

DELIVERY ORDER

FINAL

1. CONTRACT NO. N00178-04-D-4119	2. DELIVERY ORDER NO. 000710	3. EFFECTIVE DATE ORIG 12/01/2004 MOD 02/23/2007	4. PURCHASE REQUEST NO. N65540-07-MR-57356
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5. ISSUED BY NSWC, CARDEROCK DIVISION, PHILADELPHIA Karen J VanGiesen 3352 NAVSSSES Philadelphia, PA 19112-1403 Karen.VanGiesen@navy.mil 215-897-7644 Ext.	CODE N65540	6. ADMINISTERED BY DCMA SOUTHERN VIRGINIA 190 BERNARD ROAD, BLDG 117 FORT MONROE, VA 23651	CODE S5111A
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7. CONTRACTOR AMSEC LLC 2829 Guardian Lane Virginia Beach, VA 23452	CODE 1LT84	FACILITY	8. DELIVERY DATE See Section F
			9. CLOSING DATE/TIME
			SET ASIDE TYPE
			10. MAIL INVOICES TO See Section G

11. SHIP TO See Section D	12. PAYMENT WILL BE MADE BY DFAS Columbus Center, South Entitlement Operations P.O. Box 182264 Columbus, OH 43213	CODE HQ0338
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13. TYPE OF ORDER	<input type="checkbox"/> D	<input checked="" type="checkbox"/> X	This delivery order/call is issued on another Government agency or in accordance with and subject to terms and conditions of above-numbered contract.
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ACCEPTANCE. THE CONTRACTOR HEREBY ACCEPTS THE OFFER REPRESENTED BY THE NUMBERED PURCHASE ORDER AS IT MAY PREVIOUSLY HAVE BEEN OR IS NOW MODIFIED, SUBJECT TO ALL OF THE TERMS AND CONDITIONS SET FORTH, AND AGREES TO PERFORM THE SAME.

AMSEC LLC



NAME OF CONTRACTOR SIGNATURE TYPED NAME AND TITLE DATE SIGNED

14. ACCOUNTING AND APPROPRIATION DATA
See Section G

15. ITEM NO.	16. SCHEDULE OF SUPPLIES/SERVICES	17. QUANTITY ORDERED/ACCEPTED*	18. UNIT	19. UNIT PRICE	20. AMOUNT
See the Following Pages					

*If quantity accepted by the Government is same as quantity ordered, indicate by X. If different, enter actual quantity accepted below quantity ordered and encircle.	21. UNITED STATES OF AMERICA By: Robert R Colot CONTRACTING/ORDERING OFFICER	02/23/2007	22. TOTAL \$442,937.00
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SECTION	DESCRIPTION	SECTION	DESCRIPTION
B	SUPPLIES OR SERVICES AND PRICES/COSTS	H	SPECIAL CONTRACT REQUIREMENTS
C	DESCRIPTION/SPECS/WORK STATEMENT	I	CONTRACT CLAUSES
D	PACKAGING AND MARKING	J	LIST OF ATTACHMENTS
E	INSPECTION AND ACCEPTANCE		
F	DELIVERIES OR PERFORMANCE		
G	CONTRACT ADMINISTRATION DATA		

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This Task Order is hereby modified to authorize payment via the DOD Wide Area Workflow in accordance with the clause CAR-G11 below. CAR-G11 hereby replaces the clause entitled "SUBMISSION OF INVOICES (COST –REIMBURSEMENT, TIME-AND-MATERIALS, LABOR-HOUR, OR FIXED PRICE INCENTIVE (JUL 1992)" in section G of the Task Order.

CAR-G11 INVOICE INSTRUCTIONS (OCT 2006) (NSWCCD)

(a) In accordance with the clause of this contract entitled "ELECTRONIC SUBMISSION OF PAYMENT REQUESTS" (DFARS 252.232-7003), the Naval Sea Systems Command (NAVSEA) will utilize the DoD Wide Area Workflow Receipt and Acceptance (WAWF) system to accept supplies/services delivered under this contract. This web-based system located at <https://wawf.eb.mil> provides the technology for government contractors and authorized Department of Defense (DoD) personnel to generate, capture and process receipt and payment-related documentation in a paperless environment. Invoices for supplies/services rendered under this contract shall be submitted electronically through WAWF. Submission of hard copy DD250/invoices may no longer be accepted for payment.

(b) It is recommended that the person in your company designated as the Central Contractor Registration (CCR) Electronic Business (EB) Point of Contact and anyone responsible for the submission of invoices, use the online training system for WAWF at <http://wawftraining.com>. The Vendor, Group Administrator (GAM), and sections marked with an asterisk in the training system should be reviewed. Vendor Quick Reference Guides also are available at <http://acquisition.navy.mil/navyaos/content/view/full/3521/>. The most useful guides are "Getting Started for Vendors" and "WAWF Vendor Guide".

(c) The designated CCR EB point of contact is responsible for activating the company's CAGE code on WAWF by calling 1-866-618-5988. Once the company is activated, the CCR EB point of contact will self-register under the company's CAGE code on WAWF and follow the instructions for a group administrator. After the company is set-up on WAWF, any additional persons responsible for submitting invoices must self-register under the company's CAGE code at <https://wawf.eb.mil>.

(d) The following information regarding invoice routing is provided for completion of the invoice in WAWF:

WAWF Invoice Type	Cost Voucher
Issuing Office DODAAC	N65540
Admin DODAAC	S2404A
Inspector DODAAC (if applicable)	***
Acceptor DODAAC	N65540
LPO DODAAC (if applicable)	***
Pay DODAAC:	HQ0338
DCAA Auditor DODAAC (if applicable)	HAA47B

Attachments created in any Microsoft Office product may be attached to the WAWF invoice, e.g., backup documentation, timesheets, etc. Maximum limit for size of each file is 2 megabytes. Maximum limit for size of files per invoice is 5 megabytes.

(e) Before closing out of an invoice session in WAWF, but after submitting the document(s), you will be prompted to send additional email notifications. Click on "Send More Email Notification" and add the acceptor/receiver email addresses noted below in the first email address block, and add any other additional email addresses desired in the following blocks. This additional notification to the government is important to ensure that the acceptor/receiver is aware that the invoice documents have been submitted into WAWF.

Send Additional Email Notification To:

Francis.Oshaughnessy@navy.mil

(f) The contractor shall submit invoices for payment per contract terms and the government shall process invoices for payment per contract terms.

(g) If you have any questions regarding WAWF, please contact the WAWF helpdesk at the above 1-866 number or the NSWCCD WAWF point of contact Brian D. White at (301) 227-1172 or brian.d.white@navy.mil.

(End of Clause)

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A conformed copy of this Task Order is attached to this modification for information purposes only

SECTION B SUPPLIES OR SERVICES AND PRICES

CLIN - SUPPLIES OR SERVICES

For Cost Type Items:

0001 Provide all labor and tooling for the Ship Check and Design Drawings for the Sixty-Three (63) Sanitary Spaces IAW the Low Maintenance New Millenium Head Concepts on board the USS CARL VINSON (CVN-70) at Puget South Naval Shipyard, Bremerton, WA

Item	Supplies/Services	Qty	Unit	Est. Cost	Fixed Fee	CPFF
0001AA	SAME AS 0001 (O&MN,N)					

Item	Supplies/Services	Qty	Unit	Est. Cost	Fixed Fee	CPFF
0001AB	SAME AS 0001 (O&MN,R)					

Item	Supplies/Services	Qty	Unit	Est. Cost	Fixed Fee	CPFF
0001AC	SAME AS 0001 (SCN)					

Item	Supplies/Services	Qty	Unit	Est. Cost	Fixed Fee	CPFF
0001AD	SLIN 0001AD is deleted and replaced by SLIN 0001AG (TBD)					

Item	Supplies/Services	Qty	Unit	Est. Cost	Fixed Fee	CPFF
0001AE	SLIN 0001AE is deleted and replaced by SLIN 0001AH (TBD)					

Item	Supplies/Services	Qty	Unit	Est. Cost	Fixed Fee	CPFF
0001AF	Related work not considered within the original scope (SCN)					

Item	Supplies/Services	Qty	Unit	Est. Cost	Fixed Fee	CPFF
0001AG	Same as 0001 (SCN)					

Item	Supplies/Services	Qty	Unit	Est. Cost	Fixed Fee	CPFF
0001AH	Related work not considered within the original scope (SCN)					

Item	Supplies/Services	Qty	Unit	Est. Cost	Fixed Fee	CPFF
0001AJ	Related work not considered within the original scope (SCN)					

For ODC Items:

Item	Supplies/Services	Qty	Unit	Est. Cost
0003				
0003AA	Include estimated Material, Travel and Specialized Services to	1.0	Lot	

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	perform the work indicated in CLIN 0001 above (O&MN,N)		
0003AB	SLIN 0003AB is deleted and replaced by SLIN 0003AD (TBD)	1.0 Lot	████████
0003AC	Increase in ODC's due to 0001AF (SCN)	1.0 Lot	████████
0003AD	Increase in ODC's due to 0001AH (SCN)	1.0 Lot	████████
0003AE	Increase in ODC's due to 0001AJ (SCN)	1.0 Lot	████████

The offeror will include within its submittal a proposal outlining the labor disciplines along with the mix of labor necessary to complete CLIN 0001AA.

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SECTION C DESCRIPTIONS AND SPECIFICATIONS

Statement of Work

1.0 SCOPE: Conduct ship check and develop NAVSEA approved drawings for Sixty-Five (65) Sanitary Spaces aboard USS CARL VINSON (CVN-70)

1.4 GENERAL: SANITARY SPACES

1.4.1 Provide materials, tooling, and personnel for the Ship Check and Design Drawings for the Sixty-Five (65) Sanitary Spaces IAW the Low Maintenance New Millennium Head Concepts on board the USS CARL VINSON (CVN-70) at Puget Sound Naval Shipyard, Bremerton, WA

1.4.2 Period of performance: award through 31 March 2006.

1.4.3 USS CARL VINSON (CVN-70): Ship check Sixty-Five (65) Sanitary Spaces and provide removal and installation drawings for each Sanitary Space using the guidelines provided by NAVSEA Drawing Number 53711-505-7101179 Rev "B", Sanitary Space Details for the New Millennium Head and the guidelines provided by COMNAVAIRLANT CV/CVN Design Data Sheet dated 13 May 2003. Drawings will included the Arrangement, Piping (plumbing drains, vents, potable and salt water), Electrical, and Ventilation. No ventilation drawing is required if there are no modifications to ventilation systems associated with a particular Sanitary Space. Electrical heaters may be installed on the power drawing but must also be shown on the arrangement drawings to show physical location.

All drawings will be forwarded to NSWCCD Habitability Code 9783 for preliminary review. The contractor will be required to incorporate all C/9783 comments to the preliminary drawings prior to C/9783's submittal to the Planning Yard for approval. NSWCCD will submit the preliminary drawings to the Planning Yard for review. After Planning Yard review contractor will incorporate all planning yard comments into the drawings for final approval of the drawings. NSWCCD C/9783 will provide all drawing numbers as requested by contractor. Contractor will provide 2 copies in standard drawings and a copy of drawings in electronic format for the Planning Yard and for NSWCCD Habitability Code 9783. The following Sixty-Five (65) Sanitary Spaces apply:

03-44-2-L OFFICER

03-59-4-L OFFICER

03-64-3-L OFFICER

03-69-5-L OFFICER

03-84-8-L OFFICER

03-88-3-L OFFICER

* 03-96-10-L OFFICER

03-108-4-L OFFICER

03-133-6-L OFFICER

03-157-2-L OFFICER

03-180-6-L OFFICER

02-34-7-L OFFICER

02-49-2-L OFFICER

02-54-7-L OFFICER

2-190-10-L OFFICER

3-195-1-L OFFICER

3-205-1-L CPO

03-200-2-L CPO

03-205-4-L CPO

03-215-1-L CPO
03-220-2-L CPO
* 2-165-6-L CPO
3-143-2-L CPO
3-145-2-L CPO
03-G-1-L CREW
03-5-1-L CREW
03-5-2-L CREW
03-18-1-L CREW
03-25-2-L CREW
03-226-3-L CREW
03-245-2-L CREW
03-250-2-L CREW
03-255-7-L CREW
02-21-3-L CREW
02-25-4-L CREW
02-84-4-L CREW
02-96-8-L CREW
02-175-5-L CREW
02-180-5-L CREW
02-195-7-L CREW
02-230-4-L CREW
02-245-2-L CREW
02-245-3-L CREW
02-250-1-L CREW
02-250-2-L CREW
01-25-1-L CREW
* 01-25-2-L CREW
01-39-1-L CREW
01-39-2-L CREW
* 01-44-1-L CREW
2-108-2-L CREW
* 01-49-1-L CREW
01-226-1-L CREW
2-17-2-L CREW
2-39-1-L CREW
2-59-1-L CREW
2-79-2-L CREW
2-92-2-L CREW

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2-108-4-L CREW

2-118-4-L CREW

2-143-2-L CREW

2-160-4-L CREW

2-229-1-L CREW

2-256-4-L CREW

3-93-2-L CREW

* Indicates added or revised compartments

1.4.4 The following information is provided as to the guidance for the ship check and drawing development. Ship check Sanitary Spaces that are listed above on-board the USS CARL VINSON (CVN-70) and provide detailed drawings for Planning Yard review/approval and to include the addition of Planning Yard comments to drawings for final approval. Provide arrangement, removals, all piping (fresh water, salt water, plumbing drains and vents), electrical (if adding new electric heaters vice steam heaters or adding new light fixtures) and ventilation drawings (where required). Drawings to be completed and returned to NSWCCD Code 9783 for preliminary review. Contractor to incorporate all comments after NSWCCD and Planning Yard review to produce final drawings. Two hard paper copies of drawings and two electronic copies of drawings to be forwarded to NSWCCD Code 9783 in AutoCad format. Ship check to be conducted at Puget Sound Naval Shipyard, Bremerton, Wa..

1.4.5 Use provided guidance: NAVSEA Drawing Number 53711-505-7101179 Rev "B", Sanitary Space Details for the New Millennium Head and the guidelines provided by COMNAVVAIRLANT CV/CVN Design Data Sheet dated 13 May 2003 during ship check and drawing development with the exception of the following as noted:

Removals: Remove all lavatories, water closets (WC), urinals, showerheads, partitions, steam convection space heaters, sheathing and associated supports and furnishings from existing sanitary spaces. Remove existing insulation, lagging, plumb vent piping, hot water heater, overhead light fixtures and deck covering. Ventilation ducting will be removed as required to suit the installation and will be on a case-by-case basis.

Lavatories: Refer to Design Data Sheet.

Showers: Refer to Design Data Sheet. Note the exception on shower partitions, which is stated below under "Partitions" paragraph.

Water Closets: Use only deck mounted water closets. Add as many water closets as possible in order to preserve the proper ratio of sailors to fixtures within this zone. Refer to Design data sheet for more info.

Heating/Ventilation: Replace space steam heaters with electric heaters if electrical power exists. Refer to Design Data Sheet for the exception of deleting the cleaning the ventilation system back to the fan (para. 11.3) and delete the sentence "Make corrective/repairs as required except that if new Fans are required, a separate Repair Item or Shipalt will address this condition; provide pertinent data to planning yard" as stated in para. 11.4. Refer to design data sheet for more info on Heating/Ventilation.

Hot Water Heaters: Replace all Leslie hot water heaters with new Aerco Hot Water Heaters. Drawings to include all information regarding the removal of the existing Leslie Hot Water Heaters and the installation of the new Aerco Hot Water Heaters. Refer to design data sheet for more info on Water Heaters.

Piping: Remove all plumb drain piping within the head to include approximately 6 inches outside the head. Refer to Design Data Sheet for more information and guidance. All new toilets will be deck mounted. No new toilets will be bulkhead mounted

Miscellaneous Furnishings: Refer to Design Data Sheet for more info.

Lighting: Refer to Design Data Sheet for more info.

Painting: Refer to Design Data Sheet for more info.

Decking: Use 3" X 3" tiles in shower stalls so that the entire head will the same size tile instead of the 1" X 1" and use the stainless steel deck rings in lieu of the deck drain plates as stated in the Design data sheet para 17.1 and 17.2 respectively. All sanitary spaces will have cove base to match the installed tile. Refer to

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Design Data sheet for more info.

Insulation and Lagging: Refer to Design Data Sheet for more info.

Bulkhead Covering, Metal Joiner Bulkheads and Doors: Refer to design Data Sheet.

Partitions: Use honeycomb partitions with CRES combing in lieu of stainless steel panels as indicated in NAVSEA Drawing Number 53711-505-7101179 Rev "B", Sanitary Space Details for the New Millennium Head and the guidelines provided by COMNAVAILRANT CV/CVN Design Data Sheet dated 13 May 2003. Use Stainless steel honeycomb partitions with CRES insides for all water closets, showers and water closet doors

2.2 SANITARY SPACES

2.2.1 NAVSEA tech manual S9AA0-AB-GSO-010 (General Specifications for Surface Ships).

2.2.2 For welding , fabrication, and inspection of material and structure: MIL-STD-22, MIL-STD-248, CLASS M-2, MIL-STD-1628, and MIL-STD-1689(SH).

2.2.3 NAVSEA S9086-VD-STM-000/CH-631 (surface preparation and painting).

2.2.4 NAVSEA S9AA0-AA-SPN-010 (faying surfaces between dissimilar metals).

2.2.5 NAVSEA Drawing Number 53711-505-7101179 Rev "B", Sanitary Space Details for the New Millennium Head.

2.2.6 COMNAVAILRANT CV/CVN Design Data Sheet dated 13 May 2003.

3.0 REQUIREMENTS:

3.1 SANITARY SPACES

3.1.1 TASK: THE CONTRACTOR WILL BE RESPONSIBLE FOR THE FOLLOWING:

3.1.2 Accomplish all engineering, technical and support services, incidental material and computer service time required to support this delivery order.

3.1.3 The contractor is required to identify a singular technical POC assigned to manage all of the efforts identified herein upon delivery order award.

3.1.4 Purchasing all material identified as contractor furnished or incidental materials to accomplish ship check and drawings.

3.1.5 Providing required personnel to accomplish packing of materials, equipment, tools and prefabricated parts for shipping to and from installation site to accomplish ship check and drawings.

3.1.6 Providing required skilled trade personnel to accomplish habitability ship check and drawing development.

3.1.7 Deleted

3.2 PROGRESS REPORTS: SANITARY SPACES

3.2.1 Provide material status to installation manager in writing biweekly until habitability drawing development process is complete. This report can be faxed to 215-897-7343.

4.0 DELIVERABLES: SANITARY SPACES

4.1.2 Start/completion schedule for the tasked SOW.

4.1.3 Ship check completion report no later than 2 weeks following the completion of on-site survey.

4.1.4 Preliminary CAD files (Planning Yard compatible); electronic copy of each habitability discipline drawing developed for the tasked SOW, submitted no later than 5 months from delivery order award..

4.1.6 A monthly summary of progress made, future work anticipated, estimate of completion, man-hours utilized, and funds expended.

4.1.7 Provide name, SSN and clearance information of the team leader and other team members upon award of this delivery order.

4.1.8 Provide "Lessons Learned" report within (5) five days after completion of habitability drawing

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development.

4.1.9 Provide final drawings with material list for the sanitary spaces within 7 months from delivery order award.

5.0 SCHEDULE:

5.1 USS VINSON (CVN 70): SANITARY SPACES

5.1.1 Contractor to ship check and begin drawing development work immediately upon delivery order award. All drawings completed no later than 5 months from delivery order award.

6.0 GOVERNMENT FURNISHED INFORMATION:

6.1 NSWCCD will provide background information and technical instructions on request for accomplishment of this task.

7.0 CLASSIFIED MATERIAL: None

8.0 PERFORMANCE BASED CONTRACTING

8.1 The contractor will be evaluated in the performance of this order on criteria of Engineering Services and Engineering Revisions as described further in Clause CAR H07 (see Attachment 1). the category weighting factors are 50% for Engineering Services and 50% for Engineering Revisions. The contractor will be notified of any changes in the evaluation criteria as well as any adjustments to the weighting of tasks, if any, prior to commencement of each evaluation period. Unsatisfactory performance under a task may result in an increased weighting for that task in subsequent evaluation periods.

9.0 HABITABILITY REPRESENTATIVE:

Francis O'Shaughnessy

NSWCCD-Phila. C/9783

(215) 897-1042

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SECTION D PACKAGING AND MARKING

All Deliverables shall be packaged and marked IAW Best Commercial Practices.

Ship to:

Naval Surface Warfare Center

Naval Business Center

5001 South Broad Street

Building 4, Second Floor

ATTN: F. O'Shaughnessy, Code 9783

Philadelphia, PA 19112

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SECTION E INSPECTION AND ACCEPTANCE

In accordance with the basic contract.

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SECTION F DELIVERIES OR PERFORMANCE

CLIN - DELIVERIES OR PERFORMANCE

The periods of performance for the following firm items are from date of task order award through the period indicated below:

0001AA award through 31 March 2006

0001AB award through 31 March 2006

0001AC award through 31 March 2006

0001AE award through 31 March 2006

0001AF award through 31 March 2006

0001AG award through 31 March 2006

0001AH award through 31 March 2006

0001AJ award through 30 September 2006

0003AA award through 31 March 2006

0003AB award through 31 March 2006

0003AC award through 31 March 2006

0003AD award through 31 March 2006

0003AE award through 31 March 2006

SECTION G CONTRACT ADMINISTRATION DATA

Accounting Data

SLINID	PR Number	Amount
0003AA	42605528	[REDACTED]
LLA :		
AA 1741711 6212 253 WAWGA 0 068342 2D 000000 209932100000 RCP N0002404WX21877/AA		
MOD 2		
0001AB	42605528	[REDACTED]
LLA :		
AB 1741711 6212 253 WAWGA 0 068342 2D 000000 209932100000 RCP N0002404WX21877/AA		
0001AC	50615771	[REDACTED]
LLA :		
AC 97x4930.NH1C 000 77777 0 000167 2F 000167 051912236910		
MOD 3		
0001AD	5109-9008	[REDACTED]
LLA :		
AC 1721711 6212 000 TMWGB 0 068342 2D 000000 20993200003A RCP N6279305RC12501/AA		
MOD 4		
0001AE	51191931, 51663985	[REDACTED]
LLA :		
AC 1721711 6212 000 TMWGB 0 068342 2D 000000 20993200003A RCP N6279305RC12501/AA		
0003AB	51191931, 51663985	[REDACTED]
LLA :		
AC 1721711 6212 000 TMWGB 0 068342 2D 000000 20993200003A RCP N6279305RC12501/AA		
MOD 5		
0001AF	51387125	[REDACTED]
LLA :		
AD 1721711 6212 000 TMWGB 0 068342 2D 000000 20993200003A RCP N6279305RC12501/AA		
0003AC	51387125	[REDACTED]
LLA :		
AD 1721711 6212 000 TMWGB 0 068342 2D 000000 20993200003A RCP N6279305RC12501/AA		
MOD 7		
0001AD	5109-9008	[REDACTED]
LLA :		
NA AC 1721711 6212 000 TMWGB 0 068342 2D 000000 20993200003A RCP N6279305RC12501/AA		
0001AE	51191931, 51663985	[REDACTED]
LLA :		
AC 1721711 6212 000 TMWGB 0 068342 2D 000000 20993200003A RCP N6279305RC12501/AA		
0001AG	51099008	[REDACTED]
LLA :		
AD 1721711 6212 000 TMWGB 0 068342 2D 000000 20993200003A RCP N6279305RC12501/AA		
0001AH	51191931	[REDACTED]
LLA :		
AD 1721711 6212 000 TMWGB 0 068342 2D 000000 20993200003A RCP N6279305RC12501/AA		
0003AB	51191931, 51663985	[REDACTED]
LLA :		
AC 1721711 6212 000 TMWGB 0 068342 2D 000000 20993200003A RCP N6279305RC12501/AA		
0003AD	51191931, 51663985	[REDACTED]
LLA :		
AD 1721711 6212 000 TMWGB 0 068342 2D 000000 20993200003A RCP N6279305RC12501/AA		
MOD 9		
0001AA	60826099	[REDACTED]
LLA :		
AE 1751811 6212 000 TMWGB 0 068342 2D 000000 20993320003 Standard Number: N6279306RC12504/AA		
0001AJ	60826099	[REDACTED]
LLA :		
AE 1751811 6212 000 TMWGB 0 068342 2D 000000 20993320003 Standard Number: N6279360RC12504/AA		
0003AE	60826099	[REDACTED]
LLA :		
AE 1751811 6212 000 TMWGB 0 068342 2D 000000 20993320003 Standard Number: N6279306RC12504/AA		

Task Order Manager
Francis J. O'Shaughnessy, 9783
5001 S. Broad St

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Philadelphia, PA 19112
oshaughnessyfc@nswccd.navy.mil
215-897-1042

Contract Specialist

Karen Van Giesen, Code 3352

5001 S. Broad St

Philadelphia, PA 19112

Karen.VanGiesen@navy.mil

215-897-7644

CAR-G11 INVOICE INSTRUCTIONS (OCT 2006) (NSWCCD)

(a) In accordance with the clause of this contract entitled "ELECTRONIC SUBMISSION OF PAYMENT REQUESTS" (DFARS 252.232-7003), the Naval Sea Systems Command (NAVSEA) will utilize the DoD Wide Area Workflow Receipt and Acceptance (WAWF) system to accept supplies/services delivered under this contract. This web-based system located at <https://wawf.eb.mil> provides the technology for government contractors and authorized Department of Defense (DoD) personnel to generate, capture and process receipt and payment-related documentation in a paperless environment. Invoices for supplies/services rendered under this contract shall be submitted electronically through WAWF. Submission of hard copy DD250/invoices may no longer be accepted for payment.

(b) It is recommended that the person in your company designated as the Central Contractor Registration (CCR) Electronic Business (EB) Point of Contact and anyone responsible for the submission of invoices, use the online training system for WAWF at <http://wawftraining.com>. The Vendor, Group Administrator (GAM), and sections marked with an asterisk in the training system should be reviewed. Vendor Quick Reference Guides also are available at <http://acquisition.navy.mil/navyaos/content/view/full/3521/>. The most useful guides are "Getting Started for Vendors" and "WAWF Vendor Guide".

(c) The designated CCR EB point of contact is responsible for activating the company's CAGE code on WAWF by calling 1-866-618-5988. Once the company is activated, the CCR EB point of contact will self-register under the company's CAGE code on WAWF and follow the instructions for a group administrator. After the company is set-up on WAWF, any additional persons responsible for submitting invoices must self-register under the company's CAGE code at <https://wawf.eb.mil>.

(d) The following information regarding invoice routing is provided for completion of the invoice in WAWF:

WAWF Invoice Type	Cost Voucher
Issuing Office DODAAC	N65540
Admin DODAAC	S2404A
Inspector DODAAC (if applicable)	**
Acceptor DODAAC	N65540
LPO DODAAC (if applicable)	***
Pay DODAAC:	HQ0338
DCAA Auditor DODAAC (if applicable)	HAA47B

Attachments created in any Microsoft Office product may be attached to the WAWF invoice, e.g., backup documentation, timesheets, etc. Maximum limit for size of each file is 2 megabytes. Maximum limit for size of files per invoice is 5 megabytes.

(e) Before closing out of an invoice session in WAWF, but after submitting the document(s), you will be prompted to send additional email notifications. Click on "Send More Email Notification" and add the acceptor/receiver email addresses noted below in the first email address block, and add any other additional email addresses desired in the following blocks. This additional notification to the government is important to ensure that the acceptor/receiver is aware that the invoice documents have been submitted into WAWF.

Send Additional Email Notification To:

Francis.Oshaughnessy@navy.mil

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(f) The contractor shall submit invoices for payment per contract terms and the government shall process invoices for payment per contract terms.

(g) If you have any questions regarding WAWF, please contact the WAWF helpdesk at the above 1-866 number or the NSWCCD WAWF point of contact Brian D. White at (301) 227-1172 or brian.d.white@navy.mil.

(End of Clause)

SECTION H SPECIAL CONTRACT REQUIREMENTS

See Section J, Clause CAR H07 for Performance Based Services.

Clause HQ C-2-0037, Organizational Conflict of Interest (NAVSEA)(Jul 2000), found in Section H of the base contract, is hereby invoked on this Task Order.

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SECTION I CONTRACT CLAUSES

In accordance with the basic contract.

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SECTION J LIST OF ATTACHMENTS

Performance Based Service Statement
Millenium Head Standard Drawing