

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT

1. CONTRACT ID CODE
U

PAGE OF PAGES
1 2

2. AMENDMENT/MODIFICATION NO.
34

3. EFFECTIVE DATE
31-Aug-2017

4. REQUISITION/PURCHASE REQ. NO.
H912695306A045

5. PROJECT NO. (If applicable)
N/A

6. ISSUED BY CODE

N00189

7. ADMINISTERED BY (If other than Item 6)

CODE

S2404A

NAVSUP FLC Norfolk, Detachment Philadelphia
700 Robbins Avenue, Bldg. 2B
Philadelphia PA 19111-5083

DCMA Manassas
14501 George Carter Way, 2nd Floor
Chantilly VA 20151

SCD: C

8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State, and Zip Code)

SCIENCE APPLICATIONS INTERNATIONAL CORP
12010 Sunset Hills Road
Reston VA 20190

9A. AMENDMENT OF SOLICITATION NO.

9B. DATED (SEE ITEM 11)

[X]

10A. MODIFICATION OF CONTRACT/ORDER NO.

N00178-04-D-4119-EX07

10B. DATED (SEE ITEM 13)

26-Jul-2012

CAGE CODE
6XWA8

FACILITY CODE

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers is extended, is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning one (1) copy of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)

SEE SECTION G

13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

- (*) A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
- B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
- C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
- [X] D. OTHER (Specify type of modification and authority)
FAR 52.232-22 Limitation of Funds

E. IMPORTANT: Contractor is not, is required to sign this document and return 1 copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

SEE PAGE 2

15A. NAME AND TITLE OF SIGNER (Type or print)

16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)

15B. CONTRACTOR/OFFEROR

15C. DATE SIGNED

16B. UNITED STATES OF AMERICA

16C. DATE SIGNED

(Signature of person authorized to sign)

31-Aug-2017

BY (Signature of Contracting Officer)

31-Aug-2017

NSN 7540-01-152-8070
PREVIOUS EDITION UNUSABLE

30-105

STANDARD FORM 30 (Rev. 10-83)
Prescribed by GSA
FAR (48 CFR) 53.243

CONTRACT NO. N00178-04-D-4119	DELIVERY ORDER NO. N00178-04-D-4119-EX07	AMENDMENT/MODIFICATION NO. 34	PAGE 2 of 2	FINAL
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GENERAL INFORMATION

The purpose of this modification is to De-obligate funding from the task order... Accordingly, said Task Order is modified as follows: 1)\$28,498.91 has been de-obligated from CLIN/SLIN 700109 , ACRN BA 2)\$273.41 from CLIN/SLIN 900103, ACRN BA A total of \$28,772.32 has been de-obligated from the task order. A conformed copy of this Task Order is attached to this modification for informational purposes only.

The Line of Accounting information is hereby changed as follows:

The total amount of funds obligated to the task is hereby decreased from \$24,671,963.26 by \$28,772.32 to \$24,643,190.94.

CLIN/SLIN	Type Of Fund	From (\$)	By (\$)	To (\$)
700109	RDT&E	881,308.56	(28,498.91)	852,809.65
900103	RDT&E	6,324.45	(273.41)	6,051.04

The total value of the order is hereby increased from \$27,889,705.21 by \$0.00 to \$27,889,705.21.

CONTRACT NO. N00178-04-D-4119	DELIVERY ORDER NO. N00178-04-D-4119-EX07	AMENDMENT/MODIFICATION NO. 34	PAGE 1 of 55	FINAL
----------------------------------	---	----------------------------------	-----------------	-------

SECTION B SUPPLIES OR SERVICES AND PRICES

CLIN - SUPPLIES OR SERVICES

For Cost Type Items:

Item	PSC	Supplies/Services	Qty	Unit	Est. Cost	Fixed Fee	CPFF
4000	R499	Labor Base Year-Engineering and Technical Services (RDT&E) Period of Performance 08 September 2012 through 07 September 2013 (RDT&E)	1.0	LO	██████████	██████████	\$8,373,884.50
400001	R499	H9126913221059 (RDT&E)					
400002	R499	H9126921781356 (RDT&E)					
400003	R499	H9126922261487 (RDT&E)					
400004	R499	F1AF1W2251G001 (RDT&E)					
400005	R499	DTAM20032 (RDT&E)					
400006	R499	H912693066A176 (RDT&E)					
400007	R499	H912693123A215 (RDT&E)					
4001	R499	Labor Option Year I-Engineering and Technical Services (RDT&E) Period of Performance 08 September 2013 through 10 December 2014 (RDT&E)	1.0	LO	██████████	██████████	\$8,406,314.16
400101	R499	Funding in support of CLIN 4001 (RDT&E)					
400102	R499	Funding in support of CLIN 4001 (RDT&E)					
400103	R499	Funding in support of CLIN 4001 (RDT&E)					
400104	R499	Funding in support of CLIN 4001 (RDT&E)					
400105	R499	Funding in support of CLIN 4001 (RDT&E)					
400106	R499	Funding in support of CLIN 4001 (RDT&E)					
400107	R499	Funding in support of CLIN 4001 (RDT&E)					
400108	R499	Funding in support of CLIN 4001 (RDT&E)					
400109	R499	Funding in support of CLIN 4001 (RDT&E)					

For ODC Items:

Item	PSC	Supplies/Services	Qty	Unit	Est. Cost
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CONTRACT NO. N00178-04-D-4119	DELIVERY ORDER NO. N00178-04-D-4119-EX07	AMENDMENT/MODIFICATION NO. 34	PAGE 2 of 55	FINAL
----------------------------------	---	----------------------------------	-----------------	-------

Item	PSC	Supplies/Services	Qty	Unit	Est. Cost
6000	R499	Travel Base Year-Engineering and Technical Services in support of CLIN 4000 (RDT&E) Period of Performance 08 September 2012 through 07 September 2013 (RDT&E)	1.0	LO	\$831,864.00
600001	R499	H9126913221059 (RDT&E)			
600002	R499	H9126921781356 (RDT&E)			
600003	R499	H9126922261487 (RDT&E)			
600004	R499	F1AF1W2251G001 (RDT&E)			
600005	R499	DTAM20032 (RDT&E)			
600006	R499	H912693123A215 (RDT&E)			
6001	R499	Travel Option Year I-Engineering and Technical Services in support of CLIN 4001(RDT&E) Period of Performance 08 September 2013 through 10 December 2014 (RDT&E)	1.0	LO	\$855,732.24
600101	R499	Funding in support of CLIN 6001 (RDT&E)			
600102	R499	Funding in support of CLIN 6001 (RDT&E)			
600103	R499	Funding in support of CLIN 6001 (RDT&E)			
600104	R499	Funding in support of CLIN 6001 (RDT&E)			
600105	R499	Funding in support of CLIN 6001 (RDT&E)			
600106	R499	Funding in support of CLIN 6001 (RDT&E)			
600107	R499	Funding in support of CLIN 6001 (RDT&E)			
6002	R499	Materials Base Year-Engineering and Technical Services in support of CLIN 4000 (RDT&E) Period of Performance 08 September 2012 through 07 September 2013 (RDT&E)	1.0	LO	\$20,189.06
600201	R499	H9126913221059 (RDT&E)			
600202	R499	H9126921781356 (RDT&E)			
600203	R499	H9126922261487 (RDT&E)			
600204	R499	F1AF1W2251G001 (RDT&E)			
600205	R499	DTAM20032 (RDT&E)			
6003	R499	Materials Option Year I-Engineering and Technical Services in support of CLIN 4001 (RDT&E) Period of Performance 08 September 2013 through 10 December 2014 (RDT&E)	1.0	LO	\$20,188.82

For Cost Type Items:

Item	PSC	Supplies/Services	Qty	Unit	Est. Cost	Fixed Fee	CPFF
7000	R499	DELETED (RDT&E) Option	1.0	LO	\$0.00	\$0.00	\$0.00

CONTRACT NO. N00178-04-D-4119	DELIVERY ORDER NO. N00178-04-D-4119-EX07	AMENDMENT/MODIFICATION NO. 34	PAGE 3 of 55	FINAL
----------------------------------	---	----------------------------------	-----------------	-------

Item	PSC	Supplies/Services	Qty	Unit	Est. Cost	Fixed Fee	CPFF
7001	R499	Labor Option Year II-Engineering and Technical Services (RDT&E) Period of Performance 10 December 2015 through 22 April 2016 (RDT&E)	1.0	LO	██████████	██████████	\$8,479,939.19
700101	R499	Funding in support of CLIN 7001 (RDT&E)					
700102	R499	Funding in support of CLIN 7001 (RDT&E)					
700103	R499	Funding in support of CLIN 7001 (RDT&E)					
700104	R499	Funding in support of CLIN 7001 (RDT&E)					
700105	R499	Funding in support of CLIN 7001 (RDT&E)					
700106	R499	Funding in support of CLIN 7001 (RDT&E)					
700107	R499	Funding in support of CLIN 7001 (RDT&E)					
700108	R499	Funding in support of CLIN 7001 (RDT&E)					
700109	R499	Funding in support of CLIN 7001 (RDT&E)					

For ODC Items:

Item	PSC	Supplies/Services	Qty	Unit	Est. Cost
9000	R499	DELETED (RDT&E) Option	1.0	LO	\$0.00
9001	R499	Travel Option Year II-Engineering and Technical Services in support of CLIN 7001(RDT&E) Period of Performance 10 December 2015 through 22 April 2016 (RDT&E)	1.0	LO	\$881,404.42
900101	R499	Funding in support of CLIN 9001 (RDT&E)			
900102	R499	Funding in support of CLIN 9001 (RDT&E)			
900103	R499	Funding in support of CLIN 9001 (RDT&E)			
9002	R499	DELETED (RDT&E) Option	1.0	LO	\$0.00
9003	R499	Materials Option Year II-Engineering and Technical Services in support of CLIN 7001 (RDT&E) Period of Performance 10 December 2015 through 22 April 2016 (RDT&E)	1.0	LO	\$20,188.82

(LEVEL OF EFFORT (COST TYPE CONTRACT)(JUN 1995)

(a) The level of effort for the performance of this task order during the period from the start of the task order performance to 12 months thereafter is based on 110,000 estimated manhours of direct labor. If option I is exercised by the government, the level of effort for the performance of this task order will be increased by an additional 110,000 estimated manhours of direct labor, and if option II is exercised the level of effort for the performance of this task order will be increased by an additional 110,000 hours for a total level of effort of 330,000 estimated manhours of direct labor (hereinafter referred to as the "Estimated Total Hours")

(b) The estimated composition by Personnel Resource Band of the Estimated Total Hours is as follows:

Labor Category	Base	Option I	Option II	Total Hours
Contract Program Manager	████	████	████	████
Senior analyst	████	████	████	████
Analyst	████	████	████	████
Ops Res Analyst	████	████	████	████
Senior Engineer	████	████	████	████
Engineer	████	████	████	████
Technician	████	████	████	████
██████████	████	████	████	████
Total Hours	████	████	████	████

(c) The Estimated Total Hours include subcontracting hours but exclude holidays, sick leave, vacation days and other absences.

(d) The number of manhours expended per month shall be commensurate with the effort ordered and the required delivery date of such effort. The number of manhours expended per month may fluctuate in pursuit of the technical objective, provided that such fluctuation does not result in the utilization of the total manhours of effort prior to the expiration of the term thereof. The number of manhours for any labor category may be utilized by the contractor for any other labor category if necessary in performance of the contract.

(e) The contractor shall not be obligated to continue performance beyond the Estimated Total Hours, except that the Contracting Officer may require the contractor to continue performance in excess of the Estimated Total Hours until the total estimated cost has been expended. The government will not be obligated to pay fee on any hours expended in excess of the Estimated Total Hours. Any hours expended in excess of the Estimated Total Hours shall be excluded from all fee computations and adjustments. The Contracting Officer may also require the contractor to continue performance in excess of the total estimated cost until the Estimated Total Hours have been expended. In no event, however, will the Contracting Officer, pursuant to this paragraph (e), require the contractor to continue performance in excess of the Estimated Total hours if the Contracting Officer is requiring or has required the contractor to continue performance in excess of the total estimated cost. Nor will the Contracting Officer, pursuant to this paragraph (e), require the contractor to continue performance in excess of the total estimated cost if the Contracting Officer is requiring or has required the contractor to continue performance in excess of the Estimated Total Hours. The Contracting Officer may extend the period of performance in order to expend either the total estimated cost or the Estimated Total Hours. If this contract is subject to the Service Contract Act, in no event will the Contracting Officer, pursuant to this paragraph (e), extend the period of performance such that the period of performance, as extended, will exceed five years.

(f) If at any time during the performance of this contract the contractor expends in excess of 85% of the available estimated manhours of direct labor, the contractor shall immediately notify the Contracting Officer in writing. Nothing herein shall be construed to alter or waive any of the rights or obligations of either party pursuant to the clause entitled "Limitation of Cost" and/or "Limitation of Funds."

CONTRACT NO. N00178-04-D-4119	DELIVERY ORDER NO. N00178-04-D-4119-EX07	AMENDMENT/MODIFICATION NO. 34	PAGE 5 of 55	FINAL
----------------------------------	---	----------------------------------	-----------------	-------

(End of Provision)

PAYMENT OF FIXED FEE (FEB 1996)

The fixed fee for work performed under this contract is \$__*__ provided that approximately __**__ hours of technical effort are employed by the contractor in performance of this contract. If substantially fewer than __**__ hours of technical effort are employed, the fixed fee shall be equitably reduced to reflect the reduction of work. The Government shall make monthly payments of the fixed fee at the rate of \$__***__ per direct labor hour invoiced by the contractor. All payments shall be in accordance with the provisions of FAR 52.216-8, "Fixed Fee," and FAR 52.216-7, "Allowable Cost and Payment." Payments shall be subject to the withholding provisions of Paragraph (b) of FAR 52.216-8, provided that the total of all such monthly payment shall not exceed eighty-five (85%) percent of the fixed fee. Any balance of fixed fee due the contractor shall be paid to the Contractor, and any over-payment of fixed fee shall be repaid to the Government by the Contractor, or otherwise credited to the Government at the time of final payment.

* Fixed Fee Amount ** Total Estimated Hours *** Hourly Fixed Fee Rate

Base Year [REDACTED] [REDACTED] [REDACTED]

IF EXERCISED:

* Fixed Fee Amount ** Total Estimated Hours *** Hourly Fixed Fee Rate

Option 1 [REDACTED] [REDACTED] [REDACTED]

Option 2 [REDACTED] [REDACTED] [REDACTED]

(End of Provision)

CONTRACT NO. N00178-04-D-4119	DELIVERY ORDER NO. N00178-04-D-4119-EX07	AMENDMENT/MODIFICATION NO. 34	PAGE 6 of 55	FINAL
----------------------------------	---	----------------------------------	-----------------	-------

SECTION C DESCRIPTIONS AND SPECIFICATIONS

Performance Work Statement (PWS)

CONTRACTOR ENGINEERING AND TECHNICAL SERVICES

IN SUPPORT OF THE

JOINT DEPLOYABLE ANALYSIS TEAM (JDAT)

PART 1

GENERAL INFORMATION

1.0 Description of Services

1.1 Background

The Joint Deployable Analysis Team's mission is to conduct field analysis of Command and Control (C2) Information Systems and Procedures (ISP), producing decision-quality data to improve Joint integration and interoperability. This task order identifies the services required to support this mission.

1.2 Purpose

The purpose of this requirement is to acquire Contractor Engineering and Technical Services for the Joint Staff, J8 Directorate, Joint Deployable Analysis Team (JDAT) division.

JDAT will utilize a combined Government-Contractor workforce to improve C2 and Fires integration and interoperability through capability assessments and improvement activities. The Contractor shall perform no functions prohibited by the Office of Federal Procurement Policy (OFPP) policy letter 92.

This contract will provide professional and technical support with capability assessments, improvement activities, internal technical infrastructure, project management, and administration/documentation. Infrastructure and operations support will be required for approximately 75 personnel both in garrison and periodically deployed. Annual conduct of the JDAT mission will typically include, but is not limited to, deployment for one large scale (requiring all JDAT personnel) and two small scale analytical events. Annual in garrison work will typically include but is not limited to study projects and development of Universal Joint Tasks (UJTs) architectural products and related Mission Threads. Numerous other staff responsibilities will fill the remainder of in garrison capacity.

CONTRACT NO. N00178-04-D-4119	DELIVERY ORDER NO. N00178-04-D-4119-EX07	AMENDMENT/MODIFICATION NO. 34	PAGE 7 of 55	FINAL
----------------------------------	---	----------------------------------	-----------------	-------

The contractor shall provide services in the form of engineering and technical support to meet the following mission requirements: 1) Conduct research, analysis, and studies of current, experimental, and emerging C2ISP capabilities; 2) Conduct comprehensive planning, execution, and post event analysis for all phases of live, virtual, and/or constructive events that are assessing current, experimental, and emerging warfighting capabilities to produce findings, conclusions and recommendations; and 3) Conduct C2ISP improvement activities in support of the JDAT mission.

1.3 Objective

The contractor shall provide all personnel necessary to perform the tasks as defined in this PWS with qualifications as indicated in Technical Exhibit 1. The contractor shall also provide all material and equipment except that which is specified in Part 3 as Government Furnished Information, Facilities, Property, Equipment and Services at JDAT, Eglin AFB, Florida. The contractor shall perform to the standards in this contract. In this effort, the contractor shall provide strictly non-personal services and shall work as an independent contractor not subject to supervision and control by the Government.

1.4 General Information

1.4.1 Period of Performance

The period of performance shall be for one (1) Base Period of twelve (12) months and two (2) Option Periods of twelve (12) months each. The Period of Performance is as follows:

Base: 08 September 2012 through 07 September 2013

Option I: SEE Pricing Schedule (mod 14)

Option II: SEE Pricing Schedule (mod 14)

1.4.2 Place of Performance

The primary place of performance will be the Joint Staff J8, Joint Deployable Analysis Team (JDAT) division, 104 Biscayne Road, buildings 637 and 638, Eglin Air Force Base, Florida. The contractor may also be required to perform at locations worldwide in performance of this effort.

Unique work situations requiring offsite work must be approved in writing by the Contracting Officer's Representative (COR) in advance. With government approval, the contractors may be allowed to adjust their schedules to compensate for missed times and have the option to work extended workdays.

1.4.3 Primary and Alternate Contracting Officer's Representative (COR)

Primary COR:



CONTRACT NO. N00178-04-D-4119	DELIVERY ORDER NO. N00178-04-D-4119-EX07	AMENDMENT/MODIFICATION NO. 34	PAGE 8 of 55	FINAL
----------------------------------	---	----------------------------------	-----------------	-------

The Joint Staff

J8 DDC4/JDAT

Building 637

Eglin Air Force Base, Florida 32542

[REDACTED]

[REDACTED]

[REDACTED]

Alternate COR:

[REDACTED]

The Joint Staff

J8 DDC4/JDAT

Building 638

Eglin Air Force Base, Florida 32542

[REDACTED]

[REDACTED]

[REDACTED]

1.4.4 Technical Point of Contact (TPOC)

[REDACTED]

The Joint Staff

J8 DDC4/JDAT

Building 637

Eglin Air Force Base, Florida 32542

[REDACTED]

[REDACTED]

[REDACTED]

1.4.5 Hours of Operation

The contractor is responsible to perform between the hours of 0700 - 1700 Monday thru Friday, except Federal holidays or when the Government facility is closed due to local or national emergencies, administrative closings, or similar Government directed facility closings. The contractor must at all times maintain an adequate work force for the uninterrupted performance of all tasks defined within this PWS when the Government facility is not closed for the above reasons. When hiring personnel, the contractor shall keep in mind that the stability and continuity of the

CONTRACT NO. N00178-04-D-4119	DELIVERY ORDER NO. N00178-04-D-4119-EX07	AMENDMENT/MODIFICATION NO. 34	PAGE 9 of 55	FINAL
----------------------------------	---	----------------------------------	-----------------	-------

work force are essential.

The contractor shall be required to support surge hours during execution of government approved exercises and tests resulting in contract personnel working an Extended Work Week (EWW). The government will not pay overtime rates for EWW hours. All EWW hours will be paid at the standard contract rate. The contractor shall manage surge hours within total hours funded for the current period of performance. All EWW requirements should be approved in advance by the COR.

Contractor personnel are authorized access to JDAT facilities from 0600 – 1830 on work days. JDAT core hours are from 0800 – 1500 on work days. Core hours are defined as those hours where JDAT contractor personnel will be present for duty and available for support tasks. Exceptions are allowed for personal, other government, or corporate requirements when coordinated with contractor leadership. Friday exceptions are also allowed to preclude individuals from incurring an extended work week unless otherwise coordinated with government project lead and approved by the COR. Individuals may charge up to nine hours per day to the contract. Charging more than nine hours to the contract requires prior coordination with government project lead and approval by the COR.

1.4.6 Travel

The contractor shall perform travel, when necessary, in accordance with FAR 31.205-46 “Travel Costs,” and the Joint Travel Regulations (JTR). The numbers of trips and numbers of personnel traveling shall be limited to the minimum required to accomplish work requirements. All travel shall be pre-approved by the COR.

The JDAT maintains a deployable data collection and analysis capability requiring numerous, sometimes extended, trips each year, often to overseas or austere environments. Event execution and data collection shall be conducted at various sites to include CONUS and OCONUS locations and may include duty aboard military aircraft in flight and ships at sea.

The contractor shall be required to participate in meetings, briefings, events, exercises and perform other related travel. Temporary Duty (TDY) will be performed as required by the tasking, approved and authorized by the Government.

All travel will be performed on a reimbursable basis. A trip report will be provided to the Government within five (5) workdays after completion of the trip.

The contractor shall be responsible for making arrangements for all airfare, car rental, lodging, and subsistence required. The contractor shall be responsible for tracking travel expenditures and reporting usage rates in the Funds and Man-Hour Expenditure Report.

The contractor shall make allowance for the utilization of rental vehicles between subcontractors to minimize the number of vehicles required for group travel.

1.4.7 Recognized Holidays

CONTRACT NO. N00178-04-D-4119	DELIVERY ORDER NO. N00178-04-D-4119-EX07	AMENDMENT/MODIFICATION NO. 34	PAGE 10 of 55	FINAL
----------------------------------	---	----------------------------------	------------------	-------

It is not anticipated that the contractor will be required to perform contract services on these Federal holidays. The contractor will not perform on these holidays unless directed by the COR due to mission requirements.

New Year's Day	Labor Day
Martin Luther King Jr. Day	Columbus Day
President's Day	Veteran's Day
Memorial Day	Thanksgiving Day
Independence Day	Christmas Day

1.4.8 Type of Contract

The Government anticipates award of a Cost Plus Fixed Fee contract.

1.4.9 Security Requirements

The contractor shall adhere to all applicable security requirements and will work with the Government security manager to administer personnel security programs, up to and including special compartmented information (SCI) access. The contractor will work with the Government to administer a physical security program for facilities and activities up to and including SCI programs. The contractor will provide support to the Government security manager in facilitating research, receipt, control, and dissemination of classified information.

1.4.9.1 Clearance Level

All contractor personnel shall possess a current Secret (S) Clearance based on a National Agency Check (NAC) completed within the last 10 years with the possibility of some contractor personnel requiring a Top Secret/SCI security clearance with eligibility for Sensitive Compartmented Information (TS/SCI) access.

All positions have the potential to require SCI/SAP clearances in response to evolving program requirements. Contractors granted access to special access program material during execution of this task could be subject to a counter-intelligence polygraph.

1.4.9.2 Physical Security

The contractor shall be responsible for safeguarding all Government information or property provided for contractor use. At the close of each work period, Government information, facilities, equipment and materials shall be secured as specified.

The contractor will be responsible for opening and closing work facilities each work day, conducting required

CONTRACT NO. N00178-04-D-4119	DELIVERY ORDER NO. N00178-04-D-4119-EX07	AMENDMENT/MODIFICATION NO. 34	PAGE 11 of 55	FINAL
----------------------------------	---	----------------------------------	------------------	-------

security checks, and making all appropriate and required data entries certifying these functions.

Contractor personnel, with appropriate clearances, when authorized by the Government, may carry classified materials aboard private or public conveyances in accordance with Joint Staff and DoD procedures relevant for the materials. The contractor shall ensure that classified data are handled in accordance with appropriate security regulations.

1.4.9.3 Privacy Act

Work on this project requires that personnel have access to Privacy Information. Personnel shall adhere to the Privacy Act, Title 5 of the U.S. Code, Section 552a and applicable agency rules and regulations.

1.4.10 Post Award Conference/Periodic Progress Meetings

The Contractor agrees to attend any post award conference convened by the contracting activity or contract administration office in accordance with Federal Acquisition Regulation Subpart 42.5. The contracting officer, Contracting Officer's Representative (COR) and/or other Government personnel, as appropriate, may meet periodically with the contractor to review the contractor's performance. At these progress meetings the contracting officer will provide feedback to the contractor of how the Government views the contractor's performance and the contractor will apprise the Government of problems, if any, being experienced. Government and contractors shall take appropriate action to resolve outstanding issues. These meetings shall be at no additional cost to the Government.

1.4.11 Identification of Contractor Employees

All contract personnel attending meetings, answering Government telephones, and working in other situations where their contractor status is not obvious to third parties are required to identify themselves as such to avoid creating an impression in the minds of members of the public that they are Government officials. They must also ensure that all documents or reports produced by contractors are suitably marked as contractor products or that contractor participation is appropriately disclosed. All contractor personnel shall be required to wear security badges indicating contractor status visible above the waist.

1.4.12 Deliverables

All deliverables become the property of the United States Government. Unless otherwise stated, all deliverables shall be submitted in both hardcopy and electronic media in Microsoft Word/PowerPoint/Excel/Access/Visio/Project format. All deliverables shall be sent to the COR in accordance with this PWS. Deliverables will be in accordance with tasks as outlined in this PWS and meet performance requirements as indicated in Technical Exhibit 2.

1.4.13 Training

1.4.13.1 Contractor Personnel

The Government will not allow costs, nor reimburse costs associated with the Contractor training employees in an effort to attain and/or maintain minimum personnel qualification requirements of this contract. Training to support existing and new IT organizational standard hardware and software and to attain personnel proficiency and certification in new versions shall be the responsibility of the contractor.

CONTRACT NO. N00178-04-D-4119	DELIVERY ORDER NO. N00178-04-D-4119-EX07	AMENDMENT/MODIFICATION NO. 34	PAGE 12 of 55	FINAL
----------------------------------	---	----------------------------------	------------------	-------

There may be certain classes that the Government will deem necessary for the performance of the JDAT contract that are not otherwise available to the Contractor except as a result of and during performance under a Government contract. These classes are those only the Government can provide to the Contractor or schedule for the Contractor. The COR will define the requirement(s) for such classes and provide the Contractor admission into these classes. The Government will be responsible for the cost associated with COR approved class participation by the Contractor.

1.4.13.2 Government Personnel

Training to support existing and new data collection hardware and software will be provided by the contractor to selected government personnel.

CONTRACT NO. N00178-04-D-4119	DELIVERY ORDER NO. N00178-04-D-4119-EX07	AMENDMENT/MODIFICATION NO. 34	PAGE 13 of 55	FINAL
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PART 2

DEFINITIONS AND ACRONYMS

CPAR – Contract Performance Assessment Review

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Defective Service - A service output that does not meet the standard of performance associated with it in the PWS.

Delivery Date – The specific time of delivery and/or performance.

Metrics - A system of parameters or ways of quantitative and periodic assessment of a process that is to be measured, along with the procedures to carry out and interpret such measurement and assessment.

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Naval Sea Systems Command (NAVSEA) – Provides contracting and acquisition support to the Navy and other various Department of Defense organizations in the National Capital Region (NCR), including the Joint Staff. The acquisition and contracting support provided to Joint Staff customers span from pre-award through contract close-out.

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Performance Objective – The service and/or activity required.

Performance Requirement – The outcomes, or results, that lead to satisfaction of the objective(s).

-

Performance Standard – Establishes the performance level required by the Government to meet the contract requirements. The standards shall be measurable and structured to permit an assessment of the contractor's performance.

Performance Threshold – Minimum acceptable level, error rate and/or deviation from standard.

Performance Work Statement (PWS) – A detailed work statement for performance-based acquisitions that describes the required results in clear, specific and objective terms with measurable outcomes.

Quality Assurance (QA) - Those actions taken by the Government to assure services meet the requirements of the PWS.

Quality Assurance Surveillance Plan (QASP) - A document organizing how the Government will apply performance

CONTRACT NO. N00178-04-D-4119	DELIVERY ORDER NO. N00178-04-D-4119-EX07	AMENDMENT/MODIFICATION NO. 34	PAGE 14 of 55	FINAL
----------------------------------	---	----------------------------------	------------------	-------

standards, the frequency of surveillance and the minimum acceptable defect rate(s).

Quality Control (QC) - Those actions taken by a contractor to control the performance of services so that they meet the requirements of the PWS.

Quality Control Plan (QCP) – A document organizing the performance control processes to be applied for delivering the level of service required by the PWS.

Task – How the contracting effort fits within the existing or intended customer environment both technically and organizationally; a specific piece of work to be completed within a certain time period.

Technical Point of Contact (TPOC) – The Government will identify technical points of contact (TPOC) with each individual TI issued.

Wide Area Work Flow (WAWF) – A secure Web-based system to allow contractors to submit electronic invoices, and provide the Government a means to electronically receipt and accept supplies and services.

CONTRACT NO. N00178-04-D-4119	DELIVERY ORDER NO. N00178-04-D-4119-EX07	AMENDMENT/MODIFICATION NO. 34	PAGE 15 of 55	FINAL
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PART 3

GOVERNMENT FURNISHED INFORMATION, FACILITIES, PROPERTY, EQUIPMENT AND UTILITIES

3.0 General

The Government will provide the information, facilities, property, equipment and services listed below.

3.1 Information

The Government will provide access to relevant Government organizations, information, documentation, manuals, briefs, and associated materials as required and available.

3.2 Facilities

The Government will furnish the necessary workspace for the contractor staff to provide the support outlined in this PWS to include desk space, telephones, computers and other items necessary to maintain an office environment.

3.3 Property

The Government will provide all supplies and equipment required in the performance of this contract, and the products resulting from said work, to include, data, analysis, reports, and software development, becomes the property of the U.S. Government. Field uniforms and equipment unique to accomplishing the contract tasking will be issued by the Government as required during.

3.5 Utilities

All utilities in the facility will be available for the contractor's use in performance of duties outlined in this PWS. The contractor shall instruct employees in utilities conservation practices. The contractor shall be responsible for operating under conditions that preclude the waste of utilities.

CONTRACT NO. N00178-04-D-4119	DELIVERY ORDER NO. N00178-04-D-4119-EX07	AMENDMENT/MODIFICATION NO. 34	PAGE 16 of 55	FINAL
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PART 4

TASK DESCRIPTIONS

4.0 Task Descriptions

4.1 Schedule

4.1.1 Kick-Off Meeting

The contractor shall schedule and conduct a joint Government, contractor kick-off meeting to review PWS requirements.

4.1.2 Project Schedule

The contractor shall deliver and maintain an integrated project schedule using Microsoft Project that shows all resource-loaded tasks through Level 2, durations, dependencies, and deliverables.

4.2 Cost Reporting

4.2.1 Expenditures

The contractor shall provide cost reporting to the COR. The reporting shall provide technical, schedule, and fiscal status by comparing planned versus actual expenditures.

4.2.2 Problems and Shortfalls

The reporting shall also be used to identify potential problems. The contractor shall identify any anticipated technical or funding shortfall or irregularity during the specified period of performance, in writing, not later than four (4) months prior to the anticipated shortfall.

4.3 Quality Control Plan

The contractor shall implement a Quality Control Program for this effort. The contractor shall prepare and provide a Quality Control Plan that detail and describes the contractor's framework and processes for delivering quality products and services required by the tasks in this PWS. The contractor shall implement a Quality Control Program to ensure all work will be performed in accordance with the contract requirements. The contractor shall provide the requisite staffing and procedures to meet the quality, quantity, timeliness, responsiveness, customer satisfaction, and service delivery and performance requirements of this effort. The contractor shall identify in the Quality Control Plan, the applicable processes and metrics used to self-assess performance, in addition to the resources to be applied to this effort.

CONTRACT NO. N00178-04-D-4119	DELIVERY ORDER NO. N00178-04-D-4119-EX07	AMENDMENT/MODIFICATION NO. 34	PAGE 17 of 55	FINAL
----------------------------------	---	----------------------------------	------------------	-------

4.4 Technical

The contractor shall provide personnel who have the necessary skills and expertise to accomplish their assigned functions and ensure performance is maintained at an acceptable level.

4.4.1 Monthly Progress Report

The contractor shall submit monthly progress reports delivered in a format or media approved by the COR. Use electronic media whenever practical. The first monthly progress report is due NLT 15 days after the first full reporting month. Send following reports NLT 15 days after the last day of each calendar month. These managerial reports shall include the following:

- Contractor name and address.
- Contract number and Sub-CLIN number.
- Date of report.
- Period covered by report.
- Man-hours expended by discipline for the reporting period, and cumulatively during the contract
- Cost curves portraying actual and projected conditions through the technical instruction when appropriate.
- Cost incurred for the reporting period and total contractual expenditures as of report date.
- Description of progress made during period reported, including problem areas encountered and recommendations, if any for resulting solution beyond the scope of this contract.
- Completed trips and significant results.
- Plans and recommendations for the next period.
- Problems faced.
- Contractor performance assessment.

All reports resulting from this contract shall contain the following disclaimer statement on the report cover , "The views, opinions and findings, contained in this report are those of the author(s) and should not be construed as an official Department of Defense (DoD) position, policy, or decision, unless so designated by other official documentation."

4.4.2 Analysis and Improvement Activities

The contractor shall accomplish various Joint Command and Control Information, Systems and Procedures (C2ISP) analysis and improvement activities in support of the JDAT mission. Unless specified otherwise, all deliverables shall be in compliance with published Doctrine; Joint Publications; tactics, techniques, and procedures (TTPs); Universal Joint Tasks, and other authoritative sources.

4.4.2.1 Joint Command and Control Information Systems and Procedures (C2ISP) Improvements

The contractor shall support Joint C2ISP improvement activities in support of the JDAT mission. For the purposes of this PWS, improvement refers to developing, submitting, and following recommended solutions. The goal is to ensure solutions are acknowledged by stakeholders and where warranted, endorsed, funded, fielded, and adequately employed. This will be accomplished thru the following activities:

- A. Conduct reviews of JDAT project outcomes to produce conclusion and recommendation summaries for specific topics that address a broader body of knowledge than that of a single project.
- B. Participate in various C2ISP improvement forums and produce recommendations regarding the integration of JDAT SMEs, technical capabilities, and analytical outcomes into broader C2 improvement initiatives.
- C. Conduct reviews of JDAT project outcomes to produce recommendations regarding the improvement of current Joint C2 operations in the areas of training, Doctrine/TTP, architectures, and system capabilities.
- D. Inform Joint Staff, Service, and stakeholders, program managers, or agencies on project and program level

CONTRACT NO. N00178-04-D-4119	DELIVERY ORDER NO. N00178-04-D-4119-EX07	AMENDMENT/MODIFICATION NO. 34	PAGE 18 of 55	FINAL
----------------------------------	---	----------------------------------	------------------	-------

- results, recommendations, or solutions.
- E. Prepare and submit Doctrine, Organization, Training, Material, Leadership, Personnel, Facilities (DOTMLPF) Change Recommendations (DCRs) to the Joint Capabilities Integration and Development System (JCIDS).
 - F. Provide comment and recommendations to advance JDAT improvement initiatives.
 - G. Develop recommendations to enhance C2ISP capabilities.
 - H. Develop and recommend an engagement strategy with recommended courses of action (COAs) to institutionalize a proposed product/solution.
 - I. Conduct reviews of available lesson learned databases to identify tactical Joint “gaps or seams” and recommend improvements to mitigate observed shortfalls.
 - J. Identify improvements to C2 operations that can be implemented through changes to doctrine, TTP, or UJTs.
 - K. Develop recommended changes to published doctrine, TTP, and UJTs to address identified C2 shortfalls. When required, recommend new TTPs and UJTs. Submit and coordinate all changes through existing approved processes.
 - L. Prepare articles on various C2ISP related topics for controlled and public release.

4.4.2.2 Research and Studies

The contractor shall conduct research, analysis and studies of Joint C2ISP current, experimental, and emerging capabilities. This will be accomplished thru the following activities:

- A. Develop descriptions of C2ISP capabilities/limitations (TTP, System, and Systems of Systems) and/or current issues.
- B. Conduct literature searches to produce topic bibliographies.
- C. Develop candidate recommendations/solutions to identified C2ISP shortfalls.
- D. Develop methodologies for identifying/refining/validating solutions for C2ISP issues.
- E. Develop courses of action (COAs) for implementing C2ISP solutions.
- F. Develop and refine joint mission thread (JMT)/universal joint task (UJT) detailed material (steps/checklists /assessment metrics) for select UJTs.
- G. Develop the viewpoints (Operational View [OV]/Strategic View [SV]/Tactical View [TV]) that reflect current doctrine and operations down to the human activity and system function.
- H. Develop subjective and objective metrics to assess task execution from a process and/or performance perspective.
- I. Develop the data requirements for task execution metrics.
- J. Produce reports, briefings, and take-away packages containing assessment findings, conclusions, and recommendations.
- K. Develop supporting evidence to defend the tactical and technical credibility of findings, conclusions, and recommendations.

4.4.2.3 Planning, Execution, and Analysis

The contractor shall conduct comprehensive planning, execution, and post event analysis for all phases of live, virtual, and/or constructive events that are analyzing current, experimental, and emerging Joint C2ISP capabilities to produce findings, conclusions and recommendations. This will be accomplished thru the following activities:

- A. Produce project plans that include required schedule and milestones, interim and final products, resource requirements, management structure, roles and responsibilities.
- B. Produce analysis plans containing required objectives, measures and criteria, data requirements, and methodology for data collection, processing, and analysis.
- C. Decompose associated Joint Tasks into process models that reflect the processes and/or systems involved, their execution architecture, and all critical information exchange requirements.
- D. Develop measures of performance (MOPs) and measures of effectiveness (MOEs) needed to address the relevant aspects of the item/issue under investigation.
- E. Produce data management plans that address all aspects of data collection, tracking, processing, and

CONTRACT NO. N00178-04-D-4119	DELIVERY ORDER NO. N00178-04-D-4119-EX07	AMENDMENT/MODIFICATION NO. 34	PAGE 19 of 55	FINAL
----------------------------------	---	----------------------------------	------------------	-------

- archiving.
- F. Develop and refine software based tools which enhance the collection and/or analysis of collected data.
 - G. Produce tactical scenarios that provide the context for representative joint task execution for the item/issue under investigation.
 - H. Develop and implement plans for conducting the analysis of an issue within dedicated events or large scale military exercises, tests, experiments, or analysis events to include the architecture (tactical and technical), ground maneuver operations, air/flight operations, data link operations, scenario events, and test threads required to collect data supporting assessment objectives.
 - I. Develop plans for feedback during events that include collecting relevant events of interest and associated data within the context of the event, the timely assessment and packaging of collected data, and the presentation of feedback material to participants along with any required supporting discussion.
 - J. Provide subject matter expertise to provide support for the development and maintenance of software tools required for the collection, archival, retrieval, and analysis of test data.
 - K. Support and manage scenario, architecture, airspace, ground maneuver operations, flight operations, and data collection.
 - L. Monitor and observe system operations, C2 nodes, and the operational environment to identify and record data supporting assessment objectives. Proficiency in the utilization of current C4I systems such as Theater Battle Management Core Systems (TBMCS), Global Command and Control System (GCCS), is required.
 - M. Develop and utilize JDAT assessment support software tools such as JWinWAM, MIG, XDARES, and DCAAF. See Technical Exhibit 3 for tools descriptions.
 - N. Provide data management and quality control operations including daily estimates of data collection effectiveness (actual to planned).
 - O. Provide quick-turn assessments of relevant integration/interoperability events and produce products supporting daily feedback to the participants.
 - P. Provide products or briefings that support feedback to DoD/Service/Agency leadership.
 - Q. Participate in rehearsals and risk reduction efforts prior to a data collection event.
 - R. Review, reduce, and process collected data to produce the data required for the planned MOEs/MOPs.
 - S. Compute MOEs/MOPs and analyze supporting data to determine the factors influencing the results.
 - T. Review collected data for significant interoperability, integration, performance, and process events. Analyze supporting data to determine causal factors.
 - U. Analyze compiled data and information to render findings that answer planned analysis objectives. Findings will identify issues and establish contributing and causal factors, establish the value/performance/utility /contribution of the investigated capability, and validate enhancements/solutions.
 - V. Derive conclusions and recommendations from the analytical findings.
 - W. Produce reports/briefings to document analysis findings, conclusions, and recommendations.
 - X. Develop the supporting evidence to defend the operational and technical credibility of findings, conclusions, and recommendations.

4.4.2.4 Representation

The contractor shall provide JDAT representation to external audiences. This will be accomplished thru the following activities:

- A. Represent JDAT with higher headquarters, Services, other government agencies, and industry on issues of JDAT assessment methodology, capabilities, positions, and/or findings/conclusions/recommendations.
- B. Participate in professional forums that support the assessment of Joint C2ISP capabilities.

4.4.3 Project Management

The contractor shall support Project Management activities in support of the JDAT mission. Unless specified otherwise, all deliverables shall be in compliance with published Joint Staff and/or JDAT guidance. This will be accomplished thru the following activities:

- A. Provide project strategy and planning recommendations with consideration for JDAT priorities, to address project objectives and yield intended outcomes.

CONTRACT NO. N00178-04-D-4119	DELIVERY ORDER NO. N00178-04-D-4119-EX07	AMENDMENT/MODIFICATION NO. 34	PAGE 20 of 55	FINAL
----------------------------------	---	----------------------------------	------------------	-------

- B. Develop and recommend project processes to promote effective project operations. Support and conduct process management of project operations.
- C. Provide project goals, objectives, and milestones required to yield improvements in identified Joint C2ISP focus areas and friction points.
- D. Provide recommendations for allocating government equipment with respect to effective project execution.
- E. Provide recommendations for scheduling/de-confliction with respect to project execution and analysis.
- F. Conduct assessments to identify and characterize project execution risks (by addressing loss and probability of occurrence for methodology, schedule, deliverables, etc) and provide recommendations to mitigate anticipated risk.
- G. Conduct and support periodic reviews for project operations.
- H. Develop project management and quality control procedures which ensure the delivery of products acceptable to the JDAT.
- I. Maintain record copies of contract deliverables (CDRLs), required reports, and status.
- J. Develop, document, update, maintain, and manage project management tracking databases (Integrated Project System) to include labor category and hours expended.
- K. Provide travel arrangements for contractors and record status in JDAT Integrated Project System-Travel Tracker.
- L. Prepare and provide cost status reports, providing current fiscal status of the contract IAW with government requirements.
- M. Provide documentation of expense reports.
- N. Support quarterly Contract Performance Reviews with summaries of project activities and associated expenditures.

4.4.4 Information Technology Support

The contractor shall provide Information Technology (IT) assistance in the areas of Information Assurance, Systems, Networks, Programming, Instrumentation, and Communications. The contractor IT personnel will hold the appropriate OSD-mandated certification credentials IAW DODINST 8570.01-M (series) at levels as specified in Technical Exhibit 1 to this document.

4.4.4.1 Information Technology Systems

The contractor shall support classified and unclassified systems infrastructure as required for on site and deployed networks, instrumentation and communications. To provide the required technical support, the contractor shall:

- A. Provide expertise to support design, implementation, and maintenance of Local Area and Wide Area Networks (LAN & WAN) at multiple classification levels (up to Top Secret). This requirement applies to on site and deployed networks.
- B. Coordinate, develop, and document JDAT's technical systems infrastructure.
- C. Install, configure, maintain, troubleshoot, and provide systems administration.
- D. Isolate problems and take corrective actions as required.
- E. Review and recommend system capabilities improvements.
- F. Plan, coordinate, and implement government approved capability improvements.
- G. Assist in the interpretation and implementation of DoD, Joint Staff, AFMC, and ACC Information Systems Instructions.
- H. Establish and maintain an Information Technology (IT) Help Desk to support planned and dynamic network and computer systems.
 - I. Track IT service and system discrepancies to identify computer/network performance trends.
 - J. Establish, operate, and maintain digital communications systems (e.g., Joint Test and Experimentation Network (JTEN), Voice over Internet Protocol (VoIP), Defense Research and Engineering Network (DREN), and Joint Mission Environment Test Capability (JMETC)).
 - K. Establish, operate, and maintain audio-visual systems (i.e., VTC suites, Conference Room presentation systems).
- L. Establish operate, and maintain communication/instrumentation systems and equipment necessary for JDAT

CONTRACT NO. N00178-04-D-4119	DELIVERY ORDER NO. N00178-04-D-4119-EX07	AMENDMENT/MODIFICATION NO. 34	PAGE 21 of 55	FINAL
----------------------------------	---	----------------------------------	------------------	-------

activities.

M. Administer, coordinate, document, and report DoD system certification and accreditation for all JDAT information systems.

N. Access, apply, document, validate, and report Information Assurance Controls, Security Technical Implementation Guides (STIGs), Information Assurance Vulnerability Management (IAVM), and Joint Task Force –Global Network Operations (JTF-GNO) issuances on all JDAT systems.

O. Meet and report all training and security clearance requirements as required per information technology assigned position.

P. Plan, implement, and monitor Information Assurance (IA) programs, directives, and requirements for classified and unclassified computer systems and networks.

Q. Plan and conduct IA, computer, and network operations training for assigned personnel ensuring compliance with current and future directives.

R. Develop, document, update, maintain, and manage Capability Maturity Model Integration (CMMI) activities.

S. Develop, document, update, maintain, and manage JDAT data collection/processing and instrumentation processes, scripts, databases, and software based capabilities.

T. Maintain inventory records and databases necessary to track ownership, status, and disposition all IT and communications equipment including Classified and Unclassified systems, cell phones, radios, air cards, and related gear.

4.4.4.2 Instrumentation, Data Collection and Communications Systems

The contractor shall support deployment of instrumentation, data collection systems/tools, communication systems, and networks required to conduct planned activities and shall:

- A. Conduct research and technical analysis to develop courses of action and recommendations to support/improve instrumentation, data collection, communications, and network operations
- B. Install, and manage exercise, test, or experiment instrumentation and communication systems
- C. Design, develop, install, and manage data collection systems/tools and information exchange networks
- D. Install and manage digital data collection of voice and communications systems/applications

4.4.5 Administrative and Documentation Support

The contractor shall provide administrative and documentation support to the JDAT executive leadership and JDAT branches. This will be accomplished thru the following activities:

- A. Develop, document, and manage processes to produce staff documents, staff packages, correspondence and reports.
- B. Provide support of daily staff functions (e.g., meetings, reviews, briefings, etc.).
- C. Develop and maintain the JDAT Integrated Project System, Hours Tracker, and Travel Tracker applications.
- D. Coordinate contractor security clearances and Visit Authorization Requests with government counterparts.
- E. Documentation support to edit and publish reports and presentations
- F. Website services to include:
 - 1) Update and maintain the JDAT unclassified website/portals
 - 2) Update and maintain the JDAT classified website/portals

CONTRACT NO. N00178-04-D-4119	DELIVERY ORDER NO. N00178-04-D-4119-EX07	AMENDMENT/MODIFICATION NO. 34	PAGE 22 of 55	FINAL
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4.4.6 Quality Assurance Support

The contractor will assist the JDAT Technical Director in the development and review of Project Management Plans, Test and Analysis Plans, and Event Integration/Scheduling to ensure the alignment and integration of JDAT initiatives within the greater JS J8 DDC4 priorities. Specific tasks required to accomplish these function include, but may not be limited to:

- A. Provide detailed process and product improvement recommendations for organizational and analytical processes to ensure process integrity and product quality commensurate with government expectations/requirements. Process reviews will include program documents such as SOP's, handbooks, instructions, and strategy documents.
- B. Provide task prioritization recommendations ensuring JDAT organizational priorities are properly nested with JS J8 DDC4 direction and priorities. Develop and maintain comprehensive liaison with appropriate JS J8 counterparts and review appropriate JS documents, Activity Summary Reports, and Executive Summaries (ExSums) to maintain awareness of JS initiatives and priorities.
- C. Provide recommendations to the JDAT Technical Director for the development of the JDAT annual work plan to ensure integration with the JS J8 DDC4 Integrated Priorities Action Plan. Coordinate the JDAT Long Range Calendar development with appropriate JDAT Branches and the JS J8 DDC4 Integration and Interoperability Division.
- D. Provide technical improvement recommendations for all test plans, reports, architectural products, improvement initiatives, and administrative documents. Coordinate with the technical and operational staffs for corrections and improvements.
- E. Assist the JDAT analysis teams in the planning and execution of analytical events as required in support of the JDAT Technical Director.

4.5 Performance Metrics

To ensure quality and timely analytic products the Government shall perform monthly reviews timed to support a specific decision or final product milestone. These reviews are performed during invoice processing as part of the inspection, prior to approval and payment. Invoices for deliverables rated green will be approved for payment; invoices for deliverables rated yellow may be approved for payment; invoices for deliverables rated red will not be approved for payment until the deliverable is revised and receives an acceptable rating. The following metrics shall be used in assessing progress toward the desired end-state.

4.5.1 Timeliness

1. Green: 95% - 100% of the products are delivered on or before the required delivery dates.
2. Yellow: 90% to 95% of the products are delivered on or before the required delivery dates.
3. Red: Less than 90% of the products are delivered on or before the required delivery dates.

4.5.2 Quality of Support

1. Green: 95% - 100% of deliverables are complete, responsive, and technically sound.
2. Yellow: 90% to 95% of deliverables are complete, responsive, and technically sound.
3. Red: Less than 90% of deliverables are complete, responsive, and technically sound.

CONTRACT NO. N00178-04-D-4119	DELIVERY ORDER NO. N00178-04-D-4119-EX07	AMENDMENT/MODIFICATION NO. 34	PAGE 23 of 55	FINAL
----------------------------------	---	----------------------------------	------------------	-------

4.5.3 Support is Customer-Focused

1. Green: Contractor is proactive in identifying problems and recommending solutions. Contractor is receptive to Government feedback, quick to solve problems and keep the Government informed.
2. Yellow: Contractor is reactive in identifying problems and recommending solutions. Contractor acts on problems identified by the Government in a timely manner.
3. Red: Contractor is inactive in identifying problems and recommending solutions. Problems and issues are not dealt with or resolved at the lowest possible level.

4.5.4 Recommendations were relevant to today's environment

1. Green - The recommendations are relevant, well developed, and supported by the results or findings of the analysis.
2. Yellow - Most of the recommendations are relevant, well developed, and supported by the results or findings of the analysis.
3. Red - The recommendations are not relevant, well developed, and supported by the results or findings of the analysis.

4.5.5 Documentation

1. Green - completed IAW contract schedule; no errors found; documentation helpful.
2. Yellow - completed within 2-3 weeks after model release; few errors; documentation satisfactory.
3. Red - documentation incomplete. Significant rewrite required by Government.

CONTRACT NO. N00178-04-D-4119	DELIVERY ORDER NO. N00178-04-D-4119-EX07	AMENDMENT/MODIFICATION NO. 34	PAGE 24 of 55	FINAL
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PART 5

APPLICABLE DOCUMENTS

Applicable Documents - Specific Regulation or Guidance

1. Chairman of the Joint Chiefs of Staff Instruction (CJCSI) 3170.01G, *Joint Capabilities Integration and Development System (JCIDS)*, 1 March 2009 (Current as of 7 March 2011).
2. CJCSI 3265.01, *Command and Control Governance and Management*, 22 February 2008 (current as of 12 November 2010).
3. Joint Publication 3-33, *Joint Task Force Headquarters*, 16 February 2007.
4. Joint Publication 1-02, *DOD Dictionary of Military and Associated Terms*, Joint Doctrine, Education, and Training Electronic Information System (JDEIS) Web page.
5. CJCSM 3500.04, *Universal Joint Task List Manual*, JDEIS Web page.
6. *Joint Staff J-8 Directorate Roles and Missions Document*, 1 March 2011.
7. *Joint Staff J-8 Deputy Director for C4, Concept of Operations (CONOPS) for Integrated Priorities Action Plan (IPAP) Development* (working draft), Version 1, 2 June 2011.
8. *DOD Command and Control (C2) Implementation Plan*, 27 October 2009.
9. Joint Publication 3-0, *Joint Operations*, 11 August 2011.
10. DOD Instruction 5010.41, *Joint Test and Evaluation (JT&E) Program*, 12 September 2005.
11. DOD Instruction 8500.2, *Information Assurance (IA) Implementation*, 6 February 2003.
12. DOD Instruction 8570.01-M, *Information Assurance Workforce Improvement Program*, 19 December 2005 (change 3 - 24 January 2012).
13. DOD Directive 8500.01E, *Information Assurance*, 24 October 2001
14. Department of Defense Directive 5100.01, *Functions of the Department of Defense and Its Major Components*, 21 December 2010.
15. JROCM 104-06, *Executive Steering Committee Report on Combat Identification, Blue Force Tracking and Joint Battlefield Situational Awareness*, 2 June 2006.
16. JROCM 032-09, *Establishment of the Joint Fires Executive Steering Committee*, 20 February 2009.
17. CJCSM 3500.xx, *Integrating Experimentation and Test Activities into Joint Training and Exercises*, 1 January 2008.
18. *Capabilities-Based Assessment User's Guide*, Version 2, Force Structure, Resources, and Assessments Directorate (JCS J-8), December 2006.
19. *Test and Evaluation Management Guide*, Defense Acquisition University, Fifth Edition, January 2005.
20. *Department of Defense Architecture Framework*, Version 2.2, Product Descriptions, 30 September 2010.
21. *Joint Test and Evaluation (JT&E) Program Handbook*, Revision 1, J.H. Thompson, JT&E Program Office, Alexandria, Virginia, 29 June 2007.

CONTRACT NO. N00178-04-D-4119	DELIVERY ORDER NO. N00178-04-D-4119-EX07	AMENDMENT/MODIFICATION NO. 34	PAGE 25 of 55	FINAL
----------------------------------	---	----------------------------------	------------------	-------

22. *Joint Deployable Analysis Team Standard Operating Procedures (JDAT SOP)*, October 2011 (as amended)

23. *Joint Deployable Analysis Team (JDAT) Assessment Handbook*, October 2011 (as amended)

CONTRACT NO. N00178-04-D-4119	DELIVERY ORDER NO. N00178-04-D-4119-EX07	AMENDMENT/MODIFICATION NO. 34	PAGE 26 of 55	FINAL
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TECHNICAL EXHIBIT 1

CONTRACTOR PERSONNEL QUALIFICATIONS

The contractor shall possess the necessary training, qualifications, and clearances to accomplish all requirements identified in this PWS. The contractor team shall demonstrate a full understanding of the operation, maintenance, and security of networks and systems, procedures and mission. In all cases, more recent experience is preferred. The contractor shall clearly demonstrate that personnel assigned to this contract team have the requisite experience and/or education in the labor category and specialty to which they are assigned.

Personnel providing IT support are required to meet the certification requirements in accordance with DoD Instruction 8570.1-M (and follow on series). Personnel who regularly provide privileged access IT support functions shall be classified as “privileged users” in accordance with DOD INST 8500.01E and must have and maintain the certifications and clearance levels required for elevated access to a DoD system per DOD INST 8500.2. Personnel must possess appropriate certifications at the required level when hired according to labor category and positions they are hired to fill. The Contractor will be responsible to adjust to meet OSD Mandated Certifications should relevant instructions be modified or replaced. Contractor shall agree to release personnel certification qualifications to JDAT to verify compliance.

The contractor expertise shall be defined within one of the following labor categories and all contractor personnel shall meet the minimum requirements of the appropriate labor category at time of assignment:

Position	Minimum Security Clearance	
Contract Program Manager	Secret	
Senior Analyst	Secret	
Analyst	Secret	
Operations Research analyst	Secret	
Senior Engineer	Secret	
Engineer	Secret	
Technician	Secret	
Writer/Editor	Secret	

1. Contract Program Manager

1.1 Description. The Contract Program Manager (CPM) at the Joint Deployable Analysis Team (JDAT) serves as the Contractor's on-sight contract manager and authorized interface with the Government Contracting Officer (CO), the Contracting Officer's Representative (COR), and Government management personnel. The CPM is responsible for formulating and enforcing work standards, assigning contractor tasking and schedules, reviewing work discrepancies, supervising contractor personnel and communicating the policies, purposes, and goals of the organization to subordinates. The CPM shall be responsible for the overall contract performance.

1.2 Experience. The PI must possess experience that demonstrates increasing responsibilities for test and/or assessment type program/project management activities. The PI must have demonstrated technical and managerial

CONTRACT NO. N00178-04-D-4119	DELIVERY ORDER NO. N00178-04-D-4119-EX07	AMENDMENT/MODIFICATION NO. 34	PAGE 27 of 55	FINAL
----------------------------------	---	----------------------------------	------------------	-------

leadership in the scope and depth of tasks described in the PWS. This position requires a minimum of 15 years of military or civilian equivalent experience, of which at least 2 years must be specialized in a C2ISP field. Specialized experience includes complete project development from inception to fielding; demonstrated ability to provide guidance and direction in the functions described in the PWS; proven expertise in the management and control of funds and resources; and demonstrated capability in managing support contracts of this type and complexity. Specialized experience may have been obtained concurrently.

2. Senior Analyst

2.1 Description. Provides leadership and in-depth expertise in the areas of research and studies; design, development, conduct and reporting of operational tests and/or assessments; and formulation/implementation of improvement initiatives. The Senior Analyst conducts and/or directs the planning to ensure all objectives can be accomplished and yield meaningful results. This includes the preparation of comprehensive project and analysis plans. The Senior Analyst directs the analysis efforts to address objectives and document the results in reports, briefings, and papers.

2.2 Experience. Must possess experience that demonstrates increasing responsibilities for test and/or assessment type project management and analysis. The Senior Analyst shall have demonstrated technical and managerial ability in the scope and depth of tasks described in the PWS. This position requires a Bachelor's degree and a minimum of 20 years of military or civilian equivalent experience, of which at least 10 years must be in a C2ISP related analysis capacity. Must be capable of writing at the collegiate level and proficient in the use Excel and standard office software tools.

3. Analyst

3.1 Description. Provides subject matter expertise in a specific area of Joint Fires operations and supports the planning, execution, and analysis of training and capability assessments. The Analyst prepares test and/or assessment plans, deploys to various sites as required to collect data and conduct analysis to generate findings, conclusions, and recommendations for improvement to Joint Fires issues. The Analysts applies the specific area expertise to develop/refine: Joint doctrine and Tactics, Techniques, and Procedures (TTP); training materials, processes, and programs; and combat system improvements.

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3.2 Experience. Must be well versed in C2ISP specific experience with Joint and Service doctrine, combat, combat service, equipment, and staff procedures as well as current training processes, techniques, and programs. The Analyst shall have experience in data collection, data reduction and technical writing. The Analyst shall have the ability to work independently or as part of an integrated team. This position requires an AA degree and a minimum of 10 years experience in a military environment, of which at least 2 years must be specialized in a C2ISP field. Specialized experience includes the training or combat environment and may be obtained concurrently. Capability of writing at the collegiate level and capability in the use of word processing and presentation software required.

4. Operations Research Analyst

4.1 Description. Provides in-depth expertise in operations research methods and techniques. The Operations Research Analyst conducts professional and scientific work requiring the design, development and adaptation of mathematical, statistical, and other scientific methods and techniques to analyze problems and provides advice and insight about the probable effects of alternative solutions to these problems.

CONTRACT NO. N00178-04-D-4119	DELIVERY ORDER NO. N00178-04-D-4119-EX07	AMENDMENT/MODIFICATION NO. 34	PAGE 28 of 55	FINAL
----------------------------------	---	----------------------------------	------------------	-------

4.2 Experience. Must possess experience which demonstrates increasing responsibilities for complex tasks/projects involving rigorous methods of scientific inquiry and analysis. This position requires an advanced degree in a technical field (such as operations research, mathematics, statistics, engineering, physics) and a minimum of 5 years experience in a military environment of which at least 2 years must be in military related experimentation/assessment. Capability of writing at the collegiate level and capability in the use of word processing and presentation software required.

5. Senior Engineer

5.1 Description. Provide in-depth expertise for engineering environment designs, support plans, documentation, design, development, verification and acquisition of systems and individual equipment to support data collection requirements both deployed and in garrison. This includes the installation and checkout of data collection equipment, audio and video recording hardware and software, design and fabrication of hardware and software interfaces, as well as the development, acquisition, and operational use of systems. Engineering specialties required include Communications, Information Assurance, Software, and Network.

5.2 Experience. This position requires a Bachelor's degree and a minimum of 10 years experience of which at least 4 years must be in supporting military assessment or analysis requirements. A Master of Science degree may substitute for two years experience. All Senior Engineers must have certifications IAW DODINST 8570.01-M (series) as required for their engineering specialty. Senior Network Engineers must have specific Information Assurance IASAE 2 and IAT Level 3 experience. Senior Software Engineers must have specific Information Assurance IAT Level 2 experience. Senior Information Assurance Engineers must have specific Information Assurance IASAE 2, and IAM Level 3 experience. The Senior Communications Engineer is required to have and maintain appropriate certifications for Tower Climbing and related functions to include instructor duties. Significant experience in WAN operations, long haul network communications, Voice Over Internet Protocol (VOIP), basic and core network operations, interpreting implementing, and documenting government technical requirements and compliance is required within the Senior Engineer workforce. Capability of writing at the collegiate level and capability in the use of word processing and presentation software required.

6. Engineer

6.1 Description. Provide for engineering environment designs, support plans, documentation, design, development, verification and acquisition of systems and individual equipment to support data collection requirements both deployed and in garrison. This includes the installation and checkout of data collection equipment, audio and video recording hardware and software, design and fabrication of interfaces, as well as the development, acquisition, and operational use of systems. Engineering specialties required include Information Assurance, Instrumentation, Communications, Software, Web Design and Network.

6.2 Experience. This position requires a Bachelor's degree and a minimum of 5 years experience of which at least 2 years must be in supporting military assessment or analysis requirements. A Master of Science degree may substitute for two years experience. All Engineers must have certifications IAW DODINST 8570.01-M (series) as required for their engineering specialty. Software Engineers and Network Engineers must have specific Information Assurance IAT Level 2 experience. Information Assurance Engineers must have specific Information Assurance IAM Level 2 experience. Network Engineers require significant experience in Voice Over Internet Protocol (VOIP), basic and core network operations, interpreting, implementing, and documenting government technical requirements and compliance. The Engineering workforce will require additional qualification certifications for current network and computing environments, and programming languages to meet mission requirements (e.g., CCNA specialty in VoIP, Linux +, Oracle). Communications Engineers shall be certified for Tower Climbing and related functions. Capability of writing at the collegiate level and capability in the use of word processing and presentation software required.

CONTRACT NO. N00178-04-D-4119	DELIVERY ORDER NO. N00178-04-D-4119-EX07	AMENDMENT/MODIFICATION NO. 34	PAGE 29 of 55	FINAL
----------------------------------	---	----------------------------------	------------------	-------

7. Technician

7.1 Description. Operates, troubleshoots and maintains equipment, both deployed and in garrison. The technician labor category includes specialties in Instrumentation, Communications, Software development and programming, Network Administration, Computer Technician, Logistician, and Technical Editor.

7.2 Experience. This position requires a minimum of 5 years of experience of which 3 years must be specialized. Bachelor of Science degree may substitute for two years experience. Capability of writing at the collegiate level and capability in the use of word processing and presentation software required. Software development and programming, Network Administration, and Computer Technicians must have specific Information Assurance IAT Level 2 experience and certifications IAW DODINST 8570.01(series). Technicians assigned to Communications Branch will be required to get Tower Climbing certification within 6 months of assignment.

8. Writer/Editor

8.1 Description. Develops, writes and edits material for reports, manuals, briefs, instruction manuals, catalogs and other technical publications concerned with engineering or related technical disciplines.

8.2 Experience. Must have minimum of 4 years of writing experience for engineering and related technical disciplines. Bachelors Degree and 4 years related experience or Associates Degree and 6 years related experience or High School Diploma or equivalent and 8 years related experience.

CONTRACT NO. N00178-04-D-4119	DELIVERY ORDER NO. N00178-04-D-4119-EX07	AMENDMENT/MODIFICATION NO. 34	PAGE 30 of 55	FINAL
----------------------------------	---	----------------------------------	------------------	-------

TECHNICAL EXHIBIT 2

PERFORMANCE REQUIREMENTS SUMMARY

Task Paragraph	Tasks	Delivery Date	Performance Standard
4.1	Schedule		
4.1.1	Schedule and conduct a contract kick-off meeting	DOA + 10 Days	One Time
4.1.2	Deliver and maintain an integrated project schedule using MS Project; include resource loaded tasks, durations, dependencies & deliverables	DOA + 10 days (initial). (need to input delivery date of each month)	Monthly (updated with each monthly report).
4.2	Cost Reporting		
4.2.1	Compare planned versus actual contract cost expenditures to include separate breakout for ODC burn-rate.	By the 15 th day of each month.	Monthly (updated with each monthly report).
4.2.2	Identify and outline potential problems and funding shortfalls.	By the 15 th day of each month.	Monthly (updated with each monthly report)
4.3	Quality		
4.3.1	Prepare and provide a Quality Control Plan	DOA + 10 Days	One time
4.4	Technical		
4.4.1	Monthly Progress Reports	By the 15 th day of each month.	Monthly
4.4.2	Analysis and Improvement Activities	Quarterly	Interim Progress Review (IPR)
4.4.2.1	Joint Command and Control Information Systems and Procedures (C2ISP)	Quarterly	IPR
4.4.2.2	Research and Studies	Quarterly	IPR
4.4.2.3	Planning, Execution and Analysis	Quarterly	IPR
4.4.2.4	Representation	Quarterly	IPR
4.4.3	Project management	Quarterly	IPR
4.4.4	Information Technology Support	Quarterly	IPR
4.4.4.1	Information Technology Systems	Quarterly	IPR

CONTRACT NO. N00178-04-D-4119	DELIVERY ORDER NO. N00178-04-D-4119-EX07	AMENDMENT/MODIFICATION NO. 34	PAGE 31 of 55	FINAL
----------------------------------	---	----------------------------------	------------------	-------

4.4.4.2	Instrumentation, Data Collection, and Communications	Quarterly	IPR
4.4.5	Administrative and Documentation Support	Quarterly	IPR

CONTRACT NO. N00178-04-D-4119	DELIVERY ORDER NO. N00178-04-D-4119-EX07	AMENDMENT/MODIFICATION NO. 34	PAGE 32 of 55	FINAL
----------------------------------	---	----------------------------------	------------------	-------

TECHNICAL EXHIBIT 3

JDAT DEVELOPED AND MAINTAINED SOFTWARE TOOLS

Data Collection Architecture for Analytical Feedback (DCAAF) - a distributed data collection tool used by JDAT to collect tactical system data and operational events during a training exercise or technology demonstration.

Extreme Digital Audio Recording Enhanced System (XDARES) – a PC-based software application to convert analog voice to time tagged DIS signal PDUs.

Joint Windows-based Warfare Assessment Module (JWinWAM) - a government-owned, PC-based, after action review tool capable of exercise monitoring, data and audio logging, and post-event replay. JWinWAM is also capable of accepting and displaying real-time and near real-time input from simulation links via a Distributed Interaction Simulation (DIS) interface, and Test and Training Enabling Architecture (TENA) capable systems.

Multi-Interface Gateway (MIG) - a software tool that provides an easily configurable gateway to receive data via an input method of the user's choice, parses the data into an internal common format, and sends or logs the parsed data via multiple methods configured by the user. The application utilizes a plug-in architecture to allow independent development of input, parsing, and output methods using predefined interfaces.

Training Support After-Action Review Tool (TSAART) - a Microsoft Access database tool with a customized Graphical User Interface (GUI) to support JFIIT requirements for training support, data collection, data analysis and report production.

CONTRACT NO. N00178-04-D-4119	DELIVERY ORDER NO. N00178-04-D-4119-EX07	AMENDMENT/MODIFICATION NO. 34	PAGE 33 of 55	FINAL
----------------------------------	---	----------------------------------	------------------	-------

SECTION D PACKAGING AND MARKING

Preparation for Delivery (Data Items)

Data furnished hereunder shall be adequately packaged to assure safe delivery at destination.

In the event it becomes necessary to transmit classified matter by mail, the transmittal shall be in accordance with the

National Industrial Security Program Operating Manual (DD 5220.22-M)

Prohibited Packing/Packaging Materials

The use of asbestos, excelsior, newspaper, or shredded paper (all types including waxed paper, computer paper, and similar hydroscopic or non-neutral material) is prohibited. In addition, loose fill polystyrene is prohibited for shipboard use.

CONTRACT NO. N00178-04-D-4119	DELIVERY ORDER NO. N00178-04-D-4119-EX07	AMENDMENT/MODIFICATION NO. 34	PAGE 34 of 55	FINAL
----------------------------------	---	----------------------------------	------------------	-------

SECTION E INSPECTION AND ACCEPTANCE

INSPECTION AND ACCEPTANCE (SERVICES) (OCT 1992)

Inspection and acceptance of services to be furnished hereunder shall be made, upon completion of the services, by the Contracting Officer's Representative.

(End of Provision)

CONTRACT NO. N00178-04-D-4119	DELIVERY ORDER NO. N00178-04-D-4119-EX07	AMENDMENT/MODIFICATION NO. 34	PAGE 35 of 55	FINAL
----------------------------------	---	----------------------------------	------------------	-------

SECTION F DELIVERABLES OR PERFORMANCE

The periods of performance for the following Items are as follows:

4000	9/8/2012 - 9/7/2013
4001	9/8/2013 - 12/10/2014
6000	9/8/2012 - 9/7/2013
6001	9/8/2013 - 12/10/2014
6002	9/8/2012 - 9/7/2013
6003	9/8/2013 - 12/10/2014
7001	12/10/2015 - 4/22/2016
9001	12/10/2015 - 4/22/2016
9003	12/10/2015 - 4/22/2016

CLIN - DELIVERIES OR PERFORMANCE

The periods of performance for the following Items are as follows:

4000 08 September 2012 through 07 September 2013- Labor Base Year
6000 08 September 2012 through 07 September 2013- Travel Base Year
6002 08 September 2012 through 07 September 2013- Materials Base Year

The periods of performance for the following Option Items are as follows:

4001 08 September 2013 through 15 December 2014- Labor Option I (mod 14)
7000 DELETED
7001 SEE Pricing Schedule - Labor Option II (mod 14)
6001 08 September 2013 through 15 December 2014- Travel Option I (mod 14)
9000 DELETED
9001 SEE Pricing Schedule - Travel Option II (mod 14)
6003 08 September 2013 through 15 December 2014- Material Option I (mod 14)
9002 DELETED
9003 SEE Pricing Schedule - Material Option II (mod 14)

Services to be performed hereunder will be provided at:

Joint Staff J8, Joint Deployable Analysis Team (JDAT) Division
104 Biscayne Road, Buildings 637 and 638
Eglin Air Force Base, Florida

DELIVERY OF DATA (FISC DET PHILA) (OCT 1992)

Place and time of delivery of data shall be as specified on the DD Form 1423 (Contract Data Requirements List) which

is an exhibit to this contract, unless delivery is deferred at the Government's option by written order of the Contracting Officer.

PROGRESS AND FINANCIAL REPORTS (FISC DET PHILA) (OCT 1992)

(a) Progress and Financial Reports. A monthly progress and financial report will be submitted to the Contracting Officer's Representative (COR) with a copy to the Contracting Officer. In addition, a separate report of the number of

CONTRACT NO. N00178-04-D-4119	DELIVERY ORDER NO. N00178-04-D-4119-EX07	AMENDMENT/MODIFICATION NO. 34	PAGE 36 of 55	FINAL
----------------------------------	---	----------------------------------	------------------	-------

man-hours charged to the contract will be submitted monthly to the COR and the Contracting Officer.

(b) Technical Reports. Technical reports and conclusions reflecting the work accomplished under each task set forth in Section C of this task order will be prepared and delivered to the Government in accordance with Section C of this

task order .

(c) Final Delivery. The delivery date of the last of the above reports is not to be later than as specified in the task order performance work statement.

(d) Reporting Labor Hours by Project. To meet the Joint Staff/JDAT oversight requirements, an Integrated Project System (IPS) has been developed to track individual projects. All personnel must log labor hours in IPS for all work on

JDAT projects. Contractors supporting JDAT activities/projects shall load their hours by project into this government

developed database daily or within two working days upon return from travel. This reporting requirement is for operational oversight of command efforts and does not eliminate or obviate any requirements to provide financial data

through DCAA approved corporate financial systems. The time required for inputting such data is considered to be directly chargeable to the contract/task order under which hours are being reported. Any verification or validation of contractor employee hours will be the responsibility of their management as the Government will not validate or approve

contractor entries.

(e) The Government will provide IPS orientation training to the contractor's project manager or his designee. The

Government will also identify JDAT project/activity numbers that correspond to the various work being performed or

supported by the contractor.

CONTRACT NO. N00178-04-D-4119	DELIVERY ORDER NO. N00178-04-D-4119-EX07	AMENDMENT/MODIFICATION NO. 34	PAGE 37 of 55	FINAL
----------------------------------	---	----------------------------------	------------------	-------

SECTION G CONTRACT ADMINISTRATION DATA

Task Order Manager
Mr. Robert Romans
104 Biscayne Road
Eglin AFB, FL 32542
Robert.Romans@eglin.af.mil
(850) 882-6700 x 7363

The following have been added by full text:

252.232-7003 ELECTRONIC SUBMISSION OF PAYMENT REQUESTS AND RECEIVING REPORTS (MAR 2008)

(a) Definitions. As used in this clause--

(1) Contract financing payment and invoice payment have the meanings given in section 32.001 of the Federal Acquisition Regulation.

(2) Electronic form means any automated system that transmits information electronically from the initiating system to all affected systems. Facsimile, e-mail, and scanned documents are not acceptable electronic forms for submission of payment requests. However, scanned documents are acceptable when they are part of a submission of a payment request made using Wide Area WorkFlow (WAWF) or another electronic form authorized by the Contracting Officer.

(3) Payment request means any request for contract financing payment or invoice payment submitted by the Contractor under this contract.

(b) Except as provided in paragraph (c) of this clause, the Contractor shall submit payment requests and receiving reports using WAWF, in one of the following electronic formats that WAWF accepts: Electronic Data Interchange, Secure File Transfer Protocol, or World Wide Web input. Information regarding WAWF is available on the Internet at <https://wawf.eb.mil/>.

(c) The Contractor may submit a payment request and receiving report using other than WAWF only when--

(1) The Contracting Officer authorizes use of another electronic form. With such an authorization, the Contractor and the Contracting Officer shall agree to a plan, which shall include a timeline, specifying when the Contractor will transfer to WAWF;

(2) DoD is unable to receive a payment request or provide acceptance in electronic form;

(3) The Contracting Officer administering the contract for payment has determined, in writing, that electronic submission would be unduly burdensome to the Contractor. In such cases, the Contractor shall include a copy of the Contracting Officer's determination with each request for payment; or

(4) DoD makes payment for commercial transportation services provided under a Government rate tender or a contract for transportation services using a DoD-approved electronic third party payment system or other exempted vendor payment/invoicing system (e.g., PowerTrack, Transportation Financial

CONTRACT NO. N00178-04-D-4119	DELIVERY ORDER NO. N00178-04-D-4119-EX07	AMENDMENT/MODIFICATION NO. 34	PAGE 38 of 55	FINAL
----------------------------------	---	----------------------------------	------------------	-------

Management System, and Cargo and Billing System).

(d) The Contractor shall submit any non-electronic payment requests using the method or methods specified in Section G of the contract.

(e) In addition to the requirements of this clause, the Contractor shall meet the requirements of the appropriate payment clauses in this contract when submitting payments requests.

(End of clause)

252.232-7006 Wide Area WorkFlow Payment Instructions.

As prescribed in [232.7004\(b\)](#), use the following clause:

WIDE AREA WORKFLOW PAYMENT INSTRUCTIONS (JUN 2012)

(a) *Definitions.* As used in this clause—

“Department of Defense Activity Address Code (DoDAAC)” is a six position code that uniquely identifies a unit, activity, or organization.

“Document type” means the type of payment request or receiving report available for creation in Wide Area WorkFlow (WAWF).

“Local processing office (LPO)” is the office responsible for payment certification when payment certification is done external to the entitlement system.

(b) *Electronic invoicing.* The WAWF system is the method to electronically process vendor payment requests and receiving reports, as authorized by DFARS [252.232-7003](#), Electronic Submission of Payment Requests and Receiving Reports.

(c) *WAWF access.* To access WAWF, the Contractor shall—

(1) Have a designated electronic business point of contact in the Central Contractor Registration at

<https://www.acquisition.gov>; and

(2) Be registered to use WAWF at <https://wawf.eb.mil/> following the step-by-step procedures for self-registration available at this web site.

(d) *WAWF training.* The Contractor should follow the training instructions of the WAWF Web-Based Training Course and use the Practice Training Site before submitting payment requests through WAWF.

Both can be accessed by selecting the “Web Based Training” link on the WAWF home page at <https://wawf.eb.mil/>

(e) *WAWF methods of document submission.* Document submissions may be via web entry, Electronic Data Interchange, or File Transfer Protocol.

(f) *WAWF payment instructions.* The Contractor must use the following information when submitting payment requests and receiving reports in WAWF for this contract/order:

(1) *Document type.* The Contractor shall use the following document type(s).

COST VOUCHER

(2) *Inspection/acceptance location.* The Contractor shall select the following inspection/acceptance location(s) in WAWF, as specified by the contracting officer.

DESTINATION

(3) *Document routing.* The Contractor shall use the information in the Routing Data Table below to fill in applicable fields in WAWF when creating payment requests and receiving reports in the system.

Routing Data Table*

CONTRACT NO. N00178-04-D-4119	DELIVERY ORDER NO. N00178-04-D-4119-EX07	AMENDMENT/MODIFICATION NO. 34	PAGE 39 of 55	FINAL
----------------------------------	---	----------------------------------	------------------	-------

<i>Field Name in WAWF</i>	<i>Data to be entered in WAWF</i>
Pay Official DoDAAC	HQ0338
Issue By DoDAAC	N00189
Admin DoDAAC	S2404A
Inspect By DoDAAC	
Ship To Code	HQ0666
Ship From Code	
Mark For Code	
Service Approver (DoDAAC)	
Service Acceptor (DoDAAC)	HQ0666
Accept at Other DoDAAC	
LPO DoDAAC	HQ0666
DCAA Auditor DoDAAC	
Other DoDAAC(s)	

(4) *Payment request and supporting documentation.* The Contractor shall ensure a payment request includes appropriate contract line item and subline item descriptions of the work performed or supplied, delivered, unit price/cost per unit, fee (if applicable), and all relevant back-up documentation, as defined in DFARS Appendix F, (e.g. timesheets) in support of each payment request.

(5) *WAWF email notifications.* The Contractor shall enter the e-mail address identified below in the "Additional Email Notifications" field of WAWF once a document is submitted in the system.

gary.russell@eglin.af.mil

(g) *WAWF point of contact.*

(1) The Contractor may obtain clarification regarding invoicing in WAWF from the following contractor activity's WAWF point of contact.

Not Applicable

(2) For technical WAWF help, contact the WAWF helpdesk at 866-618-5988.

(End of clause)

PAYMENT INSTRUCTIONS

252.204-0002 Line Item Specific: Sequential ACRN Order. (SEP 2009)

The payment office shall make payment in sequential ACRN order within the line item, exhausting all funds in the previous ACRN before paying from the next ACRN using the following sequential order: Alpha/Alpha; Alpha/numeric; numeric/alpha; and numeric/numeric.

CONTRACT NO. N00178-04-D-4119	DELIVERY ORDER NO. N00178-04-D-4119-EX07	AMENDMENT/MODIFICATION NO. 34	PAGE 40 of 55	FINAL
----------------------------------	---	----------------------------------	------------------	-------

SECURITY ADMINISTRATION (FISC DET PHILA) (OCT 1992)

The highest level of security that will be required under this contract is Top Secret as designated on DD Form 254 attached hereto and made a part hereof.

The offeror shall indicate the name, address and telephone number of the cognizant security office;

Joint Staff Security Office

Washington, D.C. 20318-9300

Phone: 703-614-0535

The facilities to be utilized in the performance of this effort have been cleared to Top Secret level.

The offeror should also provide the above information on all proposed subcontractors who will be required to have a security clearance.

APPOINTMENT OF CONTRACTING OFFICER'S REPRESENTATIVE (FISC NORFOLK PHILA) (OCT 1992)

(a) The Contracting Officer hereby designates the following individual as Contracting Officer's Representative(s) (COR) for this contract:

[REDACTED]

104 Biscayne Rd, Bldg. 637 & 638

Eglin AFB, FL 32542

[REDACTED]

[REDACTED]

(b) In the absence of the COR named above, all responsibilities and functions assigned to the COR shall be the responsibility of the alternate COR acting on behalf of the COR. The Contracting Officer hereby appoints the following individual as the alternate COR:

(c) The COR will act as the Contracting Officer's representative for technical matters, providing technical direction and discussion as necessary with respect to the specification or statement of work, and monitoring the progress and quality of contractor performance. The COR is not an Administrative Contracting Officer and does not have authority to take any action, either directly or indirectly, that would change the pricing, quantity, quality, place of performance, delivery schedule, or any other terms and conditions of the contract (or task order), or to direct the accomplishment of effort which goes beyond the scope of the statement of work in the contract (or task order).

(d) It is emphasized that only a Contracting officer has the authority to modify the terms of the contract, therefore, in no event will any understanding, agreement, modification, change order, or other matter deviating from the terms of the basic contract between the contractor and any other person be effective or binding on the Government. When/if, in the opinion of the contractor, an effort outside the existing scope of the contract (or task order) is requested, the contractor shall promptly notify the PCO in writing. No action shall be taken by the contractor under such direction unless the PCO or ACO has issued a contractual change or otherwise resolved the issue.

CONTRACT NO. N00178-04-D-4119	DELIVERY ORDER NO. N00178-04-D-4119-EX07	AMENDMENT/MODIFICATION NO. 34	PAGE 41 of 55	FINAL
----------------------------------	---	----------------------------------	------------------	-------

REIMBURSEMENT OF TRAVEL COSTS (FISC NORFOLK PHILA)(OCT 1998)

(a) Travel

(1) Area of Travel. Performance under this contract may require travel by contractor personnel. If travel, domestic or overseas, is required, the contractor is responsible for making all needed arrangements for his personnel. This includes but is not limited to the following:

Medical Examinations

Immunization

Passports, visas, etc.

Security Clearances

All contractor personnel required to perform work on any U.S. Navy vessel will have to obtain boarding authorization from the Commanding Officer of the vessel prior to boarding.

(2) Travel Policy. The Government will reimburse the contractor for allowable travel costs incurred by the contractor in performance of the contract and determined to be in accordance with FAR subpart 31.2, subject to the following provisions:

Travel required for tasks assigned under this contract shall be governed in accordance with rules set forth for temporary duty travel in FAR 31.205-46.

(3) Travel. Travel, subsistence, and associated labor charges for travel time are authorized, whenever a task assignment requires work to be accomplished at a temporary alternate worksite.

Travel performed for personal convenience and daily travel to and from work at contractor's facility will not be reimbursed.

(4) Per Diem. Per diem for travel on work assigned under this contract will be reimbursed to employees consistent with company policy, but not to exceed the amount authorized in the Department of Defense Joint Travel Regulations.

(5) Shipboard Stays. Whenever work assignments require temporary duty aboard a Government ship, the contractor will be reimbursed at the per diem rates identified in paragraphs C8101.2C or C81181.3B(6) of the DOD Joint Travel Regulations, Volume 2.

(6) Air/Rail Travel. In rendering the services, the contractor shall be reimbursed for the actual costs of transportation incurred by its personnel not to exceed the cost of tourist class rail, or plane fare, to the extent that such transportation is necessary for the performance of the services hereunder and is authorized by the Ordering Officer. Such authorization by the Ordering Officer shall be indicated in the order or in some other suitable written form.

NOTE: To the maximum extent practicable without the impairment of the effectiveness of the mission, transportation shall be tourist class. In the event that only first class travel is available, it will be allowed, provided justification therefore is fully documented and warranted.

(7) Private Automobile. The use of privately owned conveyance within the continental United States by the traveler will be reimbursed to the contractor at the mileage rate allowed by Joint Travel Regulations. Authorization for the use of privately owned conveyance shall be indicated on the order. Distances traveled between points shall be shown in standard highway mileage guides. Any deviations from distance shown in such standard mileage guides shall be explained by the traveler on his expense sheet.

(8) Car Rental. The contractor shall be entitled to reimbursement for car rental, exclusive of mileage charges, as authorized by each order, when the services are required to be performed outside the normal commuting distance from the contractor's facilities. Car rental for TDY teams will be limited to a rate of one car for every four (4) persons on TDY at one site.

Accounting Data

SLINID	PR Number	Amount
400001	H9126913221059	1825000.00

CONTRACT NO. N00178-04-D-4119	DELIVERY ORDER NO. N00178-04-D-4119-EX07	AMENDMENT/MODIFICATION NO. 34	PAGE 42 of 55	FINAL
----------------------------------	---	----------------------------------	------------------	-------

LLA :
AA 9720400.1112 7870 P2857 2524 9JFJ97 012195 DJAC21059
Standard Number: H9126913221059

400002 H9126921781356 1350000.00

LLA :
AB 9720400.1112 7870 P2857 2524 9JFJ97 012195 DJAC21356
Standard Number: H9126921781356

600001 H9126913221059 200000.00

LLA :
AA 9720400.1112 7870 P2857 2524 9JFJ97 012195 DJAC21059
Standard Number: H9126913221059

BASE Funding 3375000.00
Cumulative Funding 3375000.00

MOD 01

400001 H9126913221059 (675000.00)

LLA :
AA 9720400.1112 7870 P2857 2524 9JFJ97 012195 DJAC21059
Standard Number: H9126913221059

400002 H9126921781356 675000.00

LLA :
AB 9720400.1112 7870 P2857 2524 9JFJ97 012195 DJAC21356
Standard Number: H9126921781356

MOD 01 Funding 0.00
Cumulative Funding 3375000.00

MOD 02

400002 H9126921781356 175000.00

LLA :
AB 9720400.1112 7870 P2857 2524 9JFJ97 012195 DJAC21356
Standard Number: H9126921781356

400003 H9126922261487 50000.00

LLA :
AC 97 2 0400 3838 0632 P2100 255Y 049447 RMAM23026 049447
Standard Number: H9126922261487

400004 F1AF1W2251G001 200000.00

LLA :
AD 9720400 1202 182 JT01 606051 600007 559ZZ 65126J 667100 029661 J35227 086969 F1AF1W
2251G0010000AA F67100
Standard Number: F1AF1W2251G001

600002 H9126921781356 100000.00

LLA :
AB 9720400.1112 7870 P2857 2524 9JFJ97 012195 DJAC21356
Standard Number: H9126921781356

MOD 02 Funding 525000.00
Cumulative Funding 3900000.00

MOD 03

400005 DTAM20032 150000.00

LLA :
AE 97 2 0460 3131 0505 P2310 2512 BAAA 012144 DTAM20032 012144
Standard Number: DTAM20032

MOD 03 Funding 150000.00
Cumulative Funding 4050000.00

MOD 04

400002 H9126921781356 887312.94

LLA :
AB 9720400.1112 7870 P2857 2524 9JFJ97 012195 DJAC21356

CONTRACT NO. N00178-04-D-4119	DELIVERY ORDER NO. N00178-04-D-4119-EX07	AMENDMENT/MODIFICATION NO. 34	PAGE 43 of 55	FINAL
----------------------------------	---	----------------------------------	------------------	-------

Standard Number: H9126921781356

MOD 04 Funding 887312.94
Cumulative Funding 4937312.94

MOD 05

400003 H9126922261487 50000.00
LLA :
AC 97 2 0400 3838 0632 P2100 255Y 049447 RMAM23026 049447

400006 H912693066A176 100000.00
LLA :
AF 97 3 0400 3838 0632 P3100 255Y 049447 RMAM33026 049447

MOD 05 Funding 150000.00
Cumulative Funding 5087312.94

MOD 06

400007 H912693123A215 2600000.00
LLA :
AG 97130400.1220 5670 P3857 251C 9JAG97 012195 DJAC13A215

MOD 06 Funding 2600000.00
Cumulative Funding 7687312.94

MOD 07

400007 H912693123A215 (85000.00)
LLA :
AG 97130400.1220 5670 P3857 251C 9JAG97 012195 DJAC13A215

600006 H912693123A215 85000.00
LLA :
AG 97130400.1220 5670 P3857 251C 9JAG97 012195 DJAC13A215

MOD 07 Funding 0.00
Cumulative Funding 7687312.94

MOD 08

400101 H912693206A390 50000.00
LLA :
AK 97130400.1220 5675 P3818 251C 9JAH97 012195 DJAC13A390
Standard Number: 00000

400102 H912693169A310 381000.00
LLA :
AL 97 3 0460 3131 0505 P3310 2538 BAAA 012144 DTAM31023 012144
Standard Number: 00000

400103 H912693199A370 3000000.00
LLA :
AM 97130400.1220 5670 P3857 251C 9JAG97 012195 DJAC13A370
Standard Number: 00000

600101 H912693175A319 15000.00
LLA :
AH 97304001202183 JT01126J13600011559ZZ 65126J 667100 F67100
Standard Number: 00000

600102 H912693206A389 40000.00
LLA :
AJ 97130400.1220 5665 P3787 251C 9JAF97 012195 DJAC13A389
Standard Number: 00000

600103 H912693169A310 63000.00
LLA :
AL 97 3 0460 3131 0505 P3310 2538 BAAA 012144 DTAM31023 012144
Standard Number: 00000

600104 H912693199A370 120000.00

CONTRACT NO. N00178-04-D-4119	DELIVERY ORDER NO. N00178-04-D-4119-EX07	AMENDMENT/MODIFICATION NO. 34	PAGE 44 of 55	FINAL
----------------------------------	---	----------------------------------	------------------	-------

LLA :
AM 97130400.1220 5670 P3857 251C 9JAG97 012195 DJAC13A370
Standard Number: 00000

MOD 08 Funding 3669000.00
Cumulative Funding 11356312.94

MOD 09

400007 H912693123A215 (15000.00)
LLA :
AG 97130400.1220 5670 P3857 251C 9JAG97 012195 DJAC13A215

600006 H912693123A215 15000.00
LLA :
AG 97130400.1220 5670 P3857 251C 9JAG97 012195 DJAC13A215

MOD 09 Funding 0.00
Cumulative Funding 11356312.94

MOD 10

400104 H912694015A092 1650000.00
LLA :
AN 97140400.1220 5670 P4857 251C 9JAG97 012195 DJAC14A092
Standard Number: 00000

600105 H912694015A092 50000.00
LLA :
AN 97140400.1220 5670 P4857 251C 9JAG97 012195 DJAC14A092
Standard Number: 00000

MOD 10 Funding 1700000.00
Cumulative Funding 13056312.94

MOD 11

400105 H912694090A223 1100000.00
LLA :
AP 97140400.1220 5670 P4857 251C 9JAG97 012195 DJAC14A223
Standard Number: 0000

600106 H912694090A223 50000.00
LLA :
AP 97140400.1220 5670 P4857 251C 9JAG97 012195 DJAC14A223
Standard Number: 0000

MOD 11 Funding 1150000.00
Cumulative Funding 14206312.94

MOD 12

400007 H912693123A215 (378600.00)
LLA :
AG 97130400.1220 5670 P3857 251C 9JAG97 012195 DJAC13A215

600006 H912693123A215 (1400.00)
LLA :
AG 97130400.1220 5670 P3857 251C 9JAG97 012195 DJAC13A215

MOD 12 Funding -380000.00
Cumulative Funding 13826312.94

MOD 13

400103 H912693199A370 380000.00
LLA :
AM 97130400.1220 5670 P3857 251C 9JAG97 012195 DJAC13A370
Standard Number: 00000

MOD 13 Funding 380000.00

CONTRACT NO. N00178-04-D-4119	DELIVERY ORDER NO. N00178-04-D-4119-EX07	AMENDMENT/MODIFICATION NO. 34	PAGE 45 of 55	FINAL
----------------------------------	---	----------------------------------	------------------	-------

Cumulative Funding 14206312.94

MOD 14

400106 H912694184A416 301000.00
 LLA :
 AQ 9740400 1202 184 JT01 126J136000011 559ZZ 65126J667100
 Standard Number: H912694184A416
 Funding in support of CLIN 4001

400107 H912694184A415 90000.00
 LLA :
 AR 97 4 0400 3838 0632 P4100 255Y049447 96BA RMAM43026
 Standard Number: H912694184A415

MOD 14 Funding 391000.00
 Cumulative Funding 14597312.94

MOD 15

400007 H912693123A215 (33000.00)
 LLA :
 AG 97130400.1220 5670 P3857 251C 9JAG97 012195 DJAC13A215

600006 H912693123A215 (2000.00)
 LLA :
 AG 97130400.1220 5670 P3857 251C 9JAG97 012195 DJAC13A215

MOD 15 Funding -35000.00
 Cumulative Funding 14562312.94

MOD 16

400108 H912694252A525 113614.00
 LLA :
 AS 97 4 0460 3131 0505 P4310 2512 BAAA 012144 DTAM42023
 Funding in support of CLIN 4001

400109 H912694252A526 1300000.00
 LLA :
 AT 97140400.1220 5670 P4857 251C 9JAG97 012195 DJAC14A526
 Funding in support of CLIN 4001

600104 H912693199A370 35000.00
 LLA :
 AM 97130400.1220 5670 P3857 251C 9JAG97 012195 DJAC13A370
 Standard Number: 00000

600107 H912694252A526 100000.00
 LLA :
 AT 97140400.1220 5670 P4857 251C 9JAG97 012195 DJAC14A526
 Funding in support of CLIN
 6001

MOD 16 Funding 1548614.00
 Cumulative Funding 16110926.94

MOD 17

400109 H912694252A526 16500.00
 LLA :
 AT 97140400.1220 5670 P4857 251C 9JAG97 012195 DJAC14A526
 Funding in support of CLIN 4001

600107 H912694252A526 (16500.00)
 LLA :
 AT 97140400.1220 5670 P4857 251C 9JAG97 012195 DJAC14A526
 Funding in support of CLIN
 6001

700101 H912694318A554 915000.00
 LLA :
 AU 97140400.1220 5670 P4857 251C 9JAG97 012195 DJAC14A554
 Funding in support of CLIN 7001

CONTRACT NO.	DELIVERY ORDER NO.	AMENDMENT/MODIFICATION NO.	PAGE	FINAL
N00178-04-D-4119	N00178-04-D-4119-EX07	34	46 of 55	

900101 H912694318A554 100000.00
 LLA :
 AU 97140400.1220 5670 P4857 251C 9JAG97 012195 DJAC14A554
 Funding in support of CLIN 9001

MOD 17 Funding 1015000.00
 Cumulative Funding 17125926.94

MOD 18

700102 H912695026A123 90000.00
 LLA :
 AX 9750400 3838 0632 P5100 255Y 049447 96BA RMAM53034
 Funding in support of CLIN 7001

700103 H912695026A124 4200000.00
 LLA :
 AW 97150400.1220 5670 P5857 251C 9JAG97 012195 DJAC15A124
 Funding in support of CLIN 7001

900102 H912695026A124 300000.00
 LLA :
 AW 97150400.1220 5670 P5857 251C 9JAG97 012195 DJAC15A124
 Funding in support of CLIN 9001

MOD 18 Funding 4590000.00
 Cumulative Funding 21715926.94

MOD 19

700104 H912695160A362 301462.00
 LLA :
 AY 9750400 1202 185 JT01 126J13 600011 559ZZ 65126J 667100 F67100

MOD 19 Funding 301462.00
 Cumulative Funding 22017388.94

MOD 20

700103 H912695026A124 910222.28
 LLA :
 AW 97150400.1220 5670 P5857 251C 9JAG97 012195 DJAC15A124
 Funding in support of CLIN 7001

MOD 20 Funding 910222.28
 Cumulative Funding 22927611.22

MOD 21

700105 H912694318A554001 511019.77
 LLA :
 AU 97140400.1220 5670 P4857 251C 9JAG97 012195 DJAC14A554

700106 H912695236A500 3950.00
 LLA :
 AZ AA 1751319 2998 253 57023 R 068892 2D P00124 5702355C03RQ

MOD 21 Funding 514969.77
 Cumulative Funding 23442580.99

MOD 22

400109 H912694252A526 (48600.53)
 LLA :
 AT 97140400.1220 5670 P4857 251C 9JAG97 012195 DJAC14A526
 Funding in support of CLIN 4001

700107 H912694318A554005 19351.48
 LLA :
 AU 97140400.1220 5670 P4857 251C 9JAG97 012195 DJAC14A554

CONTRACT NO.	DELIVERY ORDER NO.	AMENDMENT/MODIFICATION NO.	PAGE	FINAL
N00178-04-D-4119	N00178-04-D-4119-EX07	34	47 of 55	

MOD 22 Funding -29249.05
Cumulative Funding 23413331.94

MOD 23

700108 H912694318A554006 48600.53
LLA :
AU 97140400.1220 5670 P4857 251C 9JAG97 012195 DJAC14A554

MOD 23 Funding 48600.53
Cumulative Funding 23461932.47

MOD 24

700109 H912695306A045 475280.00
LLA :
BA 97160400.1220 5670 P6857 251C 9JAG97 012195 DJAC16A045

MOD 24 Funding 475280.00
Cumulative Funding 23937212.47

MOD 25

700103 H912695026A124 270759.53
LLA :
AW 97150400.1220 5670 P5857 251C 9JAG97 012195 DJAC15A124
Funding in support of CLIN 7001

900102 H912695026A124 25000.00
LLA :
AW 97150400.1220 5670 P5857 251C 9JAG97 012195 DJAC15A124
Funding in support of CLIN 9001

MOD 25 Funding 295759.53
Cumulative Funding 24232972.00

MOD 26

700103 H912695026A124 51638.25
LLA :
AW 97150400.1220 5670 P5857 251C 9JAG97 012195 DJAC15A124
Funding in support of CLIN 7001

700109 H912695306A045 682655.35
LLA :
BA 97160400.1220 5670 P6857 251C 9JAG97 012195 DJAC16A045

900102 H912695026A124 (25000.00)
LLA :
AW 97150400.1220 5670 P5857 251C 9JAG97 012195 DJAC15A124
Funding in support of CLIN 9001

MOD 26 Funding 709293.60
Cumulative Funding 24942265.60

MOD 27 Funding 0.00
Cumulative Funding 24942265.60

MOD 28 Funding 0.00
Cumulative Funding 24942265.60

MOD 29

700109 H912695306A045 (7000.00)
LLA :
BA 97160400.1220 5670 P6857 251C 9JAG97 012195 DJAC16A045

900102 H912695026A124 7000.00
LLA :
AW 97150400.1220 5670 P5857 251C 9JAG97 012195 DJAC15A124
Funding in support of CLIN 9001

CONTRACT NO.	DELIVERY ORDER NO.	AMENDMENT/MODIFICATION NO.	PAGE	FINAL
N00178-04-D-4119	N00178-04-D-4119-EX07	34	48 of 55	

MOD 29 Funding 0.00
Cumulative Funding 24942265.60

MOD 30

700109 H912695306A045 7000.00

LLA :
BA 97160400.1220 5670 P6857 251C 9JAG97 012195 DJAC16A045

900102 H912695026A124 (7000.00)

LLA :
AW 97150400.1220 5670 P5857 251C 9JAG97 012195 DJAC15A124
Funding in support of CLIN 9001

MOD 30 Funding 0.00
Cumulative Funding 24942265.60

MOD 31

700109 H912695306A045 (7000.00)

LLA :
BA 97160400.1220 5670 P6857 251C 9JAG97 012195 DJAC16A045

900103 H912695306A045 7000.00

LLA :
BA 97160400.1220 5670 P6857 251C 9JAG97 012195 DJAC16A045

MOD 31 Funding 0.00
Cumulative Funding 24942265.60

MOD 32

700109 H912695306A045 (219626.79)

LLA :
BA 97160400.1220 5670 P6857 251C 9JAG97 012195 DJAC16A045

900103 H912695306A045 (675.55)

LLA :
BA 97160400.1220 5670 P6857 251C 9JAG97 012195 DJAC16A045

MOD 32 Funding -220302.34
Cumulative Funding 24721963.26

MOD 33

700109 H912695306A045 (50000.00)

LLA :
BA 97160400.1220 5670 P6857 251C 9JAG97 012195 DJAC16A045

MOD 33 Funding -50000.00
Cumulative Funding 24671963.26

MOD 34

700109 H912695306A045 (28498.91)

LLA :
BA 97160400.1220 5670 P6857 251C 9JAG97 012195 DJAC16A045

900103 H912695306A045 (273.41)

LLA :
BA 97160400.1220 5670 P6857 251C 9JAG97 012195 DJAC16A045

MOD 34 Funding -28772.32
Cumulative Funding 24643190.94

CONTRACT NO. N00178-04-D-4119	DELIVERY ORDER NO. N00178-04-D-4119-EX07	AMENDMENT/MODIFICATION NO. 34	PAGE 49 of 55	FINAL
----------------------------------	---	----------------------------------	------------------	-------

SECTION H SPECIAL CONTRACT REQUIREMENTS

5252.227-9401 NOTICE REGARDING THE DISSEMINATION OF EXPORT-CONTROLLED TECHNICAL DATA (JAN 1992) (NAVSUP)

(a) Export of information contained herein, which includes release to foreign nationals within the United States, without first obtaining approval or license from the Department of State for items controlled by the International Traffic in Arms Regulations (ITARs), or the Department of Commerce for items controlled by the Export Administration Regulations (EAR), may constitute a violation of law.

(b) In the event that the Contractor violates export laws, the Contractor, its employees, officials or agents are subject to:

- (1) Imprisonment and/or imposition of criminal fines; and
- (2) Suspension or debarment from future Government contracting actions.

(c) The Government shall not be liable for any use or misuse of the information, technical data or specifications in this contract. It shall not be liable for any patent infringement or contributory patent infringement. The Government neither warrants the adequacy nor the completeness of the information, technical data or specifications in this contract.

(d) The Contractor shall insert paragraphs (a), (b) and (c) of this clause in any subcontract awarded under this contract.

5252.227-9402 QUALIFIED U.S. CONTRACTORS FOR EXPORT-CONTROLLED TECHNICAL DATA (JAN 1992)

(a) By Department of Defense (DOD) Directive 5230.25 (hereinafter referred to as "the Directive"), a program was established to allow Qualified U.S. Contractors to obtain export-controlled technical data under certain conditions. A "Qualified U.S. Contractor" is a private individual or enterprise (hereinafter described as a "U.S. Contractor") that, in accordance with procedures established by the Under Secretary of Defense for Research and Engineering, certifies, as a condition of obtaining export-controlled technical data subject to the Directive from the Department of Defense, that:

(1) The individual who will act as recipient of the export-controlled technical data on behalf of the U.S. Contractor is a U.S. citizen or a person admitted lawfully into the United States for permanent residence and is located in the United States;

(2) Such data are needed to bid or perform on a contract with the Department of Defense, or other U.S. Government agency, or for other legitimate business purposes in which the U.S. Contractor is engaged, or plans to

CONTRACT NO. N00178-04-D-4119	DELIVERY ORDER NO. N00178-04-D-4119-EX07	AMENDMENT/MODIFICATION NO. 34	PAGE 50 of 55	FINAL
----------------------------------	---	----------------------------------	------------------	-------

engage. The purpose for which the data are needed shall be described sufficiently in such certification to permit an evaluation of whether subsequent requests for data are related properly to such business purpose.

(3) The U.S. Contractor acknowledges its responsibilities under U.S. export control laws and regulations (including the obligation, under certain circumstances, to obtain an export license prior to the release of technical data within the United States) and agrees that it will not disseminate any export-controlled technical data subject to the Directive in a manner that would violate applicable export control laws and regulations.

(4) The U.S. Contractor also agrees that, unless dissemination is permitted by the Directive, it will not provide access to export-controlled technical data subject to the Directive to persons other than its employees or persons acting on its behalf, without the permission of the DOD component that provided the technical data.

(5) To the best of its knowledge and belief, the U.S. Contractor knows of no person employed by it, or acting on its behalf, who will have access to such data, who is debarred, suspended or otherwise ineligible to perform under U.S. Government contracts; or has violated U.S. export control laws or a certification previously made to the Department of Defense under the provisions of the Directive.

(b) Private individuals or enterprises are certified as Qualified U.S. Contractors by submitting a DD Form 2345 to Commander, Defense Logistics Services Center (DLSC), ATTN: DLSC-FEB, Federal Center, Battle Creek, Michigan 49017-3084.

(c) Canadian contractors may be qualified in accordance with the Directive for technical data that do not require a license for export to Canada under section 125.12 of the International Traffic in Arms Regulations and sections 379.4(d) and 379.5(e) of the Export Administration Regulations, by submitting an equivalent certification to the DLSC.

Personal Identity Verification of Contractor Personnel (FAR 52.204-9)(Jan 2011)

(a) The Contractor shall comply with agency personal identity verification procedures identified in the contract that implement Homeland Security Presidential Directive-12 (HSPD-12), Office of Management and Budget (OMB) guidance M-05-24, and Federal Information Processing Standards Publication (FIPS PUB) Number 201.

(b) The Contractor shall account for all forms of Government-provided identification issued to the Contractor employees in connection with performance under this contract. The Contractor shall return such identification to the issuing agency at the earliest of any of the following, unless otherwise determined by the Government;

(1) When no longer needed for contract performance.

(2) Upon completion of the Contractor employee's employment.

CONTRACT NO. N00178-04-D-4119	DELIVERY ORDER NO. N00178-04-D-4119-EX07	AMENDMENT/MODIFICATION NO. 34	PAGE 51 of 55	FINAL
----------------------------------	---	----------------------------------	------------------	-------

(3) Upon contract completion or termination.

(c) The Contracting Officer may delay final payment under a contract if the Contractor fails to comply with these requirements.

(d) The Contractor shall insert the substance of clause, including this paragraph (d), in all subcontracts when the subcontractor's employees are required to have routine physical access to a Federally-controlled facility and/or routine access to a Federally-controlled information system. It shall be the responsibility of the prime Contractor to return such identification to the issuing agency in accordance with the terms set forth in paragraph (b) of this section, unless otherwise approved in writing by the Contracting Officer.

CONTRACT NO. N00178-04-D-4119	DELIVERY ORDER NO. N00178-04-D-4119-EX07	AMENDMENT/MODIFICATION NO. 34	PAGE 52 of 55	FINAL
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SECTION I CONTRACT CLAUSES

09RA 52.217-9 -- OPTION TO EXTEND THE TERM OF THE CONTRACT. (MAR 2008)

- (a) The Government may extend the term of this Task Order by written notice to the Contractor within 30 days prior to completion of the base period; provided that the Government gives the Contractor a preliminary written notice of its intent to extend at least 60 days before the contract expires. The preliminary notice does not commit the Government to an extension.
- (b) If the Government exercises this option, the extended contract shall be considered to include this option clause.
- (c) The total duration of this contract, including the exercise of any options under this clause, shall not exceed five years.

Contractor Access to Federally Controlled Facilities and/or Unclassified Sensitive Information or Unclassified IT Systems (May 2010)

Homeland Security Presidential Directive (HSPD)-12, requires government agencies to develop and implement Federal security standards for Federal employees and contractors. The Deputy Secretary of Defense Directive-Type Memorandum (DTM) 08-006 – “DoD Implementation of Homeland Security Presidential Directive – 12 (HSPD-12)” dated November 26, 2008 (or its subsequent DoD instruction) directs implementation of HSPD-12. This clause is in accordance with HSPD-12 and its implementing directives. This clause applies to contractor employees requiring physical access to any area of a federally controlled base, facility or activity and/or requiring access to a DoD computer/network, to perform certain unclassified both non-sensitive and sensitive duties. It is the responsibility of the command/facility where the work is performed to ensure compliance.

The requirement to control access to sensitive information applies to all US government IT systems and/or areas where unclassified but sensitive information may be discussed, displayed or maintained. DON policy prescribes that all unclassified data that has not been approved for public release and is stored on mobile computing devices must be treated as sensitive data and encrypted using commercially available encryption technology. Whenever granted access to sensitive information, contractor employees shall follow applicable DoD/DoN instructions, regulations, policies and procedures when reviewing, processing, producing, protecting, destroying and/or storing that information. Operational Security (OPSEC) procedures and practices must be implemented by both the contractor and contract employee to protect the product, information, services, operations and missions related to the contract. The contractor shall designate an employee to serve as the Contractor’s Security Representative. Within three work days after contract award, the contractor shall provide to the Navy Command’s Security Manager and the Contracting Officer, in writing, the name, title, address and phone number for the Contractor’s Security Representative. The Contractor’s Security Representative shall be the primary point of contact on any security matter. The Contractor’s Security Representative shall not be replaced or removed without prior notice to the Contracting Officer.

Non-Sensitive Positions

Contractor employee whose work is unclassified and non-sensitive (e.g., performing certain duties such as lawn maintenance, vendor services, etc ...) and who require physical access to publicly accessible areas to perform those duties shall meet the following minimum requirements:

Must be either a US citizen or a US permanent resident with a minimum of 3 years legal residency in the US (as required by The Deputy Secretary of Defense DTM 08-006 or its subsequent DoD instruction) and

Must have a favorably completed National Agency Check with Written Inquiries (NACI) including a Federal Bureau of Investigation (FBI) fingerprint check prior to installation access.

To be considered for a favorable trustworthiness determination, the Contractor’s Security Representative must submit for all employees each of the following:

SF-85 Questionnaire for Non-Sensitive Positions

Two FD-258 Applicant Fingerprint Cards

CONTRACT NO. N00178-04-D-4119	DELIVERY ORDER NO. N00178-04-D-4119-EX07	AMENDMENT/MODIFICATION NO. 34	PAGE 53 of 55	FINAL
----------------------------------	---	----------------------------------	------------------	-------

Original Signed Release Statements

The contractor shall ensure each individual employee has a current favorably completed NACI.

The Contractor's Security Representative shall be responsible for initiating reinvestigations as required. Failure to provide the required documentation at least 30 days prior to the individual's start date shall result in delaying the individual's start date.

Sensitive Positions

Contractor employee whose duties require accessing a DoD unclassified computer/network, working with sensitive unclassified information (either at a Government or contractor facility), or physical access to a DoD facility must be a US citizen and possess a favorable trustworthiness determination prior to installation access. To obtain a favorable trustworthiness determination, each contractor employee must have a favorably completed National Agency Check with Local Credit Checks (NACLC) which consists of a NACI including a FBI fingerprint check plus credit and law enforcement checks. Each contractor employee applying for a trustworthiness determination is required to complete:

SF-85P Questionnaire for Public Trust Positions

Two FD-258 Applicant Fingerprint Cards

Original Signed Release Statements

Failure to provide the required documentation at least 30 days prior to the individual's start date shall result in delaying the individual's start date. To maintain continuing authorization for an employee to access a DoD unclassified computer/network, and/or have access to sensitive unclassified information, the contractor shall ensure that the individual employee has a current requisite background investigation. The Contractor's Security Representative shall be responsible for initiating reinvestigations as required and ensuring that background investigations remain current (not older than 10 years) throughout the contract performance period.

IT Systems Access

When access to IT systems is required for performance of the contractor employee's duties, such employees shall in-process with the Navy Command's Security Manager and Information Assurance Manager upon arrival to the Navy command and shall out-process prior to their departure at the completion of the individual's performance under the contract. Completion and approval of a System Authorization Access Request Navy (SAAR-N) form is required for all individuals accessing Navy Information Technology resources. The SAAR-N shall be forwarded to the Navy Command's Security Manager at least 30 days prior to the individual's start date. Failure to provide the required documentation at least 30 days prior to the individual's start date shall result in delaying the individual's start date.

When required to maintain access to required IT systems or networks, the contractor shall ensure that all employees requiring access complete annual Information Assurance (IA) training, and maintain a current requisite background investigation. The Contractor's Security Representative shall contact the Command Security Manager for guidance when reinvestigations are required.

Security Approval Process

The Contractor's Security Representative shall ensure that each individual employee pending assignment shall accurately complete the required forms for submission to the Navy Command's Security Manager. The Contractor's Security Representative shall screen the investigative questionnaires for completeness and accuracy and for potential suitability/security issues prior to submitting the request to the Navy Command's Security Manager. Forms and fingerprint cards may be obtained from the Navy Command's Security Manager. These required items, shall be forwarded to the Navy Command's Security Manager for processing at least 30 days prior to the individual employee's anticipated date for reporting for duty. The Navy Command's Security Manager will review the submitted documentation for completeness prior to submitting it to the Office of Personnel Management (OPM). Suitability/security issues identified by the Navy Command's Security Manager may render the contract employee ineligible for the assignment. A favorable review of the questionnaire and advance fingerprint results are required as an interim measure prior to the contract employee start date. An unfavorable determination made by the Navy Command's Security Manager is final and such a determination does not relieve the contractor from meeting any contractual obligation under the contract.

CONTRACT NO. N00178-04-D-4119	DELIVERY ORDER NO. N00178-04-D-4119-EX07	AMENDMENT/MODIFICATION NO. 34	PAGE 54 of 55	FINAL
----------------------------------	---	----------------------------------	------------------	-------

If contractor employees already possess a current favorably adjudicated investigation, the Navy Command's Security Manager will use the Visit Authorization Request (VAR) via the Joint Personnel Adjudication System (JPAS). The contractor shall include the IT Position Category per SECNAV M-5510.30 for each employee designated on a VAR. The VAR requires annual renewal for the duration of the employee's performance under the contract.

The Navy Command's Security Manager will forward the required forms to OPM for processing. Once the investigation is complete, the results will be forwarded by OPM to the DON Central Adjudication Facility (CAF) for a position of trust determination. When a favorable determination is not made, contractor employees shall not be permitted to work on this contract effort and if already working on the contract shall be removed immediately.

The potential consequences of any requirements under this clause including denial of access for a proposed contractor employee who fails to obtain a favorable trustworthiness determination in no way relieves the contractor from the requirement to execute performance under the contract within the timeframes specified in the contract. Contractors shall plan ahead in processing their employees and subcontractor employees for working in non-sensitive positions, with sensitive information, and/or on Government IT systems. The contractor shall insert this clause in all subcontracts when the subcontractor is permitted to have physical access to a federally controlled facility and/or access to a federally-controlled information system/network and/or access to government information.

PERSONNEL QUALIFICATIONS (NAVSUP 5252.237-9401)(JAN 1992)

(a) Personnel assigned to or utilized by the Contractor in the performance of this contract shall, as a minimum, meet the experience, educational, or other background requirements set forth below and shall be fully capable of performing in an efficient, reliable, and professional manner. If the offeror does not identify the labor categories listed below by the same specific title, then a cross-reference list should be provided in the offeror's proposal identifying the difference.

(b) The Government may review resumes of contractor personnel proposed to be assigned, during performance, and if personnel not currently in the employ of the Contractor, a written agreement from potential employee to work will be part of the technical proposal.

(c) If the Ordering Officer questions the qualifications or competence of any person performing under the contract, the burden of proof to sustain that the person is qualified as prescribed herein shall be upon the Contractor.

(d) The Contractor must have the personnel, organization, and administrative control necessary to ensure that the services performed meet all requirements specified in delivery/task orders. The work history of each Contractor employee shall contain experience directly related to the tasks and functions to be assigned. The Ordering Officer reserves the right to determine if a given work history contains necessary and sufficiently detailed, related experience to reasonable ensure the ability for effective and efficient performance.

(End of Provision)

CONTRACT NO. N00178-04-D-4119	DELIVERY ORDER NO. N00178-04-D-4119-EX07	AMENDMENT/MODIFICATION NO. 34	PAGE 55 of 55	FINAL
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SECTION J LIST OF ATTACHMENTS

CAP/QASP

DD254

Potential Travel Locations

Assessment Handbook

JDAT Standard Operating Procedures