

2. AMENDMENT/MODIFICATION NO. 47	3. EFFECTIVE DATE 25-Jul-2014	4. REQUISITION/PURCHASE REQ. NO. 1300281049	5. PROJECT NO. (If applicable) N/A
6. ISSUED BY NSWC IHEODTD	CODE N00174	7. ADMINISTERED BY (If other than Item 6) CODE DCMA Manassas	

4072 North Jackson Road, Suite 132  
Indian Head MD 20640-5115  
jamie.l.brown1@navy.mil 301-744-6623

10500 BATTLEVIEW PARKWAY, SUITE 200  
MANASSAS VA 20109-2342

8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State, and Zip Code) SCIENCE APPLICATIONS INTERNATIONAL CORP 1710 SAIC Drive McLean VA 22102-3703		9A. AMENDMENT OF SOLICITATION NO.  9B. DATED (SEE ITEM 11)  10A. MODIFICATION OF CONTRACT/ORDER NO. N00178-04-D-4119-EH03 10B. DATED (SEE ITEM 13) 30-Sep-2008
CAGE CODE 5UTP8	FACILITY CODE	[X]

**11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS**

The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers  is extended,  is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning one (1) copy of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)  
SEE SECTION G

**13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.**

(*)	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
<input type="checkbox"/>	
<input type="checkbox"/>	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.)SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
<input checked="" type="checkbox"/>	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF: FAR 43.103(a)(3) Mutual Agreement
<input type="checkbox"/>	D. OTHER (Specify type of modification and authority)

E. IMPORTANT: Contractor  is not,  is required to sign this document and return 1 copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)  
SEE PAGE 2

15A. NAME AND TITLE OF SIGNER (Type or print) ██████████ Contracts Manager	16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) Kay V Proctor, Contracting Officer
15B. CONTRACTOR/OFFEROR ██████████ (Signature of person authorized to sign)	15C. DATE SIGNED 01-Aug-2014
	16B. UNITED STATES OF AMERICA BY <u>/s/Kay V Proctor</u> (Signature of Contracting Officer)
	16C. DATE SIGNED 01-Aug-2014

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## GENERAL INFORMATION

The purpose of this modification is to de-obligate cancelling funds as follows:

1. The following funding is de-obligated due to cancelling funds requested by DCMA:

4000-01 ACRN AB Amount - \$89,286.86  
4003-01 ACRN AC Amount - \$227,061.20

2. All other terms and conditions remain the same.
3. Direct any questions to Jamie Brown at 301-744-6623.

### Contractor's Statement of Release

The parties have considered whether an equitable adjustment in the task order price or other terms and conditions of the task order is warranted by the above change to the task order. The parties agree that no such adjustment is warranted. The contractor waives all right, title, and interest, if any, to further equitable adjustments arising under this modification.

A conformed copy of this Task Order is attached to this modification for informational purposes only.

The Line of Accounting information is hereby changed as follows:

The total amount of funds obligated to the task is hereby decreased from \$113,908,325.31 by \$316,348.06 to \$113,591,977.25.

CLIN/SLIN	Type Of Fund	From (\$)	By (\$)	To (\$)
400001	O&MN,N	3,255,432.00	(89,286.86)	3,166,145.14
400301	Fund Type - OTHER	250,000.00	(227,061.20)	22,938.80

The total value of the order is hereby increased from \$124,606,877.00 by \$0.00 to \$124,606,877.00.

The Period of Performance of the following line items is hereby changed as follows:

CLIN/SLIN	From	To
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## SECTION B SUPPLIES OR SERVICES AND PRICES

CLIN - SUPPLIES OR SERVICES

For Cost Type Items:

Item	PSC	Supplies/Services	Qty	Unit	Est. Cost	Fixed Fee	CPFF
1000	R425	Base Year: Provide Support to NAVSEA ERP Program Office (Task 1)(NOTE A) (O&MN,N)					\$3,415,536.00
1001	R425	Base Year: Provide Site Implementation Support to Mission Funded Sites (Task 2)(NOTE A) (O&MN,N)					\$3,306,428.00
100101	R425	Base Year: Provide Site Implementation Support to Mission Funded Sites (Task 2)(NOTE A) (O&MN,N)					
100102	R425	Base Year: Provide Site Implementation Support to Mission Funded Sites (Task 2)(NOTE A) (O&MN,N)					
1002	R425	Base Year: Provide Site Implementation Support to Warfare Centers (Task 3)(NOTE A) (WCF)	0.0	HR	\$0.00	\$0.00	\$0.00

For ODC Items:

Item	PSC	Supplies/Services	Qty	Unit	Est. Cost
3000	R425	ODCs in support of Base Year - Government-Required Travel - Year 1 Labor CLINs (NOTE F) (O&MN,N)	1.0	LO	\$698,095.00
300001	R425	ODCs in support of Base Year - Government-Required Travel - Year 1 Labor CLINs (NOTE F) (O&MN,N)			
300002	R425	ODCs in support of Base Year - Government-Required Travel - Year 1 Labor CLINs (NOTE F) (O&MN,N)			
3001	R425	ODCs in support of Base Year - Year 1 Labor CLINs Training Classrooms (O&MN,N)	1.0	LO	\$0.00
3002	R425	ODCs in support of Base Year - Year 1 Labor CLINs Other Direct Costs in Support of the NAVSEA EPO (WCF)	1.0	LO	\$51,000.00
300201	R425	ODCs in support of Base Year - Year 1 Labor CLINs Material and Other Direct Costs in Support of the NAVSEA EPO(WCF)			
300202	R425	ODCs in support of Base Year - Year 1 Labor CLINs Material and Other Direct Costs in Support of the NAVSEA EPO(O&MN,N)			

For Cost Type Items:

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Item	PSC	Supplies/Services	Qty	Unit	Est. Cost	Fixed Fee	CPFF
4000	R425	Option Year 1 - YEAR 2: Provide Support to NAVSEAERP Program Office (Task 1)(NOTES A and B)(O&MN,N)	██████	█	██████	██████	\$3,255,432.00
400001	R425	Option Year 1 - YEAR 2: Provide Support to NAVSEAERP Program Office (Task 1)(NOTES A and B)(O&MN,N)					
4001	R425	Option Year 1 - YEAR 2: Provide Site ImplentationSupport to Mission Funded Sites (NOTES A and B) (O&MN,N)	██████	█	██████	██████	\$18,479,568.00
400101	R425	Option Year 1 - YEAR 2: Provide Site ImplentationSupport to Mission Funded Sites (NOTES A and B) (O&MN,N)					
400102	R425	Funding for CLIN 4001 (O&MN,N)					
400103	R425	Funding for CLIN 4001 (O&MN,N)					
4002	R425	Option Year 1 - YEAR 2: Provide Site ImplentationSupport to Warfare Centers (Task 3) (NOTES Aand B) (WCF)	0.0	HR	\$0.00	\$0.00	\$0.00
4003	R425	Option Year 1 - YEAR 2: Provide Support to NAVSEAERP Program Office (Task 1)(NOTES A and B)(Fund Type - OTHER)	██████	█	██████	██████	\$250,000.00
400301	R425	Option Year 1 - YEAR 2: Provide Support to NAVSEAERP Program Office (Task 1)(NOTES A and B)(Fund Type - OTHER)					
4100	R425	Option Year 2 - YEAR 3: Provide Support to NAVSEAERP Program Office (Task 1)(NOTES A and C)(O&MN,N)	██████	█	██████	██████	\$5,439,512.00
410001	R425	Funding for CLIN 4100 (Fund Type -OTHER)					
410002	R425	Funding for CLIN 4100 (O&MN,N)					

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Item	PSC	Supplies/Services	Qty	Unit	Est. Cost	Fixed Fee	CPFF
4101	R425	Option Year 2 - YEAR 3: Provide Site ImplentationSupport to Mission Funded Sites (Task 2)(NOTES A and C)(O&MN,N)	████████	█	████████	████████	\$20,528,196.72
410101	R425	Funding for CLIN 4101 (O&MN,N)					
410102	R425	Funding for CLIN 4101 (O&MN,N)					
410103	R425	Funding for CLIN 4101 (O&MN,N)					
410104	R425	Funding for CLIN 4101 (O&MN,N)					
410105	R425	Funding for CLIN 4101 (O&MN,N)					
410106	R425	Funding for CLIN 4101 (O&MN,N)					
410107	R425	Funding for CLIN 4101 (O&MN,N)					
410108	R425	Funding for CLIN 4101 (O&MN,N)					
4102	R425	Option Year 2 - YEAR 3 (Fund Type- OTHER)	████████	█	████████	████████	\$21,244,191.25
410201	R425	Funding for CLIN 4102 (O&MN,N)					
410202	R425	Funding for CLIN 4102 (Fund Type -OTHER)					
410203	R425	Funding for CLIN 4102 (Fund Type -OTHER)					
410204	R425	Funding for CLIN 4102 Port HuenemeDiv NACSURFWARCEN(Fund Type - OTHER)					
410205	R425	Funding for CLIN 4102 Naval Surface Warfare Center Dahlgren (Fund Type - OTHER)					
410206	R425	Funding for CLIN 4102 Naval Undersea Warfare Center Div, Newport R1 (Fund Type - OTHER)					
410207	R425	Funding for CLIN 4102 NSWC Carderock Div (Fund Type - OTHER)					

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Item	PSC	Supplies/Services	Qty	Unit	Est. Cost	Fixed Fee	CPFF
410208	R425	Funding for CLIN 4102 (Fund Type -OTHER)					
410209	R425	Funding for CLIN 4102 (Fund Type -OTHER)					
410210	R425	Funding for CLIN 4102 (Fund Type -OTHER)					
410211	R425	Funding for CLIN 4102 Crane Trainers (Fund Type - OTHER)					
410212	R425	Funding for CLIN 4102 (Fund Type -OTHER)					
410213	R425	Funding for CLIN 4102 (Fund Type -OTHER)					
410214	R425	Funding for CLIN 4102 NSWC Carderock (#N6554011RX00116) (Fund Type - OTHER)					
410215	R425	Funding for CLIN 4102 SPAWAR (#140018029) (Fund Type - OTHER)					
410216	R425	Funding for CLIN 4102 (Fund Type -OTHER)					
410217	R425	Funding for CLIN 4102 SPAWAR PR# 1300204528 (O&MN,N)					
410218	R425	Funding for CLIN 4102 (Fund Type -OTHER)					
410219	R425	Funding for CLIN 4102 (Fund Type -OTHER)					
410220	R425	Funding for CLIN 4102 (Fund Type -OTHER)					
410221	R425	Funding for CLIN 4102 (Fund Type -OTHER)					
410222	R425	Funding for CLIN 4102 (O&MN,N)					
410223	R425	Funding for CLIN 4102 (Fund Type -OTHER)					
4200	R425	Option Year 3 - YEAR 4: Provide Support to NAVSEAERP Program Office (Task 1)(NOTES A and C)(O&MN,N)	■	■	■	■	\$3,800.00
420001	R425	Funding for CLIN 4202 (O&MN,N)					
420002	R425						
4201	R425	Option Year 3 - YEAR 4: Provide Site	■	■	■	■	\$3,800.00

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Item	PSC	Supplies/Services	Qty	Unit	Est. Cost	Fixed Fee	CPFF
		ImplentationSupport to Mission Funded Sites (Task 2)(NOTES A and C)(O&MN,N)					
420101	R425	Funding for CLIN 4201 (O&MN,N)					
4202	R425	Option Year 3 - YEAR 4: Provide Site ImplentationSupport to Warfare Centers (Task 3) (NOTES Aand C) (WCF)					\$8,795,709.67
420201	R425	Funding for CLIN 4202 (O&MN,N)					
420202	R425	Funding for CLIN 4202 (Fund Type -OTHER)					
420203	R425	Funding for CLIN 4202 (Fund Type -OTHER)					
420204	R425	Funding for EOD (WCF)					
420205	R425	Funding for Bethesda Carderock (WCF)					
420206	R425	Funding for Philly Carderock (WCF)					
420207	R425	Funding for Port Hueneme (WCF)					
420208	R425	Funding for Port Hueneme (WCF)					
420209	R425	NAVSEA ERP PO (WCF)					
420210	R425	Funding for EOD (WCF)					
420211	R425	Funding for Bethesda (WCF)					
420212	R425	Funding for NAVAIR (O&MN,N)					
4300	R425	Option Year 4 - YEAR 5: Provide Support to NAVSEAERP Program Office (Task 1)(NOTES A and C)(O&MN,N)					\$4,497,451.00
4301	R425	Option Year 4 - YEAR 5: Provide Site ImplentationSupport to Mission Funded Sites (Task 2)(NOTES A and C)(O&MN,N)	0.0	HR	\$0.00	\$0.00	\$0.00
4302	R425	Option Year 4 - YEAR 5: Provide Site ImplentationSupport to Warfare Centers (Task 3) (NOTES Aand C) (WCF)	0.0	HR			14,845,136.36

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Item	PSC	Supplies/Services	Qty	Unit	Est. Cost	Fixed Fee	CPFF
430201	R425	Funding for Port Hueneme (WCF)					
430202	R425	Funding for NEBO Labor (WCF)					
430203	R425	Funding for Competency Labor (WCF)					
430204	R425	Funding for SOM Labor (WCF)					
430205	R425	Funding for Bethesda (WCF)					
430206	R425	Funding for Port Hueneme (WCF)					
430207	R425	Funding for NAVAIR Labor (O&MN,N)					
430208	R425	Funding for Port Hueneme (WCF)					
430209	R425	Funding for NEBO (O&MN,N)					
430210	R425	Funding for NEBO OMS Conversion (O&MN,N)					
430211	R425	Funding for NEBO OMS Conversion (O&MN,N)					
430212	R425	Funding for EOD Conversion (WCF)					
430213	R425	Funding for Port Hueneme Spec OM&S Supt (WCF)					
430214	R425	Funding for Port Hueneme MM in full (WCF)					
430215	R425	Funding for NEBO OMS Conversion (O&MN,N)					
430216	R425	Funding for Sustainment (WCF)					
430217	R425	Funding for Sustainment (WCF)					
430218	R425	Funding for Sustainment (WCF)					
430219	R425	Funding for Sustainment (WCF)					
430220	R425	Funding for NEBO (WCF)					
430221	R425	Funding for OM&S (WCF)					
430222	R425	Funding for NAVAIR (O&MN,N)					
430223	R425	Funding for NEBO (O&MN,N)					
430224	R425	Funding for Port Hueneme Labor (WCF)					



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Item	PSC	Supplies/Services	Qty	Unit	Est. Cost	Fixed Fee	CPFF
430225	R425	Funding for OM&S Labor (WCF)					
430226	R425	Funding for Port Hueneme Labor (WCF)					
430227	R425	Funding for OM&S Support (WCF)					

For ODC Items:

Item	PSC	Supplies/Services	Qty	Unit	Est. Cost
6000	R425	ODCs in support of Option Year 1 - Government-Required Travel - Year 2 Labor CLINs (NOTE F) (O&MN,N)	1.0	LO	\$1,950,000.00
600001	R425	(O&MN,N)			
600002	R425	(O&MN,N)			
600003	R425	ODCs in support of Option Year 1 - Government-Required Travel - Year 2 Labor CLINs (NOTE F) (O&MN,N)			
6001	R425	ODCs in support of Option Year 1 - Training Classrooms -Year 2 Labor CLINs (NOTE F) (O&MN,N)	1.0	LO	\$2,600,000.00
600101	R425	Funding for CLIN 6001 (O&MN,N)			
600102	R425	Funding for CLIN 6001 (O&MN,N)			
600103	R425	Funding for CLIN 6001 (Fund Type -OTHER)			
6002	R425	ODC's in support of Option year 1 - Year 2 - Other Direct Costs in support of the NAVSEA EPO (O&MN,N)	1.0	LO	\$3,685,412.00
600201	R425	ODCs in support of Option Year 1 - Year 2 Labor CLINs (NOTE F) Other Direct Costs in Support of the NAVSEA EPO(O&MN,N)			
600202	R425	Funding for CLIN 6002 (Fund Type -OTHER)			
600203	R425	Funding for CLIN 6002 (Fund Type -OTHER)			
600204	R425	Funding for CLIN 6002 (O&MN,N)			
600205	R425	Funding for CLIN 6002 (O&MN,N)			
600206	R425	Funding for CLIN 6002 (O&MN,N)			
600207	R425	Funding for CLIN 6002 (Fund Type -OTHER)			
600208	R425	Funding for CLIN 6002 (Fund Type -OTHER)			
600209	R425	(O&MN,N)			
6100	R425	ODCs in support of Option Year 2 - Government-Required Travel - Year 3 Labor CLINs (NOTE F) (O&MN,N)	1.0	LO	\$3,839,614.24
610001	R425	ODCs in support of Option Year 2 - Government-Required Travel - Year 3 Labor CLINs (NOTE F) (O&MN,N)			
610002	R425	Funding for CLIN 6100 (Fund Type -OTHER)			
610003	R425	Funding for CLIN 6100 (Fund Type -OTHER)			

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Item	PSC	Supplies/Services	Qty	Unit	Est. Cost
610004	R425	Funding for CLIN 6100 (O&MN,N)			
610005	R425	Funding for SLIN 6100, Travel (Fund Type - OTHER)			
610006	R425	Funding for CLIN 6100 (O&MN,N)			
610007	R425	Funding for CLIN 6100 (O&MN,N)			
610008	R425	Funding for CLIN 6100 (Fund Type -OTHER)			
610009	R425	Funding for CLIN 6100 (Fund Type -OTHER)			
6101	R425	ODCs in support of Option Year 2 - Training Classrooms - Year3 Labor CLINs (NOTE F) (O&MN,N)	1.0	LO	\$0.00
6102	R425	ODCs in support of Option Year 2 - Year 3 Labor CLINs (NOTE F) Other Direct Costs in Support of the NAVSEA EPO(O&MN,N)	1.0	LO	\$3,426,628.80
610202	R425	ODCs in support of Option Year 2-Year 3 Labor CLINs (NOTE F) Other Direct Costs in Support of the NAVSEA EPO(O&MN,N)			
610203	R425	ODCs in support of Option Year 2 - Year 3 Labor CLINs (NOTE F) Other Direct Costs in Support of the NAVSEA EPO(O&MN,N)			
610204	R425	ODCs in support of Option Year 2 - Year 3 Labor CLINs (NOTE F) Other Direct Costs in Support of the NAVSEA EPO(O&MN,N)			
610205	R425	ODCs in support of Option Year 2 - Year 3 Labor CLINs (NOTE F) Other Direct Costs in Support of the NAVSEA EPO(O&MN,N)			
610206	R425	ODCs in support of Option Year 2 - Year 3 Labor CLINs (NOTE F) Other Direct Costs in Support of the NAVSEA EPO(O&MN,N)			
6200	R425	ODCs in support of Option Year 3 Government-Required Travel - Year 4 Labor CLINs (NOTE F) (O&MN,N)	1.0	LO	\$700,297.74
620001	R425	Funding for CLIN 6200 (O&MN,N)			
620002	R425	Funding (WCF)			
620003	R425	Funding for Bethesda Carderock (WCF)			
6201	R425	ODCs in support of Option Year 3 Training Classrooms - Year4 Labor CLINs (NOTE F) (Fund Type - TBD)	1.0	LO	\$313,760.00
620101	R425	(Fund Type - OTHER)			
6202	R425	ODCs in support of Option Year 3 - Year 4 Labor CLINs (NOTE F) Other Direct Costs in Support of the NAVSEA EPO(O&MN,N)	1.0	LO	\$23,800.00
620201	R425	Funding for CLIN 6202 (O&MN,N)			
620202	R425	Funding (WCF)			
620203	R425	Funding realignedto 6300 (WCF)			
6300	R425	ODCs in support of Option Year 4 - Government-Required Travel - Year 5 Labor CLINs (NOTE F) (WCF)	1.0	LO	\$2,278,500.00
630001	R425	Funding for NEBO Travel (WCF)			
630002	R425	Funding for NEBO Travel (WCF)			
630003	R425	Funding for NAVAIR Travel/ Mod 44 moved \$23,341.09 to newSLIN 4302-22 (O&MN,N)			

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Item	PSC	Supplies/Services	Qty	Unit	Est. Cost
630004	R425	Funding for NEBO Travel (WCF)			
630005	R425	Funding for Competency Travel/ Mod 43 \$100,000 de-obligated and added to new SLIN4302-17 (WCF)			
630006	R425	Mod 43 \$200,000 de-obligated and added to new SLIN4302-18 (WCF)			
630007	R425	Funding for Bethesda (WCF)			
630008	R425	Funding for Port Hueneme (WCF)			
630009	R425	Funding for Port Hueneme (WCF)			
630010	R425	Funding for NEBO Sustainment (O&MN,N)			
630011	R425	Funding for OM&S Travel (WCF)			
630012	R425	Funding for Port Hueneme Travel (WCF)			
630013	R425	Funding for Port Hueneme Travel (WCF)			
630014	R425	Funding for OM&S Travel (WCF)			
6301	R425	ODCs in support of Option Year 4 Training Classrooms - Year5 Labor CLINs (NOTE F) (O&MN,N)	1.0	LO	\$95,808.22
630101	R425	Funding (WCF)			
6302	R425	ODCs in support of Option Year 4 - Year 5 Labor CLINs (NOTE F) Other Direct Costs in Support of the NAVSEA EPO(O&MN,N)	1.0	LO	\$879,200.00
630201	R425	Funding for ODC Informatica (WCF)			

**NOTES:**

**NOTE A: LEVEL OF EFFORT**

For Labor Items, Offerors shall propose man-hours for the level of effort required to perform the requirements of the Statement of Work for the period of performance specified in SECTION F. The PAYMENT OF FEE(S) (LEVEL OF EFFORT) clause applies to these Items. **Proposed labor hours will be incorporated in Section B pricing structure as well as the Level of Effort clause found in Section H upon Task Order award. The Government estimate is [REDACTED] 8 man-hours in the base year. [REDACTED] man-hours in option year one([REDACTED] man-hours in award term one (1). [REDACTED] man-hours in award term two(2) and [REDACTED] man-hours in award term three(3). The Government estimate is based on the anticipated level of effort by Task area.**

**The Government estimate is provided for informational purposes only and is included to serve as a reference for prospective offerors to better understand the overall magnitude of the effort. Therefore, contractors have the latitude to propose both quantity of labor and mix of labor resources in accomplishing the requirements identified within the Statement of Work in a high quality, efficient, and cost effective manner.**

**NOTE B: OPTION**

Option Item to which the OPTION clause in SECTION I applies and which is to be supplied only if and to

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the extent said Option is exercised.

**NOTE C: AWARD TERM**

Award Term Item to which the AWARD TERM clause in SECTION H applies and which is to be supplied only if and to the extent said Item is earned, retained and awarded in accordance with the AWARD TERM PLAN provided in SECTION H. Notwithstanding the word "Option" which appears in the Section B CLIN description or elsewhere in this Task Order, for Award Term Items, Award Terms are not "Option" Items.

**NOTE D: ODC**

The Government estimates travel costs for this Task Order to be no more than \$150,000 in the base year for government-required travel, \$0 for training classrooms and \$50,000 for material and other direct costs in support of the NAVSEA EPO. In Option Year 1 the Government estimates travel costs to be no more than \$500,000 for government-required travel, \$1,500,000 for training classrooms and \$750,000 for material and other direct costs in support of the NAVSEA EPO. In Award Term 1 the Government estimates travel costs to be no more than \$500,000 for government-required travel, \$3,000,000 for training classrooms and \$100,000 for material and other direct costs in support of the NAVSEA EPO. In Award Term 2 the Government estimates travel costs to be no more than \$500,000 for government-required travel, \$1,500,000 for training classrooms and \$100,000 for material and other direct costs in support of the NAVSEA EPO. In Award Term 3 the Government estimates travel costs to be no more than \$175,000 for government-required travel, \$500,000 for training classrooms and \$50,000 for material and other direct costs in support of the NAVSEA EPO. This travel estimate must be included in Section B of the offer for CLIN 3000, Option CLIN 6000, and Award Term CLINs 6100, 6200, and 6300. Other ODC amounts proposed by an Offeror shall be included in said CLINs and the narrative rationale provided by the Offeror. These Items are non-fee bearing CLINs and shall be priced as cost only. Non-fee bearing refers to fee, not allowable indirect costs or burdens.

**CLAUSES INCORPORATED IN FULL TEXT:**

**CONTRACT TYPE SUMMARY FOR PAYMENT OFFICE (COST TYPE) (NAVSEA) (FEB 1997)**

This entire Task Order is cost type.

**EXPEDITING CONTRACT CLOSEOUT (NAVSEA) (DEC 1995)**

(a) As part of the negotiated fixed price or total estimated amount of this contract, both the Government and the Contractor have agreed to waive any entitlement that otherwise might accrue to either party in any residual dollar amount of \$500 or less at the time of final contract closeout. The term "residual dollar amount" shall include all money that would otherwise be owed to either party at the end of the contract, except that, amounts connected in any way with taxation, allegations of fraud and/or antitrust violations shall be excluded. For purposes of determining residual dollar amounts, offsets of money owed by one party against money that would otherwise be paid by that party may be considered to the extent permitted by law.

(b) This agreement to waive entitlement to residual dollar amounts has been considered by both parties. It is agreed that the administrative costs for either party associated with collecting such small dollar amounts could exceed the amount to be recovered.

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**LIMITATION OF COST OR LIMITATION OF FUNDS LANGUAGE**

The clause entitled "LIMITATION OF COST" (FAR 52.232-20) or "LIMITATION OF FUNDS" (FAR 52.232-22), as appropriate, shall apply separately and independently to each separately identified estimated cost.

**PAYMENTS OF FEE(S) (LEVEL OF EFFORT) (NAVSEA) (MAY 1993)**

(a) For purposes of this contract, "fee" means "target fee" in cost-plus-incentive-fee type contracts, "base fee" in cost-plus-award-fee type contracts, or "fixed fee" in cost-plus-fixed-fee type contracts for level of effort type contracts.

(b) The Government shall make payments to the Contractor, subject to and in accordance with the clause in this contract entitled "FIXED FEE" (FAR 52.216-8) or "INCENTIVE FEE", (FAR 52.216-10), as applicable. Such payments shall be equal to <TO BE FILLED IN WITH THE OFFEROR'S FIXED FEE PROPOSED PERCENTAGE AT TIME OF AWARD> percent (<TO BE FILLED IN WITH THE OFFEROR'S FIXED FEE PROPOSED PERCENTAGE AT TIME OF AWARD> %) of the allowable cost of each invoice submitted by and payable to the Contractor pursuant to the clause of this contract entitled "ALLOWABLE COST AND PAYMENT" (FAR 52.216-7), subject to the withholding terms and conditions of the "FIXED FEE" or "INCENTIVE FEE" clause, as applicable (percentage of fee is based on fee dollars divided by estimated cost dollars, including facilities capital cost of money). Total fee(s) paid to the Contractor shall not exceed the fee amount(s) set forth in this contract.

(c) The fee(s) specified in SECTION B, and payment thereof, is subject to adjustment pursuant to paragraph (g) of the special contract requirement entitled "LEVEL OF EFFORT." If the fee(s) is reduced and the reduced fee(s) is less than the sum of all fee payments made to the Contractor under this contract, the Contractor shall repay the excess amount to the Government. If the final adjusted fee exceeds all fee payments made to the contractor under this contract, the Contractor shall be paid the additional amount, subject to the availability of funds. In no event shall the Government be required to pay the Contractor any amount in excess of the funds obligated under this contract at the time of the discontinuance of work.

(d) Fee(s) withheld pursuant to the terms and conditions of this contract shall not be paid until the contract has been modified to reduce the fee(s) in accordance with the "LEVEL OF EFFORT" special contract requirement, or until the Procuring Contracting Officer has advised the paying office in writing that no fee adjustment is required.

**TRAVEL COSTS - ALTERNATE I (NAVSEA) (DEC 2005) (APPLICABLE TO ODC CLINS 3000, 6000, 6100, 6200)**

(a) Except as otherwise provided herein, the Contractor shall be reimbursed for its reasonable actual travel costs in accordance with FAR 31.205-46. The costs to be reimbursed shall be those costs accepted by the

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cognizant DCAA.

(b) Reimbursable travel costs include only that travel performed from the Contractor's facility to the worksite, in and around the worksite, and from the worksite to the Contractor's facility.

(c) Relocation costs and travel costs incident to relocation are allowable to the extent provided in FAR 31.205-35; however, Contracting Officer approval shall be required prior to incurring relocation expenses and travel costs incident to relocation.

(d) The Contractor shall not be reimbursed for the following daily local travel costs:

(i) travel at U.S. Military Installations where Government transportation is available,

(ii) travel performed for personal convenience/errands, including commuting to and from work, and

(iii) travel costs incurred in the replacement of personnel when such replacement is accomplished for the Contractor's or employee's convenience.

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## **SECTION C DESCRIPTIONS AND SPECIFICATIONS**

### **1.0 Introduction**

#### **1.1 Purpose**

This Statement of Work (SOW) defines work to be performed in support of the Naval Sea Systems Command (NAVSEA) Enterprise Resource Planning (ERP) Program and pertains specifically to the implementation of Navy ERP.

#### **1.2 Scope**

The NAVSEA ERP Program Management Plan, reference (a), and Work Breakdown Structure, reference (b), defines the overall scope of work for the implementation of the Navy ERP solution for the NAVSEA enterprise, as defined in Appendix (A). The contractor shall provide professional services as needed to support this program successfully as defined and tasked. The objective for the NAVSEA ERP Program Office (EPO) is to ensure a successful implementation of Navy ERP across the NAVSEA enterprise. Success means:

- \* End-state processes, functionality and operations fully understood by the workforce, management, leadership and stakeholders in time to support Go-Live;
- \* The NAVSEA mission is not impaired by Navy ERP throughout the transition and thereafter;
- \* Minimal impact to the flow of funds and work during transition;
- \* On schedule implementation within allocated funding; and
- \* Ability to assess the extent to which implementation benefits are being realized.

Services include participation on program and project teams that involve the following functional areas:

- Program Management
- Business Process Support
- Business Intelligence
- Site Specific Implementation
- Organizational Change Management
- o Communications
- o Training
- Post Go-Live Customer Support and Sustainment

Both professional and administrative support is required across the areas of program and project

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management; program monitoring and control; business process definition and re-engineering, business intelligence, data management, legacy data migration; training; quality assurance; testing; communications; organizational change management and program sustainment. This professional support requires knowledge of NAVSEA initiatives that would impact the implementation of ERP across the NAVSEA enterprise.

The NAVSEA ERP Program Office (NAVSEA EPO) has identified specific functional areas that require Subject Matter Experts (SMEs). These SMEs are required to have knowledge of the following areas for SAP (Government and Commercial instances) and NAVSEA's current business practices:

- Budget to Authorize
- Plan to Perform
- Plan to Pay
- Check in to Check Out
- Acquire to Dispose
- Post to Report

The geographic scope will involve deployment of the Navy ERP solution across the entire NAVSEA enterprise, which will begin starting in October 2010 with two large-scale groups of site implementations (see Appendix A). Programmatic support will be required at the Washington Navy Yard (WNY) and specific site implementation support at various NAVSEA activities located within the continental US (CONUS).

## **2.0 Applicable Documents**

### **2.1 General**

- (a) *NAVSEA ERP Program Management Plan, EPO\_070805v0.3, dated 10/12/2007*
- (b) *Work Breakdown Structure, 10/24/07*
- (c) *Navy ERP Program Concept of Operations (CONOPS), Version 0.5, dated 10 February 2004*
- (d) *NAVSEA ERP Project Schedule Standard, 12/17/07*
- (e) *NAVSEA ERP Document Format and Style Manual, 11/13/07*
- (f) *NAVSEA ERP Project Phase Reviews, 11/08/07*
- (g) *NAVSEA ERP Risk Management Plan, draft*

## **3.0 Requirements**

### **3.1 General Requirements**



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### **3.1.1 Functional Area Attributes**

The contractor tasking in Section 3.2 is described in term of the following:

- Performance Objective
- Performance Standard
- Acceptable Quality Level
- Monitoring Method
- Specific Tasks

These attributes are defined as below.

#### **3.1.1.1 Performance Objective**

The performance objective is specific to the tasks listed in Section 3.2. The performance objective provides a brief description of the support required of the contractor.

#### **3.1.1.2 Performance Standard**

Performance standard shall be as follows:

- Timeliness. Deliver products within deadlines identified in the technical instruction.
- Accuracy. Products shall be factually accurate, complete, and in accordance with Navy or other applicable Standards and policies, including other standards and deliverables as mutually agreed to by both the government and contractor.

#### **3.1.1.3 Acceptable Quality Level**

Product quality shall be as follows:

- Quality. Products shall be free of spelling errors, grammatically correct, correct format, and fully coordinated with any stakeholders, ensuring that the content is accurate and substantive. Products shall comply with DoD, Navy, and NAVSEA EPO standards and policy for format, style, and content as applicable.
- Compatibility. All products must be fully compatible with Navy Marine Corps Intranet (NMCI) and prepared using Microsoft Office Suite applications as applicable, i.e., Word, Excel, PowerPoint, Access, Project, and Visio. In some cases, files prepared via the Microsoft Office Suite may also be required in Adobe Acrobat's PDF format.

#### **3.1.1.4 Monitoring Method**

Government shall review and assess deliverables and products. The contractor shall provide periodic reports on work accomplished, including monthly reports of active and completed tasks.

#### **3.1.1.5 Specific Tasks**

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Relative to the stated performance objective, specific and/or specialized tasks are described in each functional section.

### **3.1.2 Deliverable Products**

The contractor shall provide the deliverable products as a result of the efforts performed under this task. These deliverables are the result of work packages defined in the WBS, reference (b). These deliverables include, but are not limited to:

#### **3.1.2.1 Process Documentation**

Deliverable	Frequency
Process Definitions and Standards. Fully documented processes (including Lean Six Sigma), methodologies, templates, standards, procedures, etc.	As required
Concept of Operations (CONOPS)	As required
NAVSEA Enterprise and Local Business Rules	As required
Requirements Documents	As required
Gap Analysis Reports	As required
Technical Reports	As required
Training Materials, including curriculum	As required
White Papers, Point Papers	As required

#### **3.1.2.2 Program/Project Strategies and Plans and Other Documents**

Deliverable	Frequency
Business Case Analysis	As required
Project/Program Charters	As required
Program Management Plans	As required
Budget Plans, Financial Reports	As required
Staffing Plans	As required

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Lessons Learned Documents	As required
Risk Management Plans and Mitigation Strategies	As required
Project Management Plans	As required
Organizational Change Management Plans	As required
Training and Logistics Plans	As required
Program/Project Schedules	As required
Plan of Actions and Milestones (POA&M)	As required
Program Objective Memorandums (POM)	As required
Metrics, Benefits Realization Plans	As required
Program/Project Phase Review Reports	As required
Work Products. Spreadsheet, reports, databases, budget analysis, meeting minutes, agendas, work plan inputs, work plans, flowcharts, taxonomies, assessments, etc.	As required
Data Conversion Products, Data Extracts, Mock Data Load Scripts, Data Mapping, etc.	As required
Plan for monitoring the implementation of Navy ERP throughout the NAVSEA Enterprise	As required
Progress Report – to include a Summary of Work planned (last and current month), completed, delayed; hours utilized; major issues or risk factors, and other issues as appropriate.	Monthly
Financial Report - to include budgeted cost of work scheduled, actual cost of work scheduled, budgeted cost of work performed, variances, estimated cost at completion, calculated cost at completion and burn rate. This report should be prepared per functional area.	Monthly
Project Schedule-integrated, resource loaded, with predecessor/successor activities of all project activities schedule	As required
Reports, documents, agendas, spreadsheets, presentations, briefings,	As Required

White Papers, Program Plans (POA&M, Roadmaps, etc.), in project formats and compliant with project policies.	
Written assessment of contractor activities in each functional areas within the project highlighting the following factors: strengths, weaknesses, problems, lessons learned, cost performance, schedule performance.	Quarterly
Meeting Minutes	As required
User matrix (number of active users by region, disabled users by region, and number of actions taken to support users by region)	Weekly
Trip Reports	As described in Section 4.4.

### **3.1.2.3 Communications Planning for Execution**

Deliverable	Frequency
Kickoff Meetings	As required.
Town Hall meetings	As required.
Seminars	As required.
Presentations and Briefings	As required.
Video conference, teleconferences and broadcasts	As required.
Web seminars	As required.
Communication Packages. Graphic artwork, briefings, brochures, lanyards, pictures, posters, teambuilding paraphernalia, etc.	As required.

## **3.2 Tasking**

### **3.2.1 Program Management Support**

#### **3.2.1.1 Performance Objective**

The contractor shall provide programmatic and implementation support to the NAVSEA EPO and across the NAVSEA Enterprise for common, enterprise level tasks. The support shall enable the NAVSEA EPO to effectively execute the deployment across the functional areas required by

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the Navy ERP Program within area's budgetary and functional limits. The contractor shall also provide support for planning and execution of tasks related to internal and external requests for financial and programmatic information.

The contractor shall provide a business and financial management support staff that is proficient in Microsoft Office including MS Word, MS PowerPoint, MS Excel, MS Visio, MS Project and MS Outlook (Adobe Acrobat Exchange), and MS Access to provide a full spectrum of business and financial management and office administrative support services.

### **3.2.1.2 Specific Tasks**

#### **3.2.1.2.1 Support Budget and Financial Management**

1. Provide documentation for program cost estimates and changes, cost impacts, budget tracking and planning support.
2. Develop and maintain resource-planning data.
3. Conduct cost impact analyses on program support issues as required.
4. Review and prepare draft Program Objective Memorandum (POM) documentation.
5. Develop/prepare and review future year financial program plans.
6. Develop financial aspects of Plans of Action & Milestones (POA&M).
7. Analyze financial information in program planning documents and processes.
8. Conduct financial risk analysis, identifying and evaluating financial risks and recommend management techniques to mitigate risk exposure including inputs to the budget and related exhibits.
9. Develop and prepare draft budget formulation documentation and recommendations in support of the Navy Budget processes.
10. Draft spreadsheets, reports, and conduct analysis for short and long-range budget requirements.
11. Prepare and provide recommendations to justify and defend budgets during all required annual and periodic budget submissions.
12. Prepare and amend spending plans and funding documents to provide funding to other government activities and contractors.
13. Prepare ledger reports, ledger tracking, maintenance and support of specified financial management information systems.
14. Collect, monitor, and analyze obligation/expenditure information from the source (contractor or government activity) and official and/or unofficial accounting records or systems. Track and maintain financial information required to satisfy the acquisition decision memorandum (ADM)

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requirements.

15. Draft reprogramming requests and reclaims.
16. Collect, analyze, and recommend prioritization of unfunded requirements.
17. Provide recommendations and initiatives for improvements to reduce overall costs, including but not limited to Business Case Analysis and cost benefit analysis.
18. Draft/review/prepare backup information and recommendations for financial presentations.
19. Resolve problem disbursements.
20. Provide documentation in support of reconciliation and account closure including coordination with government and commercial activities.
21. Provide analyses of contractual financial execution.

#### **3.2.1.2.2 Program/Project Planning and Execution**

1. Attend planning meetings, strategy sessions, and provide documentation as directed.
2. Provide support in the areas of strategic planning and analysis required for accomplishing program milestones and goals to support management in the decision making process.
3. Prepare risk assessment analyses, studies, recommendations, documents and updates to documents and risk register.
4. Identify and refine program governance framework and processes.
5. Develop and prioritize enterprise management actions and supporting metrics.
6. Support cutover and transition planning for NAVSEA. Develop plans for continued communications for the period between go-lives of the NAVSEA General Fund and Working Capital Fund sites.
7. Collect, analyze, and recommend prioritization of unfunded requirements.
8. Draft program schedules and Gantt charts, and perform critical path analysis.
9. Host a multi-user version of MS Project and make available to designated users, if required.
10. Assist in performing program monitoring & control efforts, including critical path management, planning and preparation for critical events, and establishment and implementation of other control methods tailored to requirements.
11. Facilitate Integrated Product Teams (IPTs), special advisory boards, off-site workshops, working groups, audit teams, etc.

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12. Prepare briefing materials/issue papers/point papers/ad hoc reports and conduct special studies, as tasked.
13. Draft and provide recommended responses to Congressional inquiries, Navy, DoD and other government agency questions or requests for information.
14. Maintain deployment-integrated schedules, documentation, procedures, processes, and other artifacts associated with site implementations.
15. Determine the baseline measures for benefit realization and support the development of measures to monitor the realization of benefits from implementing Navy ERP.
16. Recommend Strategies and Cost Benefits for each strategy and provide measured results.
17. Capture lessons learned, including actionable direction, where applicable.
18. Update the Project Management Plan.
19. Develop, collect and maintain Command-level metrics for reporting on the progress of NAVSEA's ERP implementation, including metrics that measure the effectiveness of the planning and execution of plans.
20. Develop strategy, plan and life cycle costs for the NAVSEA ERP Business Office, including the procedures for standing down the EPO after the go-live dates.

#### **3.2.1.2.3 Quality and Process Management**

1. Review and provide recommendations of current and planned implementation procedures to ensure a successful implementation of the Navy ERP solution.
2. Attend planning meetings, strategy sessions, technical refresh sessions, and provide documentation as directed.
3. Assist with analysis, maintenance, and improvements in performance measurements and metrics.
4. Assist in the development of standardized processes and procedures to be employed across each of the sites.

#### **3.2.1.2.4**

##### **Configuration Management**

1. Develop the process for developing, reviewing and approving all NAVSEA-originated capability requests for the Navy ERP solution.
2. Coordinate all NAVSEA-originated capability requests to the Navy ERP solution with Navy ERP as required by the governing Navy ERP configuration management instructions.

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3. Ensure that the Navy ERP Program Office conducts the design, analysis, configuration, and testing according to project standards for each approved change request submitted by NAVSEA.

### **3.2.1.2.5 Administrative**

1. Prepare briefing presentations and associated materials, and assist with preparation of meetings including development of agendas, announcement letters, coordination of attendees, and provision of meeting minutes, as required.
2. Arrange meeting facilities and necessary supporting equipment; and produce agendas, records, and proceedings.
3. Develop agendas jointly with the participating activities.
4. Prepare the necessary electronic mailing lists and announcements to notify potential attendees for meetings.
5. Provide complete logistical support for planning and conducting conferences, workshops, meetings, web meetings, seminars, and teleconferences, including facilities, if tasked.
6. Prepare and mail information packets, arrange audio-visual and recording equipment, prepare audio-visual materials, speaker notes, and handouts.
7. Reproduce meeting materials; and facilitate, record, and report sessions. Prepare and deliver presentations.
8. Support various meetings such as, but not limited to Integrated Product Team (IPT), Test Readiness Reviews, Test Working Groups, Program Reviews, and Data Analysis Working Groups.
9. Arrange/provide subject matter technical expertise for meetings, presentations, inquiries and action item resolution.

### **3.2.2 Business Process Support**

#### **3.2.2.1 Performance Objective**

The contractor shall provide technical and business area expertise to develop and maintain business process diagrams and narratives describing NAVSEA's business processes across the Enterprise under Navy ERP, including concept of operations documents. Develop and facilitate processes and assist in promulgation of process changes back into user activities. Document the results of gap analyses. Develop, collect and maintain command level metrics associated with the business process improvements using a variety of publication methods including Navy standard metrics websites. Assist in the development of cutover plans for NAVSEA, as well as for plans for conducting business in the one year gap between the General Fund and Working Capital Fund go-live dates.

#### **3.2.2.2 Specific Tasks**



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### **3.2.2.2.1 Business Process**

1. Coordinate, review, validate and document best business processes across commands.
2. Develop and facilitate information packages on business processes and assist in promulgation of process changes back into user activities
3. Develop CONOPs for NAVSEA to-be business processes under Navy ERP.
4. Develop to-be business rules for the NAVSEA enterprise under Navy ERP as well as localized business rules.
5. Develop, collect and maintain command level metrics associated with the business process improvements using a variety of publication methods including Navy standard metrics websites.
6. Recommend systems that could be retired through Navy ERP deployment.
7. Assist in the development of cutover and transition planning documents
8. Incorporate lessons learned from other Navy SYSCOMs that have successfully been through the Navy ERP deployment in developing an approach to defining the business process gap analysis and walkthroughs.
9. Support the validation of mock conversion and post-go live data.
10. Assist in the coordination and testing of newly developed Navy ERP capabilities.
11. After the go-live date, perform trend and root cause analysis of system deficiencies that impact NAVSEA and recommend corrective actions to the NAVSEA Process Owners for Navy ERP consideration
12. Perform data reconciliation and data cleansing activities for the ERP solutions and data warehouse analytical reporting as required by the NAVSEA Process Owners, their representatives and other affected competency representatives
13. Monitor and evaluate business processes and propose recommendations for changes
14. Perform as focal point for business process change including maintenance of local process and procedure documentation
15. Represent the NAVSEA Process Owners at Navy ERP conferences, workshops, councils and meetings when designated
16. Define the impact of Navy ERP on residual legacy systems, including interfaces, and deconflict requirements.

### **3.2.2.2.2 Role Mapping and User Management**

1. Support the UMWG by preparing the necessary documentation required for end user role decision sessions.

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2. Creation and execution of the following user management working group efforts:
  - a. Role Matrix and definitions,
  - b. Role mapping strategy, and
  - c. User management process automation options.
3. Support role-mapping activities at various Navy ERP deployment sites, including coordination of inputs and present findings and issues to the UMWG.
4. Develop standard process for role-mapping users across NAVSEA.
5. Support end user role sustainment activities such as providing supervisors of end users the necessary tools, procedures and forms so their personnel may be granted access to applicable end user roles that are necessary to execute business transactions within the Navy ERP production environment.
6. Provide recommendations for improvements to UMWG processes and procedures.
7. Provide business process relevant knowledge and expertise support to the UMWG during the system development and test phase.

### **3.2.3 Business Intelligence**

#### **3.2.3.1 Performance Objective**

The contractor shall support the planning, analysis, transformation, and migration of legacy data into Navy ERP and associated systems. This may include the definition, management alignment, migration, data cleansing, data management, data conversion, data transfer, data loading, merging, and retirement of current IT system/applications across the NAVSEA Enterprise. The contractor shall participate in or support system integration efforts of the NAVSEA EPO to ensure that requirements are met during the site implementations.

#### **3.2.3.2 Specific Tasks**

##### **3.2.3.2.1 Data Migration and Integration Support**

1. Support data migration and integration in porting the existing legacy systems data into the Navy ERP environment.
2. Conduct or support the planning, analysis, integration, testing, and migration of databases that provide the information used by Navy ERP and associated systems, including the development of metrics for reporting purposes.
3. Analyze, design, and review for compatibility with existing legacy data structures, Navy ERP sponsor external information systems, proposed or existing logical and physical database designs, and legacy data dictionaries and taxonomies.
4. Support data mapping requirements between legacy, SAP and other Navy ERP PM tools.

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5. Recommend optimal toolset and methodology for data migration.
6. Support the creation of data migration tools (load utilities/programs) for data migration. The following areas will be supported:
  - a. Creating the data migration and loading plan that documents which systems and data structures will be migrated to the Navy ERP environment and the mechanisms for migrating the data, including detailed schedules for the mock data conversions,
  - b. Configuring and building the Navy ERP system for loading the required legacy data,
  - c. Configuring or building the tools required for the data migration process,
  - d. Testing the data extraction, transformation and load process for each legacy system,
  - e. Performing tests for quality assurance,
  - f. Performing data validation to ensure no loss of data occurred during the data load,
  - g. Establishing data archival and historical data retention plan data, including retention timeframes for archived data,
  - h. Documenting the data migration and loading steps and sequence required to extract and load data from all legacy systems, and
  - i. Determination of data load sequencing.
7. Support the creation of a maintenance plan for the Navy ERP metadata environment to include that information pertaining to the migration of data structures.
8. Assist business process leads and Subject Matter experts in facilitating data cleansing within legacy systems, as required.
9. Support creation of the data load plan for converting and loading data from the Navy's limited production systems and Legacy Systems into the Navy ERP production environment. Once the Navy approves the load plan, the contractor shall support the execution of the data load plan.
10. Support the creation of a Data Management Plan.
11. Support the creation of specifications to include the data loading Application Programming Interfaces (APIs) required for loading legacy data into the Navy ERP system as the Navy brings additional sites on-board.
12. Support data conversion workshops and all phases and aspects of mock data loads.
13. Support development, update and review of extract specifications to articulate the data transformation requirements to legacy system data owners.
14. Assist in the development of a test client area for data loading and transacting prior to mock conversions, as tasked.

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15. Support development of:

a. Communication and face-to-face interaction with legacy data owners,

(1) Legacy to SAP data mapping

(2) Legacy data preparation support

(3) Legacy data transformation guidance

(4) Sample legacy data preparation for RICE Unit test

(5) Integrated systems test data oversight

(6) Management of production legacy data awaiting conversion

(7) Test Bed Agreements with Legacy System Owners

(8) Legacy Test Data loading and synchronization with Navy ERP Test Bed to support Integrated Systems Test.

b. Data Cleansing for mock conversions and final load

16. Support the creation of a data-mapping plan of legacy data to the Navy ERP system.

17. Assist Master and Transactional Data/Data Migration Team with acquiring ready-to-load test data for interfaces and conversions from the various legacy system owners in preparation for Systems Integration testing, specifically Integrated Systems test cycles 2 and 3.

18. During Final Preparation and Go-Live Phases, the contractor shall assist Master and Transactional Data/Data Migration Team by providing and maintaining master and transactional data files for data load and providing resolution to load issues as required.

19. Support NAVSEA Process Owners in the management of local Navy ERP master data for additions and updates

20. Support data retrieval as requested by NAVSEA Process Owners or users from the archived systems

21. Recommend corrective actions for data integrity issues

22. Support the management and handling of sensitive data, including, but not limited to Unclassified Naval Nuclear Propulsion Information (UNNPI) data, as required.

### **3.2.3.2.2 Interface Analysis**

1. Analyze existing interface requirements, and provide recommendations for design, management, and modifications to resolve conflicts with current or emerging requirements.

2. Modify existing interfaces for legacy systems,

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3. Re-engineer new interfaces for existing or planned systems. The contractor may be required to re-engineer front-end processors and programs to convert data from one form to another.
4. Develop requirements for all interface work or review interface documentation to determine the suitability of the identified interface for the planned systems.

### **3.2.4 Organizational Change Management (OCM)**

#### **3.2.4.1 Performance Objective**

The primary objective for NAVSEA EPO OCM effort is to gain and sustain ownership of the new command business processes across the NAVSEA Enterprise. In order to accomplish this, the NAVSEA EPO will implement organizational change management methodologies in concert with the Navy ERP Program Office.

#### **3.2.4.2 Specific Tasks**

1. Prepare the NAVSEA EPO OCM Strategy and Plan
2. Support execution of OCM plan, which includes activities such as:
  - a. OCM Risk Management
  - b. Organizational Change Readiness Assessment, Organizational Transition Strategy and Organizational Change Magnitude Assessment
  - c. Program Level Stakeholder Analysis
  - d. Leadership Mobilization and Alignment
3. Provide Navy ERP solution demonstrations to build end user support using Demonstration Teams to communicate the process and organizational changes at the sites.
4. Support OCM process integration by providing specific OCM team training.
5. Provide guidance and support to deployment sites, including:
  - a. Stakeholder Interviews and Analysis
  - b. OCM Risk Management
  - c. Organizational Change Metrics Plan
  - d. Post Go-Live Audits, Feedback Planning, Lessons Learned
  - e. Leadership Interviews and Sponsorship
  - f. Leadership Action Planning
  - g. Communication Planning
  - h. Organizational Transition Planning

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- i. Transition Workshops
- j. Role Mapping Workshops, including user role strategy
- k. Workforce Transition Planning

### **3.2.5 Communications**

#### **3.2.5.1 Performance Objective**

The primary objective for NAVSEA EPO and site communication efforts are to educate, gain and sustain employee ownership of the new command business processes. In order to accomplish this goal, the contractor, working in concert with existing communications and Public Affairs staffs, shall be required to provide support in delivery of all forms of communications across all levels of NAVSEA. The contractor shall be required to provide all level of communications tools to include newsletters, articles, web based seminars, briefs, team builders, conferences, town halls, pictures, posters, design work, graphic artistry, and other communications products.

#### **3.2.5.2 Specific Tasks**

1. Support participation in activities that raise awareness within NAVSEA of the ERP solution, including:
  - a. Support for Town Hall meetings open to a wider audience (generally all NAVSEA employees) scheduled in various venues.
  - b. Support for Show & Tells for a targeted audience based on subject matter
  - c. Support for workshops for a targeted audience based on subject matter
  - d. Department-focused team meetings where designated members of NAVSEA brief at the department's location.
  - e. Creation of, and contribution to, existing site publications, newsletters, web postings, bulletin boards, posters, lanyards, brochures and email.
2. Support the development of multiple methods for receiving feedback from the activities above to include:
  - a. Project Team Initiated Feedback. This form of feedback is the "outreach method" used and initiated by the project team. The organization is engaged and information is made available at all times, to all personnel. The outreach method shall take the form of emails to the organization with URLs to web surveying tools, standard emails or phone inquiries, hand delivered data gathering documents, etc.
  - b. End-user/Organization Initiated Feedback. This form of feedback gives the end-user the opportunity to engage the project team. They can regularly submit questions to a proposed Q&A interactive website, or send them to an established Q&A email address, where both areas are properly manned to provide prompt responses to end-user questions.

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c. Interval-Driven Feedback. This form of feedback is performed at pre-determined milestones in the program. Quarterly measurements can be taken for a percentage of the entire organization to determine what methods and media forms are preferred and work best. These forms of feedback shall rely on focus groups or instruments via email, telephone, or the web.

d. Event Driven Feedback. This form of feedback will be used at the conclusion of specific communication events and will typically be in a web-based survey form. The information collected will be used to measure the effectiveness of the event and improve future communication events. Data obtained will also serve as the basis for changes to existing communication practices.

7. In concert with existing communications and Public Affairs staffs, develop, promulgate and implement the NAVSEA EPO Program Communications Plans.

8. Propose solutions to NAVSEA EPO project and customer communication problems.

9. In concert with existing communications and Public Affairs staffs, design, develop and implement NAVSEA EPO communication and information management products including, but not limited to: weekly project Situations Reports; the project Intranet web site; video and multimedia products; informational brochures and graphics; press releases; journal articles; and informational slides.

10. Liaison with senior public affairs officers across NAVSEA and other SYSCOMs.

11. Analyze project needs, research, write, edit and proof video and multimedia scripts and text while employing good grammar and clarity commensurate to reach the particular comprehension and retention levels of the intended audience.

12. Plan, coordinate, and oversee special information management projects such as Intranet information design/redesign, development and implementation to ensure ease of navigation, usability and visual appeal.

13. Design, develop and produce printed project material and graphic presentations for visual appeal, clarity and effectiveness in meeting the informational and educational requirements of its intended audience.

14. Maintain project based local communications instructions.

15. Draft and update one NAVSEA EPO informational brochure each year.

### **3.2.6 Training**

The Navy ERP developed a blended learning approach to training, to break up training into those areas that need to be instructor –led, facilitated exercise reinforcement, and self-paced learning. This approach not only covers the adult learning styles, but provides reinforcement and refresher opportunities, build on student capabilities learned to progress self-paced, as well as reducing costs and time in the classroom. Training methods are:

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Web-Based Training (WBT). Self-paced instructional computer program delivered over the Internet. Web-based training is self-paced and allows the End User to be trained at their own workstation.

Web-Based Training. Facilitated by an instructor in a classroom delivered using a web-based training course but having live practice system for exercises, and instructor coach users as they take the course. End Users are scheduled for training just as for classes. All users scheduled for a particular time slot will be working on WBT programs in the same business process areas but not necessarily working on the same courses making efficient scheduling of users into the training room (maintaining full training rooms) easier.

Classroom Training. Lead by an instructor. The basic assumption for training delivery is twenty students per classroom, with two instructors. A training day is six hours, four days a week. The suggested classroom configuration is the following:

§ An instructor station (PC)

§ Twenty student stations (PC) (Recommend 1-2 additional standby stations)

§ Computer screen projector or Smartboard

Multi-site Training, Instructor Led Training. Is a variant of instructor led training in which a course is conducted in a virtual classroom. The connections between users and instructor can be via the web or a dedicated system such as a video instruction network. The advantage of this training option is the ability to aggregate users from a number of sites to produce an economical class size. The option does not require travel by either the users or instructors.

### **3.2.6.1 Performance Objective**

The contractor shall provide professional services to support the training of NAVSEA EPO functional teams (i.e., project management, process management, etc.) in the NAVSEA EPO program processes. The contractor shall develop and provide specific role based training for end-users in the use of the Navy ERP solution, as well as super users, sustainment training and training for new releases of Navy ERP. The contractor shall provide support in developing training materials, curriculums, scheduling, and other training logistics, as well as outfitted classrooms, as tasked.

### **3.2.6.2 Specific Tasks**

1. Support the NAVSEA EPO Training Lead to develop a NAVSEA ERP training solution based on the foundation provided by the Navy ERP Program Office training team, leveraging prior SYSCOM ERP efforts and lessons learned, customizing training to NAVSEA-unique business requirements and business rules.

a. Evaluate Navy ERP training materials and provide feedback, if products are made available during the design and development phases.

b. Perform a gap analysis between the training support/products to be provided by Navy ERP



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and those required by NAVSEA to support the to-be business processes.

c. Develop a rapid and flexible response for closing identified training gaps (e.g., leverage business process team materials, develop webinars, hold workshops, publish Frequently Asked Questions (FAQs), develop instructor guides, etc.).

d. Involve site subject matter experts in the process of reviewing training materials as a way of anticipating/capturing questions and concerns in advance of training.

e. Finalize all training materials (instructor guides, training aid tools, and participant manuals) for distribution and duplication.

f. Develop and maintain metrics for the training effort and training effectiveness.

2. Ensure consistent information is provided to end users throughout the life cycle of the program through various forms of communication systems and classroom training to support end users in attaining proficiency in the shortest amount of time possible

3. Assist in the development and implementation of an End Users Training Program that is effective, timely and specifically tailored to the tasks being performed by each functional group. The training program will include the application of the new business processes and the procedural knowledge associated with their functional roles. This includes Train-the-Trainers (TTT) programs, classroom training, and web-based training. Contribute to the development of local help desk personnel and work closely with the help desk management to address training/information deficiencies after go-live. Facilitate collaboration between trainers, business process experts, and help desk.

4. Provide(rental of space, equipment set-up, and management) of computer classrooms for the Site Activity deployment may be a requirement. The number of classrooms required at each site location will be based on the number of end users to be trained at that location.

5. Input to sustainment plans

### **3.2.7 Implementation Support**

A typical site implementation project will include the following phases of effort:

Site Planning Phase. The contractor shall support activities in the Site Planning Phase of a site implementation, including preparing materials and conducting kick-off meetings, conducting a site survey and analysis, assigning and training team members, initiating the change management process, finalizing plans and schedules, and conducting end-of-phase reviews.

Site Analysis Phase. The contractor shall perform and support activities of this phase for organizational change management, communications, training planning, functional walk-through of solution, site survey result analyses, resultant actions and activities, business process validation and execution, technical environment analysis, and end-of-phase reviews.

Site Readiness and Transition Phase. The contractor shall perform and support activities of this

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phase for site organizational change management transition, communications, and business process change using the Navy ERP solution, SAP role assignment activities, supporting analysis of legacy data and preparation requirements, and end-of-phase reviews.

Site Final Preparation Phase. The contractor shall perform and support activities of this phase for final data collection and data migration (on-site and off-site), change transition, communications, functional and business process implementation support, finalizing and executing cutover plans, training, and end-of-phase reviews.

Site Go-Live Phase. The contractor shall perform and support activities of this phase for off-site and on-site activities that are focused on providing guidance, assistance and support for the Go-Live event and a post Go-Live transition period. This support may include but is not limited to functional business process solution support and guidance (e.g., over-the-shoulder support), data and process validation, workflow support and pre- and post go-live assistance to overcome initial cutover problems.

Sustainment. The contractor shall perform and support sustainment activities. This may include but not limited to the ramp up of help desk, attending production turnovers and walkthroughs, defining support processes, procedures, and documentation, and providing lessons learned and recommendations on systems deployment, data conversion, loading, and sequencing strategies.

### **3.2.7.1 Performance Objective**

The contractor shall provide professional services to support the implementation of the Navy ERP solution at the site implementation projects as defined in Appendix A.

### **3.2.7.2 Specific Tasks**

1. Provide site specific project management support for each site, working in concert with the lead government project manager.
2. Provide support in each of the areas described above, as tasked, including:
  - o Local Program Management and schedule tracking and coordination
  - o Local Business Process Review
  - o Local Business Intelligence
  - o Local Site Specific Implementation
  - o Local Organizational Change Management
  - § Communications
  - § Training
  - o Local Post Go-Live Customer Support and Sustainment
  - o Capturing metrics related to the progress of implementation and sustainment

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### **3.2.8 Post Go-Live Customer Support and Sustainment**

#### **3.2.8.1 Performance Objective**

The contractor shall provide technical expertise in customer support and program sustainment, e.g., operation of the business office, help desk, post go-live training, and user management.

#### **3.2.8.2 Specific Tasks**

##### **3.2.8.2.1 Sustainment**

The goal of the Business Office will be to serve as the NAVSEA Enterprise support for Navy ERP business operations and functional process sustainment. Additionally, the Business Office will minimize impact of Navy ERP deployment and implementation on current and new users. The Business Office will provide a central point for resolution of NAVSEA Navy ERP matters, including the Warfare Centers, to ensure that business process and technical areas are in sync, and will be the primary location for NAVSEA Navy ERP expertise. All NAVSEA requirements for Navy ERP, to include deficiencies, will be processed and prioritized through this organization to represent the NAVSEA Process Owner needs. The Business Office responsibilities include key stakeholder coordination, business and functional process management, deficiency identification, data management and reporting, user and role management, sustainment training management, customer advocacy, and liaison with the Navy ERP Program Management Office (PMO). In addition, the Business Office will provide strategic recommendations to the NAVSEA leadership on the health, business operations, and recommendations for improvement based on the data obtained from the Navy ERP system. The NAVSEA Navy ERP Business Office will officially stand up at Navy ERP Go-Live which is projected for 1 October 2010 and remain in effect indefinitely. The contractor shall assist the NAVSEA Business Office after the go-live dates to:

1. Provide reporting support as follows:

- o Analyze all reports to ensure data integrity
- o Verify mandatory reporting functioned and occurred accurately
- o Provide recommendations for errors received on reporting queries
- o Coordinate business intelligence (including Business Warehouse) requirements and maintain custom and ad hoc queries and reports
- o Coordinate use of Business Intelligence tools and data to enable data mining and reporting for NAVSEA users

2. The Customer Support Center (CSC) provides communications and liaison between Navy ERP and internal and external customers and organizations and also by disseminating information regarding Navy ERP. The CSC also supports resolution of customer issues through its Help Desk and Role Management activities.

3. User Support and Role Management:

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- o Perform basic business process assistance for NAVSEA specific issues
- o Provide feedback to Navy ERP on NAVSEA system and training issues
- o Administer and maintain the Navy ERP User Role Management workflow process at NAVSEA
- o Resolve customer issues with role mapping
- o Administer and maintain user identification and associated roles for access to data from data warehouse analytical reporting systems
- o Facilitate role management activities to include Information Assurance (IA) requirements
- o Coordinate role assignments for NAVSEA users

4. Metrics reporting and analysis. The contractor shall:

- o Analyze established business health metrics generated from the Navy ERP system
- o Provide recommendations on other metrics that may be used to indicate NAVSEA business health

5. Reporting. The contractor shall:

- o Support data calls using Navy ERP data for the command through reports and queries
- o Support regularly scheduled processing activities and coordinate any change in schedule
- o Coordinate all NAVSEA events using Navy ERP such as reorganizations, mid-year and annual close events to include master and transactional data changes
- o Provide support to NAVSEA competencies to incorporate required master and transactional data changes for reorganizations within NAVSEA and other corporate events

### 3.3 Security

All contractor personnel requiring access to the Government workspaces will complete a National Agency Check (NAC). If an emergency situation exists, and the contractor requires access to the Government workspace in advance of completing the NAC, the contractor employee may begin work with a waiver from the COR. Completion of submission requirement for the NAC is required for waiver approval.

Depending on the specific tasks performed, personnel may be identified who require Secret level security clearance or higher. These personnel must be able to acquire and maintain an appropriate level security clearance.

Contractor personnel should be aware at all times of any unusual persons or packages in their work area and immediately report those to the building security staff. If contractor personnel become aware of any person seeking unauthorized access to classified materials, they should immediately report this to the COR.

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Contractor personnel laptops are not to be connected to the government local area network. Contractor will ensure all personnel requiring access to Navy systems obtain a CAC identification card along with PKI certificates.

The work to be performed under this contract may involve access to, handling of, and generation of classified material. The contractor shall appoint a Security Officer, who shall:

- Be responsible for all security aspects of the work performed under this contract,
- Assure compliance with all DoD and U.S. Navy regulations regarding security, and
- Assure compliance with any written instructions from the Contracting Officer for Security.

### **3.4 Government Furnished Resources**

The Navy will furnish appropriate project resources, including, but not limited to data, information, appropriate personnel, network resources, and reference material necessary for the Contractor to accomplish this Task Order. Generally available information will be provided to the contractor within ten (10) working days after contract award. Any additional information will be provided to the contractor within a reasonable time commensurate with schedules and target completion dates for assigned tasks and activities.

### **3.5 Contractor Furnished Resources**

The contractor shall provide qualified personnel as specified in this Task Order.

The Contracting Officer's Technical Point of Contact (TPOC) or the Contracting Officer's Representative (COR), reserves the right to review and approve the qualifications of the key personnel assigned to this effort. The contractor shall notify the TPOC or COR of significant personnel changes along with the steps the contractor is taking to ensure impacts to task order schedules are minimized. The contractor shall notify the TPOC or COR in writing of any proposed changes to key personnel at least ten (10) working days prior to need for a replacement. Within the ten days, the contractor shall provide the qualifications for replacements for review and approval.

Individuals designated as key personnel will be committed to the project for its duration and, except for cases of termination of employment with the contractor or its professional services organization or promotion to another position within the contractor's organization, the contractor cannot substitute or replace any such individuals for its convenience without the written agreement of the TPOC (such consent not to be unreasonably withheld), except that the contractor may remove any such individuals for reasons related to performance or other individual personal concerns so long as such removed individual is promptly replaced with an individual reasonably acceptable to the Navy. The Navy shall make reasonable efforts to communicate its needs for services to the contractor in order to assist the contractor in planning the availability and scheduling of personnel.

Contractor will ensure all personnel obtain a CAC identification card along with PKI certificates.

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### **3.6 NAVSEA Enterprise Business Office (NEBO)**

**The contractor shall provide temporary office space known as the NAVSEA Enterprise Business Office (NEBO) to include: Space requirements estimated at approximately 12,895 sq. ft. within walking distance of the Washington Navy Yard (WNY) to include all common areas such as walkways, kitchenette, copier room, bathroom, etc. NOTE: ERP War Room is considered part of NEBO. Must accommodate 120+ full time employees with Conference room space capacity for at least 80 seats with audio support along with screen and projectors.**

### **4.0 Other Information**

#### **4.1 Hours of Work**

Contractor personnel are expected to conform to NAVSEA EPO normal business hours. For the NAVSEA EPO and the Washington Navy Yard, normal workdays are 8-hour days between 7 AM and 6 PM, Monday through Friday, with the exception of Federal holidays. Some shift work may be required for 24/7 coverage of the Help Desk. Actual hours of work will be agreed upon at task order start up. Work outside of normal work hours, if required, will be addressed on a case-by-case basis between the Task Leader and the TPOC or COR.

#### **4.2 Place of Performance**

The contractor shall also perform this work at their facilities and at NAVSEA facilities across CONUS, as tasked. For all work performed for NAVSEA Headquarters, the contractor's facilities shall be located within 30 miles of WNY.

#### **4.3 Period of Performance**

The period of performance shall be for one base year, and four (4) optional follow-on years.

#### **4.4 Travel**

In addition to local travel, the contractor may be required to travel throughout the Continental United States (CONUS) to provide support. In most cases the duration of travel will not exceed five (5) working days plus the required transit times, except during the support of Test and Evaluation events, which may require extended travel.

The contractor shall provide advance notification for travel to locations requiring additional Government coordination. All travel requires advance authorization by the COR. All travel shall be conducted in accordance with the DoD Joint Travel Regulation (JTR). Travel authorization requests shall include the following:

- Title, purpose/objective, expected outcome
- Date, time (window), and location

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- Proposed itinerary
- Proposed meeting/activities agenda
- Number of contractor participants
- Desired Government participants
- Requested Government support
- Estimated costs

While on travel to other regions provide daily travel status reports that capture status in accordance with the schedule, meeting minutes from the day, and other items encountered that are identified as priority items.

The contractor shall prepare a trip report no later than five (5) workdays following the conclusion of the trip, providing actual costs, attendees, and a description of activities conducted on the trip.

## **5.0 Points of Contact**

Contracting Officer's Representative (COR) – Colleen Hayslette

Contracting Officer (CO) - Kay Proctor

Contracting Officer's Technical Point of Contact (TPOC) - TBD

## **Appendix A**

### Site Implementation Projects

The following lists the NAVSEA Site Implementation Projects. Projects will be accomplished in two groups: General Fund Activities and Working Capital Fund Activities. Each group of projects will have a program level effort (or Enterprise) providing necessary coordination and support for the implementation projects.

### **1.0 General Fund Activities - Implementation Projects**

NAVSEA Headquarters and its key detachments are General Fund (GF) activities. These activities have been grouped into specific projects, each containing logical groupings of activities. NAVSEA program level effort is contained in a separate project, i.e., Enterprise, and represents ERP Program Office (EPO) work required to manage and coordinate GF projects.

A GF activity gets direct appropriations authorized by DoD to incur obligations for designated purposes, such as ship maintenance or modifications. The Congress appropriates money to the Department of the Navy, a portion of which is earmarked through line items for mission-funded support units, such as system commands and shipyards. The budgets of those support units are set at a sufficient level to pay for the expected amount of work to be performed by each unit.

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## 1.1 NAVSEA Headquarters

Project ID: HQ

Estimated User Count: 3800

Estimated Professional Users: 1267

Project UIC Makeup:

### Activity Name

NAVAL SEA SYSTEMS COMMAND HQ - WASHINGTON DC

NAVSEASYSKOM DET RASO YORKTOWN, VA

NAVSEA DET BSY 2 SYRACUSE, NY

PEO FOR SHIPS - WNY DC

PEO SURFACE STRIKE – WNY DC

PEO FOR CARRIERS - WNY DC

PEO FOR SUBMARINES - WNY DC

PEO FOR LITTORAL AND MINE WARFARE - WNY DC

PEO FOR INTEGRATED WARFARE SYSTEMS - WNY DC

SEASPARROW PROJECT SUPPORT OFFICE - WASHINGTON DC

NAVAL ORDNANCE SAFETY AND SECURITY ACTIVITY -  
INDIAN HEAD MD

NAV INACTIVE SHIP FACILITY – WNY DC

NAV INACTIVE SHIP FACILITY PHILADELPHIA PA

NAV INACTIVE SHIP FACILITY BREMERTON WA

NAV INACTIVE SHIP FACILITY PEARL HARBOR HI

AEGIS TECHREP - MORRISTOWN, NJ

AEGIS COMBAT SYSTEMS CENTER WALLOPS ISLAND, VA

AEGIS BALLISTIC MISSILE DEFENSE - DAHLGREN, VA



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NAVAL EXPERIMENTAL DIVING UNIT PANAMA CITY, FL

## **1.2 Supervisor of Shipbuilding (SUPSHIPS)**

Project ID: SS

Estimated User Count: 1201

Estimated Professional Users: 400

Project UIC Makeup:

### Activity Name

SUPERVISOR OF SHIPBUILDING BATH ME

SUPERVISOR OF SHIPBUILDING GROTON CT

SUPERVISOR OF SHIPBUILDING NEWPORT NEWS VA

SUPERVISOR OF SHIPBUILDING GULF COAST – PASCAGOULA,  
MS AND NEW ORLEANS, LA

SUPERVISOR OF SHIPBUILDING BATH ME ONSITE OFFICE –  
MOBILE, AL

SUPERVISOR OF SHIPBUILDING DETACHMENT – SAN DIEGO,  
CA

SUPERVISOR OF SHIPBUILDING GULF COAST ONSITE OFFICE –  
MARINETTE, WI

## **1.3 Submarine Maintenance Engineering, Planning, and Procurement Activity (SUBMEPP)**

Project ID: SM

Estimated User Count: 260

Estimated Professional Users: 87

Project UIC Makeup:

### Activity Name

SUBMEPP ACTIVITY PORTSMOUTH NH

## **1.4 Naval Sea Logistics Center (NSLC)**

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Project ID: LC

Estimated User Count: 408

Estimated Professional Users: 136

Project UIC Makeup:

#### Activity Name

NAVAL SEA LOGISTICS CENTER DETACHMENT PORTSMOUTH,  
PORTSMOUTH, NH

NAVAL SEA LOGISTICS CENTER, MECHANICSBURG, PA

NAVAL SEA LOGISTICS CENTER DETACHMENT ATLANTIC,  
INDIAN HEAD, MD

NAVAL SEA LOGISTICS CENTER DETACHMENT PACIFIC,  
FAIRFIELD, CA

NAVAL SEA LOGISTICS CENTER DETACHMENT NORFOLK,  
PORTSMOUTH, VA

NAVAL SEA LOGISTICS CENTER DETACHMENT SAN DIEGO,  
SAN DIEGO, CA

## **2.0 Working Capital Fund Activities - Implementation Projects**

The Naval Surface Warfare Center (NSWC) and Naval Underwater Warfare Centers (NUWC) are Working Capital Funded (WCF) activities. These WCF activities have been grouped into specific projects, each containing logical groupings of activities. NAVSEA program level effort is contained in a separate project, i.e., Enterprise, and represents ERP Program Office (EPO) work required to manage and coordinate the WCF projects.

WCF activities are providers of goods and services. They finance their continuing operations with income derived from sales to customers. Each year, the Congress appropriates funds to the Pacific and Atlantic Fleets for ship maintenance and to NAVSEA for ship modifications and conversions. As customers of the WCF shipyards, operational units (primarily the Atlantic and Pacific Fleets) "purchase" maintenance services, and NAVSEA purchases modification and conversion services. The income that each shipyard and Warfare Center receives for the work they perform is used to pay for their operations, including labor, materials, overhead, and capital depreciation. The NSWC and NUWC provide full-spectrum research, development, test and evaluation, engineering and fleet support for ship modifications and conversions, and hence, are WCF activities.

### **2.1 Naval Surface Warfare Center, Carderock, Bethesda, MD**

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Project ID: CR

Estimated User Count: 3205

Estimated Professional Users: 1068

Project UIC Makeup:

Activity Name

NAVAL SURFACE WARFARE CENTER CARDEROCK  
DIVISION - Bethesda, MD.

NAVAL SURFACE WARFARE CENTER - DET PUGET  
SOUND WA

NAVAL SURFACE WARFARE CENTER - DET BAYVIEW  
ID

NAVAL SURFACE WARFARE CENTER – DET SOUTH  
FLORIDA TESTING FACILITY DANIA FL

NAVAL SURFACE WARFARE CENTER – DET SUFFOLK  
VA

NAVAL SURFACE WARFARE CENTER -  
SHIPSYSSENGSTA PHILADELPHIA PA

NAVAL SURFACE WARFARE CENTER HEADQUARTERS  
– WASHINGTON, D.C.

**2.2 Naval SURFACE Warfare Center, Corona CA**

Project ID: CO

Estimated User Count: 900

Estimated Professional Users: 300

Project UIC Makeup:

Activity Name

NAVAL SURFACE WARFARE CENTER CORONA  
DIVISION – CORONA, CA

NAVSURFWARCEN DET SEAL BEACH CA

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### **2.3 Naval Surface Warfare Center, Crane IN**

Project ID: CN

Estimated User Count: 2976

Estimated Professional Users: 992

Project UIC Makeup:

Activity Name

NAVAL SURFACE WARFARE CENTER CRANE DIVISION  
- CRANE IN

NAVSURFWARCEN DET FALLBROOK CA

### **2.4 Naval Surface Warfare Center, Dahlgren, VA**

Project ID: DG

Estimated User Count: 3525

Estimated Professional Users: 1175

Project UIC Makeup:

Activity Name

NAVAL SURFACE WARFARE CENTER DAHLGREN  
DIVISION - DAHLGREN, VA

NAVAL SURFACE WARFARE CENTER - CBTDIRSYSACT  
DAM NECK VA

### **2.5 Naval Surface Warfare Center, Indian Head, MD**

Project ID: IH

Estimated User Count: 1497

Estimated Professional Users: 499

Project UIC Makeup:

Activity Name

NAVAL SURFACE WARFARE CENTER INDIAN HEAD  
DIVISION - INDIAN HEAD, MD

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NAVSURFWARCEN DET YORKTOWN, VA

NAVSURFWARCEN DET EARLE, NJ

NAVSURFWARCEN DET MCALESTER, OK

EOD TECH DIVISION - INDIAN HEAD, MD

**2.6 NAVAL SURFACE WARFARE CENTER, PANAMA CITY, FL**

Project ID: PC

Estimated User Count: 1181

Estimated Professional Users: 394

Project UIC Makeup:

Activity Name

NAVAL SURFACE WARFARE CENTER PANAMA CITY  
DIVISION - PANAMA CITY FL

**2.7 Naval Surface Warfare Center, Port Hueneme, CA**

Project ID: PH

Estimated User Count: 2393

Estimated Professional Users: 798

Project UIC Makeup:

Activity Name

NAVAL SURFACE WARFARE CENTER PORT HUENEME  
DIVISION – PORT HUENEME, CA

NAVSURFWARCEN DET LOUISVILLE, KY

NAVSURFWARCEN PORT HUENEME DET SAN DIEGO,  
CA

NAVSURFWARCEN DET WHITE SANDS, NM

**2.8 Naval Undersea Warfare Center, Keyport, WA**

Project ID: KP

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Estimated User Count: 1427

Estimated Professional Users: 476

Project UIC Makeup:

Activity Name

NAVAL UNDERSEA WARFARE CENTER KEYPORT  
DIVISION - KEYPORT, WA.

NAVSURFWARCEN DET PEARL HARBOR HI

NAVUNSEAWARCENDIV DET PACIFIC

NAVUNDSEAWARCEN DET SAN DIEGO, CA

TRIDENT C2 SYSTEM MAINT ACTY BANGOR, WA

NAVUNDSEAWARCEN DET HAWTHORNE NV

**2.9 Naval Undersea Warfare Center, Newport, RI**

Project ID: NP

Estimated User Count: 2783

Estimated Professional Users: 928

Project UIC Makeup:

Activity Name

NAVAL UNDERSEA WARFARE CENTER NEWPORT  
DIVISION - NEWPORT, RI

NAVUNSEAWARCEN DET AUTEC ANDROS ISLAND,  
BAHAMAS

NAVUNSEAWARCEN DET WEST PALM BEACH, FL

NAVUNDSEAWARCEN DET KINGSBAY, GA

**Appendix B Terms and Acronyms**

Key Abbreviations and Acronyms:

ADM                      Acquisition Decision Memorandum

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CAC	Common Access Card
CDRL	Contract Data Requirements List
CONOPS	Concept of Operations
CONUS	Continental United States
COR	Contracting Officers Representative
CSC	Customer Support Center
DoD	Department of Defense
ERP	Enterprise Resource Planning
FAQ	Frequently Asked Question
IPT	Integrated Product Team
GF	General Fund
NAVSEA EPO	NAVSEA ERP Program Office
NMCI	Navy Marine Corps Intranet
OCM	Organizational Change Management
PKI	Public Key Infrastructure
POA&M	Plan of Actions and Milestones
POM	Program Objective Memorandum
PMP	Program Management Plan
SIT	Site Implementation Team
SME	Subject Matter Expert
SOW	Statement of Work
SYSCOM	Systems Command
TPOC	Technical Point of Contact
TTT	Train the Trainer Training
UIC	Unit Identification Code

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UMWG            User Management Working Group

WCF            Working Capital Fund

WFC            Warfare Center

WNY            Washington Navy Yard

### 3.0 CONTRACTOR LABOR HOUR REPORTING

The contractor shall report ALL contractor labor hours (including subcontractor labor hours) required for performance of services provided under this contract for the Department of Defense via a secure data collection site. The contractor is required to completely fill in all required data fields using the following web address <https://doncmra.nmci.navy.mil> .

Reporting inputs will be for the labor executed during the period of performance during each Government fiscal year (FY), which runs October 1 through September 30. While inputs may be reported any time during the FY, all data shall be reported no later than October 31 of each calendar year. Contractors may direct questions to the help desk, linked at <https://doncmra.nmci.navy.mil>.

### CLAUSES INCORPORATED IN FULL TEXT

#### ACCESS TO PROPRIETARY DATA OR COMPUTER SOFTWARE

(a) Performance under this contract may require that the Contractor have access to technical data, computer software, or other sensitive data of another party who asserts that such data or software is proprietary. If access to such data or software is required or to be provided, the Contractor shall enter into a written agreement with such party prior to gaining access to such data or software. The agreement shall address, at a minimum, (1) access to, and use of, the proprietary data or software exclusively for the purposes of performance of the work required by this contract, and (2) safeguards to protect such data or software from unauthorized use or disclosure for so long as the data or software remains proprietary. In addition, the agreement shall not impose any limitation upon the Government or its employees with respect to such data or software. A copy of the executed agreement shall be provided to the Contracting Officer. The Government may unilaterally modify the contract to list those third parties with which the Contractor has agreement(s).

(b) The Contractor agrees to: (1) indoctrinate its personnel who will have access to the data or software as to the restrictions under which access is granted; (2) not disclose the data or software to another party or other Contractor personnel except as authorized by the Contracting Officer; (3) not engage in any other action, venture, or employment wherein this information will be used, other than under this contract, in any manner inconsistent with the spirit and intent of this requirement; (4) not disclose the data or software to any other party, including, but not limited to, joint venturer, affiliate, successor, or assign of the Contractor; and (5) reproduce the restrictive



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stamp, marking, or legend on each use of the data or software whether in whole or in part.

(c) The restrictions on use and disclosure of the data and software described above also apply to such information received from the Government through any means to which the Contractor has access in the performance of this contract that contains proprietary or other restrictive markings.

(d) The Contractor agrees that it will promptly notify the Contracting Officer of any attempt by an individual, company, or Government representative not directly involved in the effort to be performed under this contract to gain access to such proprietary information. Such notification shall include the name and organization of the individual, company, or Government representative seeking access to such information.

(e) The Contractor shall include this requirement in subcontracts of any tier which involve access to information covered by paragraph (a), substituting "subcontractor" for "Contractor" where appropriate.

(f) Compliance with this requirement is a material requirement of this contract.

#### COMPUTER SOFTWARE AND/OR COMPUTER DATABASE(S) DELIVERED TO AND/OR RECEIVED FROM THE GOVERNMENT (NAVSEA) (APR 2004)

(a) The Contractor agrees to test for viruses all computer software and/or computer databases, as defined in the clause entitled "RIGHTS IN NONCOMMERCIAL COMPUTER SOFTWARE AND NONCOMMERCIAL COMPUTER SOFTWARE DOCUMENTATION" (DFARS 252.227-7014), before delivery of that computer software or computer database in whatever media and on whatever system the software is delivered. The Contractor warrants that any such computer software and/or computer database will be free of viruses when delivered.

(b) The Contractor agrees to test any computer software and/or computer database(s) received from the Government for viruses prior to use under this contract.

(c) Unless otherwise agreed in writing, any license agreement governing the use of any computer software to be delivered as a result of this contract must be paid-up and perpetual, or so nearly perpetual as to allow the use of the computer software or computer data base with the equipment for which it is obtained, or any replacement equipment, for so long as such equipment is used. Otherwise the computer software or computer database does not meet the minimum functional requirements of this contract. In the event that there is any routine to disable the computer software or computer database after the software is developed for or delivered to the Government, that routine shall not disable the computer software or computer database until at least twenty-five calendar years after the delivery date of the affected computer software or computer database to the Government.

(d) No copy protection devices or systems shall be used in any computer software or computer database delivered under this contract to restrict or limit the Government from making copies.

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This does not prohibit license agreements from specifying the maximum amount of copies that can be made.

(e) Delivery by the Contractor to the Government of certain technical data and other data is now frequently required in digital form rather than as hard copy. Such delivery may cause confusion between data rights and computer software rights. It is agreed that, to the extent that any such data is computer software by virtue of its delivery in digital form, the Government will be licensed to use that digital-form data with exactly the same rights and limitations as if the data had been delivered as hard copy.

(f) Any limited rights legends or other allowed legends placed by a Contractor on technical data or other data delivered in digital form shall be digitally included on the same media as the digital-form data and must be associated with the corresponding digital-form technical data to which the legends apply to the extent possible. Such legends shall also be placed in human-readable form on a visible surface of the media carrying the digital-form data as delivered, to the extent possible.

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## **SECTION D PACKAGING AND MARKING**

**APPLICABLE TO ALL ITEMS** -There are no packaging or marking requirements for the services ordered under this Task Order. All requirements for packaging and marking of supplies or documents associated with the services shall be packaged, packed and marked in accordance with the provisions set forth below.

### **DATA PACKAGING LANGUAGE**

All unclassified data shall be prepared for shipment in accordance with best commercial practice.

Classified reports, data, and documentation shall be prepared for shipment in accordance with National Industrial Security Program Operating Manual (NISPOM), DOD 5220.22-M dated 28 February 2006.

### **MARKING OF REPORTS (NAVSEA) (SEP 1990)**

All reports delivered by the Contractor to the Government under this contract shall prominently show on the cover of the report:

- (1) name and business address of the Contractor
- (2) contract number
- (3) task order number
- (4) whether the contract was competitively or non-competitively awarded
- (5) sponsor:

Judith Oliver (SEA 00I)

(Name of Individual Sponsor)

SEA 00I

(Name of Requiring Activity)

Washington Navy Yard, DC

(City and State)

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**SECTION E INSPECTION AND ACCEPTANCE**

Supplies/services will be inspected/accepted as follows:

<u>ITEM(s)</u>	<u>INSPECT AT</u>	<u>INSPECT BY</u>	<u>ACCEPT AT</u>	<u>ACCEPT BY</u>
All	Destination	Government	Destination	Government

*\*Note that Inspection and Acceptance will be performed by the Contracting Officer's Representative (COR) identified as the Task Order Manager (TOM) in Section G unless otherwise specified in the Technical Instructions issued under this Task Order.*

**CLAUSES INCORPORATED BY REFERENCE**

- 52.246-3 Inspection Of Supplies Cost-Reimbursement MAY 2001
- 52.246-5 Inspection Of Services Cost-Reimbursement APR 1984

**CLAUSES INCORPORATED IN FULL TEXT**

**INSPECTION AND ACCEPTANCE LANGUAGE FOR LOE SERVICES**

Item(s) 1000 AND 4000 SERIES - Inspection and acceptance shall be made by the Contracting Officer's Representative (COR) or a designated representative of the Government. *\*Note that the COR is the TOM identified in Section G of this Task Order.*



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The periods of performance for the following Items are as follows:

1000	9/30/2008 - 9/29/2009
1001	9/30/2008 - 9/29/2009
1002	9/30/2008 - 9/29/2009
3000	9/30/2008 - 9/29/2009
3001	9/30/2008 - 9/29/2009
3002	9/30/2008 - 9/29/2009
4000	9/30/2009 - 9/29/2010
4001	9/30/2009 - 9/29/2010
4002	9/30/2009 - 9/29/2010
4003	9/30/2009 - 9/29/2010
4100	9/30/2010 - 9/29/2011
4101	9/30/2010 - 9/29/2011
4102	9/30/2010 - 9/29/2011
4200	9/30/2011 - 12/31/2012
4201	9/30/2011 - 09/29/2013
4202	9/30/2011 - 9/29/2013
4300	9/30/2012 - 01/31/2014
4301	9/30/2012 - 9/29/2013
4302	9/30/2012 - 01/31/2014
6000	9/30/2009 - 9/29/2010
6001	9/30/2009 - 9/29/2010
6002	3/1/2009 - 9/30/2010
6100	9/30/2010 - 9/29/2011
6101	9/30/2010 - 9/29/2011
6102	9/30/2010 - 9/29/2011
6200	9/30/2011 - 09/29/2013
6201	9/30/2011 - 12/31/2012
6202	9/30/2011 - 09/29/2013
6300	9/30/2012 - 01/31/2014
6301	9/30/2012 - 01/31/2014
6302	9/30/2012 - 01/31/2014

**CLAUSES INCORPORATED BY REFERENCE**

52.242-15 Stop-Work Order AUG 1989  
52.242-15 Alt I Stop-Work Order (Aug 1989) - Alternate I APR 1984  
52.247-34 F.O.B. Destination NOV 1991

**CLAUSES INCORPORATED IN FULL TEXT**

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## **CONTRACTOR NOTICE REGARDING LATE DELIVERY**

In the event the contractor anticipates or encounters difficulty in complying with the contract delivery schedule or date, he/she shall immediately notify, in writing, the Task Order Contracting Officer and the cognizant Contract Administration Services Office, if assigned. The notice shall give the pertinent details; however such notice shall not be construed as a waiver by the Government of any contract delivery schedule, or of any rights or remedies provided by law or under this contract.

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## SECTION G CONTRACT ADMINISTRATION DATA

### CONTRACTOR CENTRAL REGISTRATION (CCR)

The contractor must be registered with the Contractor Central Registration (CCR) in order to be eligible for award. The Contractor must maintain registration throughout the period of performance. PAYMENT will not be made to the contractor if the Contractor's registration lapses.

### 252.232-7006 WIDE AREA WORKFLOW PAYMENT INSTRUCTIONS (JUN 2012)

(a) Definitions. As used in this clause--

Department of Defense Activity Address Code (DoDAAC) is a six position code that uniquely identifies a unit, activity, or organization.

Document type means the type of payment request or receiving report available for creation in Wide Area WorkFlow (WAWF).

Local processing office (LPO) is the office responsible for payment certification when payment certification is done external to the entitlement system.

(b) Electronic invoicing. The WAWF system is the method to electronically process vendor payment requests and receiving reports, as authorized by DFARS 252.232-7003, Electronic Submission

of Payment Requests and Receiving Reports.

(c) WAWF access. To access WAWF, the Contractor shall--

(1) Have a designated electronic business point of contact in the Central Contractor Registration at <https://www.acquisition.gov>; and

(2) Be registered to use WAWF at <https://wawf.eb.mil/> following the step-by-step procedures for self-registration available at this Web site.

(d) WAWF training. The Contractor should follow the training instructions of the WAWF Web-Based Training Course and use the Practice Training Site before submitting payment requests through

WAWF. Both can be accessed by selecting the "Web Based Training" link on the WAWF home page at <https://wawf.eb.mil/>.

(e) WAWF methods of document submission. Document submissions may be via Web entry, Electronic Data Interchange, or File Transfer Protocol.

(f) WAWF payment instructions. The Contractor must use the following information when submitting payment requests and receiving reports in WAWF for this contract/order:

(1) Document type. The Contractor shall use the following document type(s).

#### **2 – Cost Voucher**

(Contracting Officer: Insert applicable document type(s). Note: If a "Combo" document type is identified but not supportable by the Contractor's business systems, an "Invoice" (stand-alone) and

"Receiving Report" (stand-alone) document type may be used instead.)

(2) Inspection/acceptance location. The Contractor shall select the following inspection/acceptance location(s) in WAWF, as specified by the contracting officer.

#### **Destination/Destination**

(Contracting Officer: Insert inspection and acceptance locations or "Not applicable.")



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(3) Document routing. The Contractor shall use the information in the Routing Data Table below only to fill in applicable fields in WAWF when creating payment requests and receiving reports in the system.

Routing Data Table\*

-----  
Field Name in WAWF Data to be entered in WAWF  
-----

Pay Official DoDAAC HQ0339

Issue By DoDAAC N00174

Admin DoDAAC S0514A

Inspect By DoDAAC N00174

Ship To Code N00174

Ship From Code N00174

Mark For Code N00174

Service Approver (DoDAAC) S0514A

Service Acceptor (DoDAAC) N00174

Accept at Other DoDAAC N00174

LPO DoDAAC N/A

DCAA Auditor DoDAAC HAA062

Other DoDAAC(s) N/A

(\*Contracting Officer: Insert applicable DoDAAC information or ``See schedule" if multiple ship to/acceptance locations apply, or ``Not applicable.")

(4) Payment request and supporting documentation. The Contractor shall ensure a payment request includes appropriate contract line item and subline item descriptions of the work performed or supplies delivered, unit price/cost per unit, fee (if applicable), and all relevant back-up documentation, as defined in DFARS Appendix F, (e.g. timesheets) in support of each payment request.

(5) WAWF email notifications. The Contractor shall enter the email address identified below in the ``Send Additional Email Notifications" field of WAWF once a document is submitted in the system.

colleen.hayslette@navy.mil

(Contracting Officer: Insert applicable email addresses or ``Not applicable.")

(g) WAWF point of contact. (1) The Contractor may obtain clarification regarding invoicing in WAWF from the following contracting activity's WAWF point of contact.

CCL-EC-NAVY-WAWF-Helpdesk@dfas.mil

THE ABOVE EMAIL ADDRESS IS FOR THE WAWF NAVY HELP DESK

(Contracting Officer: Insert applicable information or ``Not applicable.")

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(2) For technical WAWF help, contact the WAWF helpdesk at 866-618-5988.

(End of clause)

**POINTS OF CONTACT**

- The Government points of contact for this Task Order are as follows:

**PROCURING CONTRACTING OFFICER (PCO)**

[Redacted PCO information]

**PURCHASE OFFICE REPRESENTATIVE (POR)**

[Redacted POR information]

*\*Note that the POR is the Contract Specialist*

**TASK ORDER MANAGER (TOM)**

[Redacted TOM information]

*\*Note that the TOM is the CONTRACTING OFFICER'S REPRESENTATIVE (COR) for this Task Order.*

The Government reserves the right to unilaterally change the points of contact at anytime.

**TYPE OF ORDER**

This Task Order is a Cost-Plus-Fixed-Fee (CPFF) type with Award Terms. The contractor shall devote the specified level of effort for time period(s) stated in Sections F and H, as applicable. If contractor performance is considered satisfactory by the Government, the fee(s) is payable at the expiration of the agreed-upon period(s) and upon

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contractor certification that the level of effort specified in this Task Order has been expended in performing the work.

Accounting Data

SLINID	PR Number	Amount
1000	N0002408NR55279	3415536.00

LLA :

Standard Number: N0017804D4119EH0300  
See Attachment 16

100101	N00024NR0855279	2883003.00
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LLA :

Standard Number: N0017804D4119EH0300  
See Attachment 16.

300001	N0002408NR55279	100000.00
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LLA :

Standard Number: N0017804D4119EH0300  
See Attachment 16.

300201	N0002408NR55279	20000.00
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LLA :

Standard Number: N0017804D4119EH0300  
See Attachment 16.

BASE Funding 6418539.00  
Cumulative Funding 6418539.00

MOD 04 Funding 0.00  
Cumulative Funding 6418539.00

MOD 05 Funding 0.00  
Cumulative Funding 6418539.00

MOD 06 Funding 0.00  
Cumulative Funding 6418539.00

MOD 07 Funding 0.00  
Cumulative Funding 6418539.00

MOD 08

400103	N0002410MR55166.00	1977105.00
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LLA :  
AG 170 1804 5FIT 252 00 039 0 050120 2D 000000 A0000 033 3797

600101	N0002410MR55166.00	500000.00
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LLA :  
AE 170 1804 8B5B 252 WZ S10 0 068342 2D 000000 158I0 000 MISC

600203	N000241MR55166.00	50000.00
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LLA :  
AF 97 X 4930 NH1C 000 77 777 0 000167 2F 000000 99237 401 0070

600204	N000241MR55166.00	1500000.00
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LLA :  
AE 170 1804 8B5B 252 WZ S10 0 068342 2D 000000 158I0 000 MISC

MOD 08 Funding 4027105.00  
Cumulative Funding 10445644.00

MOD 09

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400102 4300000.00  
 LLA :  
 AE 170 1804 8B5B 252 WZ S10 0 068342 2D 000000 158I0 000 MISC

400103 N0002410MR55166.00 5822895.00  
 LLA :  
 AG 170 1804 5FIT 252 00 039 0 050120 2D 000000 A0000 033 3797

600101 N0002410MR55166.00 900000.00  
 LLA :  
 AE 170 1804 8B5B 252 WZ S10 0 068342 2D 000000 158I0 000 MISC

600204 N000241MR55166.00 1000000.00  
 LLA :  
 AE 170 1804 8B5B 252 WZ S10 0 068342 2D 000000 158I0 000 MISC

MOD 09 Funding 12022895.00  
 Cumulative Funding 22468539.00

MOD 10

600002 900000.00  
 LLA :  
 AE 170 1804 8B5B 252 WZ S10 0 068342 2D 000000 158I0 000 MISC

600101 N0002410MR55166.00 (900000.00)  
 LLA :  
 AE 170 1804 8B5B 252 WZ S10 0 068342 2D 000000 158I0 000 MISC

600204 N000241MR55166.00 (1000000.00)  
 LLA :  
 AE 170 1804 8B5B 252 WZ S10 0 068342 2D 000000 158I0 000 MISC

600205 1000000.00  
 LLA :  
 AE 170 1804 8B5B 252 WZ S10 0 068342 2D 000000 158I0 000 MISC

MOD 10 Funding 0.00  
 Cumulative Funding 22468539.00

MOD 11

410001 N0002410MR55549 1405510.00  
 LLA :  
 AJ 97 X 4930 NH1C 000 77 777 0 000167 2F 000000 99237 401 0070

410002 N0017804D4119 4034002.00  
 LLA :  
 AK170 1804 8B2B 252 WZ S10 0 068342 2D 000000 12B10 000 MISC

410201 N0002410MR55549 125790.00  
 LLA :  
 AK170 1804 8B2B 252 WZ S10 0 068342 2D 000000 12B10 000 MISC

410202 N0002410MR55549 98530.00  
 LLA :  
 AH 97X4930NH1K000777770633942F00000007000CSERP1MP

600003 N0002410MR55549 750000.00  
 LLA :  
 AK170 1804 8B2B 252 WZ S10 0 068342 2D 000000 12B10 000 MISC

600102 N0002410MR55549 1300000.00  
 LLA :  
 AK170 1804 8B2B 252 WZ S10 0 068342 2D 000000 12B10 000 MISC

600103 N0002410MR55549 800000.00  
 LLA :  
 AJ 97X4930NH1C0007777700001672F0000000992374010070



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MOD 17 Funding 0.00  
Cumulative Funding 37847916.00

MOD 18

410104 925000.00  
LLA :  
AS 17 1 1804 8B5B 252 WZ S10 0 068342 2D 000000 15BI0 000 ERP0

410204 171000.00  
LLA :  
AL 97 X 4930 NH1K 000 77 777 063394 2F 000000 70417 CSB P1MP

410205 31840.00  
LLA :  
AM 97 X 4930 NH1E 000 77 777 0 000178 2F 000000 27CTE EZM EAEP

410206 125000.00  
LLA :  
AN 97 X 4930 NH6A 000 77 777 0 06604 2F 000000 HQ02N CH0 0001

410207 3615032.00  
LLA :  
AP 97 X 4930 NH1C 000 77 777 0 000167 2F 000000 99237 401 0070

410208 400000.00  
LLA :  
AQ 97 X 4930 NH1C 000 77 777 0 000167 2F 000000 99237 401 0070

410209 280091.00  
LLA :  
AR 97 X 4930 NH1P 253 77 777 0 042794 2F 000000 01000 WX0 0014

610002 1120840.00  
LLA :  
AP 97 X 4930 NH1C 000 77 777 0 000167 2F 000000 99237 401 0070

610003 15000.00  
LLA :  
AL 97 X 4930 NH1K 000 77 777 063394 2F 000000 70417 CSB P1MP

610004 1709688.00  
LLA :  
AS 17 1 1804 8B5B 252 WZ S10 0 068342 2D 000000 15BI0 000 ERP0

MOD 18 Funding 8393491.00  
Cumulative Funding 46241407.00

MOD 19 Funding 0.00  
Cumulative Funding 46241407.00

MOD 20

410104 450000.00  
LLA :  
AS 17 1 1804 8B5B 252 WZ S10 0 068342 2D 000000 15BI0 000 ERP0

410105 1736162.00  
LLA :  
AU 17 1 1804 5FIT 252 00 039 0 050120 2D 000000 A0000 064 9847

410210 2159864.00  
LLA :  
AT 97 X 4930 NH1C 000 77 777 0 000167 2F 000000 99237 401 0070

610004 (1289688.00)  
LLA :  
AS 17 1 1804 8B5B 252 WZ S10 0 068342 2D 000000 15BI0 000 ERP0

610203 1409688.00  
LLA :

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AS 17 1 1804 8B5B 252 WZ S10 0 068342 2D 000000 15B10 000 ERP0

MOD 20 Funding 4466026.00  
Cumulative Funding 50707433.00

MOD 21

410207 3615032.00  
LLA :  
AP 97 X 4930 NH1C 000 77 777 0 000167 2F 000000 99237 401 0070

410211 817557.00  
LLA :  
AX 97X 4930 NH1J 000 77 777 0 000164 2F 000000 19F30 RX0 0068

410212 204000.00  
LLA :  
AV 97X 4930 NH1K 000 77 777 0 063394 2F 000000 70817 CSC V1MP

410213 218819.50  
LLA :  
AW 97X 4930 NH1C 000 77 777 0 000167 2F 000000 99501 303 7731

610002 1120840.00  
LLA :  
AP 97 X 4930 NH1C 000 77 777 0 000167 2F 000000 99237 401 0070

610005 112615.24  
LLA :  
AW 97X 4930 NH1C 000 77 777 0 000167 2F 000000 99501 303 7731

MOD 21 Funding 6088863.74  
Cumulative Funding 56796296.74

MOD 22

410214 108441.72  
LLA :  
BA 97X4930 NH1C 252 77777 0 000167 2F 000000 992374010070

MOD 22 Funding 108441.72  
Cumulative Funding 56904738.46

MOD 23

410106 108441.72  
LLA :  
AY 171 1804 8H2G 252 35 355 0 050120 2D 000000 A0000 069 1002

410107 2144000.00  
LLA :  
AZ 1711804 8B5B 252 V0DE0 0 050120 2D 000000 A00000746404

410214 (108441.72)  
LLA :  
BA 97X4930 NH1C 252 77777 0 000167 2F 000000 992374010070

610006 56000.00  
LLA :  
AZ 1711804 8B5B 252 V0DE0 0 050120 2D 000000 A00000746404

MOD 23 Funding 2200000.00  
Cumulative Funding 59104738.46

MOD 24

410107 4773180.00  
LLA :

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AZ 1711804 8B5B 252 V0DE0 0 050120 2D 000000 A00000746404

410214 313760.00

LLA :

BA 97X4930 NH1C 252 77777 0 000167 2F 000000 992374010070

410215 1300204528 1386613.00

LLA :

BB 1711804 5FIT 252 00039 0 050120 2D 000000 A00000748804

MOD 24 Funding 6473553.00

Cumulative Funding 65578291.46

MOD 25

410108 1300217826 5641413.00

LLA :

BC 1711804 8B2B 252 V0I00 0 050120 2D 000000 A30000826377

610007 1300217826 120000.00

LLA :

BD 1711804 8B2B 252 V0I00 0 050120 2D 000000 A20000826377

610204 1300217826 80000.00

LLA :

BF 1711804 8B2B 252 V0I00 0 050120 2D 000000 A00000826377

610205 1300217826 1025940.80

LLA :

BE 1711804 8B2B 252 V0I00 0 050120 2D 000000 A10000826377

MOD 25 Funding 6867353.80

Cumulative Funding 72445645.26

MOD 26

410216 4934649.00

LLA :

BG 97X4930 NH1C 252 77777 0 000167 2F 000000 992374010070

410217 1300204528 277225.00

LLA :

BM 1711804 5FIT 252 00039 0 050120 2D 000000 A00000748804

410218 209685.75

LLA :

BH 97X4930 NH1P 253 77777 0 042794 2F 000000 01000WX00261  
01000WX00261

410219 76500.00

LLA :

BJ 97X4930 NH1K 000 77777 0 063394 2F 000000 70817CSCV1MP  
70817CSCV1MP

410220 120000.00

LLA :

BK 97X4930 NH1K 000 77777 0 063394 2F 000000 70417CSBP1MP  
70417CSBP1MP

410221 210000.00

LLA :

BL 97X4930 NH1K 000 77777 0 063394 2F 000000 70817CSCV1MP  
70817CSCV1MP

610008 32000.00

LLA :

BL 97X4930 NH1K 000 77777 0 063394 2F 000000 70817CSCV1MP  
70817CSCV1MP



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MOD 26 Funding 5860059.75  
Cumulative Funding 78305705.01

MOD 27

410214 (313760.00)  
LLA :  
BA 97X4930 NH1C 252 77777 0 000167 2F 000000 992374010070

410216 1180872.00  
LLA :  
BG 97X4930 NH1C 252 77777 0 000167 2F 000000 992374010070

410222 438000.00  
LLA :  
BN 1711804 8B2B 252 V0I00 0 050120 2D 000000 A00000886183

410223 443091.00  
LLA :  
BP 97X4930 NH1C 252 77777 0 000167 2F 000000 995013037731

420001 3800.00  
LLA :  
BR 1711804 8B5B 252 V0DE0 0 050120 2D 000000 A10000886183

420101 3800.00  
LLA :  
BR 1711804 8B5B 252 V0DE0 0 050120 2D 000000 A10000886183

420201 3800.00  
LLA :  
BR 1711804 8B5B 252 V0DE0 0 050120 2D 000000 A10000886183

610009 142319.00  
LLA :  
BP 97X4930 NH1C 252 77777 0 000167 2F 000000 995013037731

610206 161000.00  
LLA :  
BQ 1711804 12TA 252 41421 E 068892 2D XE0032 414211E2521Q

620001 3800.00  
LLA :  
BR 1711804 8B5B 252 V0DE0 0 050120 2D 000000 A10000886183

620101 313760.00  
LLA :  
BA 97X4930 NH1C 252 77777 0 000167 2F 000000 992374010070

620201 3800.00  
LLA :  
BR 1711804 8B5B 252 V0DE0 0 050120 2D 000000 A10000886183

MOD 27 Funding 2384282.00  
Cumulative Funding 80689987.01

MOD 28

420202 1300242068 2254000.00  
LLA :  
BS 97X4930 NH1C 252 77777 0 050120 2F 000000 A00000999638

420203 1300242749 276500.00  
LLA :  
BT 97X4930 NH1K 252 77777 0 050120 2F 000000 A00001004916

MOD 28 Funding 2530500.00  
Cumulative Funding 83220487.01

MOD 29 Funding 0.00

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Cumulative Funding 83220487.01

MOD 30

420204 1300267904 346099.00  
 LLA :  
 BV 97X4930 NH1P 253 77777 0 050120 2F 000000 A00001180905

420205 1300272265 252488.66  
 LLA :  
 BW 97X4930 NH1C 252 77777 0 050120 2F 000000 A00001211429

420206 1300272866 2057251.10  
 LLA :  
 BX 97X4930 NH1C 253 77777 0 050120 2F 000000 A00001215111

620002 1300266114 624200.00  
 LLA :  
 BU 97X4930 NH1F 253 77777 0 050120 2F 000000 A00001169965

620003 1300272265 72297.74  
 LLA :  
 BW 97X4930 NH1C 252 77777 0 050120 2F 000000 A00001211429

MOD 30 Funding 3352336.50  
 Cumulative Funding 86572823.51

MOD 31

420207 1300279195 93575.00  
 LLA :  
 BY 97X4930 NH1K 253 77777 0 050120 2F 000000 A00001257224

420208 1300257393 180000.00  
 LLA :  
 BZ 97X4930 NH1K 252 77777 0 050120 2F 000000 A00001108772

620202 1300281049 20000.00  
 LLA :  
 CA 97X4930 NH1C 252 77777 0 050120 2F 000000 A00001269399

MOD 31 Funding 293575.00  
 Cumulative Funding 86866398.51

MOD 32

420209 1300281049 2765714.29  
 LLA :  
 CB 97X4930 NH1C 252 77777 0 050120 2F 000000 A00001269399

620203 1300281049 100000.00  
 LLA :  
 CB 97X4930 NH1C 252 77777 0 050120 2F 000000 A00001269399

MOD 32 Funding 2865714.29  
 Cumulative Funding 89732112.80

MOD 33 Funding 0.00  
 Cumulative Funding 89732112.80

MOD 34

420210 1300267904 12181.00  
 LLA :  
 CC 97X4930 NH1P 253 77777 0 050120 2F 000000 A00001180905

420211 1300272265 198900.62  
 LLA :  
 CD 97X4930 NH1C 252 77777 0 050120 2F 000000 A00001211429

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420212 1300295780 390600.00  
 LLA :  
 CE 97X4930 NH2A 252 77777 0 050120 2F 000000 A00001339594

MOD 34 Funding 601681.62  
 Cumulative Funding 90333794.42

MOD 35

430201 1300305567 22087.78  
 LLA :  
 CF 97X4930 NH1K 253 77777 0 050120 2F 000000 A00001408043

620203 1300281049 (100000.00)  
 LLA :  
 CB 97X4930 NH1C 252 77777 0 050120 2F 000000 A00001269399

630001 1300307260 70000.00  
 LLA :  
 CH 97X4930 NH1F 252 77777 0 050120 2F 000000 A00001423589

630002 1300281049 100000.00  
 LLA :  
 CB 97X4930 NH1C 252 77777 0 050120 2F 000000 A00001269399

630101 1300307259 44345.00  
 LLA :  
 CG 97X4930 NH1F 252 77777 0 050120 2F 000000 A00001423581

MOD 35 Funding 136432.78  
 Cumulative Funding 90470227.20

MOD 36

420212 1300295780 (35400.00)  
 LLA :  
 CE 97X4930 NH2A 252 77777 0 050120 2F 000000 A00001339594

430202 1300312197 1500000.00  
 LLA :  
 CK 97X4930 NH1F 252 77777 0 050120 2F 000000 A00001468787

430203 1300312197 300000.00  
 LLA :  
 CK 97X4930 NH1F 252 77777 0 050120 2F 000000 A00001468787

430204 1300312197 1000000.00  
 LLA :  
 CK 97X4930 NH1F 252 77777 0 050120 2F 000000 A00001468787

630003 1300295780 35400.00  
 LLA :  
 CJ 97X4930 NH2A 252 77777 0 050120 2F 000000 A00001339594

630004 1300312197 200000.00  
 LLA :  
 CK 97X4930 NH1F 252 77777 0 050120 2F 000000 A00001468787

630005 1300312197 100000.00  
 LLA :  
 CK 97X4930 NH1F 252 77777 0 050120 2F 000000 A00001468787

630006 1300312197 200000.00  
 LLA :  
 CK 97X4930 NH1F 252 77777 0 050120 2F 000000 A00001468787

630201 1300312197 75000.00  
 LLA :  
 CK 97X4930 NH1F 252 77777 0 050120 2F 000000 A00001468787

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MOD 36 Funding 3375000.00  
Cumulative Funding 93845227.20

MOD 37

430205 1300314560 413022.07  
LLA :  
CL 97X4930 NH1C 253 77777 0 050120 2F 000000 A00001488252

430206 1300312419 192500.00  
LLA :  
CM 97X4930 NH1K 252 77777 0 050120 2F 000000 A00001470965

630007 1300314560 185565.54  
LLA :  
CL 97X4930 NH1C 253 77777 0 050120 2F 000000 A00001488252

630008 1300312419 20000.00  
LLA :  
CM 97X4930 NH1K 252 77777 0 050120 2F 000000 A00001470965

MOD 37 Funding 811087.61  
Cumulative Funding 94656314.81

MOD 38

430207 1300295780 30000.00  
LLA :  
CN 97X4930 NH2A 252 77777 0 050120 2F 000000 A10001339594

430208 1300326337 45000.00  
LLA :  
CP 97X4930 NH1K 252 77777 0 050120 2F 000000 A00001560076

MOD 38 Funding 75000.00  
Cumulative Funding 94731314.81

MOD 39

430209 1300331441 1076250.00  
LLA :  
CQ 1731804 8C6C 252 SH377 0 050120 2D 000000 A00001591031

MOD 39 Funding 1076250.00  
Cumulative Funding 95807564.81

MOD 40

430210 1300337616 300000.00  
LLA :  
CR 1731804 8U5N 252 V5P00 0 050120 2D 000000 A00001635275

430211 1300337616 400000.00  
LLA :  
CS 1731804 8U5N 252 V5Z00 0 050120 2D 000000 A10001635275

MOD 40 Funding 700000.00  
Cumulative Funding 96507564.81

MOD 41

430212 1300342505 100000.00  
LLA :  
CT 97X4930 NH1P 252 77777 0 050120 2F 000000 A00001667927

430213 1300343295 171642.14

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LLA :  
CU 97X4930 NH1K 252 77777 0 050120 2F 000000 A00001674561

630009 1300343295 23912.52  
LLA :  
CU 97X4930 NH1K 252 77777 0 050120 2F 000000 A00001674561

MOD 41 Funding 295554.66  
Cumulative Funding 96803119.47

MOD 42

430214 1300342986 136285.00  
LLA :  
CV 97X4930 NH1K 252 77777 0 050120 2F 000000 A00001671645

430215 1300348524 1250226.00  
LLA :  
CW 97X4930 NH1C 252 77777 0 050120 2F 000000 A00001714280

MOD 42 Funding 1386511.00  
Cumulative Funding 98189630.47

MOD 43

430215 1300348524 (259000.00)  
LLA :  
CW 97X4930 NH1C 252 77777 0 050120 2F 000000 A00001714280

430216 1300369932 310000.00  
LLA :  
CX 97X4930 NH1F 252 77777 0 050120 2F 000000 A00001847621

430217 1300312197 50000.00  
LLA :  
CK 97X4930 NH1F 252 77777 0 050120 2F 000000 A00001468787

430218 1300312197 200000.00  
LLA :  
CK 97X4930 NH1F 252 77777 0 050120 2F 000000 A00001468787

430219 1300348524 259000.00  
LLA :  
CW 97X4930 NH1C 252 77777 0 050120 2F 000000 A00001714280

630005 1300312197 (50000.00)  
LLA :  
CK 97X4930 NH1F 252 77777 0 050120 2F 000000 A00001468787

630006 1300312197 (200000.00)  
LLA :  
CK 97X4930 NH1F 252 77777 0 050120 2F 000000 A00001468787

MOD 43 Funding 310000.00  
Cumulative Funding 98499630.47

MOD 44

430220 1300379321 450000.00  
LLA :  
CY 97X4930 NH1F 252 77777 0 050120 2F 000000 A00001916617

430221 1300379321 230000.00  
LLA :  
CY 97X4930 NH1F 252 77777 0 050120 2F 000000 A00001916617

430222 1300295780 23341.09  
LLA :  
CJ 97X4930 NH2A 252 77777 0 050120 2F 000000 A00001339594

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430223 1300382484 1950000.00  
 LLA :  
 CZ 1731804 8D4D 252 WS030 0 050120 2D 000000 A00001955802

630003 1300295780 (23341.09)  
 LLA :  
 CJ 97X4930 NH2A 252 77777 0 050120 2F 000000 A00001339594

630010 1300382484 50000.00  
 LLA :  
 CZ 1731804 8D4D 252 WS030 0 050120 2D 000000 A00001955802

MOD 44 Funding 2680000.00  
 Cumulative Funding 101179630.47

MOD 45

430224 1300385892 90472.22  
 LLA :  
 DA 97X4930 NH1K 252 77777 0 050120 2F 000000 A00001985647

430225 1300385922 251500.00  
 LLA :  
 DB 97X4930 NH1F 252 77777 0 050120 2F 000000 A00001986003

430226 1300386952 90472.00  
 LLA :  
 DC 97X4930 NH1K 252 77777 0 050120 2F 000000 A00001994583

630011 1300385922 20000.00  
 LLA :  
 DB 97X4930 NH1F 252 77777 0 050120 2F 000000 A00001986003

630012 1300386952 25000.00  
 LLA :  
 DC 97X4930 NH1K 252 77777 0 050120 2F 000000 A00001994583

630013 1300386952 20000.00  
 LLA :  
 DC 97X4930 NH1K 252 77777 0 050120 2F 000000 A00001994583

MOD 45 Funding 497444.22  
 Cumulative Funding 101677074.69

MOD 46

430205 130031456000001 55000.00  
 LLA :  
 CL 97X4930 NH1C 253 77777 0 050120 2F 000000 A00001488252

430227 130039665400001 380863.62  
 LLA :  
 DD 97X4930 NH1C 252 77777 0 050120 2F 000000 A00002071285

630007 130031456000001 (55000.00)  
 LLA :  
 CL 97X4930 NH1C 253 77777 0 050120 2F 000000 A00001488252

630014 130039665400002 38000.00  
 LLA :  
 DD 97X4930 NH1C 252 77777 0 050120 2F 000000 A00002071285

MOD 46 Funding 418863.62  
 Cumulative Funding 102095938.31

MOD 47 Funding 0.00  
 Cumulative Funding 102095938.31

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**SECTION H SPECIAL CONTRACT REQUIREMENTS**

**NAVSEA 5252.232-9104 ALLOTMENT OF FUNDS (JAN 2008)***(Applicable to CLINs 1000-1002, 3000-3002, Option CLINs (if exercised) 4000-4002 and 6000-6002, and Award Term CLINs (if awarded) 4100-4102, 4200-4202, 4300-4302, 6100-6102, 6200-6202 and 6300-6302.)*

(a) This contract is incrementally funded with respect to both cost and fee. The amount(s) presently available and allotted to this contract for payment of fee for incrementally funded contract line item number/contract subline item number (CLIN/SLIN), subject to the clause entitled "FIXED FEE" (FAR 52.216-8) or "INCENTIVE FEE" (FAR 52.216-10), as appropriate, is specified below. The amount(s) presently available and allotted to this contract for payment of cost for incrementally funded CLINs/SLINs is set forth below. As provided in the clause of this contract entitled "LIMITATION OF FUNDS" (FAR 52.232-22), the CLINs/SLINs covered thereby, and the period of performance for which it is estimated the allotted amount(s) will cover are as follows:

*\*Note that the amount allotted to fee is equal to the Fixed Fee specified in Section B clause PAYMENT OF FEE(S) (LEVEL OF EFFORT) (NAVSEA) (MAY 1993).*

(b) The parties contemplate that the Government will allot additional amounts to this contract from time to time for the incrementally funded CLINs/SLINs by unilateral contract modification, and any such modification shall state separately the amount(s) allotted for cost, the amount(s) allotted for fee, the CLINs/SLINs covered thereby, and the period of performance which the amount(s) are expected to cover.

ITEM	ALLOTTED TO COST	ALLOTTED TO FIXED FEE	EST. POP
4202-07	██████████	██████████	09/30/2011-09/29/2012
4202-08	██████████	██████████	09/30/2011-09/29/2012
6202-02	██████████	████	09/30/2011-09/29/2012
4202-09	████████████████████		09/30/2011-09/29/2012
6202-03	██████████	████	09/30/2011-09/29/2012
4202-10	██████████	██████████	09/30/2011-09/29/2012



4202-11	[REDACTED]	[REDACTED]	09/30/2011-09 /29/2012
4202-12	[REDACTED]	[REDACTED]	09/30/2011-09 /29/2013
4302-01	[REDACTED]	[REDACTED]	09/30/2012-09 /29/2013
<b>4302-02</b>	[REDACTED]	[REDACTED]	<b>09/30/2012 - 01/31/2014</b>
6300-01	[REDACTED]	[REDACTED]	09/30/2012-09 /29/2013
6300-02	[REDACTED]	[REDACTED]	09/30/2012-09 /29/2013
6301-01	[REDACTED]	[REDACTED]	09/30/2012-09 /29/2013
6202-03	[REDACTED]	[REDACTED]	09/30/2012-09 /29/2013
<b>4302-05</b>	[REDACTED]	[REDACTED]	<b>09/30/2012-01 /31/2014</b>
4302-06	[REDACTED]	[REDACTED]	09/30/2012-09 /29/2013
<b>6300-07</b>	[REDACTED]	[REDACTED]	<b>09/30/2012-01 /31/2014</b>
6300-08	[REDACTED]	[REDACTED]	09/30/2012-09 /29/2013
4302-07	[REDACTED]	[REDACTED]	09/30/2012-09 /29/2013
4302-08	[REDACTED]	[REDACTED]	09/30/2012-09 /29/2013
4302-09	[REDACTED]	[REDACTED]	09/30/2012-09 /29/2013
4302-10	[REDACTED]	[REDACTED]	09/30/2012-09 /29/2013
4302-11	[REDACTED]	[REDACTED]	09/30/2012-09 /29/2013
4302-12	[REDACTED]	[REDACTED]	09/30/2012-09 /29/2013
4302-13	[REDACTED]	[REDACTED]	09/30/2012-09 /29/2013



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<b>6300-12</b>	██████████	██████████	<b>09/30/2012-01</b> <b>/31/2014</b>
<b>6300-13</b>	██████████	██████████	<b>09/30/2012-01</b> <b>/31/2014</b>
4302-27	██████████	██████████	01/31/2014
6300-14	\$ ██████████	██████████	01/31/2014

(c) CLINs/SLINs 1000, 1001, 3000, 3001, 3002, 4000, 4001, 4102, 4200, 4201, 4301, 6001, 6002, 6100 and 6200 are fully funded and performance under these CLINs/SLINs is subject to the clause of this contract entitled "LIMITATION OF COST" (FAR 52.232-20).

(d) The Contractor shall segregate costs for the performance of incrementally funded CLINs/SLINs from the costs of performance of fully funded CLINs/SLINs.

## **AWARD TERM CLAUSE**

### (a) Maximum Period of Performance

The initial Task Order period of performance, if previously extended by exercise of the option for Year 2, may be further extended through the award of up to three one-year Award Terms (years 3 through 5), as provided for in this Award Term clause. These additional "award term" periods will be awarded by the Government based on contractor performance as determined by the Government in accordance with this clause.

### (b) Monitoring Performance

Contractor performance is monitored by the Government. A panel hereinafter referred to as the Award Term Review Board (ATRB) is responsible for monitoring and will make recommendations to the Term Determining Official (TDO). The ATRB and TDO may accept monitoring input from any source it chooses. The ATRB may be changed at any time at the discretion of the TDO. Notice of such change will be provided to the contractor.

The ATRB shall be composed of the following:

- SEA 00I, or designee
- Task Order Manager (TOM), as defined in Section G of the Task Order
- SEA 00I appointed Task Managers
- Procuring Contracting Officer (PCO), SEA 02652 or designee
- Legal Counsel

The ATRB reports its findings and recommendations to the TDO. The TDO makes the final

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decision on whether the contractor's performance during the evaluation period is sufficient to earn the contractor an award term or to retain an already earned term.

The TDO shall be SEA 00I or his designee.

(c) Award Term Evaluation Periods

Each year of performance shall be evaluated. Each of the first two years shall be evaluated to determine whether the contractor earns and retains an award term. Years two through four will be evaluated to determine whether the contractor retains award terms already earned.

The Government reserves the right to conduct an *interim* evaluation at approximately the half-way point of each evaluation period. These interim evaluations are intended to provide the contractor with the Government's assessment of the contractor's performance through the first half of each award term evaluation period.

A *final* evaluation will occur on an annual basis. The final evaluation will consider all effort that has occurred during the evaluation period.

(d) Self-Evaluation

The Contractor shall submit a self-evaluation to the PCO within fourteen (14) calendar days after the end of each evaluation period. The written self-evaluation may contain any information that may be reasonably expected to assist the ATRB in evaluating the Contractor's performance. The self-evaluation will be considered in the ATRB's evaluation of the Contractor's performance based on the evaluation factors. The self-evaluation may not exceed twenty-five (25) pages in length.

(e) Award Term Procedures

After the conclusion of an evaluation period, the Performance Monitors shall submit evaluation reports to the ATRB. If requested, Performance Monitors will provide an oral presentation of their evaluation to the ATRB. The Contractor may be invited to present information in addition to that contained in the self-evaluation to assist in the ATRB's evaluation. The criteria to be considered in the evaluation are set forth elsewhere in this Award Term clause.

A numerical score, on a scale of 0-100, will be determined for each of the evaluation criteria. The numerical weights for each evaluation criterion will be applied to the score. The weighted criteria scores will be summed to arrive at a total, weighted evaluation score. This score, along with any supporting narrative that may be prepared by the ATRB, will be provided to the TDO. The TDO will determine the final award term rating for an evaluation period. The Contracting Officer will inform the Contractor of the award term rating in a letter to the Contractor.

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The contractor must receive a total evaluation rating score of 71 or higher to be eligible to earn an award term year. If the overall evaluation rating score is 70 or below, the contractor shall not have earned an additional award term year based on the period evaluated.

(f) Retention

The Contractor will be evaluated again during the year following the period that was evaluated initially for determining if an award term extension was earned. The contractor must receive a total evaluation rating score of 71 or higher to retain an award term year. If the overall evaluation rating score is 70 or below, the contractor shall not have retained the award term year previously earned.

(g) Finality of Decisions

Award Term decisions are at the sole discretion of the TDO. All decisions rendered by the TDO are final. The phrase "award term decision" refers to both the decision by the TDO as to whether the Contractor has earned an award term and the decision by the TDO as to whether the Contractor has retained an award term already earned.

(h) Fair and Reasonable Price A Necessary Condition

The Contracting Officer must determine that the price set forth in the Task Order for the services covered by the Task Order continues to be fair and reasonable for a given award term period. Such a decision is at the sole discretion of the PCO. A decision that the price is no longer fair and reasonable will result in the Government voiding any award terms earned.

(i) Option Exercise A Necessary Condition

If at any time the Government does not exercise an option, any previously awarded award term(s) shall be void.

(j) Retention of Award Terms A Necessary Condition

If at any time the Contractor has not retained an award term already earned, any subsequent terms shall be void.

(k) Continued Funds A Necessary Condition

The PCO must make a determination that sufficient funds are available before an earned/retained award term becomes effective. The determination that sufficient funds are available does not constitute a finding that funds equal to the full total estimated cost of performance for a given year are available. Award term periods may be incrementally funded. In the event of incremental funding, the clause entitled LIMITATION OF FUNDS (FAR 52.232-22) shall apply. The

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decision that sufficient funds are available is at the sole discretion of the PCO. Resources available to the program manager are subject to the managerial discretion of a program manager and a decision that sufficient funds are not available for this contract may be made even if there are funds available to the program office. A determination regarding the availability of funds may be made at any time.

(l) Continued Requirement A Necessary Condition

The Contracting Officer must determine that a continuing need for the same services covered by this Task Order exists for a given award term period. Such a decision is at the sole discretion of the Contracting Officer. A decision that the requirement has changed or that a requirement for the same services no longer exists will result in the Government voiding any award terms earned. A determination regarding whether there is a continued need for the same services may be made at any time.

(m) Failure to Retain Earned Award Terms Not a Termination

If at any time the Government does not authorize performance of a previously earned award term, the subsequent terms shall be considered void. The Contractor shall not be entitled to any costs arising out of or related to those award terms that are made void by virtue of the operation of this clause. An award term decision that an earned award term has not been retained is not a termination for convenience or default. A decision by the PCO that any of the necessary conditions of this clause have not been satisfied is not a termination for convenience or default. For example, if the Contractor has earned three award terms but the Government fails to exercise the Award Term for the fifth year of the contract, then the contract shall end at the completion of the period of performance for the fourth year.

(n) Contractor Right to Decline

The contractor retains the right to decline previously earned award terms not later than nine (9) months prior to the start of an Award Term Year. The Contractor must notify the PCO in writing prior to nine (9) months before the start of the award term year of its desire not to perform the next award term year. Failure to so notify the PCO may result in a default termination if the Contractor fails to perform an award term that the Government has authorized. In the event the Contractor elects its rights to decline an earned award term, all subsequent award terms shall be void.

(o) Extension of the Task Order

The PCO will unilaterally modify the contract to extend the period of performance in one-year increments when each of the following conditions apply:

- an award term earned has been retained;

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- the Government has a continuing requirement for the service(s) covered;
- the price established for the covered line items remains fair and reasonable;
- appropriated funds are available; and
- the Contractor has not expressly stated in writing that it is unwilling to perform an award term no later than nine (9) months before the beginning of an award term period.

(p) Evaluation Criteria

1. Evaluation Categories and Factors. Following each evaluation period, the Contractor's performance will be evaluated in the following categories, weighted as shown:

<u>EVALUATION CATEGORY</u>	<u>WGT</u>
Cost Performance	25%
Schedule Performance	25%
Technical Performance	25%
Management Performance	25%

The Government may unilaterally change any evaluation categories, weights, or factors it deems necessary. The Contractor, however, will be notified of changes prior to the beginning of an affected evaluation period. Performance issues in any evaluation category may result in an increased weight for that category in subsequent evaluation periods.

2. The following performance categories will be evaluated:

<b>Performance Category</b>	<b>Evaluation Weight</b>	<b>Specific Areas of Interest</b>
<b>Cost Control</b>	25%	Ability to control cost and avoid unnecessary cost increases. Emphasis will be placed on the contractor's ability to estimate correctly the first time and maintain initial budgets. Ability to make cost effective decisions with respect to technical requirements, schedule and quality control. Early identification of cost and schedule problems. The timely and accurate submission of cost performance data.
<b>Schedule Performance</b>	25%	Ability to perform or adhere to the scheduled delivery dates as specified in the Task Order and Technical Instructions. Ability to make decisions with respect to

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		schedule adjustments required by the Government without effecting cost or quality. Early identification of schedule problems to include self-correcting. Timeliness of deliverables and provided services.
<b>Technical Performance</b>	25%	Quality and accuracy of deliverables as well as services provided. Ability to provide services commensurate with the Tasks specified in the Task Order and Technical Instructions.
<b>Management Performance</b>	25%	Ability to manage contractor and subcontractor efforts efficiently and effectively with transparent performance within the team. Emphasis will be placed on the contractor's ability to staff positions with appropriate personnel who have the necessary skills and requisite technical capability and experience to effectively perform the work. *Percentage of actual small business subcontracting towards the 20% requirement.
<b>Total</b>	100%	

*\*Note: 20% Small Business Subcontracting requirement only applies to Large Business awardee.*

3. The following grading table is to be used for this Task Order:

<b>Adjective Rating</b>	<b>Range of Evaluation rating</b>	<b>Description</b>
Outstanding	91-100	Of exceptional merit; exemplary performance in a timely, efficient and economical manner; very minor (if any) weaknesses with no adverse effect on overall performance. No deficiencies in any area.
Excellent	81-90	Very effective performance, fully responsive to contract; contract requirements accomplished in a timely, efficient and economical manner for the most part; only minor weaknesses. No deficiencies in any area.
Good	71-80	Effective performance; fully responsive to contract requirements; reportable weaknesses, but with little identifiable effect on overall



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		performance. No deficiencies in any area.
Satisfactory	61-70	Meets the minimum acceptable standards; adequate results; reportable weaknesses with identifiable, but not substantial effects on overall performance. No deficiencies in any area.
Unsatisfactory	60 and Below	Does not meet minimum acceptable standards in one or more areas; reportable deficiencies with remedial action required in one or more areas which adversely affect overall performance.

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## **AWARD TERM PLAN**

### **1.0 INTRODUCTION**

This is the basis for evaluation of the contractor's performance and for presenting an assessment of that performance to the Term-Determining Official (TDO). The evaluation will begin at the start of the Task Order.

Award-term contracting is effective when performance metrics are objective, a long-term business relationship is of value to the Government and to the Contractor, and the expected outcomes are known up-front. The specific criteria and procedures used for assessing the contractor's performance and for determining the Award Term earned are described herein. All TDO decisions regarding the award-term score, the methodology used to calculate the score, the calculation of the score, the Contractor's entitlement to the score, and the nature and success of the evaluation of the Contractor's performance are final.

An Award Term earned and retained will be awarded to the Contractor through unilateral Task Order modification based upon the score as determined by the TDO.

### **2.0 ORGANIZATION**

The Award Term organization includes the TDO and an Award-Term Review Board (ATRB) consisting of a chairperson, the contracting officer, a recorder, other functional area participants, advisory members, and the performance monitors.

### **3.0 RESPONSIBILITIES**

a. Term Determining Official. The TDO approves the Award Term plan and any significant changes to it. The TDO reviews the recommendations of the ATRB, considers all pertinent data, and determines the earned Award Term score for each evaluation period. The TDO appoints the ATRB Chairperson.

b. Award Term Review Board Chairperson. The ATRB Chairperson chairs the meetings of the ATRB and appoints the non-mandatory members of the board and the performance monitors. The ATRB Chairperson briefs the TDO on the evaluation results including the recommended score and the Contractor's overall performance and recommends Award Term plan changes to the TDO.

c. Award Term Review Board. ATRB members review performance monitors' evaluation of the Contractor's performance, consider all information and pertinent sources, prepare interim performance reports, if any, and arrive at the Award Term score recommendation to be presented to the TDO. The ATRB will also recommend changes to this plan.

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d. ATRB Recorder. The ATRB recorder is responsible for coordinating the administrative actions required by the performance monitors, the ATRB, and the TDO.

e. Contracting Officer (CO). The CO is the liaison between Contractor and Government personnel. Subsequent to the TDO decision, the CO reviews the Award Term documentation, concurs with the TDO's decision, and modifies the Task Order, if necessary, to reflect the decision.

f. Performance Monitors. Performance monitors maintain written records of the Contractor's performance in their assigned evaluation areas so that a fair and accurate evaluation is obtained. Monitors prepare interim and end-of-period evaluation reports as directed by the ATRB.

#### **4.0 AWARD-TERM PROCESSES**

a. Award Term Score. The Award Term score will be based on the Contractor's performance during each evaluation period.

b. Evaluation Criteria. If the CO does not give specific notice in writing to the Contractor of any change to the evaluation criteria prior to the start of a new evaluation period, then the same criteria listed for the preceding period will be used in the following Award Term evaluation period. Modifications to the plan shall take effect in the next evaluation period.

c. Interim Evaluation Process. Interim evaluations will be conducted at the discretion of the Government. If it is determined that an Interim Evaluation will be conducted, it will be conducted at approximately the six-month period and the Contractor will be notified thirty (30) days before the end of the interim period if a self-evaluation will be required. Performance monitors submit their evaluation reports to the ATRB after the end of the evaluation period. The ATRB Chairperson prepares its evaluation results and notifies the Contractor of the strengths and weaknesses for the current evaluation period within 45 days of conclusion of the interim evaluation period. The CO may also issue letters at any other time when deemed necessary to highlight areas of Government concern.

d. End-of-Period Evaluations. The ATRB Recorder notifies ATRB members and performance monitors 14 calendar days before the end of the evaluation period. The Contractor will provide the Government a self-assessment within fourteen (14) calendar days after the end of the evaluation period. Performance monitors submit their evaluation reports to the ATRB after the end of the evaluation period. The ATRB Chairperson prepares its evaluation report and recommendation. The Contractor self-assessment will be provided to the TDO as part of the determination package. The ATRB Chairperson briefs the evaluation report and recommendation to the TDO. The TDO determines the overall score and determines whether an Award Term has been earned for the evaluation period within 45 calendar days after each evaluation period. The TDO letter informs the Contractor of the evaluation results. Upon concurrence with the TDO decision, the CO issues a modification within fifteen (15) calendar days after the TDO's determination to authorize an award extension or reduction reflecting the earned award term amount.

#### **5.0 AWARD-TERM PLAN CHANGE PROCEDURE**

It is anticipated that Award Term Evaluation Categories may need to be revised to place increased emphasis on specific areas, to take advantage of lessons learned and identify new approaches to measuring the quality of service/deliverables received, and to incentivize continuous improved performance in that regard. As such, the Contractor may propose changes and the Government may unilaterally make changes to this plan. The Contractor shall submit any proposed changes no later than sixty (60) calendar days prior to the start of the next evaluation period. Contractor proposed changes, if approved by the Government, will be made by bilateral agreement via a Task Order modification prior to the start of the next evaluation period. However, the Government reserves the right to unilaterally change evaluation categories prior to the start of an Award Term period.

#### **6.0 AWARD-TERM EVALUATION CATEGORIES**

a. The Award Term Evaluation Categories are weighted based upon projected emphasis over the planned contract period. The following table outlines the structure and weighted value of each evaluation criteria:

Evaluation Category

Category Weight

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Cost Performance	25% of Total
Schedule Performance	25% of Total
Management Performance	25% of Total
Technical Performance	25% of Total

(1) Cost Performance

Of major importance in evaluating the Contractor's cost performance will be the Contractor's cost planning and timely, complete, and accurate reporting of costs. In addition, the Contractor's efforts in the area of cost reduction/cost avoidance will also be considered (e.g. management approach to performance of task assigned to minimize the cost, and demonstrated ability to keep the cost of work to be performed in line with the contract estimated cost).

(2) Schedule Performance

The Government will consider whether all deliverables are submitted on time, ahead of schedule, or late. The Contractor's early identification of problem areas and accomplishments in overcoming problems to maintain schedules shall also be considered.

(3) Management Performance

The Government will consider whether the Contractor's organizational structure provides for highly qualified personnel assigned with duties, responsibilities, and authority necessary to achieve project goals and whether their lines of communication are well defined, clearly understood, and always facilitate rapid exchanges of information, both technical and contractual, in order to meet project goals. In addition, the Government will consider whether the Contractor effectively integrates all functional area requirements into an overall team effort in order to optimize program efficiencies and if applicable, whether they meet or exceed their small business subcontracting goals.

(4) Technical Performance

Of major importance in evaluating the Contractor's technical performance will be the demonstration of commitment by the Contractor to meet the requirements of the Task Order. Specifically, the Contractor's response to taskings and accuracy of work produced will be evaluated in this category. In addition, the Contractor's approach to solving problem areas presented by the Government will be evaluated as a measure of competence.

b. The following evaluation ratings are descriptive of the elements that will be evaluated. Not all elements under a rating description may apply. Elements of Contractor performance may be descriptive under more than one rating and therefore the Government reserves the right to determine the most appropriate rating for the performance category based on which rating the preponderance of the elements fall under.

**Cost Performance**

***Unsatisfactory*** - Failed to manage or control costs within contract and task projections. A large percentage of actual costs exceeded task estimates. Most cost documentation was inadequate and costs were difficult to track. Reporting of costs were untimely, incomplete, and inaccurate. Contractor made no efforts in cost reduction/cost avoidance.

***Satisfactory*** - Took minimum action to manage and control costs within contract and task. Some actual costs exceeded task estimates. Some cost documentation was adequate, but costs were difficult to track. Reporting of costs were sometimes timely, complete, and accurate. Contractor made little effort in cost reduction/cost avoidance.

***Good*** - Costs were managed and used in a cost-effective manner. Costs incurred were consistent with estimated costs and cost management guidelines. Budget and cost management practices and procedures met requirements. Most cost projections were met. Cost documentation was adequate and easy to track. Cost reporting was timely, complete and accurate. Cost made some effort in cost reduction/cost avoidance.

***Excellent*** - Costs were managed and controlled by working with customers and program office. Almost all cost projections were met or under-run. Some gains were made in reducing task costs. Costs were tracked well enough to identify most variances. Projections were made for the use of some excess funds & efforts were undertaken to

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ensure these funds were used or returned to the customer. Contractor made great effort in the area of cost reduction/cost avoidance.

**Outstanding** - Costs were managed and controlled by working with customers and program office. All cost projections were met or under-run. Significant gains were made in reducing task costs. Costs were tracked well enough to identify all variances. Projections were made for the use of most excess funds and efforts were undertaken to ensure these funds were used or returned to the customer. Contractor's efforts in the area of cost reduction/cost avoidance went beyond the expectations of the Government.

### **Schedule Performance**

**Unsatisfactory** - Failed to manage or control scheduled deliverables within contract and task projections. A large percentage of scheduled deliverables were late. Deliverables were often submitted in a format that was incomplete, unclear, not concise, technically inaccurate, and not easily understood. Most documentation was inadequate and schedule was difficult to track. Schedule and deliverable reporting were untimely, incomplete, and inaccurate. Any required corrections were extensive in nature and Contractor was slow to correct. The Contractor did not identify problems areas upfront, and made no efforts to overcome problems to maintain schedules.

**Satisfactory** - Took minimum action to manage and control scheduled deliverables within contract and task. Some actual scheduled deliverables met task estimates. Deliverables were submitted in an acceptable format but were sometimes incomplete, not concise, technically inaccurate, and not easily understood. Some documentation was adequate but schedule was difficult to track. Schedule and deliverable reporting were sometimes timely, complete, and accurate. Some corrections were extensive in nature and Contractor was usually timely in making corrections. The Contractor sometimes identified problems areas upfront and made little effort to overcome problems to maintain schedules.

**Good** - Schedule was managed within contract and task requirements. Deliverables were consistent with estimated schedule and deliverable guidelines. Deliverables were submitted in an acceptable format and were complete, concise, technically accurate, and easily understood. Documentation is adequate and schedule was easy to track. Corrections were minor in nature and Contractor made corrections in a timely manner. The Contractor identified problems areas upfront and made efforts to overcome problems to maintain schedules.

**Excellent** - Schedule was managed within contract and task requirements and deliverables were submitted on time or sometimes ahead of schedule. Deliverables sometimes exceeded requirements and were submitted in a manner that was complete, concise, technically accurate, and easily understood. Corrections were very few and minor and corrected in an expeditious manner. The Contractor was proactive in identifying problem areas upfront and made great efforts to overcome problems to maintain schedules.

**Outstanding** - Schedule was managed so that deliverables were consistently ahead of schedule and within contract and task requirements. Deliverables consistently exceeded requirements and were submitted in a manner that was complete, concise, and technically accurate, and easily understood. No corrections were required for deliverables. The Contractor provided early identification of problems areas and made great accomplishments in overcoming problems to maintain schedules.

### **Management Performance**

**Unsatisfactory** - Contractor's organizational structure did not provide qualified personnel assigned duties, responsibilities, and authority necessary to achieve project goals. Lines of communication were not defined, clearly understood, and did not facilitate rapid exchanges of information, both technical and contractual, to meet project goals. Contractor did not effectively integrate all functional area requirements into an overall team effort in order to optimize program efficiencies. Failed to provide qualified personnel for all tasks. Management was extremely slow in updating staffing after repeated feedback from customer. A large percentage of the staff was not in place when required by the task. Customer was very dissatisfied with staffing efforts. If applicable, small business subcontracting goals were not met.

**Satisfactory** - Contractor's organizational structure was marginally adequate to provide qualified personnel assigned duties, responsibilities, and authority necessary to achieve project goals. Lines of communication were defined and understood but did not facilitate rapid exchanges of information, both technical and contractual, to meet project goals. Contractor sometimes integrated all functional area requirements into an overall team effort in order to

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produce program efficiencies. Management was slow to update manning after repeated feedback from customer or as required by this Task Order and Technical Instructions. Some staff were not available when required by the task. Customer was marginally dissatisfied with staffing efforts. If applicable, Small business subcontracting goals were not totally met.

**Good** - Contractor's organizational structure was adequate to provide qualified personnel assigned duties, responsibilities, and authority necessary to achieve project goals. Lines of communication were defined, understood, and facilitated exchanges of information, both technical and contractual, to meet project goals. Contractor integrated all functional area requirements into an overall team effort in order to provide program efficiencies. Provided fully qualified staff in almost all cases. Management was cognizant of customer needs and provided almost all of the staffing required on assigned tasks when required by the task. Customer was reasonably satisfied with staffing efforts. If applicable, small business subcontracting goals were met.

**Excellent** - Contractor's organizational structure provided highly qualified personnel assigned duties, responsibilities, and authority necessary to achieve project goals. Lines of communication were clearly understood, and facilitated rapid exchanges of information, both technical and contractual, to meet project goals. Contractor effectively integrated all functional area requirements into an overall team effort in order to optimize program efficiencies. Provided fully qualified staff in all cases. Management was cognizant of customer needs and provided 100% of the staffing required on assigned tasks when required by the task. Customer was well satisfied with staffing efforts. If applicable, small business subcontracting goals were met and sometimes exceeded.

**Outstanding** - Contractor's organizational structure provided highly qualified personnel assigned duties, responsibilities, and authority necessary to achieve and sometime exceed project goals. Lines of communication were clearly understood, and facilitated rapid exchanges of information, both technical and contractual, to meet and sometimes exceed project goals. Contractor effectively integrated all functional area requirements into an overall team effort in order to optimize program efficiencies and exceed Government expectations. Provided fully qualified staff in all cases and exceptionally qualified staff in some cases. Personnel status was frequently reviewed to ensure customer needs were met. 100% of the staffing required on assigned tasks was provided when required by the task. Customer was extremely satisfied with staffing efforts. If applicable, small business subcontracting goals were consistently exceeded.

### **Technical Performance**

**Unsatisfactory** - Failed to meet most task/contract requirements. Work was poorly organized, unprofessional, and required much interpretation or rework. Contractor's response to taskings was slow and work produced was consistently inaccurate. Contractor's approach to solving problem areas presented by the Government did not demonstrate a level of competence. Customer was very dissatisfied with performance.

**Satisfactory** - Work was of marginal quality in some cases and required some interpretation or rework. Contractor's response to taskings was sometimes slow and work produced is sometimes inaccurate. Contractor's approach to solving problem areas presented by the Government demonstrated a minimum-level of competence. Customer was marginally satisfied with performance.

**Good** - Majority of work was adequate and required little rework. Contractor's response to taskings was timely. Contractor's approach to solving problem areas presented by the Government demonstrated competence. Customer was reasonably satisfied with overall performance.

**Excellent** - Support to customer was very good, well coordinated, and ensured task accomplishment. Employees put forth an extra effort to accomplish tasks. Contractor's response to taskings was prompt and work produced was accurate and highly proficient. The Contractor demonstrated instances of being proactive by anticipating Government needs and providing effective solutions. Contractor's approach to solving problem areas presented by the Government demonstrated a high-level of competence. Customer was very satisfied with performance.

**Outstanding** - Met all task/contract requirements (100%). Support to customer was excellent, well coordinated, and all task goals were met. Employees displayed exceptional knowledge and put

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forth a commendable effort to accomplish tasks. Contractor's response to taskings was consistently prompt and work produced was consistently impressive. Contractor's approach to solving problem areas presented by the Government demonstrated high-level of competence. The Contractor was consistently proactive in anticipating Government needs and providing effective solutions. Customer was extremely satisfied with performance.

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**NAVSEA 5252.216-9122 LEVEL OF EFFORT (DEC 2000)**

(a) The Contractor agrees to provide the total level of effort specified in the next sentence in performance of the work described in Sections B and C of this contract. The total level of effort for the performance of this contract shall be 832,984 (break out per year provided below) total man-hours of direct labor, including subcontractor direct labor for those subcontractors specifically identified in the Contractor's proposal as having hours included in the proposed level of effort.

Base Year	65,009
Option Year 1	200,248
Option Year 2	266,160
Option Year 3	272,557
Option Year 4	28,974

(b) Of the total man-hours of direct labor set forth above, it is estimated that 0 man-hours are uncompensated effort. Uncompensated effort is defined as hours provided by personnel in excess of 40 hours per week without additional compensation for such excess work. All other effort is defined as compensated effort. If no effort is indicated in the first sentence of this paragraph, uncompensated effort performed by the Contractor shall not be counted in fulfillment of the level of effort obligations under this contract.

(c) Effort performed in fulfilling the total level of effort obligations specified above shall only include effort performed in direct support of this contract and shall not include time and effort expended on such things as (local travel to and from an employee's usual work location), uncompensated effort while on travel status, truncated lunch periods, work (actual or inferred) at an employee's residence or other non-work locations (except as provided in paragraph (j) below), or other time and effort which does not have a specific and direct contribution to the tasks described in Sections B and C.

(d) The level of effort for this contract shall be expended at an average rate of approximately

Base Year	1,215
Option Year 1	5,372
Option Year 2	10,604
Option Year 3	8,511

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Option Year 4 901

hours per week. It is understood and agreed that the rate of man-hours per month may fluctuate in pursuit of the technical objective, provided such fluctuation does not result in the use of the total man-hours of effort prior to the expiration of the term hereof, except as provided in the following paragraph.

(e) If, during the term hereof, the Contractor finds it necessary to accelerate the expenditure of direct labor to such an extent that the total man-hours of effort specified above would be used prior to the expiration of the term, the Contractor shall notify the Contracting Officer in writing setting forth the acceleration required, the probable benefits which would result, and an offer to undertake the acceleration at no increase in the estimated cost or fee together with an offer, setting forth a proposed level of effort, cost breakdown, and proposed fee, for continuation of the work until expiration of the term hereof. The offer shall provide that the work proposed will be subject to the terms and conditions of this contract and any additions or changes required by then current law, regulations, or directives, and that the offer, with a written notice of acceptance by the Contracting Officer, shall constitute a binding contract. The Contractor shall not accelerate any effort until receipt of such written approval by the Contracting Officer. Any agreement to accelerate will be formalized by contract modification.

(f) The Contracting Officer may, by written order, direct the Contractor to accelerate the expenditure of direct labor such that the total man-hours of effort specified in paragraph (a) above would be used prior to the expiration of the term. This order shall specify the acceleration required and the resulting revised term. The Contractor shall acknowledge this order within five days of receipt.

(g) If the total level of effort specified in paragraph (a) above is not provided by the Contractor during the period of this contract, the Contracting Officer, at its sole discretion, shall either (i) reduce the fee of this contract as follows:

$$\text{Fee Reduction} = \text{Fee} \frac{(\text{Required LOE} - \text{Expended LOE})}{\text{Required LOE}}$$

or (ii) subject to the provisions of the clause of this contract entitled "LIMITATION OF COST" (FAR 52.232-20) or "LIMITATION OF COST (FACILITIES)" (FAR 52.232-21), as applicable, require the Contractor to continue to perform the work until the total number of man-hours of direct labor specified in paragraph (a) above shall have been expended, at no increase in the fee of this contract.

(h) The Contractor shall provide and maintain an accounting system, acceptable to the Administrative Contracting Officer and the Defense Contract Audit Agency (DCAA), which collects costs incurred and effort (compensated and uncompensated, if any) provided in fulfillment of the level of effort obligations of this contract. The Contractor shall indicate on each invoice the

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total level of effort claimed during the period covered by the invoice, separately identifying compensated effort and uncompensated effort, if any.

(i) Within 45 days after completion of the work under each separately identified period of performance hereunder, the Contractor shall submit the following information in writing to the Contracting Officer with copies to the cognizant Contract Administration Office and to the DCAA office to which vouchers are submitted: (1) the total number of man-hours of direct labor expended during the applicable period; (2) a breakdown of this total showing the number of man-hours expended in each direct labor classification and associated direct and indirect costs; (3) a breakdown of other costs incurred; and (4) the Contractor's estimate of the total allowable cost incurred under the contract for the period. Within 45 days after completion of the work under the contract, the Contractor shall submit, in addition, in the case of a cost underrun; (5) the amount by which the estimated cost of this contract may be reduced to recover excess funds and, in the case of an underrun in hours specified as the total level of effort; and (6) a calculation of the appropriate fee reduction in accordance with this clause. All submissions shall include subcontractor information.

(j) Unless the Contracting Officer determines that alternative worksite arrangements are detrimental to contract performance, the Contractor may perform up to 10% of the hours at an alternative worksite, provided the Contractor has a company-approved alternative worksite plan. The primary worksite is the traditional "main office" worksite. An alternative worksite means an employee's residence or a telecommuting center. A telecommuting center is a geographically convenient office setting as an alternative to an employee's main office. The Government reserves the right to review the Contractor's alternative worksite plan. In the event performance becomes unacceptable, the Contractor will be prohibited from counting the hours performed at the alternative worksite in fulfilling the total level of effort obligations of the contract. Regardless of work location, all contract terms and conditions, including security requirements and labor laws, remain in effect. The Government shall not incur any additional cost nor provide additional equipment for contract performance as a result of the Contractor's election to implement an alternative worksite plan.

(k) Notwithstanding any of the provisions in the above paragraphs, the Contractor may furnish man-hours up to five percent in excess of the total man-hours specified in paragraph (a) above, provided that the additional effort is furnished within the term hereof, and provided further that no increase in the estimated cost or fee is required.

#### **NOTIFICATION OF POTENTIAL ORGANIZATIONAL CONFLICT(S) OF INTEREST**

The successful Offeror, in performing the tasks associated with this Statement of Work, may create a potential or actual organizational conflict of interest in its, its parent company's, its subsidiary or wholly owned affiliates, ability to provide existing or future hardware, software, integration, construction or other products or services for consideration for use on the ERP program.

#### **ORGANIZATIONAL CONFLICT OF INTEREST (NAVSEA) (JUL 2000)**



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(a) "Organizational Conflict of Interest" means that because of other activities or relationships with other persons, a person is unable or potentially unable to render impartial assistance or advice to the Government, or the person's objectivity in performing the contract work is or might be otherwise impaired, or a person has an unfair competitive advantage. "Person" as used herein includes Corporations, Partnerships, Joint Ventures, and other business enterprises.

(b) The Contractor warrants that to the best of its knowledge and belief, and except as otherwise set forth in the contract, the Contractor does not have any organizational conflict of interest(s) as defined in paragraph (a).

(c) It is recognized that the effort to be performed by the Contractor under this contract may create a potential organizational conflict of interest on the instant contract or on a future acquisition. In order to avoid this potential conflict of interest, and at the same time to avoid prejudicing the best interest of the Government, the right of the Contractor to participate in future procurement of equipment and/or services that are the subject of any work under this contract shall be limited as described below in accordance with the requirements of FAR 9.5.

(d) (1) The Contractor agrees that it shall not release, disclose, or use in any way that would permit or result in disclosure to any party outside the Government any information provided to the Contractor by the Government during or as a result of performance of this contract. Such information includes, but is not limited to, information submitted to the Government on a confidential basis by other persons. Further, the prohibition against release of Government provided information extends to cover such information whether or not in its original form, e.g., where the information has been included in Contractor generated work or where it is discernible from materials incorporating or based upon such information. This prohibition shall not expire after a given period of time.

(2) The Contractor agrees that it shall not release, disclose, or use in any way that would permit or result in disclosure to any party outside the Government any information generated or derived during or as a result of performance of this contract. This prohibition shall expire after a period of three years after completion of performance of this contract.

(3) The prohibitions contained in subparagraphs (d)(1) and (d)(2) shall apply with equal force to any affiliate of the Contractor, any subcontractor, consultant, or employee of the Contractor, any joint venture involving the Contractor, any entity into or with which it may merge or affiliate, or any successor or assign of the Contractor. The terms of paragraph (f) of this Special Contract Requirement relating to notification shall apply to any release of information in contravention of this paragraph (d).

(e) The Contractor further agrees that, during the performance of this contract and for a period of three years after completion of performance of this contract, the Contractor, any affiliate of the Contractor, any subcontractor, consultant, or employee of the Contractor, any joint venture

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involving the Contractor, any entity into or with which it may subsequently merge or affiliate, or any other successor or assign of the Contractor, shall not furnish to the United States Government, either as a prime contractor or as a subcontractor, or as a consultant to a prime contractor or subcontractor, any system, component or services which is the subject of the work to be performed under this contract. This exclusion does not apply to any recompetition for those systems, components or services furnished pursuant to this contract. As provided in FAR 9.505-2, if the Government procures the system, component, or services on the basis of work statements growing out of the effort performed under this contract, from a source other than the contractor, subcontractor, affiliate, or assign of either, during the course of performance of this contract or before the three year period following completion of this contract has lapsed, the Contractor may, with the authorization of the cognizant Contracting Officer, participate in a subsequent procurement for the same system, component, or service. In other words, the Contractor may be authorized to compete for procurement(s) for systems, components or services subsequent to an intervening procurement.

(f) The Contractor agrees that, if after award, it discovers an actual or potential organizational conflict of interest, it shall make immediate and full disclosure in writing to the Contracting Officer. The notification shall include a description of the actual or potential organizational conflict of interest, a description of the action which the Contractor has taken or proposes to take to avoid, mitigate, or neutralize the conflict, and any other relevant information that would assist the Contracting Officer in making a determination on this matter. Notwithstanding this notification, the Government may terminate the contract for the convenience of the Government if determined to be in the best interest of the Government.

(g) Notwithstanding paragraph (f) above, if the Contractor was aware, or should have been aware, of an organizational conflict of interest prior to the award of this contract or becomes, or should become, aware of an organizational conflict of interest after award of this contract and does not make an immediate and full disclosure in writing to the Contracting Officer, the Government may terminate this contract for default.

(h) If the Contractor takes any action prohibited by this requirement or fails to take action required by this requirement, the Government may terminate this contract for default.

(i) The Contracting Officer's decision as to the existence or nonexistence of an actual or potential organizational conflict of interest shall be final.

(j) Nothing in this requirement is intended to prohibit or preclude the Contractor from marketing or selling to the United States Government its product lines in existence on the effective date of this contract; nor, shall this requirement preclude the Contractor from participating in any research and development or delivering any design development model or prototype of any such equipment. Additionally, sale of catalog or standard commercial items are exempt from this requirement.

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(k) The Contractor shall promptly notify the Contracting Officer, in writing, if it has been tasked to evaluate or advise the Government concerning its own products or activities or those of a competitor in order to ensure proper safeguards exist to guarantee objectivity and to protect the Government's interest.

(l) The Contractor shall include this requirement in subcontracts of any tier which involve access to information or situations/conditions covered by the preceding paragraphs, substituting "subcontractor" for "contractor" where appropriate.

(m) The rights and remedies described herein shall not be exclusive and are in addition to other rights and remedies provided by law or elsewhere included in this contract.

(n) Compliance with this requirement is a material requirement of this contract.

#### **5252.237-9106 SUBSTITUTION OF PERSONNEL (SEP 1990)**

(a) The Contractor agrees that a partial basis for award of this contract is the list of key personnel proposed. Accordingly, the Contractor agrees to assign to this contract those key persons whose resumes were submitted with the proposal necessary to fulfill the requirements of the contract. No substitution shall be made without prior notification to and concurrence of the Contracting Officer in accordance with this requirement.

(b) All proposed substitutes shall have qualifications equal to or higher than the qualifications of the person to be replaced. The Contracting Officer shall be notified in writing of any proposed substitution at least forty-five (45) days, or ninety (90) days if a security clearance is to be obtained, in advance of the proposed substitution. Such notification shall include: (1) an explanation of the circumstances necessitating the substitution; (2) a complete resume of the proposed substitute; and (3) any other information requested by the Contracting Officer to enable him/her to judge whether or not the Contractor is maintaining the same high quality of personnel that provided the partial basis for award.

#### **5252.242-9115 TECHNICAL INSTRUCTIONS (APR 1999)**

(a) Performance of the work hereunder may be subject to written technical instructions signed by the Contracting Officer's Representative specified in Section G of this contract. As used herein, technical instructions are defined to include the following:

(1) Directions to the Contractor which suggest pursuit of certain lines of inquiry, shift work emphasis, fill in details or otherwise serve to accomplish the contractual statement of work.

(2) Guidelines to the Contractor which assist in the interpretation of drawings, specifications or technical portions of work description.

(b) Technical instructions must be within the general scope of work stated in the contract. Technical instructions may not be used to: (1) assign additional work under the contract; (2) direct a

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change as defined in the "CHANGES" clause of this contract; (3) increase or decrease the contract price or estimated contract amount (including fee), as applicable, the level of effort, or the time required for contract performance; or (4) change any of the terms, conditions or specifications of the contract.

(c) If, in the opinion of the Contractor, any technical instruction calls for effort outside the scope of the contract or is inconsistent with this requirement, the Contractor shall notify the Contracting Officer in writing within ten (10) working days after the receipt of any such instruction. The Contractor shall not proceed with the work affected by the technical instruction unless and until the Contractor is notified by the Contracting Officer that the technical instruction is within the scope of this contract.

(d) Nothing in the foregoing paragraph shall be construed to excuse the Contractor from performing that portion of the contractual work statement which is not affected by the disputed technical instruction.

#### NOTIFICATION CONCERNING DETERMINATION OF SMALL BUSINESS SIZE STATUS

For the purposes of FAR clauses 52.219-6, NOTICE OF TOTAL SMALL BUSINESS SET-ASIDE, 52.219-3, NOTICE OF TOTAL HUBZONE SET-ASIDE, 52.219-18, NOTIFICATION OF COMPETITION LIMITED TO ELIGIBLE 8(A) CONCERNS, and 52.219-27 NOTICE OF TOTAL SERVICE-DISABLED VETERAN-OWNED SMALL BUSINESS SET-ASIDE, the determination of whether a small business concern is independently owned and operated, not dominant in the field of operation in which it is bidding on Government contracts, and qualified as a small business under the size standards in this solicitation, and further, meets the definition of a HUBZone small business concern, a small business concern certified by the SBA for participation in the SBAs 8(a) program, or a service disabled veteran-owned small business concern, as applicable, shall be based on the status of said concern at the time of award of the SeaPort-e MACs and as further determined in accordance with Special Contract Requirement H-19.

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## SECTION I CONTRACT CLAUSES

### CLAUSES INCORPORATED BY REFERENCE

All clauses incorporated by reference in the basic IDIQ contract apply to this Task Order, as applicable.

***Note: Regarding 52.244-2 -- SUBCONTRACTS (JUNE 2007) - ALTERNATE I (JUNE 2007), teaming arrangement with any firm not included in the Contractor's basic IDIQ contract must be submitted to the basic MAC Contracting Officer for approval prior to proposal submission. Team member (subcontract) additions after Task Order award must be approved by the Task Order Contracting Officer.***

### CLAUSES INCORPORATED BY FULL TEXT

#### **FAR 52.216-1 TYPE OF CONTRACT (APR 1984)**

The Government contemplates award of a cost reimbursement Task Order resulting from this solicitation.

#### **FAR 52.217-9 OPTION TO EXTEND THE TERM OF THE CONTRACT (MAR 2000) (NAVSEA VARIATION) (MAR 2000)**

(a) The Government may extend the term of this delivery order by written notice(s) to the Contractor within the periods specified below. If more than one option exists, each option is independent of any other option, and the Government has the right to unilaterally exercise any such option whether or not it has exercised other options.

***Note: The Government has the right within the time constraints stated below to fully exercise the below Option CLINs for the full level of effort stated in Section B or to partially exercise the below Option CLINs for less than the full level of effort stated in Section B and may exercise the Option for each CLIN multiple times until the entire level of effort for that CLIN is awarded.***

#### **ITEM(S) LATEST OPTION EXERCISE DATE**

- 4000 No later than 12 months after Base Year Award date.
- 4001 No later than 12 months after Base Year Award date.
- 4002 No later than 12 months after Base Year Award date.
- 4100 No later than 12 months after Option Year 1 exercise date.
- 4101 No later than 12 months after Option Year 1 exercise date.
- 4102 No later than 12 months after Option Year 1 exercise date.
- 4200 No later than 12 months after Award Term 1 exercise date.

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- 4201 No later than 12 months after Award Term 1 exercise date.
- 4202 No later than 12 months after Award Term 1 exercise date.
- 4300 No later than 12 months after Award Term 2 exercise date.
- 4301 No later than 12 months after Award Term 2 exercise date.
- 4302 No later than 12 months after Award Term 2 exercise date.
- 6000 No later than 12 months after Base Year Award date.
- 6001 No later than 12 months after Base Year Award date.
- 6002 No later than 12 months after Base Year Award date.
- 6100 No later than 12 months after Option Year 1 exercise date.
- 6101 No later than 12 months after Option Year 1 exercise date.
- 6102 No later than 12 months after Option Year 1 exercise date.
- 6200 No later than 12 months after Award Term 1 exercise date.
- 6201 No later than 12 months after Award Term 1 exercise date.
- 6202 No later than 12 months after Award Term 1 exercise date.
- 6300 No later than 12 months after Award Term 2 exercise date.
- 6301 No later than 12 months after Award Term 2 exercise date.
- 6302 No later than 12 months after Award Term 2 exercise date.

(b) If the Government exercises this option, the extended delivery order shall be considered to include this option clause.

**PGI 204.7108 Payment instructions.**

(See DFARS [204.7108](#), [DFARS/PGI view](#))

(a) *Scope.* This section applies to contracts and any separately priced orders that--

(1) Include contract line items that are funded by multiple accounting classification citations for which a contract line item or items are not broken out into separately identifiable subline items (informational subline items are not separately identifiable subline items);

(2) Contain cost-reimbursement or time-and-materials/labor-hour line items; or

(3) Authorize financing payments.

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(b) For contracts and orders covered by this subpart, the contracting officer shall insert numbered instructions in Section G (Contract Administration Data), to permit the paying office to charge the accounting classification citations assigned to that contract line item (see DFARS 204.7104-1(a)) in a manner that reflects the performance of work on the contract. When incorporating clauses by reference in Section G, cite the clause number, title, and date. If additional accounting classification citations are subsequently added, the payment instructions must be modified to include the additional accounting classification citations. Also, contracting officers shall not issue modifications that would create retroactive changes to payment instructions. All payment instruction changes shall be effective as of the date of the modification. When some, but not all, of the fixed price line items in a contract are subject to contract financing payments, the contracting officer shall clearly identify to which line items the payment clause(s) included in Section I apply.

(c) Payment instructions—

(1) Shall provide a methodology for the payment office to assign payments to the appropriate accounting classification citation(s), based on anticipated contract work performance;

(2) Shall be consistent with the reasons for the establishment of separate contract line items;

(3) Shall be selected from those provided in paragraph (d) of this section;

(4) Shall be revised to address the impact of changes to contract funding or significant disparities between existing instructions and actual contract performance;

(5) Shall state at what level (contract, contract line, subline, exhibit line, or ACRN) the payment instructions should be applied;

(6) Shall not be mixed within a level by contract type. For example, if the instructions apply at the contract level, there can be only one payment instruction for

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each contract type. If the instructions apply at the contract line or subline level, there can only be one payment instruction per contract line or subline item;

(7) For contracts or orders that contain a combination of fixed-price, cost-reimbursement, and/or time-and-materials/labor-hour line items, shall at a minimum include separate instructions for each contract type of contract line item (e.g., contract-wide proration for fixed-price line items and contract-wide ACRN level for cost-reimbursement line items);

(8) For contracts or orders that contain foreign military sales requirements, shall include instructions for distribution of the contract financing payments to each country's account; and

(9) Shall use one of the standard payment instructions in paragraphs (d)(7) through (11) of this section unless the contracting officer documents in the contract file that there are significant benefits of requiring contractor identification of the contract line item on the payment request.

(d) The numbered payment instructions ((d)(1) through (12)) below correspond to the automated payment instructions in the supporting systems; therefore, care should be exercised when identifying the numbered instructions below in Section G of the contract. Include either one contract-wide instruction or one or more line item specific instructions. The contracting officer shall not use a combination of contract-wide and line item specific instructions.

(1) *Line item specific: single funding.* If there is only one source of funding for the contract line item (i.e., one ACRN), insert the following:

252.204-0001 Line Item Specific: Single Funding. (SEP 2009)

The payment office shall make payment using the ACRN funding of the line item being billed.

(2) *Line item specific: sequential ACRN order.* If there is more than one ACRN within a contract line item (i.e., informational subline items contain separate ACRNs), and the contracting officer intends funds to be liquidated in ACRN order, insert the following:



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252.204-0002 Line Item Specific: Sequential ACRN Order. (SEP 2009)

The payment office shall make payment in sequential ACRN order within the line item, exhausting all funds in the previous ACRN before paying from the next ACRN using the following sequential order: Alpha/Alpha; Alpha/numeric; numeric/alpha; and numeric/numeric.

(3) *Line item specific: contracting officer specified ACRN order.* If there is more than one ACRN within a contract line item, (i.e. informational sub-line items contain separate ACRNs), and the contracting officer intends the funds to be liquidated in a specified ACRN order, insert the following, including the specified order in the instruction:

252.204-0003 Line Item Specific: Contracting Officer Specified ACRN Order. (SEP 2009)

The payment office shall make payment within the line item in the sequence ACRN order specified below, exhausting all funds in the previous ACRN before paying from the next ACRN.

Line Item	ACRN Order
_____	_____
_____	_____

=

(4) *Line item specific: by fiscal year.* If there is more than one ACRN within a contract line item, [(i.e. informational sub-line items contain separate ACRNs), and the contracting officer intends the funds to be liquidated using the oldest funds first, insert the following:

252.204-0004 Line Item Specific: by Fiscal Year. (SEP 2009)

The payment office shall make payment using the oldest fiscal year appropriations first, exhausting all funds in the previous fiscal year before disbursing from the next fiscal year. In the event there is more than one ACRN associated with the same fiscal year, the payment amount shall be disbursed from each ACRN within a fiscal year in

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the same proportion as the amount of funding obligated for each ACRN within the fiscal year.

(5) *Line item specific: by cancellation date.* If there is more than one ACRN within a contract line item, (i.e. informational sub-line items contain separate ACRNs), and the contracting officer intends the funds to be liquidated using the ACRN with the earliest cancellation date first, insert the following:

252.204-0005 Line Item Specific: by Cancellation Date. (SEP 2009)

The payment office shall make payment using the ACRN with the earliest cancellation date first, exhausting all funds in that ACRN before disbursing funds from the next. In the event there is more than one ACRN associated with the same cancellation date, the payment amount shall be disbursed from each ACRN with the same cancellation date in the same proportion as the amount of funding obligated for each ACRN with the same cancellation date.

(6) *Line item specific: proration.* If there is more than one ACRN within a contract line item, (i.e. informational sub-line items contain separate ACRNs), and the contracting officer intends the funds to be liquidated in the same proportion as the amount of funding currently unliquidated for each ACRN, insert the following:

252.204-0006 Line Item Specific: Proration. (SEP 2009)

The payment office shall make payment from each ACRN in the same proportion as the amount of funding currently unliquidated for each ACRN.

(7) *Contract-wide: sequential ACRN order.* If the contracting officer intends the funds to be liquidated in sequential ACRN order, insert the following:

252.204-0007 Contract-wide: Sequential ACRN Order. (SEP 2009)

The payment office shall make payment in sequential ACRN order within the contract or order, exhausting all funds in the previous ACRN before paying from the next ACRN using the following sequential order: alpha/alpha; alpha/numeric; numeric/alpha; and numeric/numeric.

(8) *Contract-wide: contracting officer specified ACRN order.* If the contracting officer intends the funds to be liquidated in a specified ACRN order, insert the

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following, including the specified order in the instruction:

252.204-0008 Contract-wide: Contracting Officer Specified ACRN Order. (SEP 2009)

The payment office shall make payment in sequential ACRN order within the contract or order, exhausting all funds in the previous ACRN before paying from the next ACRN in the sequence order specified below:

ACRN Order

\_\_\_\_\_

\_\_\_\_\_

(9) *Contract-wide: by fiscal year.* If the contracting officer intends the funds to be liquidated in fiscal year order, insert the following:

252.204-0009 Contract-wide: by Fiscal Year. (SEP 2009)

The payment office shall make payment using the oldest fiscal year appropriations first, exhausting all funds in the previous fiscal year before disbursing from the next fiscal year. In the event there is more than one ACRN associated with the same fiscal year, the payment amount shall be disbursed from each ACRN within a fiscal year in the same proportion as the amount of funding obligated for each ACRN within the fiscal year.

(10) *Contract-wide: by cancellation date.* If the contracting officer intends the funds to be liquidated in fiscal year order, insert the following:

252.204-0010 Contract-wide: by Cancellation Date. (SEP 2009)

The payment office shall make payment using the ACRN with the earliest cancellation date first, exhausting all funds in that ACRN before disbursing funds from the next. In the event there is more than one ACRN associated with the same cancellation date, the payment amount shall be disbursed from each ACRN with the same cancellation date in the same proportion as the amount of funding obligated for each ACRN with the same cancellation date.

(11) *Contract-wide: proration.* If the contract or order that provides for progress payments based on costs, (unless the administrative contracting officer authorizes use of one of the other options), or if the contracting officer intends the funds to be liquidated in the same proportion as the amount of funding currently unliquidated for each ACRN, insert the following:

252.204-0011 Contract-wide: Proration. (SEP 2009)

The payment office shall make payment from each ACRN within the contract or order in the same proportion as the amount of funding currently unliquidated for each ACRN.

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(12) *Other.* If none of the standard payment instructions identified in paragraphs (d)(1) through (11) of this section are appropriate, the contracting officer may insert other payment instructions, provided the other payment instructions--

(i) Provide a significantly better reflection of how funds will be expended in support of contract performance; and

(ii) Are agreed to by the payment office and the contract administration office.

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## SECTION J LIST OF ATTACHMENTS