act notification contained in this contract in every solicitation and resulting subcontract and in every subcontract awarded without a solicitation, when the work statement in the proposed subcontract requires the redesign, development, or operation of a system of records on individuals that is subject to the Act; and
- (3) Include this clause, including this subparagraph (3), in all subcontracts awarded under this contract which requires the design, development, or operation of such a system of records.
- (b) In the event of violations of the Act, a civil action may be brought against the agency involved when the violation concerns the design, development, or operation of a system of records on individuals to accomplish an agency function, and criminal penalties may be imposed upon the officers or employees of the agency when the violation concerns the operation of a system of records on individuals to accomplish an agency function. For purposes of the Act, when the contract is for the operation of a system of records on individuals to accomplish an agency function, the Contractor is considered to be an employee of the agency.
- (c)
- (1) "Operation of a system of records," as used in this clause, means performance of any of the activities associated with maintaining the system of records, including the collection, use, and dissemination of records.

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(2) "Record," as used in this clause, means any item, collection, or grouping of information about an individual that is maintained by an agency, including, but not limited to, education, financial transactions, medical history, and criminal or employment history and that contains the person's name, or the identifying number, symbol, or other identifying particular assigned to the individual, such as a fingerprint or voiceprint or a photograph.

(3) "System of records on individuals," as used in this clause, means a group of any records under the control of any agency from which information is retrieved by the name of the individual or by some identifying number, symbol, or other identifying particular assigned to the individual. (End of Clause)

52.222-41 Service Contract Act (1965)

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## **SECTION J LIST OF ATTACHMENTS**

Attachment 1 -- ITSS PWS rev 12.22.08

Attachment 2 - Contract Security Classification Specification (DD254)

Attachment 3 - Cost Summary Format

Attachment 4 - Supporting Cost Data

Attachment 5 - Relevant Experience

Attachment 6 -- Interconnectivity

Attachment 6 -- Interconnectivity

Attachment 7 -- IAWF Certs by Labor Cat

Award Fee 2nd Period Option YR 2